

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

8.1 Disclosure of Pecuniary Interests 2015

Attachments

Completed Disclosure of Pecuniary Interest forms for Councillors and Employees (to be tabled - due to size of attachment)

Report

Sections 441-448 of the *Local Government Act 1993* (the Act) outline the duties of disclosure for Councillors, the General Manager, Senior Staff of Council and other designated persons. A 'designated person' is described in section 441 of the Act and includes the General Manager, other Senior Staff of the Council, and persons who hold a position identified by the Council as the position involves the exercise of functions under the Act, or any other Act, that in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest.

The purpose of the disclosure provisions within the Act is to ensure transparency and accountability for Council's actions. The Office of Local Government has stressed that the disclosure provisions are designed as a protection for Councillors and staff members as well as an opportunity to enhance public confidence in Local Government.

The Office of Local Government has issued guidelines on the pecuniary interest provisions and these guidelines were forwarded to the relevant Councillors and staff outlining their responsibilities to complete the return for the period 1 July 2014 to 30 June 2015.

Section 449 of the Act requires that the returns must be completed prior to 30 September each year and prescribes specific statutory responsibilities of the General Manager to keep a register of returns containing all completed and lodged returns which must be available for inspection by members of the public.

Section 450A of the Act requires that Disclosures of Interest Returns lodged by Councillors and Designated Persons are to be tabled at the first Ordinary Council Meeting after the due date of 30 September 2015. In compliance with the legislation, a receipt will be provided to Councillors and staff following the adoption of the subject report.

Pursuant to the Act, the returns of 15 Councillors and 129 staff for the period ended 30 June 2015 are tabled for information. It is noted that all Councillors and Designated Persons lodged their return in the prescribed format by the due date of 30 September 2015.

Officer's Recommendation

That the information be noted.

Council Meeting 27 October 2015 (Lake/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 197

That the Officer's Recommendation be adopted.

8.2 Fit for the Future

Attachments

Nil

Report

As Council is aware, the NSW Government has committed to review and improve the health and sustainability of Local Government in NSW. In 2013, the Independent Local Government Review Panel (ILGRP) was tasked to review and formulate options for a stronger and more effective system of local government.

The final report of the ILGRP made a number of recommendations to improve the health and ongoing sustainability of Local Government within NSW. Recommendations of the final report identified Campbelltown City Council as remaining stand-alone.

In September 2014 the Office of Local Government (OLG) announced the Fit for the Future Reform Agenda. The objectives of the Fit for the Future reforms was to ensure councils have the scale and capacity to meet community needs into the future, are financially sound, operating efficiently and in a strong position to guide community growth and deliver quality services. The Fit for the Future reforms required councils to assess their current and forecast performance against criteria and provide a submission to the government by 30 June 2015.

As a Council recommended by the ILGRP to stand-alone, Campbelltown was required to develop an improvement proposal to demonstrate how Council currently meets or will improve its financial performance against the financial benchmarks to become fit for the future. The framework templates provided by the OLG, assessed Council's scale and capacity and financial performance using criteria that measured sustainability, efficiency, and infrastructure management.

Campbelltown City Council's improvement proposal was submitted to the Independent Pricing and Regulatory Tribunal (IPART) on 30 June 2015. IPART has assessed Council's submission on behalf of NSW Government and prepared a final report on the assessment of all council proposals for Fit for the Future. The results of the IPART assessment have been publicised to the wider community and has currently identified that Campbelltown City Council do not meet the sustainability criteria as it relates to the operating performance ratio.

The document states as follows, page 10:

Councils assessed as not fit due to not meeting the financial criteria

We assessed three Council Improvement Proposals in Metropolitan Sydney as not fit because they did not demonstrate they met the financial criteria overall. These councils are all in Outer Metropolitan Sydney and include:

- Blacktown City Council
- Campbelltown City Council, and
- Hawkesbury City Council.

As these councils were assessed as satisfying the scale and capacity criterion, strategies to improve their financial performance should enable them to become fit. This could include measures to promote financial sustainability, by reducing costs and increasing revenues. However, the strategies that could be adopted will depend on each council's circumstances and the Government's priorities.

It is also important to highlight that in the IPART assessment that Council satisfies the scale and capacity criteria. Within this part of the document it is noted 'our analysis has not identified evidence for a better alternative for the Council's proposal to stand-alone'. This highlights that the recommendation of the ILGRP and IPART that the best outcome for Campbelltown City Council is to stand-alone.

