

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 10 May 2016.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the City Works Committee held on 10 May 2016

Present

His Worship the Mayor, Councillor P Hawker
Councillor S Dobson (Chairperson)
Councillor F Borg
Councillor G Brticevic
Councillor C Mead
Director Business Services - Mr M Sewell
Acting Director Community Services - Mrs J Uluibau
Director City Works - Mr W Rylands
Acting Manager Assets and Supply Services - Mr W Miller
Manager Compliance Services - Mr P Curley
Manager Emergency Management and Facility Services - Mr R Blair
Manager Financial Services - Mrs C Mears
Manager Healthy Lifestyles - Mr M Berriman
Manager Operational Services - Mr A Davies
Manager Property Services - Mr J Milicic
Manager Technical Services - Mr K Lynch
Executive Assistant - Mrs J Worden

Apology (Dobson/Borg)

That the apologies from Councillors Chanthivong, Glynn and Lake be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Dobson.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

Minutes of the Local Traffic Committee of 14 April 2016 (contained within this report)

Purpose

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee meeting of 14 April 2016.

Report

RECOMMENDATIONS OF LOCAL TRAFFIC COMMITTEE OF 14 APRIL 2016

Reports Listed for Consideration

LTC 16/15 Stage 3 Lead-in Road, Urban Growth Western Sydney University - Signs and Line Markings Plan

1. That Council approve the submitted J Wyndham Prince signs and line marking plan 943536/CC83 Rev C for the lead-in road to Stage 3 University of Western Sydney, Campbelltown.
2. That Urban Growth revises the design of the intersections of Road No 1 and William Downes Avenue so that left turning vehicles have adequate clearance to oncoming traffic.

LTC 16/16 Willowdale East Leppington, Precinct 7, Denham Court - Signs and Line Markings Plan

That Council approve the submitted Cardno Drawings for the signs and line markings of Precinct 7, Willowdale Estate Development, Denham Court Plans 6000319-CC7-1-1450 Rev E and 600319-CC7-1-1451 Rev E.

LTC 16/17 Glenfield Road Release Area Multiple Subdivisions - Signs and Line Marking Proposals

1. That Council approve the signs and line markings prepared by JMD Development Consultants, Plan Ref: 15170E1 Sheet 12 Issue D and plan 14203(C)E3(A) for the respective subdivisions in the Glenfield Road Release area DA 2796/2014 and DA's 3124/2014 and 3129/2014.
2. That Council review the signs and line markings at the existing section of Atlantic Boulevarde near Glatton Road in relation to its road connection as a through road.

Officer's Recommendation

That the recommendations of the Local Traffic Committee as detailed in the Minutes of 14 April 2016 be adopted.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 17 May 2016 (Dobson/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 74

That the Officer's Recommendation be adopted.

ATTACHMENT



LOCAL TRAFFIC COMMITTEE MINUTES

14 April 2016

LOCAL TRAFFIC COMMITTEE

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.

Minutes Summary

ITEM TITLE

LOCAL TRAFFIC COMMITTEE MINUTES

- 1. ATTENDANCE**
- 2. APOLOGIES**
- 3. CONFIRMATION OF MINUTES**
- 4. BUSINESS ARISING FROM MINUTES**
- 5. REPORTS LISTED FOR CONSIDERATION**

LTC 16/15 Stage 3 Lead-in Road, Urban Growth Western Sydney University - Signs and Line Marking Plan

LTC 16/16 Willowdale East Leppington, Precinct 7, Denham Court - Signs and Line Marking Plans

LTC 16/17 Glenfield Road Release Area Multiple Subdivisions - Signs and Line Marking Proposals

- 6. LATE ITEMS**

No reports this round

- 7. GENERAL BUSINESS**

No reports this round

- 8. DEFERRED ITEMS**

No reports this round

LOCAL TRAFFIC COMMITTEE MINUTES

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

The Meeting was an electronic meeting and comments were received from Traffic Committee members electronically and are recorded in the Minutes.

