



19 September 2017

You are hereby notified that the next Ordinary Council Meeting will be held at the Civic Centre, Campbelltown on Tuesday 26 September 2017 at 6.30pm.

Lindy Deitz
General Manager

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1. ACKNOWLEDGEMENT OF LAND

I would like to acknowledge the Traditional Custodians, the Dharawal people, whose Lands we are now meeting on. I would like to pay my respects to the Dharawal Elders, past and present and all other Aboriginal people who are here today.

2. APOLOGIES

Nil at time of print.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the Ordinary Meeting of Council held 12 September 2017

Officer's Recommendation

That the Minutes of the Ordinary Meeting of Council held 12 September 2017, copies of which have been circulated to each Councillor, be taken as read and confirmed.

Report

That the Minutes of the Ordinary Meeting of Council held 12 September 2017 are presented to Council for confirmation.

Attachments

1. Minutes of the Ordinary Meeting of Council held 12 September 2017 (contained within this report)

Minutes Summary

Ordinary Council Meeting held at 6.30pm on Tuesday, 12 September 2017.

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Minutes of the Ordinary Meeting of the Campbelltown City Council held on 12 September 2017

Present The Mayor, Councillor G Brticevic
 Councillor M Chivers
 Councillor M Chowdhury
 Councillor R George
 Councillor B Gilholme
 Councillor G Greiss
 Councillor K Hunt
 Councillor D Lound
 Councillor R Manoto
 Councillor B Moroney
 Councillor M Oates
 Councillor B Thompson

1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Councillor Brticevic.

Council Prayer

The Council Prayer was presented by the General Manager.

2. APOLOGIES

It was **Moved** Councillor Greiss, **Seconded** Councillor George:

That the apology from Councillor P Lake and Councillor W Morrison be received and accepted.

Note: Councillor T Rowell has been granted a leave of absence from Council, incorporating all Council meetings until further notice.

232 The Motion on being Put was **CARRIED**.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the Ordinary Meeting of Council held 22 August 2017

It was **Moved** Councillor Manoto, **Seconded** Councillor Chowdhury:

That the Minutes of the Ordinary Meeting held 22 August 2017 copies of which have been circulated to each Councillor, be taken as read and confirmed noting that the Presentations by Councillors Item 8 be amended to read as follows:

8. Councillor Brticevic advised that he recently attended a function with the Croatia President noting that this is the only time a Mayor of Campbelltown has met with a Head of State from Croatia. The event was hosted by the Australian Croatia Chamber of Commerce.

233 The Motion on being Put was **CARRIED**.

4. DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests - Nil

Non Pecuniary – Significant Interests

Councillor Manoto - Item 8.3 - Construction of a warehouse, fit out and 24 hour use as a warehouse and distribution centre, associated car parking and landscaping and Confidential Item 14.1 - Directors of Companies - City Development - Councillor Manoto advised that a family member is an employee of the applicant and that he will leave the Chamber and not take part in debate nor vote on the matter.

Non Pecuniary – Less than Significant Interests - Nil

Other Disclosures - Nil

5. MAYORAL MINUTE

5.1 Vale Bruce McDonald

It was **Moved** Councillor Thompson, **Seconded** Councillor Oates:

That a letter of condolence be forwarded to the family.

234 The Motion on being Put was **CARRIED**.

6. PETITIONS

Nil

7. CORRESPONDENCE

Nil

8. REPORTS FROM OFFICERS

8.1 Rescission of the Trading in Public Places Policy

It was **Moved** Councillor Thompson, **Seconded** Councillor Lound:

That the Trading in Public Places Policy be rescinded.

235 The Motion on being Put was **CARRIED**.

8.2 Review of the Street Trading Policy

It was **Moved** Councillor Moroney, **Seconded** Councillor Thompson:

1. That the revised Street Trading Policy as attached to this report be adopted with amendments, as outlined in the body of the report.
2. That the policy review date be set at 30 March 2020.

236 The Motion on being Put was **CARRIED**.

Having declared an interest in regard to Item 8.3, Councillor Manoto left the Chamber and did not take part in debate nor vote on this item.

8.3 Construction of a warehouse, fit out and 24 hour use as a warehouse and distribution centre, associated car parking and landscaping

It was **Moved** Councillor Oates, **Seconded** Councillor Lound:

1. That Council allow the variation to Clause 4.3 of Campbelltown Local Environmental Plan 2015 which relates to the maximum height of buildings for development.
2. That subject to recommendation No. 1, development application 342/2017/DA-I for the construction of a warehouse, fit out and 24 hour use as a warehouse and distribution centre, associated car parking and landscaping at 415 Pembroke Road, Minto, be approved, subject to the conditions detailed in attachment 1 of this report.
3. That subject to recommendation 1 and 2, approval of the development application be recorded in Council's quarterly report to the Department of Planning and Environment pursuant to Circular PS 08-003.

