

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors March 2016

Attachments

Nil

Report

On 15 September 2015, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors

- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses for the month of March 2016 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for March 2016.	\$2,559
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for March 2016.	\$5,047
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for March 2016.	\$1,317
4.	Periodicals Cost of annual subscriptions. Cost for March 2016.	\$606
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for March 2016.	\$2,610
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for March 2016.	\$95
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for March 2016.	\$63

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| 8. | Travelling Expenses for Use of Private Vehicle
Reimbursement of travelling expenses on authorised Council business.
Claims submitted for March 2016. | Nil |
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Provision of Facilities

- | | | |
|----|--|---------|
| 1. | Accommodation
Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for March 2016. | \$5,145 |
| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors.
Cost of equipment for March 2016 in accordance with Councillors Policy. | \$1,116 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for March 2016. | \$423 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for March 2016. | \$938 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for March 2016. | \$1,546 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for March 2016 amounted to \$21,465.

Officer's Recommendation

That the information be noted.

Council Meeting 19 April 2016 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 58

That the Officer's Recommendation be adopted.

9.2 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 22 March 2016.

Officer's Recommendation

That the information be noted.

Council Meeting 19 April 2016 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 59

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 22 March 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Community Services			
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. Comment: proposal cannot be undertaken until City Works report on footpath upgrades is completed.	CS	July 2016
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. Comment: Sport and Recreation plan currently being commissioned.	CS	July 2016
24.04.15 MO 4275729	CS2.1 - That a further report be provided to Council: <ul style="list-style-type: none"> • outlining the National Disability Insurance Scheme transition process once this information becomes available. • on the Regional Assessment Service once details on the funding and service requirements are available. Comment: awaiting further information from the federal government to complete a detailed report back to Council.	CS	June 2016
City Works			
18.08.15 PH 4439247	CW1.4 - That a further report be tabled for Council consideration upon completion of the specialist consultant's investigations on possible large scale reforms to the street lighting network and on the option of converting the complete network to an LED solution and possible Council ownership of the network. Comment: Presentation given at Briefing night 1 March 2016. Report presented to City Works Committee Meeting on 12 April 2016 - Item 1.2	CW	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Business Services			
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. Comment: Currently reviewing draft lease and obtaining information requested by agents.	BS	June 2016
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. Comment: Undertaking an amended marketing campaign through an agent for café opportunities on Council land.	BS	July 2016
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. Comment: Still in the process of finalising the VPA/ISDP with Urban Growth. Currently awaiting response from Urban Growth.	BS	May 2016
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land. Comment: RMS has indicated it will compulsorily acquire the land. This is a 6-9month process.	BS	June 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Planning and Environment			
13.12.11 BT 3421776	<p>2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.</p> <p>Comment: The Menangle Park Urban Release Area has been included into the Greater Macarthur Land Release Investigation. The NSW Government is formulating a special infrastructure contribution levy to fund the required road infrastructure. A decision on the levy is expected June/July 2016.</p>	PE (EP)	July 2016
13.12.11 RK 3421767	<p>2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.</p> <p>Comment: Placed on hold pending the outcome of Glenfield-Macarthur Urban Renewal Corridor. Corridor Strategy delayed due to the required redesign of the Glenfield Town Centre following the announcement that Hurlstone Agricultural High School will be relocated.</p>	PE (EP)	June 2016
5.6.12 RK 3068270	<p>PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.</p> <p>Comment: further information is being investigated and considered.</p>	PE (DS)	April 2016