The Mayor, General Manager and Director Business Services met with the Minister for Local Government, Paul Toole, MP to discuss the IPART assessment as it relates to Campbelltown City Council. It was agreed that Council's response to the IPART assessment should demonstrate Council's increased capacity to meet the financial benchmarks via increased dwelling and subsequent population numbers and the increasing capacity to provide local employment opportunities. This growth, and additional infrastructure improvements will be achieved via the establishment of the Glenfield to Macarthur Growth Corridor (a draft strategy for which has recently been exhibited for public comment) and the Greater Macarthur Urban Investigation Area (for which a preliminary land release strategy has been prepared and is currently on public exhibition). Together, these strategies are proposed to result in at least an additional 33,100 dwellings within the Campbelltown Local Government Area (LGA) with an estimated population increase of over 93,500 persons by 2036. The Corridor Strategy estimates creation of an additional 20,700 jobs within the urban corridor area, while the Land Release Strategy identifies an additional 65,000m² of gross floor area for employment lands by 2036.

The predicted growth in both housing and employment will attract additional funding and infrastructure provision, as well as additional revenue from rates and Section 94/Planning Agreement levies.

In addition to the growth identified in the recently announced strategies, a number of growth centres are currently under construction. These are facilitated via the Major Projects and Growth Centres SEPPs (State Environmental Planning Policies) and include Edmondson Park South and East Leppington. The Western Sydney University residential precinct and the urban renewal areas (of Claymore and Airds Bradbury) will also accommodate additional residential growth and collectively yield approximately 20,000 dwellings. When combined, the overall expected additional dwelling yield is approximately 53,000 by 2036. The resultant overall population for the Campbelltown LGA is therefore estimated to be 365,000 persons by 2036 (the current population is 155,915).

Given the potential growth of revenue as it relates to these development opportunities, and the potential revitalisation of the Campbelltown CBD, Council can substantiate a case to meet the sustainability benchmarks as it relates to the operating performance ratio and therefore be FIT and sustainable as a stand-alone local government authority.

The Department Premier and Cabinet have forwarded a template to all councils to develop a response to the assessment by IPART. The format of the template is a short response for those councils that meet the scale and capacity criteria on options for Council to provide additional information to stand-alone. The body of this report will form the basis of Council's response in enhancing its financial sustainability and reinforcing Council's capacity to stand-alone. Alternatively for those councils that do not meet scale and capacity, the template requests those councils to indicate the options they consider preferable in merger proposals.

Officer's Recommendation

That Council provide a response to the Department of Premier and Cabinet by 18 November 2015 reinforcing Council's improvement proposal to stand-alone.

Council Meeting 27 October 2015

This matter was moved forward and dealt with in conjunction with Corporate Governance Item 6.1 - Fit for the Future.

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 15 September 2015.

Officer's Recommendation

That the information be noted.

Council Meeting 27 October 2015 (Oates/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 198