A Division was recorded in regard to the Resolution for Item 8.3 with those voting for the Motion being Councillors G Brticevic, M Oates, M Chowdhury, K Hunt, D Lound, B Gilholme, M Chivers, B Moroney, G Greiss and R George.

Voting against the Resolution were Councillor B Thompson.

237 The Motion on being Put was **CARRIED**.

At the conclusion of the discussion regarding Item 8.3, Councillor Manoto returned to the Chamber for the remainder of the meeting.

8.4 ICTC Mainstreet Conference Melbourne 25 - 27 October 2017

It was **Moved** Councillor Hunt, **Seconded** Councillor Chowdhury:

1. That the Director City Development, relevant staff and any interested Councillors be authorised to attend the 2017 ICTC Conference in Melbourne.
2. That all associated expensed be paid in accordance with Council's Policy.

238 The Motion on being Put was **CARRIED**.

8.5 Trial Library Education Autism Program (LEAP) for Children on the Autism Spectrum

It was **Moved** Councillor Chivers, **Seconded** Councillor Lound:

1. That Council be advised of the trial Library Education Autism Program (LEAP) for children on the autism spectrum, commencing mid October until early December 2017.
2. That Council note the support and expert advice from ASPECT Macarthur in designing the trial program to be conducted at HJ Daley Library Campbelltown.
3. That a further report be provided to Council at the conclusion of the trial.

239 The Motion on being Put was **CARRIED**.

8.6 Investment and Revenue Report - July 2017

It was **Moved** Councillor Manoto, **Seconded** Councillor Greiss:

That the information be noted.

240 The Motion on being Put was **CARRIED**.

8.7 Insurance Renewals 2017-2018

It was **Moved** Councillor Gilholme, **Seconded** Councillor Lound:

That the information be noted.

241 The Motion on being Put was **CARRIED**.

8.8 T17/22 Tender for the Supply and Installation of Shower and Toilet Partitions

It was **Moved** Councillor Oates, **Seconded** Councillor Thompson:

1. That Council declines to accept the offer of Castlereagh Group Industries Pty Ltd for the supply and installation of shower and toilet partitions.
2. That Council enter into negotiations with the two incumbent providers under a quotation process.
3. That the unsuccessful Tenderer be notified of the result of tender process.

242 The Motion on being Put was **CARRIED**.

9. QUESTIONS WITH NOTICE

Nil

10. RESCISSION MOTION

Nil

11. NOTICE OF MOTION

Nil

12. URGENT GENERAL BUSINESS**13. PRESENTATIONS BY COUNCILLORS**

1. Councillor Chivers advised that she recently represented the Mayor at the Passfield Park School Celebrate Learning Book Week and Education Week assembly. This event was fantastic and the kids had a great time, the staff at Passfield Park worked so hard to put his all together so the children could showcase their work.
2. Councillor Chivers advised that she recently represented the Mayor at the Quota International Awards held at Campbelltown RSL which was a combination of both senior and junior representatives from a number of areas. On behalf of Council, the overall junior winner Mia, was presented with a book on Anzacs in Macarthur. Mia passed on her gratitude to Council.
3. Councillor Chivers advised that she recently represented the Mayor at a writing competition titled What Matters which was held at the Whitlam Institute, Ryde. It was noted that a number of dignitaries were in attendance at this event.

What Matters is an annual writing competition run by the Whitlam Institute. Inspired by Gough Whitlam's commitment to involving young people in the shaping of Australia's future, the competition is open to NSW, the ACT and Tasmania school students in years 5 to 12. Responding to the simple question 'what matters?', entrants are free to express their views on any matter they care about.

Grace Roodenrys a local student from Mt Carmel High School was announced as the runner up in the Year 11 category out of 4,000 entries. Grace's piece was Aleppo was the place that the children have stopped crying.

4. Councillor Gilholme advised that he had the great honour of attending the launch of the Disability Inclusion Action Plan, at this event there were a number of community members in attendance to gain an understanding of the wide range of services that are available to them. It was great to see this action plan come to fruition. Councillor Gilholme congratulated staff for their hard work and dedication.
5. Councillor Gilholme advised that he recently attended the Hume Scouts Volunteer Awards where many of our scout leaders were recipients of an award.
6. Councillor Manoto advised that he recently represented the Mayor at the NSW Volunteer of the Year awards for the Macarthur and South West regions. It was noted that a number of dignitaries were in attendance. Volunteers from our area were recognised for their contribution to our community.