1. ATTENDANCE

Electronic meeting.

2. APOLOGIES

Nil at time of print.

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 10 March 2016 were recommended by the City Works Committee on 12 April 2016 and adopted by Council on 19 April 2016.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

LTC 16/15 Stage 3 Lead-in Road, Urban Growth Western Sydney University - Signs and Line Marking Plan

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

1. Location Plan
2. Signs and Line Marking Plan 943536/CC83 Rev C
3. Turning Path Plan 9435/SK291 Rev 1 intersection Road No 1 and William Downes Avenue

Background (14/4/2016)

Campbelltown City Council has approved the construction of a lead-in road and bridge to Stage 3 of the Urban Growth development of University of Western Sydney (UWS). The works also includes bulk earthworks to create building pads of future UWS development.

J Wyndham Prince consulting engineers on behalf of Urban Growth NSW has submitted engineering design plans including signs and line marking plans for the approval of the Local Traffic Committee. This new collector road will have access from William Downes Avenue (refer Attachment 1) and from early planning reports the road is described as a possible future bus route.

Council Officers have reviewed the submitted plans and noted some key features as follows;

1. The lead-in Road No 1 being 11.6m wide and approximately 520m long from its intersection with William Downes Avenue has a horizontal alignment that requires a section of 106m BB from the intersection and a S1 centre dividing line around the bends (refer Attachment 2).
 2. There are a series of road narrowing points on Road No 1 and two of them have access points to future commercial/educational facilities (refer Attachment 2). These road narrow points are provided for traffic calming purposes bringing down the carriageway width from 11.6m to 7m. Advance warning and approach edge lines are being provided at these narrow points.
 3. Signs and markings are proposed to delineate an off road Shared Path (cycleway) on the southern nature strip of Road No1 (refer Attachment 2).
 4. The T intersection of Road No 1 and William Downes Avenue poses a constriction to the turning path of a single unit truck/bus (refer Attachment 3). William Downes Avenue is primarily kept at its 6.8m wide carriageway (edge kerb without road shoulders) and is drained by open swale. The consulting
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engineers have forwarded a turning path plan showing the path of a single unit truck (refer Attachment 3).

It is recommended that the presented signs and line marking plan for the lead-in road to Stage 3, Western Sydney University Development be approved.

In assessing the submitted plans, Council Officers have observed the following that need to be addressed by the developer;

The consulting engineers have forwarded a turning path plan for the T intersection of William Downes Avenue and Road No 1 (refer Attachment 3). This intersection poses a constriction to the left turning path of a 12.5m design truck/bus out of Road No 1 (refer Attachment 3).

It is recommended that the developer widen this section of the intersection so that left turning vehicles have adequate clearance to oncoming traffic.

Officer's Recommendation

1. That Council approve the submitted J Wyndham Prince signs and line marking plan 943536/CC83 Rev C for the lead-in road to Stage 3 University of Western Sydney, Campbelltown.
2. That Urban Growth revises the design of the intersection of Road No 1 and William Downes Avenue so that left turning vehicles have adequate clearance to oncoming traffic.

Submitted Comments (14/4/2016)

The Roads and Maritime Services representative advised that RMS raised no objections to the signs or line markings, however requested detailed designs of the slow points located on Road 1. Further detailed information was forwarded to RMS.

All other members supported the recommendations.