18.6.13 RK 3451045	<p>PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.</p> <p>Comment: Report on rating structure with Minister for consideration.</p>	PE (EP)	June 2016
16.7.13 RK 3483315	<p>PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation.</p> <p>Comment: Trial completed mid December 2014, information being collated. Additional time required to assess impact of the implementation of the provisions of the <i>Swimming Pools Act 1992</i> requiring pool owners to obtain a Certificate of Compliance before selling or leasing their property commencing on 29 April 2016.</p>	PE (CS)	November 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.10.14 CM 4033787	<p>CG6.1 -</p> <p>1.That a report be presented on the development application process, particularly as it relates to residential and small business, regarding:</p> <ul style="list-style-type: none"> (i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication. (ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden). <p>2.That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding:</p> <ul style="list-style-type: none"> (i) How Council could streamline the DA process for small business. (ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt. <p>Comment: Investigation continuing into this matter.</p>	PE (DS)	July 2016
27.10.15 GG 4526199	<p>PE5.2 - That Council's Public Notification Policy, in respect to Development Applications, be reviewed and a report provided back to Council recommending options for a more comprehensive community notification process.</p> <p>Comment: Review of notification requirements being incorporated into final review of SCDCP along with a review of DCP 99 Advertising.</p>	PE (EP)	June 2016
15.12.15 RK 4607896	<p>PE5.2 -</p> <p>1.That a full report be presented to Council outlining the cost of a pet giveaway and the likely implications for sales from the Animal Care Facility in the balance of the year.</p> <p>2.That the report include information about the potential for pets freely given from the Animal Care Facility to be abandoned by virtue of the fact that they were acquired at no cost.</p> <p>Comment: Deferred by Executive for Briefing</p>	PE (CS)	TBA 2016
16.02.16 RT 4676538	<p>PE5.1-</p> <p>That a report be presented investigating waste management strategies for the control of junk mail and newspapers within high density dwellings.</p> <p>Comment: To be incorporated into final review of SCDCP including Notifications and Advertising requirements.</p>	PE (EP)	June 2016
22.03.16 GG	<p>PE2.3 - Amendment to Campbelltown Local Environmental Plan 2015 to reflect the Re-alignment of the Campbelltown - Camden Local Government Boundary</p> <p>4. That at the conclusion of the public exhibition, a report be submitted to Council detailing any outcome of the exhibition and a "strategy" for finalising the planning proposal amendment.</p> <p>Comment: Planning Proposal to be referred to NSW Planning and Environment for 'Gateway Determination' prior to placing the proposal on public exhibition.</p>	PE (EP)	September 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
22.03.16 GG 4725155	PE2.4 - Planning Proposal - Rezoning of the Glenfield Waste Site 3. That a further report be submitted to Council on the outcome of the public consultation. Comment: Planning Proposal to be placed on public exhibition from 6 April to 6 May 2016.	PE (EP)	July 2016
22.03.16 GG 4728276	PE5.2 - Pool to Pond That a report be presented outlining the feasibility of Campbelltown City Council implementing a pool to pond program similar to that being offered by Ku-ring-gai Council.	PE (EP)	July 2016
Strategy			
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. Comment: scoping investigations proceeding under direction of the General Manager.	Strategy (DSt)	May 2016
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE. Comment: Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives focused on the proposed Campbelltown Health and Education Precinct.	Strategy (DSt)	May 2016
17.02.15 GG 4189107	PE3.3 - 3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct. Comment: Campbelltown CBD Parking nearing finalisation by Consultants.	Strategy (DSt)	May 2016
24.04.15 GG 4275787	PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce. Comment: Continues to be under investigation.	Strategy (DSt)	May 2016
22.03.16 GB 4737423	Cnl10.2 - Western Sydney Rail Alliance 2. That a further report be presented to Council when the technical information from the Alliance's Submission is available, and make a recommendation concerning Council's own submission to the Federal and NSW Governments Joint Investigation.	Strategy (DSt)	July 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
22.03.16 RK 4728275	<p>PE5.1 - Gregory Hills Drive</p> <p>That a report be presented to Council that identifies and analyses the impacts of the proposed extension of Gregory Hills Drive and the associated South West Growth Centre development to link with Badgally Road, on the capacity, efficiency and safety of Badgally Road. Such report to present options to accommodate the efficient, safe and environmentally acceptable upgrade of Badgally Road to facilitate an appropriate road and public transport connection between the South West Growth Centre and the Campbelltown Regional City Centre.</p>	Strategy (DSt)	July 2016

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report.