Winners from the Local Government Area include:

- Tia Brennan of Minto – Young Volunteer of the Year award
- Brian Kearney of Bow Bowing – Senior Volunteer of the Year award

Councillor Manoto noted that volunteering is a selfless commitment to share one's time and effort that enhances the well being of our community. Councillor Manoto commended all volunteers for their ongoing contribution. Councillor Manoto also thanked Ms Rygate for her hard work and dedication.

7. Councillor Chowdhury advised that he recently attended the NSW Council for Pacific Communities Award Night at the Cube. The event was very successful and had great music and entertainment, it was also noted that a number of dignitaries were in attendance.
8. Councillor Chowdhury advised that he represented the Mayor at the Eid al-Fitr celebrations which celebrates the end of Ramadan.
9. Councillor Oates advised that she recently attended the Threatened Species Art and Writing program held at the Australian Botanical Garden. This program celebrates flora and fauna and gives local youths an opportunity to express their concerns for our environment in artistic or written form.
10. Councillor Brticevic advised that he attended the opening of the refurbished Eagle Vale Central last week together with the Deputy Mayor. Councillor Brticevic noted that the centre has had extensive enhancement works completed including: resurfacing the fibreglass pool, the purchase of a new portable mobility hoist, the facility has been re-painted, gym equipment has been updated and most exciting is the new outdoor area, that now incorporates a beach volleyball court, grassed area and outside exercise area.

Councillor Brticevic acknowledged all staff for their hard work and the great outcome. This area is an outstanding multi- functional facility that will be well used by the local community.

Confidentiality Recommendation

It was **Moved** Councillor Gilholme, **Seconded** Councillor Greiss:

That the Council in accordance with Section 10A of the *Local Government Act 1993*, resolve to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Council's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

243 The Motion on being Put was **CARRIED**.

The Ordinary Meeting of Council was adjourned at 7.07pm and reconvened as a meeting of the Confidential Committee at 7.08pm.

14. CONFIDENTIAL REPORTS FROM OFFICERS

14.1 Directors of Companies - City Development

It was **Moved** Councillor Thompson, **Seconded** Councillor Oates:

That the information be noted.

244 The Motion on being Put was **CARRIED**.

14.2 Suites 6 and 7 Milgate Arcade, Campbelltown

It was **Moved** Councillor Thompson, **Seconded** Councillor Greiss:

1. That Council approve to enter into a new lease for Suites 6 and 7 Milgate Arcade Queen Street, Campbelltown with the current lessee, based on the terms and conditions as outlined in the body of the report.
2. That all documentation associated with the lease be executed under the Common Seal of Council.

245 The Motion on being Put was **CARRIED**.

Motion

It was **Moved** Councillor Chowdhury, **Seconded** Councillor Oates:

That the Council in accordance with Section 10 of the *Local Government Act 1993*, move to re-open the meeting to the public.

246 The Motion on being Put was **CARRIED**.

At the conclusion of the meeting of the Confidential Committee the Open Council Meeting was reconvened at 7.09pm

Motion

It was **Moved** Councillor Chowdhury, **Seconded** Councillor Oates:

That the reports of the Confidential Committee and the recommendations contained therein be adopted.

247 The Motion on being Put was **CARRIED**.

There being no further business the meeting closed at 7.10pm.

Confirmed by Council on

..... General Manager Chairperson

4. DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

Other Disclosures

5. MAYORAL MINUTE

5.1 Councillor Meg Oates

Recommendation

That Council acknowledge and extend its congratulations on the 30th anniversary of the election of Councillor Meg Oates to Campbelltown City Council.

Councillor Oates was elected to Campbelltown City Council in September 1987, and has served as both Mayor and Deputy Mayor throughout her 30 years of service.

During three decades as a Councillor, including four terms as Mayor in 1993, 1995, 1997 and 1999, the City of Campbelltown has developed into a significant strategic centre, ideally placed for future growth. As a Councillor and Board Member of MACROC, Councillor Oates has been involved in building regional partnerships that have helped the communities of south western Sydney realise their desired economic, social and environmental futures.

Councillor Oates had a professional career as an educator, and a particular and passionate commitment to addressing educational disadvantage. She has also been an avid supporter and friend of Western Sydney University, having been an appointed member of the WSU Board of Trustees from 1998 until the end of her second term in December 2005.

In 2006, Councillor Oates was awarded an Honorary Fellowship from Western Sydney University in recognition of her outstanding contributions to the community and the University.

At the time Councillor Oates was awarded this prestigious honour, the then UWS Vice-Chancellor, Professor Janice Reid said:

Ms Oates is a tireless advocate for Greater Western Sydney and the people of the region. In her capacity as Mayor she showed strong leadership and great empathy and understanding for the community. The work of the Board has been enriched and informed by her broader public and professional role and her commitment to education and the communities of Greater Western Sydney.