Recommendation of Local Traffic Committee

1. That Council approve the submitted J Wyndham Prince signs and line marking plan 943536/CC83 Rev C for the lead-in road to Stage 3 University of Western Sydney, Campbelltown.
 2. That Urban Growth revises the design of the intersection of Road No 1 and William Downes Avenue so that left turning vehicles have adequate clearance to oncoming traffic.
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LTC 16/16 Willowdale East Leppington, Precinct 7, Denham Court - Signs and Line Marking Plans

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

1. Location Plan
2. Signs and Line Marking Sheet 1 Plan 600319-CC7-1-1450 Rev E
3. Signs and Line Marking Sheet 2 Plan 600319-CC7-1-1451 Rev E

Background (14/4/2016)

Campbelltown City Council has approved the construction of earthworks and civil infrastructure works including road construction, drainage and landscaping works for the subdivision of Precinct 7 of the Willowdale Estate which will be accessed off Denham Court Road by a future roundabout. Precinct 7 can also be accessed by Willowdale Drive off Camden Valley Way as shown in Attachment 1. The works will include road works servicing 100 Torrens titled residential allotments.

Cardno on behalf of Stocklands has submitted engineering designs including signs and line marking plans for Traffic Committee's endorsement.

Council Officers have reviewed the submitted plans and noted some key features as follows;

1. Road 102 will be linking Denham Court Road and Willowdale Drive (refer Attachment 2). Road 102 will be a collector road and has been modelled to carry 13,000 vehicles per day by year 2036 (subject to road connections at the southern end of the estates: Ref: Cardno's Master Plan Transport Assessment of Willowdale Southern Precincts).
 2. Road 138 at its intersection with Road 102 (refer Attachment 2) has been provided with left and right only turning bays and accompanying C3 'No Stopping' edge lines.
 3. The right angle bend in Road 131 is marked with C3 'No Stopping' edge lines (refer Attachment 2).
 4. A shared pathway accompanies the north/west nature strip of Road 102 and the southern side of Road 134 (refer Attachment 3).
 5. The battle axe blocks of Lots 7081 and 7082 have been identified for Section 88B (property Conveyancing Regulation) restriction to user on the lots so that the occupants are to exit the driveways in a forward direction (refer Attachment 3).
 6. A temporary cul-de-sac closure on the eastern end of Road 102, which will be opened following the construction of a roundabout on Denham Court Road (refer Attachment 3).
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7. Give Way controls are placed on the cross intersection of Roads 131 and 134 (refer Attachment 3).
8. Provision of No Parking restrictions accompanying the 5.5m wide Laneway 7A (refer Attachment 3).

It is recommended that the presented signs and line marking plans for Precinct 7, Willowdale Estate Development, Denham Court be approved.

Officer's Recommendation

That Council approve the submitted Cardno Drawings for the signs and line markings of Precinct 7, Willowdale Estate Development, Denham Court: Plans 600319-CC7-1-1450 Rev E and 600319-CC7-1-1451 Rev E.

Submitted Comments (14/4/2016)

The Committee reviewed the matter and supported the recommendation as presented.

Recommendation of Local Traffic Committee

That Council approve the submitted Cardno Drawings for the signs and line markings of Precinct 7, Willowdale Estate Development, Denham Court: Plans 600319-CC7-1-1450 Rev E and 600319-CC7-1-1451 Rev E.

**LTC 16/17 Glenfield Road Release Area Multiple Subdivisions -
Signs and Line Marking Proposals**

Previous Report: LTC 15/1, 15/25
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

1. Location Plan – Subdivision sites
2. Signs and Line Marking Plan Ref: 15170E1 Sheet 12, Issue D
3. Signs and Line Marking Plan 14203(C) E3 (A)

Background (14/4/2016)

Council has received two signs and line marking plans from JMD Development Consultants covering three subdivisions as shown on the attached Locality Plan (refer Attachment 1) for the following developments:

1. Mirvac Homes Lot 31 DP 17859, DA 2796/2014, Glatton Road, Atlantic Boulevarde, comprising of 1 Torrens residential allotment (Massland Group DA 3093/2014 68 allotments), 4 Torrens residue allotments and associated earth works, road works and drainage works.
2. Borvac, Stage 3 (Part Lot 3 DP 1207534) subdivision, DA 3124/2014 creation of 4 residue lots and subdivision of 8 residential lots and associated earth works, road works and drainage works.
3. M and M Building Supplies, Lot 4 DP1207534 and Lot 36 DP1192946 (Part Lot 3136 DP 1190579) Glenfield Road, DA 3129/2014 creation of 5 residue lots and associated road works, earth works and drainage works (subdivision of residue lots into 14 lots).