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 19 April 2016 (Brdicevic/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 60

That the Officer's Recommendation be adopted.

ATTACHMENT 1

OPERATIONAL SERVICES SECTION (Reporting period 29 February – 27 March 2016) GRAFFITI

The Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2015	Apr to June 2015	July to Sept 2015	Oct 2015	Nov 2015	Jan 2016	Feb 2016	Mar 2016
Area 1	2959	2212	2770	777	1087	975	830	625
Area 2	3285	1534	3260	311	974	559	694	315
Area 3	1384	1122	1453	300	463	601	402	107
Area 4	2730	1888	2429	404	1195	879	1337	318
Total	10358	6756	9912	1792	3719	3014	3263	1365

Council's contractor has removed 150 sqm of graffiti from Council's public facilities throughout the local government area.

During the reporting period 4 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2015	Apr to June 2015	July to Sept 2015	Oct 2015	Nov 2015	Jan 2016	Feb 2016	Mar 2016
32	4	22	1	2	9	2	4

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	43	26	37	30	136
Road Verges (Sites)	19	35	11	25	90
Community/Childcare Centre's (Sites)	11	9	9	11	40
Servicing Laneways (Sites)	41	93	108	3	245
Litter/Rubbish Pickup	59	115	44	49	267
Herbicide Spraying (hrs)	0	0	25.5	0	0
Mulching (m ³)	0	0	0	0	0
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	7	21	15	26	69
Tractor Road Verge (Sites)	2	18	5	3	28
Tractor Servicing Parks and Reserves (Sites)	24	17	24	0	65
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	13	0	0	13
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	21	23	18	15	77
Road Verges (Sites)	14	17	21	14	66
Community/Childcare Centre's (Sites)	12	11	12	8	43
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	33	19	32	30	114
Litter/Rubbish Pickups (hrs)	21	23	15	19	78
Herbicide Spraying (hrs)	12	22	22	18	74
Mulching (m ³)	2	1	0	0	3
Garden Maintenance (Sites)	29	22	25	25	101
Garden Refurbishment (Sites)	2	3	2	0	7
Top Dressing (tonne)	1	3	4	2	10
Aeration of Fields (Sites)	0	0	0	0	0
Sharps Pickups	0	0	0	0	0
Miscellaneous Requests	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0
Plumbing	6	8	21	23	58
Placing of goal posts (Sites)	4	10	10	11	35
Cricket Wicket Maintenance	18	19	33	19	89

HORTICULTURE ACTIVITIES

Mawson Park

- 1000 assorted shrubs have been used at this stage for the refurbishment planting of existing and new gardens.
- Three advanced trees and 20 advanced shrubs have been planted.
- Mulching of various gardens undertaken.

Queen Street

- 50 advance shrubs, 8 trees and 150 ground cover species were used in the installation of the planter boxes.
- Existing gardens have been refurbished with 50 advanced shrubs.
- Mulching of gardens undertaken.

Coronation Park

- 6 advanced trees and 120 ground cover plants were planted at Coronation Park

Ingleburn CBD

- 150 assorted plants have been replaced in various gardens.
- Mulching of gardens.