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 15 September 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee. Comment: Finalising information for the report	CS	December 2015
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. Comment: proposal cannot be undertaken until City Works report on footpath upgrades is completed.	CS	December 2015
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. Comment: Sport and Recreation plan currently being commissioned.	CS	December 2015
09.12.14 DL 4106172	CS6.3 - That a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the policy - Use of Public Open Space by Commercial Fitness Trainers and Personal Trainers. Comment: Finalising information for the report	CS	November 2015
24.04.15 MO 4275729	CS2.1 - That a further report be provided to Council: <ul style="list-style-type: none"> outlining the National Disability Insurance Scheme transition process once this information becomes available. on the Regional Assessment Service once details on the funding and service requirements are available. Comment: Information not available at this time to report NDIS transition. Regional Assessment Service reported as item 2.2 of the Community Services Committee meeting held 12 May 2015.	CS	December 2015
21.07.15 WG 4388307	CS8.1 - That a report be presented outlining the feasibility of supporting major local sporting bodies that attempt to acquire defibrillators.	CS	December 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
12.11.13 WG 3563387	CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown. Comment: Report awaiting Council to respond to DoPE on Glenfield to Macarthur Corridor Strategy before putting to Council.	CW	November 2015
06.05.14 PL 3815091	CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events. Comment: Report drafted awaiting date for briefing.	CW	November 2015
21.07.15 GG 4395032	Council 16.1 - That following the completion of recommendation one and two a report be presented outlining how much noise reduction would be made through the installation of noise barriers along the rail corridor and investigate other areas in the Glenfield to Macarthur rail corridor where noise barriers would be appropriate. Comment: Reported to City Works Committee Meeting 20 October 2015 - Item 1.3	CW	
21.07.15 PH 4388178	CG6.1 - That a report be presented investigating the feasibility of Council developing a map that indicates accessible parking, toilets and other accessible facilities and locations in the Campbelltown and Ingleburn CBDs. Comment: Reported to City Works Committee Meeting 20 October 2015 - Item 1.2	CW	
18.08.15 PH 4439247	CW1.4 - That a further report be tabled for Council consideration upon completion of the specialist consultant's investigations on possible large scale reforms to the street lighting network and on the option of converting the complete network to an LED solution and possible Council ownership of the network.	CW	November 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. Comment: Subject to marketing timeframe.	BS	February 2016
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. Comment: Undertaking an amended marketing campaign through an agent for a café opportunity.	BS	December 2015
16.09.14 GG 3998030	DR9.4 - 1. That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn. 2. That in recognition of Council's belief in the principle of transparency and prudent decision making, a report be presented to this Council highlighting how this rose garden came about and detailing the events associated with the construction of the rose garden. Comment: Awaiting the outcome of the investigation. Part 1 complete.	BS	October 2015
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. Comment: Still in the process of finalising the VPA/ISDP with Urban Growth. Currently awaiting response from Urban Growth.	BS	December 2015
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land. Comment: RMS has indicated it will compulsorily acquire the land. This is a 6-9month process.	BS	June 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation. Comment: further discussions required between the General Manager and State Government regarding infrastructure.	PE (EP)	December 2015
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. Comment: Placed on hold pending the outcome of Glenfield-Macarthur Urban Renewal Corridor.	PE (EP)	December 2015
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings. Comment: further information is being investigated and considered.	PE (DS)	November 2015
18.12.12 AM 3259490	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield. Comment: Comments from Tharawal Local Aboriginal Land Council recently received. Report being prepared.	PE (EP)	November 2015
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA. Comment: Rating structure report not yet released by Government.	PE (EP)	December 2015
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. Comment: Trial completed mid December 2014, information being collated. Additional time required to assess impact of the implementation of the provisions of the <i>Swimming Pools Act 1992</i> requiring pool owners to obtain a Certificate of Compliance before selling or leasing their property commencing on 29 April 2016	PE (CS)	August 2016
1.7.14 BT 3858912	PE 2.5 - Further report following the Trial Indian Myna Bird Action Program. Comment: 12 month trial to be completed September 2015.	PE (EP)	November 2015
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. Comment: Matter continues to be under investigation in light of Glenfield-Macarthur Urban Renewal Corridor strategy and local precinct planning.	PE (DSt)	November 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE. Comment: Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives. UWS Vice Chancellor Professor Glover presented a briefing to the Councillors in May on initiatives by UWS. Continues to be under investigation.	PE (DSt)	December 2015
14.10.14 CM 4033787	CG6.1 - 1. That a report be presented on the development application process, particularly as it relates to residential and small business, regarding: (i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication. (ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden). 2. That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding: (i) How Council could streamline the DA process for small business. (ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt. Comment: Investigating further exempt opportunities. Letters sent to NSW Business Chamber and local Chambers of Commerce on 22 July providing 28 days for response - still waiting for responses.	PE (DS)	November 2015
17.02.15 GG 4189107	PE3.3 - 3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct. Comment: Investigation to be undertaken in conjunction with review of Parking and Traffic Study for CBD. Parking strategy project brief has been distributed, awaiting EOI - scheduled for completion in January 2016.	PE (DSt)	February 2016
24.04.15 GG 4275787	PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce. Comment: Continues to be under investigation.	PE (DSt)	December 2015
21.07.15 MO 4388310	PE5.1 - That a report be presented outlining how Council monitors and controls Affordable Housing properties in terms of occupancy and rental pricing. Comment: Information being finalised	PE (DS)	November 2015
18.08.15 MO 4439120	PE4.2 - That a further report be provided to Council on the re-establishment and amendment of the Alcohol Free Zones at the completion of the period for comment by the organisations/groups.	PE (CS)	November 2015

9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors September 2015

Attachments

Nil

Report

On 15 September 2015, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
- (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses for the month of September 2015 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for September 2015.	\$2846
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for September 2015.	\$5046
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for September 2015.	\$6
4.	Periodicals Cost of annual subscriptions. Cost for September 2015.	\$36
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for September 2015.	\$2115
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for September 2015.	\$1891
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for September 2015.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for September 2015.	\$825

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for September 2015.	\$5145
2.	Communication System Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for September 2015 in accordance with Councillors Policy.	\$2010

3.	Office Equipment Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for September 2015.	\$445
4.	Council Vehicle Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for September 2015.	\$1048
5.	Internet Facilities Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for September 2015.	\$1021
6.	Care Expenses Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for September 2015.	Nil

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for September 2015 amounted to \$22,434.