Subdivision 1, Mirvac Homes – Lot 31 DA 2796/2014

This development consists of subdivision Lot 31 DP 17859 and Lot 3134 DP 1190579 and the further creation of 68 allotments in Lot 31. The subdivision involves the extension of the existing 6.5m wide Mellish Parade that loops back onto Atlantic Boulevarde. With these works Atlantic Boulevarde will also be extended and connected along its length so that the road will become a through route in the Glenfield Road Release area.

The signs and line marking plan 15170E1 Sheet 12 Issue D (refer Attachment 2) for this subdivision has the following features:

1. Provision of 'No Parking' restriction along Mellish Parade along the Riparian Environmental Corridor on the southern boundary.
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2. Provision of C3 yellow 'No Stopping' edge lines and accompanying No Stopping signs on both sides of the right angle bends of Mellish Parade. These restrictions are extended to the intersection of Three Bees Drive.
3. The continuation of the centre S1 dividing line in Atlantic Boulevarde (final link).

It is recommended that the signs and line marking plan Ref: 15170E1 Sheet 12 Issue D be approved.

Combined Subdivisions 2 and 3, Borvac DA 3124/2014 and M and M Building Supplies DA 3129/2014

A sign and line marking plan has been submitted combining the two subject subdivisions, which are located adjacent to each other. Besides the creation of numerous residue and residential lots it will provide a series of 6.5m wide local service roads servicing the extension of both Mary Ann Drive and Hebe Terrace.

The signs and line marking plan 14203(C) E3 (A) (refer Attachment 3) for these subdivisions have the following features;

1. Provision of R5-40 (L&R) 'No Parking' signs on the southern kerb of Hebe Terrace, along the Riparian Environmental Corridor.
2. Provision of yellow 'No Stopping' C3 edge lines on the kerb returns of a number of T intersections.
3. Provision of similar yellow no stopping edge line at the right angle bend of Mary Ann Drive.
4. Temporary cul-de-sac head at the end of Mary Ann Drive in anticipation of further extension.

It is recommended that the signs and line marking plan 14203(C) E3 (A) be approved.

Atlantic Boulevarde

Subdivision 1, as described above, will complete the link of Atlantic Boulevarde from both sides of the estate. In a previous Traffic Committee report, at its meeting of 5 February 2015 Council addressed concerns regarding truck entry into the estate and of vehicles speeding along the horizontal curves of Atlantic Boulevarde, between Northampton Drive and Glatton Road. Subsequently, centreline and shoulder edge line marking was introduced to Atlantic Boulevarde to reduce the width of the carriageway around the sweeping bends. This line marking ending at Glatton Road leaves a short section of unmarked road to the temporary closure of Atlantic Boulevarde.

As a result of the line marking treatment ending in Atlantic Boulevarde, at Glatton Road intersection, it is recommended that Council review the signs and line marking at this location in view of the road being opened to through traffic.

Officer's Recommendation

1. That Council approve the signs and line marking plans prepared by JMD Development Consultants, Plan Ref: 15170E1 Sheet 12 Issue D and plan 14203(C)E3(A) for the
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respective subdivisions in the Glenfield Road Release area DA 2796/2014 and DA's 3124/2014 and 3129/2014.

2. That Council review the signs and line marking at the existing section of Atlantic Boulevard near Glatton Road in relation to its road connection as a through road.

Submitted Comments (14/4/2016)

The Committee reviewed the matter and supported the recommendation as presented.