COUNCIL TREE INSPECTIONS

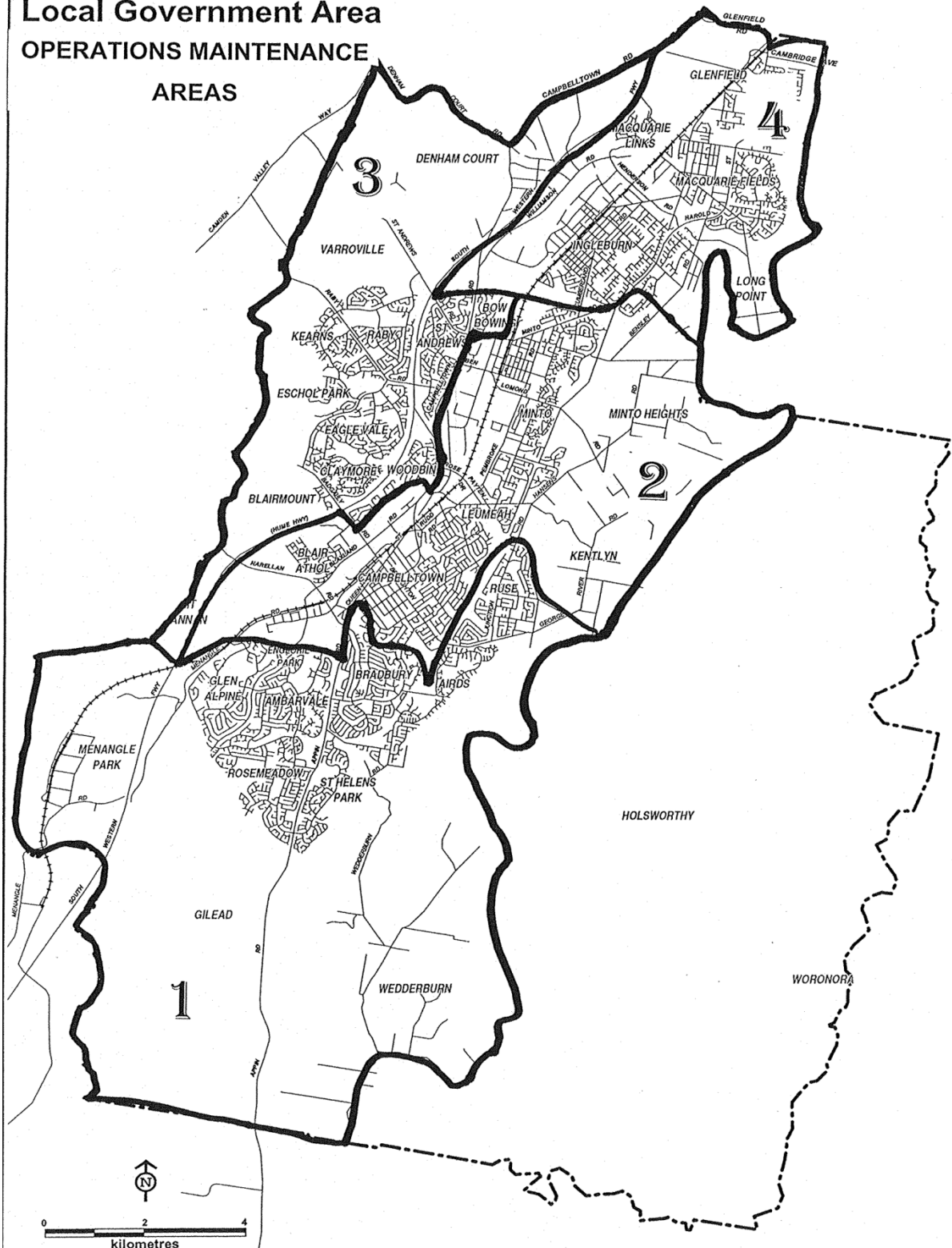
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	15	7	13	5	40
Council	59	44	38	77	218
Termites	1	0	0	1	2
Plumber - Sewer Chokes	0	0	0	0	0
N/A	5	5	2	6	18
HOLD	0	1	0	0	1
Total	80	57	53	89	279

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	15	12	6	21	54

Campbelltown City Council Local Government Area OPERATIONS MAINTENANCE

AREAS



ROADS AND DRAINAGE**A. HEAVY PATCHING - Roads And Footpaths**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (sqm)	165	113	169	63	510
Road restorations (sqm)	0	5	4	0	9
AC Base Course Total (T)	36	26	28	12	102