Officer's Recommendation

That the information be noted.

Council Meeting 27 October 2015 (Chanthivong/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 199

That the Officer's Recommendation be adopted.

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

City Works Activity (contained within this report)

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 27 October 2015 (Borg/Kolkman)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 200

That the Officer's Recommendation be adopted.

ATTACHMENT 1

OPERATIONAL SERVICES SECTION (Reporting period 24 August 2015 to 4 October 2015)

GRAFFITI

The Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2014	Apr to June 2014	July to Sept 2014	Oct to Dec 2014	Jan to Mar 2015	Apr to June 2015	July 2015	Aug 2015	Sept 2015
Area 1	1573	2343	3301	2706	2959	2212	1074	407	1289
Area 2	1169	1946	2228	2309	3285	1534	1070	655	1535
Area 3	435	492	848	570	1384	1122	280	261	912
Area 4	887	2102	2368	1852	2730	1888	796	586	1047
Total	4044	6883	8745	7437	10358	6756	3220	1909	4783

Council's contractor has removed 420 square metres of graffiti from Council's public facilities throughout the LGA.

During the reporting period 13 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2014	Apr to June 2014	July to Sept 2014	Oct to Dec 2014	Jan to Mar 2015	April to June	July 2015	Aug 2015	Sept 2015
13	18	16	12	32	4	5	4	13

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	179	10	5	11	205
Road Verges (Sites)	44	36	24	49	153
Community/Childcare Centre's (Sites)	0	0	0	0	0
Servicing Laneways (Sites)	88	132	105	3	328
Litter/Rubbish Pickup	198	46	6	2	252
Herbicide Spraying (hrs)	13	17	43	9	82
Mulching (cm ³)	0	0	0	0	0
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	5	9	0	0	14
Tractor Road Verge (Sites)	18	17	6	29	70
Tractor Servicing Parks and Reserves (Sites)	47	39	24	41	151
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	2	4	0	6
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	30	32	30	30	122
Road Verges (Sites)	28	24	22	27	101
Community/Childcare Centre's (Sites)	16	9	17	17	59
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	48	27	52	39	166
Litter/Rubbish Pickups (hrs)	40	40	37	38	155
Herbicide Spraying (hrs)	24	24	32	34	114
Mulching (m ³)	90	150	80	0	320
Garden Maintenance (Sites)	42	35	35	59	171
Garden Refurbishment (Sites)	4	5	1	1	11
Top Dressing (tonne)	2	1	3	1	7
Aeration of Fields (Sites)	2	5	0	0	7
Sharps Pickups	0	0	0	0	0
Miscellaneous Requests (hrs)	0	2	0	0	2
Refilling of Sandpits	1	0	5	3	9
Plumbing	41	12	37	24	114
Placing of goal posts (Sites)	11	5	18	13	47
Cricket Wicket Maintenance	39	36	52	43	170

HORTICULTURE ACTIVITIES

Koshigaya Park

Horticulture staff have been involved in the preparation of the planting area for the Christmas tree. It is anticipated planting will be carried out by the end of October 2015.

Planting activities - various locations

110 advanced species were planted at the SITA Depot, Junction Road Ruse.

200 assorted shrubs were planted at John Kidd Reserve, Blair Athol.

Smith's Creek

Council has approximately 1800 assorted plants on order for Smiths Creek drainage replanting expected to be carried out by the end of November.

Roundabouts at Akuna Avenue, Bradbury

The two roundabouts were recently re-turfed and sprayed for weeds.