Ms Oates has brought the highest standards in this role by bringing an independent and knowledgeable perspective combined with a strong commitment to the purpose and values of the University. She has been, and continues to be, a committed supporter of the University and its goals.

Councillor Oates has also served as a community representative on the Board of South West Sydney TAFE and was responsible for strategic planning and design of new courses aimed at encouraging women to enrol in further education.

In her 30 years on Council, Councillor Oates has been responsible for the establishment and maintenance of numerous programs and facilities which today continue to assist our community in reaching their full potential. Councillor Oates has achieved tangible and positive benefits for Campbelltown by broadening community engagement and has served on many different committees of Council, including the establishment of the Aboriginal Advisory Committee, the former Junior Council and the Ethnic Affairs Committee.

Councillor Oates is passionate about the provision of quality recreation spaces in the region, conserving history, and promoting the arts and the talents and creativity of residents from all nationalities, through her support of Campbelltown Arts Centre.

Our community is indeed fortunate to have people such as Councillor Oates who are willing to dedicate their time and energy to contribute to and improve our society.

On behalf of the community of Campbelltown, we acknowledge Councillor Oates' commitment to providing leadership, guidance and facilitating communication between the Council and the broader community over the past 30 years with a Community Service Award.

Attachments

Nil

6. PETITIONS

Nil

7. CORRESPONDENCE

Nil

8. REPORTS FROM OFFICERS

8.1 Annual Report on the City Development Division's Legal Proceedings

Reporting Officer

Director City Development
City Development

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.2 - Ensure that service provision supports the community to achieve and meets their needs

Officer's Recommendation

That the information be noted.

Purpose

To updated Council on the status of the City Development Division's legal proceedings for the period 1 July 2016 to 30 June 2017.

Report

Marked as attachment 1 to this report are tables indicating particulars relating to all legal proceedings undertaken, together with costs incurred for period 1 July 2016 to 30 June 2017.

The tables provide details of:

Table 1	Class 1 proceedings in the Land and Environment Court NSW (L&EC) dealing with appeals against Council's determination of development applications.
Table 2	Class 1 and 2 proceedings in the L&EC dealing with appeals against the terms of Notices, Orders, or Directions issued by Council.
Table 3	Class 4 proceedings in the L&EC dealing with judicial appeal of privately certified complying development certificates.
Table 4	Class 4 proceedings in the L&EC dealing with civil enforcement for non-compliance with conditions of Development Consent or Notices, Orders or Directions issued by Council.
Table 5	Class 5 proceedings in the L&EC dealing with criminal prosecution of alleged pollution offences and various breaches of environmental planning laws.

Table 6	Class 6 proceedings in the L&EC dealing with appeals for convictions in the Local Court relating to environmental matters.
Table 7	Proceedings in the Supreme Court NSW dealing with civil disputes of a commercial nature and appeals matters.
Table 8	Proceedings in the District Court NSW dealing with appeals from convictions in the Local Court not being environmental offences.
Table 9	Proceedings in the NSW Civil and Administrative Tribunal dealing with civil disputes of a commercial nature between Council and its customers.
Table 10	Proceedings in the Local Court dealing with prosecution matters in response to various offences under the legislation specified in column 2 of the table.
Table 11	Cost of advice obtained from Council's contracted panel of Solicitors that relates to various matters that may also include proposed Court proceedings.
Table 12	Summary of 2016-2017 net costs.
Table 13	Comparison with previous four financial years costs.

Attachments

1. Summary of the City Development Division's legal proceedings for the period 1 July 2016 to 30 June 2017 (contained within this report)

City Development Division**Legal Proceedings for the period 1 July 2016 to 30 June 2017**

Note: The Cost Incurred Totals itemised in tables one to ten included in the attachment do not necessarily correlate with the 2016/2017 cost (debit) totals identified in Table 12, as the costs incurred total of individual matters shown in tables one to ten inclusive, refer to total costs from commencement of each matter, which may have commenced before 1 July 2016.