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	220	147	851	72	1290
Edge breaks (LM)	0	35	29	6	70
Restorations (sqm)	0	0	0	0	0
Car parks pot holes (no.)	0	0	0	0	0
Trip Hazard Footpaths (no.)	94	26	0	0	120

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	7	16	22	14	59
Telstra Inspections	2	3	4	4	13
Sydney Water inspections	4	4	6	8	22
Endeavour Energy Inspections	1	3	3	2	9
Jemena Gas Inspections	2	2	8	5	17
NBN	1	3	8	5	17
Customer & Road Opening requests	0	6	8	5	19

D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	2	1	81	0	84
Pits cleaned by hand or suction	102	23	4	12	141
Tail out drains/headwalls	0	2	4	1	7
Removal of waste matter (m ³)	4	15.8	96	0	115.8
Flushing of stormwater lines (LM)	1100	251	150	100	1601
Underpass (drainage) cleaning	1	3	0	0	4
Trip hazards/footpath hazards	5	10	1	3	19
Dead animals removed	48	3	2	2	55
Parra webbing drainage	7	2	1	4	14
Sign retrievals and straightening	0	0	0	0	0
Syringes	0	150	5	0	155
Deliver and set up at venues	0	2	0	5	7
Paver repairs (sqm)	0	50	0	0	50
Oil/ paint spill/debris on road	3	3	1	3	10
Median cleaning/poisoning (LM)	600	520	510	750	2380
Guide Posts	0	0	0	0	0

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	0	4	0	8	12
Street signs	0	0	0	0	0
Ordinance signs	0	4	0	0	4
Directional signs	0	1	0	0	1
Warning signs	0	0	0	0	0
Community signs	0	6	0	0	6
Various council signs	6	6	6	6	24
Council special events	0	14	0	0	14
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	3	0	2	0	5
Total	9	35	8	14	66

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	0	0	32	57	89
Street signs	0	0	7	9	16
Ordinance signs	0	0	16	17	33
Directional signs	0	0	15	8	23
Warning signs	0	0	8	14	22
Community signs	0	0	15	8	23
Various council signs	0	0	15	8	23
Banner / Bin Installation	0	2	3	1	6
Graffiti Removal (sqm)	0	0	0	0	0
Works orders (traffic)	0	0	4	1	5
Bollard replacement/ repair	0	0	4	2	6
Line Marking/Car Park (sqm)	0	0	20	10	30

F. FOOTPATH RECONSTRUCTION PROGRAM 2015 – 2016

Stage 1A - 100% complete.
Stage 1B - 85% complete.
Stage 2 - 100% complete.

G. NEW FOOTPATH CONTRUCTION PROGRAM 2015 – 2016

Stage 1A - 100% complete.
Stage 1B - 100% complete.

H. KERB AND GUTTER RECONSTRUCTION 2015 – 2016

Stage 1 - 100% complete.
Stage 2 - 96% complete.
Stage 3A - 100% complete.
Stage 3B - 53% complete.

I. FOOTPATH GRINDING PROGRAM 2015 – 2016

50% complete.

J. PAMPS PROGRAM

80% complete.

K. ROADS PROGRAM 2015 – 2016

90% complete.

L. OPERATIONS MINOR WORKS

Animal Facilities Various Works – 80% complete.

M. CAPITAL WORKS

Eagle Vale Drive Road Stage 3 (Widening and Roundabout) - 90% complete.

Eagle Vale Drive Road (Wynn Street to Badgally Road) – 75% complete.

Noorumba Fire Trail Drainage Works and Embankment Stabilisation Works – 0% complete. Pending environmental assessment.

Mawson Park ANZAC Memorial – 95% complete.

Menangle Road Cycleway – 100% complete.