Recommendation of Local Traffic Committee

1. That Council approve the signs and line marking plans prepared by JMD Development Consultants, Plan Ref: 15170E1 Sheet 12 Issue D and plan 14203(C)E3(A) for the respective subdivisions in the Glenfield Road Release area DA 2796/2014 and DA's 3124/2014 and 3129/2014.
2. That Council review the signs and line marking at the existing section of Atlantic Boulevard near Glatton Road in relation to its road connection as a through road.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

No reports this round

8. DEFERRED ITEMS

No reports this round

P Lake
CHAIRPERSON

2. OPERATIONAL SERVICES

No reports this round

3. ASSETS AND SUPPLY SERVICES

3.1 T16/02 Floodlight Pole and Fixture Inspections

Reporting Officer

Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for Floodlight Pole & Fixture Inspections and recommend that Council accept the tender submitted by Silver Wolf Projects Pty Ltd.

History

Council officers from Assets and Supply Services identified a requirement for a contract for inspections of steel floodlight poles and fixtures located at 39 different locations throughout Campbelltown LGA. The purpose of the inspection is to provide data that will be utilised for life cycle modelling, works program preparation and revaluation of assets.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years with two options for extension of 12 months each.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 22 and 29 February 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the services
- details of their proposed method of inspection and equipment to be used to comply with AS/NZS:4676 and AS1170.2
- a sample report for a similar pole inspection
- pricing
- insurances
- Work Health and Safety management systems
- environmental practices
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 15 March 2016. Two on-time responses were received from the following organisations:

- Rocla Pty Ltd
- Silver Wolf Projects Pty Ltd.

Evaluation Process

The Evaluation Panel, consisting of officers from Assets and Supply Services and Sustainable City and Environment, evaluated the tenders against the following weighted assessment criteria:

- company experience and subcontracting
 - methodology and resources
 - price
 - work health and safety
 - environmental commitment.
-

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined on the overall cost of inspecting floodlights at 39 locations.

Recommendation of the Evaluation Panel

Silver Wolf Projects Pty Ltd is recommended for the inspection of floodlight pole and fixtures as they:

- provided details of experience in similar works
- provided a suitable sample report
- tendered the lowest price.

Tender Not Recommended

Rocla Pty Ltd is not recommended for the inspection of floodlight poles and fixtures as they tendered a more expensive price than the recommended tenderer. The Evaluation Panel deemed there to be no additional benefit in recommending a more expensive Tenderer.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Silver Wolf Project Pty Ltd for the provision of Floodlight Pole and Fixture Inspections for a period of two years with two options for extension of 12 months each.
 2. That the Contract documents be executed under the Common Seal of Council.
 3. That the unsuccessful Tenderer be notified of the results of tender process.
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Committee's Recommendation: (Hawker/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 17 May 2016 (Dobson/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 74

That the Officer's Recommendation be adopted.

3.2 T16/04 Cleaning of Sports Stadium

Reporting Officer

Manager Assets and Supply Services and Manager Healthy Lifestyles

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for the cleaning of the Campbelltown Sports Stadium and recommend that Council accept the tender submitted by Pioneer Facility Services Pty Ltd.

History

Council currently has in place a contract for the cleaning of Campbelltown Sports Stadium comprising Campbelltown Athletics Centre and Campbelltown Football Stadium, which is due to expire on 30 June 2016. As Council continues to require the services, and the expenditure historically exceeds the legislative threshold, a tender process was undertaken to ensure a new contract is in place prior to the expiration of the current contract.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years from 1 July 2016 with three options for extension, each of 12 months.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 22 and 29 February 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references for similar, recent works
- company experience, particularly as they relate to these services including experience in special events and experience at similar venues including attendance numbers, event type and capacity
- details of any subcontractors and their experience, particularly as they relate to the services
- details of their corporate structure nominating the personnel proposed to manage the contract and methods of ensuring Council's contact with the nominated personnel
- statement demonstrating the tenderer's capacity to employ and retain suitable staff
- cleaning proposal including equipment and contamination prevention
- detailed cleaning plan for a standard major football event
- pricing for range of cleaning services at the Sports Stadium
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 15 March 2016. Thirteen on-time responses were received from the following organisations:

- ADZ Cleaning Services Pty Ltd
 - AFMR Pty Ltd
 - Dynamic Facilities Maintenance Group Pty Ltd
 - Four J's Group Pty Ltd
 - GJP Property Services Pty Ltd
 - Menzies International (Aust) Pty Ltd
 - Onsite Contracting Services Pty Ltd
 - Perpetual Propertycare Pty Ltd
 - Pioneer Facility Services Pty Ltd
 - S.Michael Cleaning Services Pty Ltd
 - SKG Property Services Australia Pty Ltd
 - TJS Property Services Group Pty Ltd
 - VDG Pty Ltd.
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Evaluation Process

The Evaluation Panel, consisting of officers from Technical Services and Healthy Lifestyles evaluated the tenders against the following weighted assessment criteria:

- experience of the company and subcontracting
- management and nominated staff
- proposal presented to Council
- tendered price
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined on a basket of commonly utilised services.

Shortlisting Process

The Request for Tender process allows for a short listing process to occur at Council's discretion. This process allows the Evaluation Panel to exclude a Tender from further consideration at any stage of the evaluation process on a range of conditions, as follows:

- It is found not to comply with the Conditions of Tendering
- It is evaluated as not meeting or addressing a criteria
- It is found to be unacceptable in terms of effectiveness against the evaluation criteria
- It is evaluated as representing a greater than acceptable price
- It is found to be presenting unacceptable risk
- It is evaluated as not achieving a satisfactory standard.

A shortlisting process was undertaken whereby the following organisations were excluded from further evaluation as their price exceeded Council's budget for provision of the services or is evaluated as not achieving a satisfactory standard:

- ADZ Cleaning Services Pty Ltd
- Dynamic Facilities Maintenance Pty Ltd
- Four J's Group Pty Ltd
- GJP Property Services Pty Ltd
- Onsite Contracting Services Pty Ltd
- S.Michael Cleaning Services Pty Ltd
- TJS Property Services Group Pty Ltd
- VDG Pty Ltd.

The Evaluation Panel evaluated the following remaining tenders:

- AFMR Pty Ltd
 - Menzies International (Aust) Pty Ltd
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- Perpetual Propertycare Pty Ltd
- Pioneer Facility Services Pty Ltd
- SKG Property Services Australia Pty Ltd.

Recommendation of the Evaluation Panel

Pioneer Facility Services Pty Ltd provided the best response to Council and is recommended to provide cleaning services at Campbelltown Sports Stadium as they:

- demonstrated sufficient experience confirmed through satisfactory reference check with an equivalent site
- provided details of their staffing management structure suitable to undertake the works
- tendered a suitable equipment list and cleaning proposal demonstrating an understanding of the required services
- tendered a competitive price for provision of a basket of commonly utilised services.

Tenders Not Recommended

AFMR Pty Ltd, Menzies International (Aust) Pty Ltd and Perpetual Propertycare Pty Ltd are not recommended as their tendered price for provision of a basket of commonly required cleaning services was more expensive than the recommended tenderer. The Evaluation Panel did not regard there to be any additional benefit for the increase in cost.

SKG Property Services Australia Pty Ltd are not recommended as parts of their tender did not relate to the Campbelltown Sports Stadium, particularly the cleaning proposal, making it difficult to demonstrate a sufficient understanding of the works required.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Pioneer Facility Services Pty Ltd for the provision of cleaning at the Campbelltown Sports Stadium for a period of two years with three options for extension, each of 12 months.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 17 May 2016 (Dobson/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 74

That the Officer's Recommendation be adopted.