Land and Environment Court Matters

TABLE 1 - Class 1 Appeals against Council's determination of Development Applications (DA)			
Case No.	Matter	Status	Costs Incurred
10351/2016	DA 2952/2014/DA/C, appeal against Council's refusal of the development application seeking consent for construction of a medical centre and childcare centre, and associated development. Lot 50 DP 1028174, Campbellfield/Redfern's Cottage, 20 Lind Street, Minto.	Appeal upheld, Court granting conditional deferred consent to the development application. Costs order in sum of \$10,000 made against applicant to offset Council's costs in attending to the amended plans submitted during the appeal. Costs order was subsequently complied with. Proceedings completed.	Final Costs \$50,327.46
213119/2016	DA 3552/2015/DA/BH, appeal against Council's deemed refusal of the development application seeking consent for demolition of existing structures, removal of a tree, construction of a new boarding house with car parking. Lot 18A DP 389816, 38 Parliament Road, Macquarie Fields.	Appeal upheld, Court granting conditional consent to the development application. Proceedings completed.	Final Costs \$14,617.92
299387/2016	DA 1088/2015/DA/BH, appeal against Council's refusal of the development application seeking consent for demolition of existing structure and construction of a 19 room boarding house. Lot 913 DP 28119, 33 Colonial Street, Campbelltown.	Action ongoing into the 2017/18 reporting period. Proceedings ongoing.	Progressive Costs \$31,842.95
064537/2017	DA 530/2016/DA/RS, appeal against Council's refusal of the development application seeking consent for subdivision of the property into two allotments, construction of 47 dwellings; and road and strata subdivision into 47 allotments. Lot 16 DP 17859, 23 Glenfield Road, Glenfield.	Action ongoing into the 2017/18 reporting period. Proceedings ongoing.	Progressive Costs \$9,778.85
148053/2017	DA 2750/2015/DA/BH, appeal against Council's refusal of the development application seeking consent for alterations to an existing building for use as a 9 occupancy boarding house establishment. Lot A DP 401947, 21 Allman Street, Campbelltown.	Action ongoing into the 2017/18 reporting period. Proceedings ongoing.	Progressive Costs \$2,825.66

169152/2017	DA 2837/2016/DA/DEM, appeal against Council's refusal of the development application seeking consent for demolition of an existing church building. Lot 12 DP 712599, 2 Kent Street Minto.	Action ongoing into the 2017/18 reporting period. Proceedings ongoing.	Progressive Costs \$0.00

TABLE 2 - Class 1 & 2 Appeals against Orders or Notices issued by Council

Case No.	Matter	Status	Costs Incurred
N/A	Nil matters during 2016/2017 period.	N/A	\$0.00

TABLE 3 - Class 4 Judicial appeal against privately certified Complying Development Certificates

Case No.	Matter	Status	Costs Incurred
N/A	Nil matters during 2016/2017 period.	N/A	\$0.00

TABLE 4 - Class 4 – Civil Enforcement for Non-compliance with conditions of Development Consent, Council Orders or Notices

Case No.	Matter	Status	Costs Incurred
N/A	Nil matters during 2016/2017 period.	N/A	\$570.00

TABLE 5 - Class 5 – Criminal prosecution of alleged pollution offences and various breaches of environmental planning laws.

Case No.	Matter	Status	Costs Incurred
2017/166549	Prosecution proceedings against the landowner for development undertaken without consent – importation and placement of unauthorised and uncertified fill materials within watercourse on property	Action ongoing into the 2017/18 reporting period. Proceedings ongoing.	Progressive Costs \$22,187.28
2017/166550	Prosecution proceedings against the landowner for water pollution – unauthorised and uncertified fill materials placed within watercourse, were washed off the property during a heavy rain event causing pollution and damage to adjoining natural watercourse and properties.	Action ongoing into the 2017/18 reporting period. Proceedings ongoing.	Progressive Costs included in preceding matter.

TABLE 6 - Class 6 - Appeals from convictions in the Local Court relating to environmental offences.			
Case No.	Matter	Status	Costs Incurred
N/A	Nil matters during 2016/2017 period.	N/A	\$0.00

Supreme Court Matters

TABLE 7 – Supreme Court NSW – civil disputes of a commercial nature and appeal matters.			
Case No.	Matter	Status	Costs Incurred
2014/371801	Civil commercial proceedings between Campbelltown City Council and other related Councils under the contract v the contractor, concerning the South West Sydney Councils Resource Recovery Project Contract for Processing Waste, Recyclables and Garden Organics.	Action finalised in favour of the plaintiff Councils with costs (as agreed or assessed) awarded against the defendant. Proceedings completed. Cost recovery action ongoing into 2017/18 reporting period.	Progressive Costs \$89,407.98 (Campbelltown Council contribution)
N/A	Negotiated action against the land owner seeking the removal of a fence on land burdened by easement for right of carriageway that was obstructing waste and recycling service vehicle and other vehicle turning access.	Land owner took action to relocate the fence thereby negating the need for civil proceedings to be filed with the court. Action completed.	Final Costs \$8,419.93

District Court Matters

TABLE 8 - District Court NSW – Appeals from convictions in the Local Court not being environmental offences.			
Case No.	Matter	Status	Costs Incurred
2016/356270, 2016/356297, 2016/356352	Appeal by first defendant against the severity of the sentence imposed by the presiding Local Court Magistrate relating to dog attack incidents, failure to comply with dangerous dog control requirements and ancillary matters.	Action ongoing into the 2017/18 reporting period. Proceedings ongoing.	Progressive Costs \$184.06.
2016/356368, 2016/356380, 2016/356390, 2016/356405	Appeal by second defendant against the severity of the sentence imposed by the presiding Local Court Magistrate relating to dog attack incidents and failure to comply with dangerous dog control requirements.	Action ongoing into the 2017/18 reporting period. Proceedings ongoing.	Progressive Costs included in preceding matter.