Coogan Lane (Additional Car Park) – 95% complete.

Lincoln Street Minto (Stormwater repair) – 95% complete.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9700.02	Reach mower	Front flail clutch repairs	CCC Workshops and Supplier	120hrs
9580.02	Horticulture Tractor	Engine repairs result from overheating	CCC Workshop and supplier	60hrs

The following is a breakdown of the work performed since the last report **29 February – 27 March 2016**.

9767.02	Rust repairs have been completed and the truck is back in use.
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All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	24
Services carried out	29
Repairs to trucks	54
Repairs to heavy plant	44
Repairs to trailers	16
Tractors/implements	28
SES repairs	0
RFS repairs	4
Small plant repairs	58

Repair to cars	4
Repairs to mowers	36
Repairs to sweepers	12
Pathway requests (completed)	5

Of the reported repairs above 23 were out in the field.

The Workshops Solar panel main power switch was turned off. As a result the total amount remains the same as the previous month at **63,747 kWh** back to the grid.

The Workshop has also carried out the following duties:

- Manufacture and repair of various gates, locks, lock boxes and grates.
- Trailer repairs and modifications.
- Manufacture and repairs of truck bodies.

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning - Hazard reduction burning was undertaken at Keith Longhurst Reserve, Kentlyn totalling an area of 31.93 hectares of fuel reduction and 8 assets protected.

Asset Protection Zones Maintenance - 33 hazard reduction treatments were completed in the reporting period, totalling an area of 34.627 hectares with 1126 assets protected.

Fire Trails – No fire trail maintenance was undertaken during the reporting period.

Fire Trail Gates – No fire trail gate maintenance was undertaken during the reporting period.

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Tenders/Quotes currently being prepared:

- T15/19 Supply and Construct Recycling Shed at Suez site
- T15/20 Design and Construct Workshop at Suez site
- T16/05 Cleaning of Council Facilities and Depot
- T16/11 Sports Grounds Floodlight Installation, Upgrades and Repairs
- T16/16 Saw Cutting
- T16/17 HVAC
- Q16/05 Raby Traffic and Transport Study

Tenders/Quotes currently advertised:

- T16/06 Supply and Transport Streetsweeper Waste Bin, Depot Bulk Bin
- T16/07 Processing and Disposal of Waste from Depot Bulk Bin and Casual Skip Bins
- T16/08 Processing and Disposal only of Streetsweeper Waste
- T16/09 Supply and Servicing Front Lift Bins
- T16/13 Concrete Minor Works
- T16/15 Fisher's Ghost Festival Carnival Activities
- T16/18 Concrete Program

Tenders/Quotes currently under evaluation:

- Q16/01 Road Condition Survey
- Q16/02 Rate Notice Production
- Q16/03 Gutter Cleans
- T15/17 Traffic Signals on Eagle Vale Drive
- T15/31 Plumbing Services
- T16/01 Roofing Services

- T16/02 Floodlight Pole and Fixture Inspections
- T16/03 General Trades Miscellaneous
- T16/04 Cleaning of Campbelltown Sports Stadium
- T16/10 Horticultural Services
- T16/12 Demolition of Buildings
- T16/14 Irrigation Services

ASSET MANAGEMENT

Roads

- Road Renewal Program 2015-2016 Phase 2 is 74% completed.
- Road Rehabilitation 2015-2016 Program Stage 1G has been awarded.
- Falling Weight Deflectometer Test for road-sections included in Road Rehabilitation Program 2016-2017 has been awarded.
- Geotechnical Investigation for Eagleview Road is in progress.

Car Parks

- Car Park Inspection program for 2015-2016 is 100% completed.

Bridge and Culvert

- The bridge joint repair over the railway at Henderson Road is 100% completed.
- The corrosion repair for three pedestrian bridges in Macquarie Fields is 100% completed.
- The concrete cover replacement work for Gilchrist Drive Road Bridge is 2% completed.
- The Bridge and Culvert Related Footpath Reconstruction has been is 2% completed.
- The Asphalt re-sheeting work at southern approach of Gilchrist Drive Road Bridge (northbound direction) has been awarded.