Re-mulching - various locations

The following areas were re-mulched:

- Amber Cottage Early Learning Centre, Ambarvale
- Glenalvon House, Campbelltown
- Mawson Park, Campbelltown
- Art Centre Sculpture Garden, Campbelltown

SPORTING FIELDS

- Council staff delivered topsoil to various ovals. The goal post changeover has been completed for the summer season.
- Topdressing and weed spraying activities were undertaken at Macquarie Fields Leisure Centre.
- Aeration of selected sporting fields were carried out.
- Long jump pits have been filled for the upcoming season.
- The childcare and sports field broadleaf spray program has commenced.

COUNCIL TREE INSPECTIONS

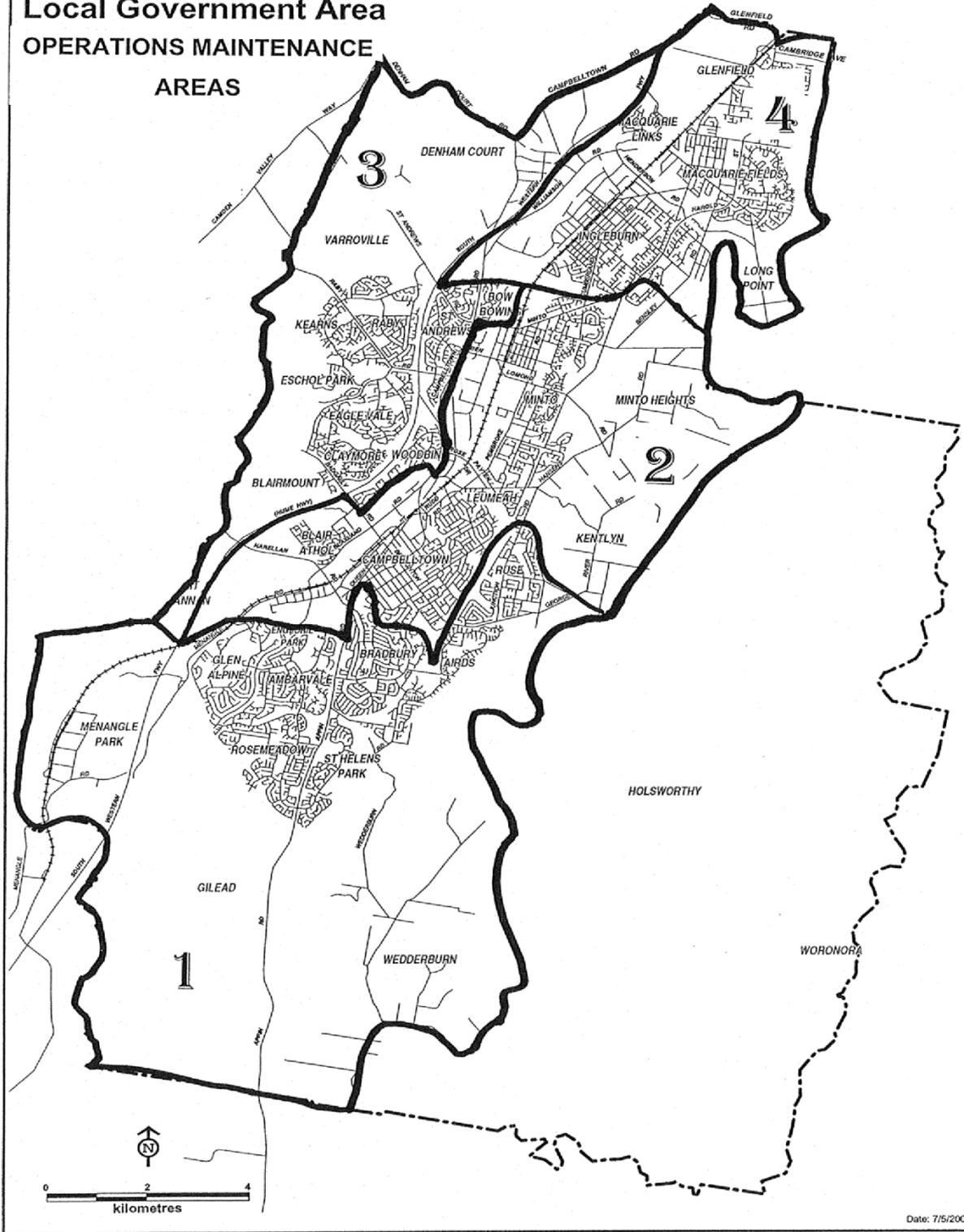
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	19	15	19	12	65
Council	86	53	51	35	225
Termites	1	0	0	0	1
Plumber - Sewer Chokes	0	0	0	0	0
N/A	10	3	5	10	28
HOLD	0	2	1	0	3
Total	116	73	76	57	322