Civil and Administrative Appeal Matters

TABLE 9 – NSW Civil and Administrative Tribunal – civil disputes of a commercial nature between Council and its customers.			
Case No.	Matter	Status	Costs Incurred
N/A	Nil matters during 2016/2017 period.	N/A	\$0.00

Local Court Matters

TABLE 10 - Prosecution for various offences under specified legislation					
File No.	Act and Offence	Status	Fine imposed	Costs awarded to Council	Costs actually incurred by Council
LP08/16	Protection of the Environment Operations Act 1997 – transport waste to unlawful waste facility (public place).	Plea – Not Guilty No Appearance at hearing. Proved and convicted. Proceedings completed.	\$2,000.00	\$738.00	Final Costs \$500.00
LP10/16	Protection of the Environment Operations Act 1997 – neglect to comply with requirement to attend interview to answer questions (waste dumping incident).	Plea – Not Guilty. Withdrawn – Review of the file in the matter raised doubt as to whether the defendant had been appropriately served with the notice requiring attendance at an interview; accordingly Council was unable to prove its case to the requisite standard. Proceedings completed.	N/A	N/A	Final Costs \$680.50
LP15/16	Companion Animals Act – own dog that attacked animal.	No Appearance. Proved and convicted. Proceedings completed.	\$1,000.00	\$87.00	Final Costs \$87.00
LP16/16	Companion Animals Act – allow dog to escape premises where kept.	No Appearance. Proved and convicted. Proceedings completed.	\$500.00	\$87.00	Final Costs \$87.00
LP17/16	Road Rules 2014 – stop on path/strip in built-up area.	Plea – Guilty. Proved and convicted. Proceedings completed.	\$106.00	N/A	Final Costs \$0.00
LP18/16	Road Rules 2014 – stop within 10-metres of intersection.	Plea – Guilty. Proved and convicted. Proceedings completed.	\$248.00	N/A	Final Costs \$0.00
LP19/16	Road Rules 2014 – disobey no-stopping sign (school-zone).	No Appearance. Proved and convicted. Proceedings completed.	\$200.00	N/A	Final Costs \$0.00
LP20/16	Road Rules 2014 – disobey no-stopping sign (school-zone).	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP21/16	Road Rules 2014 – disobey no-stopping sign.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP22/16	Road Rules 2014 – stop in bus zone (school zone).	No Appearance. Proved and convicted. Proceedings completed.	\$150.00	N/A	Final Costs \$0.00

File No.	Act and Offence	Status	Fine imposed	Costs awarded to Council	Costs actually incurred by Council
LP23/16	Road Rules 2014 – disobey no-stopping sign (school-zone).	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP24/16	Road Rules 2014 – disobey no-stopping sign (school-zone).	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP25/16	Environmental Planning and Assessment Act 1979 – development without consent (secondary dwelling)	Plea – Not Guilty Withdrawn – Civilian complainant/witness declined to attend court to give evidence; accordingly Council was unable to prove its case to the requisite standard. Proceedings completed.	N/A	N/A	Final Costs \$597.68
LP26/16 & LP27/16	Companion Animals Act – dog not under effective control in public place - 2 court election matters.	No Appearance. Proved and convicted. Proceedings completed.	\$600.00	N/A	Final Costs \$0.00
LP28/16	Local Government Act – not comply with order (overgrown/untidy land)	Plea - Guilty. Proved and convicted. Proceedings completed.	\$800.00	\$3,860.00	Final Costs \$3,389.88
LP29/16	Companion Animals Act – dog not under effective control in public place.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP30/16	Road Rules 2014 – disobey no-stopping sign (school-zone).	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP31/16	Companion Animals Act – cat not registered.	Plea – Not Guilty Withdrawn – Further information provided by the defendant revealed that the cat had been euthanised prior to the issue of the penalty notice. Proceedings completed.	N/A	N/A	Final Costs \$0.00