Kerb and Gutter

- Kerb and Gutter Reconstruction Program Stage 4A and 4B has been released for pricing again due to initial poor response.

Footpath

- The footpath condition inspection is 40% completed.

Stormwater

- Fifty new stormwater pits and pipes have been captured in the system and mapped in MapInfo.

Parks and Public Spaces

- Between 10 March and 8 April, 2016 386 assets were inspected at Parks and Reserves. This is a total of 97% of Parks and Reserve assets inspected to new inspection parameters.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Four Pathways requests have been forwarded to Operations as results of these inspections.
- Simmos Beach - Simmos Beach Steps (South) construction is complete. Handrail to be installed and drainage channel constructed mid April 2016.
- Biehler Reserve, Leumeah - Replacement of weld mesh perimeter fence with wire barrier rope fencing to commence 11 April 2016.

Building Inspections

- Inspections of "Other structures" have been completed.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.

Playground Equipment

- Reactive Repairs – No reactive repairs were required between 10 March and 8 April 2016.
- Playground Program Maintenance has been completed for the following locations. Works include repainting and addressing compliance issues:
 - Apex Community Park, Ingleburn
 - Denfield Green, St Helens Park

- Englorie Park Reserve, Englorie Park
- Spitfire Park, Raby
- Fieldhouse Park, Ambarvale
- Softfall Maintenance work has been completed for four sites.

2015-2016 Innovative Play Spaces Program

Installation updates are as follows:

- Moncrieff Reserve, St Helens Park is now completed.
- Merino Park, Airds is now completed.
- Gargery Reserve, Ambarvale is now completed.
- Salter Reserve, Minto is now completed.
- Macquarie Field Indoor Sports is now completed.
- Budbury Reserve, Glenfield is now completed.
- Lookout Park, Bow Bowling – Replacement of older original unit with rope climber system. Due for completion 12 April, 2016.

Internal Assets– Electrical Testing and Tagging

- 574 items of electrical equipment have been tested at locations throughout Local Government Area.

Asset Management System, Grants and Reports

- Roads and Maritime Services monthly report for March 2016 has been sent.
- Australian Bureau of Statistics 3rd quarterly report has been sent.
- Fleet and utilisation report has been sent.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Reactive Maintenance

There were 405 reactive maintenance requests during the months of March to April, 2016.

Building Program Maintenance

- **Animal Care Facility** – Works are continuing at the Animal Care Facility inclusive of a grooming room, food preparation room and storeroom.
- **Blinman Oval**– Construction of a new amenities facility is 90% complete.
- **Eschol Park 3 Storeroom and enclosed BBQ area** – Now complete and operational.
- **Worrell Park Amenities** – Brick work has commenced, works are on schedule.
- **Woodlands Baseball Complex** – Construction of a new store room and toilets have commenced. Brickwork will commence when the brickwork finishes at Worrell Oval.
- **Waminda Oval Storage Shed** – Plans have been drafted to include an additional storeroom.
- **Ambarvale Sporting Complex** – Plans have been drafted to include a new awning adjacent to the existing amenities facility. We are meeting with the club this week to discuss.
- **Eaglevale Central Leisure Centre** – Works to replace the existing air handling unit are scheduled to commence mid-April.
- **Oswald Amenities Facility** – Request for quotations to construct an additional storeroom have been sent out to various contractors. It is anticipated works will commence by the end of April.
- **HJ Library**- As part of the building program, a works order has been issued to replace all old fluorescent light with new energy efficient LED lighting.
- **The Greg Percival Library**- Plans have been drafted and approved by the Manager Library Services to install a new chillier and enclosure.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round

13. REPORT OF DIRECTOR STRATEGY

No reports this round