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	25	6	7	8	46

Campbelltown City Council Local Government Area

OPERATIONS MAINTENANCE AREAS



ROADS AND DRAINAGE

A. HEAVY PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (m ²)	347	222	63	42	674
Road restorations (m ²)	25	9	0	0	34
AC Base Course Total (T)	51	50	21	4	126

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	85	245	353	210	893
Edge breaks (LM)	66	34	23	31	154
Restorations (m ²)	0	0	3	0	3
Car parks pot holes (no.)	22	36	42	14	114
Trip Hazard Footpaths (no.)	22	26	50	4	102

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	4	9	16	5	34
Telstra Inspections	2	6	4	0	12
Sydney Water inspections	1	7	8	6	22
Endeavour Energy Inspections	0	1	1	2	4
Jemena Gas Inspections	0	7	3	2	12
NBN	0	67	0	0	67
Customer & Road Opening requests	2	6	8	2	18

D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	4	3	3	6	16
Pits cleaned by hand or suction	95	46	88	51	280
Tail out drains/headwalls	6	7	0	3	16
Removal of waste matter (CBM)	16	25	6	54	101
Flushing of stormwater lines (LM)	1578	890	450	510	3428
Underpass (drainage) cleaning	2	1	0	1	4
Trip hazards/footpath hazards	2	7	8	12	29
Dead animals removed	5	3	8	21	37
Parra webbing drainage		2	1	3	6
Sign retrievals and straightening	1	3	0	4	8
Syringes	14	165	3	31	213
Deliver and set up at venues	1	0	0	2	3
Paver repairs (m ²)	1	1	0	0	2
Oil/ paint spill/debris on road	3	7	6	3	19
Median cleaning/poisoning (LM)	84	160	211	375	830
Guide Posts	4	3	2	0	9

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	4	18	42	11	75
Street signs	17	23	29	19	88
Ordinance signs	4	14	15	3	36
Directional signs	3	0	2	0	5
Warning signs	0	2	0	3	5
Community signs	0	15	0	0	15
Various council signs	12	12	12	12	48
Council special events	0	18	0	0	18
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	0	138	12	8	158
Total	40	240	112	56	448

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	123	127	56	72	378
Street signs	17	17	29	19	82
Ordinance signs	29	17	17	20	83
Directional signs	15	8	28	20	71
Warning signs	36	26	20	16	98
Community signs	60	11	6	8	85
Various council signs	0	0	0	0	0
Banner / Bin Installation	3	17	1	2	23
Graffiti Removal (m ²)	10	7	2	3	22
Works orders (traffic)	1	5	5	3	14
Bollard replacement/ repair	23	32	16	19	90
Line Marking/Car Park (m ²)	2	3	0	0	5

F. FOOTPATH RECONSTRUCTION PROGRAM 2015 – 2016

Stage 1A - 40% complete.
 Stage 1B - 50% complete.
 Stage 2 - 0 % complete.

G. NEW FOOTPATH CONTRUCTION PROGRAM 2015 – 2016

Stage 1A - 15% complete.
 Stage 1B - 0% complete.

H. KERB AND GUTTER RECONSTRUCTION 2015 – 2016

Stage 1 - 9% complete.
 Stage 2 - 96% complete.

I. ROADS PROGRAM 2015 – 2016

12% complete.

J. OPERATIONS MINOR WORKS

Kentlyn - Verge maintenance works - 100% complete.

HMAS Sydney Memorial - 50% complete.

Ingleburn CCTV Cameras - 40% complete.

Campbelltown CCTV Cameras - 20% complete.

K. CAPITAL WORKS

Eagle Vale Drive Road Stage 3 (Widening and Roundabout) - 80% complete.

Eagle Vale Drive Road (Wynn Street to Badgally Road) – 20% complete.

Smith's Creek Formalisation - 99% complete, pending landscaping.

John Kidd Reserve Recreational Play Area – 99% complete.

Beverley Road Extension between Chamberlain and Warby Streets – 85% complete.

Noorumba Fire Trail Drainage Works and Embankment Stabilisation Works – 0% complete. Pending environmental assessment.