File No.	Act and Offence	Status	Fine imposed	Costs awarded to Council	Costs actually incurred by Council
LP32/16	Companion Animals Act – dog not under effective control in public place.	No plea entered Withdrawn – Representation by the defendant provided evidence to show that the dog escaped the premises due to storm damage to a boundary fence. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP33/16 to LP35/16	Companion Animals Act – dog attack animal and persons – 3 charge matters.	Plea - Guilty. Proved and convicted. Proceedings completed.	\$1,200.00	\$2,773.00	Final Costs \$2,636.93
LP36/16 to LP42/16	Companion Animals Act –dog escape premises; dog attack animal and person; fail to comply with control requirements (dangerous dog) – 7 charge matters.	Plea - Guilty. Proved and convicted. Proceedings completed.	\$2,800.00	Costs awarded included in preceding matter.	Costs incurred included in preceding matter.
LP45/16 to LP49/16	Companion Animals Act –dog escape premises; dog attack persons; fail to comply with control requirements (dangerous dog) – 5 charge matters.	Plea - Guilty. Proved and convicted. Proceedings completed.	\$2,000.00	Costs awarded included in preceding matter.	Costs incurred included in preceding matter.
LP43/16	Companion Animals Act – not comply with control requirements to desex first dangerous dog.	Plea - Guilty. Proved and convicted. Proceedings completed.	\$400.00	\$2,864.00	Final Costs \$2,727.93
LP44/16	Companion Animals Act – not fully comply with control requirements to construct dangerous dog enclosure.	Plea - Guilty. Proved and convicted. Proceedings completed.	\$400.00	Costs awarded included in preceding matter.	Costs incurred included in preceding matter.
LP50/16	Companion Animals Act – not fully comply with control requirements to desex second dangerous dog.	Plea - Guilty. Proved and convicted. Proceedings completed.	\$400.00	Costs awarded included in preceding matter.	Costs incurred included in preceding matter.
LP51/16	Companion Animals Act – not comply with control requirements to construct second dangerous dog enclosure.	Plea - Guilty. Proved and convicted. Proceedings completed.	\$400.00	Costs awarded included in preceding matter.	Costs incurred included in preceding matter.

File No.	Act and Offence	Status	Fine imposed	Costs awarded to Council	Costs actually incurred by Council
LP52/16	Road Rules 2014 – stop at side of road continuous yellow line edge.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP53/16	Road Rules 2014 – not angle park as shown on parking control sign.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP54/16	Road Rules 2014 – stop at side of road continuous yellow line edge.	Plea – Not Guilty. Withdrawn – Photographic evidence unable to be retrieved from Council's electronic filing record. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP55/16	Road Rules 2014 – stop at side of road continuous yellow line edge.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP56/16	Local Government Act – stand vehicle for longer than allowed (car park).	Plea – Not Guilty Withdrawn – Parking Officer no longer in Council's employ and unavailable to attend court to give oral evidence; accordingly Council was unable to prove its case to the requisite standard. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP01/17	Local Government Act – stand vehicle in disabled person's parking space without authority (car park area).	No plea entered. Continued into 2017/18 reporting period. Proceedings ongoing	N/A	N/A	Progressive Costs \$0.00
LP02/17	Road Rules 2014 – disobey no-stopping sign.	Plea – Not Guilty. Withdrawn – Representation by defendant revealed that the parking control sign was misleading. Sign subsequently rectified. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP03/17	Road Rules 2014 – disobey no-stopping sign (school-zone).	Plea - Guilty. Proved and convicted. Proceedings completed.	\$250.00	N/A	Final Costs \$0.00

File No.	Act and Offence	Status	Fine imposed	Costs awarded to Council	Costs actually incurred by Council
LP04/17	Road Rules 2014 – stop on path/strip in built-up area.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP05/17	Road Rules 2014 – stop in bus zone.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP06/17	Road Rules 2014 – stop on path/strip in built-up area.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP07/17	Protection of the Environment Operations Act 1997 – deposit litter (cigarette butt) from vehicle.	Plea – Not Guilty. Dismissed. After hearing all oral evidence the Magistrate gave the defendant the benefit of the doubt as to whether the cigarette was actually disposed from the vehicle; consequently Council's case was not proved to the requisite standard. Proceedings completed. Costs ongoing into the 2017/18 reporting period.	N/A	N/A	Progressive costs: awaiting solicitors tax invoice.
LP08/17	Road Rules 2014 – disobey no-stopping sign (school-zone).	Plea - Guilty. Proved and convicted. Proceedings completed.	\$400.00	N/A	Final Costs \$0.00
LP09/17	Local Government Act – stand vehicle in disabled person's parking space without authority (car park area).	Plea – Not Guilty. Continued into 2017/18 reporting period. Proceedings ongoing	N/A	N/A	Progressive Costs \$0.00
LP10/17	Road Rules 2014 – stop in bus zone.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP11/17	Road Rules 2014 – stop at side of road continuous yellow line edge.	No appearance. Proved and convicted. Proceedings completed.	\$150.00	N/A	Final Costs \$0.00