3.3 T16/12 Building Demolition Services

Reporting Officer

Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for building demolition services and recommend that Council accept the tenders submitted by from Beasy Pty Ltd, Budget Demolition and Excavation Pty Ltd, CPA Contracting Pty Ltd and RMA Contracting Pty Ltd t/a RMA Group under a panel arrangement.

History

Historically, Council has required the whole or partial building demolition services including removal and disposal of all materials. Some buildings may contain asbestos and removal and disposal must be carried out by a suitably licenced Contractor.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years from the 1 June 2016 with two 12 month options for extension.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 22 and 29 March 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references for similar, recent works
- company experience, particularly as they relate to the building demolition services including asbestos removal, details of recent similar projects and copies of relevant qualifications and demolition/asbestos licence
- details of any subcontractors and their experience, particularly as they relate to the services
- a detailed quotation based on a fictional building demolition scenario including provision of all relevant WHS documentation, Asbestos Removal Plan, works program and resources
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 15 March 2016. Seven on-time responses were received from the following organisations:

- Antoun's Construction Pty Ltd t/a AMJ Demolition and Excavation
- Beasy Pty Ltd
- Budget Demolition and Excavation Pty Ltd
- CPA Contracting Pty Ltd
- Hynash Demolition and Asbestos Removal Pty Ltd
- RMA Contracting Pty Ltd t/a RMA Group
- The Trustee for MN Family Trust t/a Shore Contracting.

Evaluation Process

The Evaluation Panel, consisting of officers from Assets and Supply Services and Compliance Services evaluated the tenders against the following weighted assessment criteria:

- experience of the company and subcontracting
 - fictional scenario
 - work health and safety
 - environmental commitment.
-

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

Recommendation of the Evaluation Panel

Beasy Pty Ltd, Budget Demolition and Excavation Pty Ltd, CPA Contracting Pty Ltd and RMA Contracting Pty Ltd t/a RMA Group provided the best responses to Council and are recommended under a panel arrangement as they:

- provided satisfactory details outlining their company experience particularly as they relate to building demolition services and asbestos experience
- provided a satisfactory response to the fictional scenario
- provided satisfactory work, health, safety and environmental documentation.

CPA Contracting Pty Ltd and RMA Contracting Pty Ltd t/a RMA Group have provided satisfactory services to Council in the past.

Beasy Pty Ltd and Budget Demolition and Excavation Pty Ltd had satisfactory reference checks undertaken.

Tenders Not Recommended

Antoun's Construction Pty Ltd t/a AMJ Demolition and Excavation, Hynash Demolition and Asbestos Removal Pty Ltd and The Trustee for MN Family Trust t/a Shore Contracting all provided satisfactory submissions however were not as competitive as the recommended tenderers. The Evaluation Panel saw no benefit in recommending all satisfactory tenderers as historically Council has required two demolition projects annually.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Beasy Pty Ltd for the provision of building demolition services for a period of two years with two 12 months extensions.
2. That Council accept the offer of Budget Demolition and Excavation Pty Ltd for the provision of building demolition services for a period of two years with two 12 months extensions.
3. That Council accept the offer of CPA Contracting Pty Ltd for the provision of building demolition services for a period of two years with two 12 months extensions.
4. That Council accept the offer of RMA Contracting Pty Ltd t/a RMA Group for the provision of building demolition services for a period of two years with two 12 months extensions.
5. That the Contract documents be executed under the Common Seal of Council.
6. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Brticevic/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 17 May 2016 (Dobson/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 74

That the Officer's Recommendation be adopted.

4. EMERGENCY SERVICES

No reports this round

5. GENERAL BUSINESS

Nil.

Confidentiality Motion: (Hawker/Mead)

That the Committee in accordance with Section 10A of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

CARRIED

22. CONFIDENTIAL ITEMS

22.1 Confidential Report Directors of Companies - City Works

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Motion: (Hawker/Brticevic)

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to re-open the meeting to the public.

CARRIED

There being no further business the meeting closed at 7.42pm.

S Dobson
CHAIRPERSON