Lynwood Park Soccer Synthetic Turf Installation – 40% complete.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9203.02	Reach Mower	Excessive boom movement	CCC Workshops and Supplier	130hrs
9708.02	New Holland Tractor	Transmission oil leak	CCC Workshops and Supplier	120hrs

The following is a breakdown of the work performed since the last report **24 August - 4 October 2015**.

9203.02	The reach mower had worn out the bushes and pins in the main boom. Currently awaiting parts
9708.02	Repairs have been completed and tractor is back in service

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	32
Services carried out	48
Repairs to trucks	53
Repairs to heavy plant	17
Repairs to trailers	5
Tractors/implements	67
SES repairs	1

RFS repairs	6
Small plant repairs	40
Repair to cars	4
Repairs to mowers	29
Repairs to sweepers	9
Pathway requests (completed)	10

Of the reported repairs above **24** were out in the field.

The Workshops Solar panel main power switch was turned off. As a result the total amount remains the same as the previous month at **56,227 kWh** back to the grid.

The Workshop has also carried out the following duties:

- Manufacture and repair of various gates, locks and lock boxes.
- Trailer repairs and modifications.
- Manufacture and installation of various pit frames and covers.
- Manufacture of various baulks.

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning - Hazard reduction burning was undertaken across two Council Reserves, with a total area of 14 hectares at Frere's Reserve and 3 hectares at Varroville Reserve.

Asset Protection Zones Maintenance - 48 hazard reduction treatments were completed in the reporting period, totalling an area of 40.445 hectares with 1287 assets protected.

Fire Trails - No fire trail works have been undertaken during the reporting period.

Fire Trail Gates - New gates have been installed at two locations within Smiths Creek Reserve, to prevent unauthorised access into the reserve.

FACILITIES SUPPORT SERVICES

Customer Requests	
Sporting Clubs with overdue keys	34 Clubs with 265 keys outstanding
Key access renewals, issues, alarm codes and access	890
Request for access to Council Reserves	0

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Tenders/Quotes currently being prepared:

- T15/16 Irrigation Services
- T15/17 Traffic Signals on Eagle Vale Drive
- T15/19 Supply and Construct Recycling Shed at SITA site

- T15/20 Design and Construct Workshop at SITA site
- T15/28 Grounds Maintenance at Airds, Claymore and Macquarie Fields
- T15/30 Cleaning of Public Toilets and Sporting Grounds Amenities
- T15/31 Plumbing Services
- T15/32 Building Demolition Services

Tenders/Quotes currently advertised:

- Q15/20 Supply and Servicing of Sanitary, Nappy Disposal Units
- Q15/25 Stormwater Joint Sealing Maintenance Program 2015-2016
- Q15/27 Kerb and Gutter Reconstruction Program
- T15/14 Catering at Campbelltown Sports Stadium

Tenders/Quotes currently under evaluation:

- Q15/13 Pre-Employment Medical
- Q15/22 Development of a Sport and Recreation Strategy
- Q15/23 Development of a Play Space Strategy
- Q15/24 Design, Supply and Install Play Spaces
- T15/18 Street Lighting on Eagle Vale Drive Between Badgally Road and Wynn Street
- T15/21 Crane Truck
- T15/22 WHS Auditing and Consulting Services
- T15/24 Minto Indoor Sports Upgrade
- T15/25 Special Event Audio Production and Staging
- T15/26 Tree Pruning and Arboriculture Services

ASSET MANAGEMENT

Roads

- Road Inspection 2015-2016 is 3% completed.
- Visual and Laser Survey on Campbelltown City Council Road Network is 15% completed.
- Geotechnical Investigation for Westmoreland Road, Minto is completed.
- The following Road Programs 2015-2016 have been awarded:
 - Program 1D – Asphalt Program
 - Program 2A – Cementitious Stabilisation Program
 - Program 3C – Spray Sealing Program for Proposed Stabilised Area
 - Program 5D – Microsurfacing Program for Proposed Stabilised Area
 - Program 6B – Mill and Fill Program
 - Program 7A – Heavy Patching Program

- Program 8A – Crack Sealing

Car Parks

- The following Road Programs 2015-2016 have been awarded:
 - Program 3C– Spray Sealing Program for Car Parks

Bridge and Culvert

- Bridge and Culvert Level 1 Inspection is 100% completed and updated.
- The Work Order for Steel Culverts Corrosion Repair Program has been issued to Operations.
- The Pricing for bridge and culvert related Footpath Reconstruction Programs have been received.

Kerb and Gutter

- The Kerb and Gutter Inspection Program for 2015-2016 is 64% completed.
- The inspection for newly discovered Kerb and Gutter is 100% completed.

Footpath

- Footpath marking for grinding program is 50% completed.
- The Footpath condition inspection for 2015-2016 will commence 26 October 2015.

Stormwater

- Stage 2- joint sealing program for Stormwater assets have been sent out for quotation.
- Stormwater pits inspection for 2015-2016 is 3% completed.

Parks and Public Spaces

- From 14 September to 16 October 2015, 446 assets have been inspected at Sportsgrounds in the Local Government Area. This is a total of 64% of Sportground assets inspected to new inspection parameters.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Park furniture has been installed at Raby Sports Complex and Kentlyn Reserve following new playground construction.
- The replacement of remaining chain wire perimeter fence with 2.1m spear top security fencing at Campbelltown Showground has been completed.
- Quotations for the design and construction of Simmo's Beach Steps (south end) have been requested.

Building Inspections

- Building inspections are 100% up to date.
- Inspections of other structures is 77% completed.

Playground Equipment

Construction of new playgrounds in the 2014-2015 Innovative Playspaces Program has been 100%.completed at the following locations:

- Hyacinth Reserve, Macquarie Fields
- Ingleburn Reserve, Ingleburn
- Manooka Reserve, Bradbury
- Eschol Park Sports, Eschol Park
- Abington Reserve, Glen Alpine
- Heathfield Reserve, Raby
- Topaz Reserve, Eagle Vale
- Raby Sports Complex
- Kentlyn Reserve

2015-2016 Innovative Play Spaces Program

- Designs and quotations for new playground at Atlantic Boulevard, Glenfield, have been obtained and are awaiting evaluation following extended public consultation.
- Designs and quotations for the refurbishment of Macquarie Fields Indoor Sports Centre Playground have been obtained and are awaiting approval.
- Public Quotations have closed for the following playgrounds:
Merino Reserve, Airds
Moncrieff Reserve, St. Helens Park
Salter Reserve, Minto
Gargery Reserve, Ambarvale

Internal Assets– Electrical Testing and Tagging

- 334 items of electrical equipment have been tested and tagged at various locations including Campbelltown Outside Hours School Care and Minto Depot Construction Equipment. All items updated into Council's Asset Management system.

Asset Management System, Grants and Reports

- RMS monthly report for month of September has been sent.
- Roads to Recovery Quarterly report have been completed.
- Fleet fuel efficiency report for month of September has been sent.
- Conquest user conference was hosted on 14 and 15 October 2015 by Campbelltown City Council.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Reactive Maintenance

There were 370 reactive maintenance requests recorded for the months of September to October.

Building Program Maintenance and Renew Connect Revitalise Program (RCR)

- **St Helens Park Reserve Skate Park** – Construction of the skate park facility has commenced. This will include the installation of an Exeloo toilet.
- **Fullwood Rugby League New Amenities Building** – Stage 2. Works have commenced on the construction inclusive of plumbing, concrete slab, block work and lockable grills. Works are on schedule.
- **Macquarie Fields Leisure Centre** – All refurbishment works including a new meeting room, front foyer entrance, front counter and landscaping are now completed and open to the public.
- **Animal Care Facility**– The conversion of the old administration building into a cattery is near completion. Works include, demolition of all internal areas, new visitors toilet, relining of walls, new vinyl throughout and stainless steel benches in the vets room.
- **Harlequins (Old Showground)** – Rectification works to the sewer line are now completed.
- **Hurley Park Storage Shed** – Works to date include, new slab, brickwork, roller shutter, steel roofing and soffits.
- **Blinman Oval** – Amenities construction works have commenced.

- **Civic Centre** – Stormwater and sewer works are due to commence late October.
- **The Gordon Fetterplace Aquatic Centre Splash Park** – Concrete works have commenced as part of the resurfacing due to the deterioration of previous rubber. The project is expected to take 4 weeks.
- **Kearns Hall** – New vinyl sheeting has been installed throughout the main hall. Painting works to the stage are ongoing.
- **Campbelltown Senior Citizens** – New carpet has been installed in the following areas, office, lounge and main room area. Works are now completed.
- **Depot workshops** – 3 new roller doors have been installed and are fully operational. Works also included installing individual isolating switches.
- **Milton Park Softball Clubhouse** – Internal painting works throughout this facility are now completed.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round