File No.	Act and Offence	Status	Fine imposed	Costs awarded to Council	Costs actually incurred by Council
LP12/17	Protection of the Environment Operations Act 1997 – transport waste to unlawful waste facility (private land).	Plea – Not Guilty. Ongoing into 2017/18 period.	N/A	N/A	Progressive Costs \$0.00
LP13/17	Road Rules 2014 – stop on path/strip in built-up area.	Plea - Guilty. Proved. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP14/17	Road Rules 2014 – disobey no-stopping sign (school-zone).	Plea - Guilty. Determined without conviction or penalty. Proceedings completed.	N/A	N/A	Final Costs \$0.00
LP15/17	Road Rules 2014 – stop in bus zone.	Plea – Not Guilty. Ongoing into 2017/18 period.	N/A	N/A	Progressive Costs \$0.00
LP16/17	Companion Animals Act – cat not registered.	No appearance. Proved and convicted. Proceedings completed.	\$275.00	N/A	Final Costs \$0.00
LP17/17	Road Rules 2014 – disobey no-stopping sign (school-zone).	Plea - Guilty. Proved and convicted. Proceedings completed.	\$150.00	N/A	Final Costs \$0.00
LP18/17	Road Rules 2014 – stop at side of road continuous yellow line edge.	No appearance. Proved and convicted. Proceedings completed.	\$100.00	N/A	Final Costs \$0.00
LP19/17	Road Rules 2014 – disobey no-stopping sign (school-zone).	New matter. Ongoing into 2017/18 period.	N/A	N/A	Progressive Costs \$0.00
LP20/17	Road Rules 2014 – stop at or near bus stop.	New matter. Ongoing into 2017/18 period.	N/A	N/A	Progressive Costs \$0.00
LP21/17	Local Government Act – stand vehicle in disabled person's parking space without authority (car park area).	New matter. Ongoing into 2017/18 period.	N/A	N/A	Progressive Costs \$0.00
LP22/17	Road Rules 2014 – stop on path/strip in built-up area.	New matter. Ongoing into 2017/18 period.	N/A	N/A	Progressive Costs \$0.00
LP23/17	Road Rules 2014 – stop in loading zone contrary to parking control sign.	New matter. Ongoing into 2017/18 period.	N/A	N/A	Progressive Costs \$0.00

File No.	Act and Offence	Status	Fine imposed	Costs awarded to Council	Costs actually incurred by Council
LP24/17	Road Rules 2014 – stand vehicle in disabled person's parking space without authority (on street zone).	New matter. Ongoing into 2017/18 period.	N/A	N/A	Progressive Costs \$0.00
TOTAL			\$14,529.00	\$10,409.00	\$10,706.92

Legal Advice

**TABLE 11 – LEGAL ADVICE
FOR PERIOD 1 JULY 2016 TO 30 JUNE 2017.**

Costs for various advice sought from Council's contracted solicitors	\$52,562.52
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Costs Summary Table

TABLE 12 - SUMMARY OF 2015/2016 NET COSTS	DEBIT	CREDIT
TABLE 1 - Class 1 Appeals against Council's determination of Development Applications	\$105,655.85	\$18,000.00
TABLE 2 - Class 1 & 2 Appeals against Notices / Orders / Directions issued by Council	\$0.00	\$0.00
TABLE 3 - Class 4 Judicial appeal into validity of privately certified Complying Development Certificate	\$0.00	\$0.00
TABLE 4 - Class 4 Civil enforcement for non-compliance with Development Consent or Notices / Orders / Directions	\$0.00	\$0.00
TABLE 5 - Class 5 Criminal Prosecution for alleged pollution offences and various breaches of environmental and planning laws.	\$22,187.28	\$0.00
TABLE 6 - Class 6 Appeals from convictions relating to environmental offences non-compliance with Council Orders, Notices or Prosecutions	\$0.00	\$0.00
TABLE 7 – Supreme Court NSW matters civil disputes of a commercial nature and appeals	\$9,649.55	\$0.00
TABLE 8 - District Court NSW Appeals from convictions in the Local Court not being environmental offences.	\$1,840.59	\$0.00
TABLE 9 – NSW Civil and Administrative Tribunal – civil disputes of a commercial nature between Council and its customers.	\$0.00	\$0.00
TABLE 10 - Local Court Prosecution matters	\$10,532.92	\$0.00
TABLE 11 - Legal Advice	\$52,562.52	\$0.00
Costs Sub-Total	\$202,428.71	\$18,000.00
NET COSTS TOTAL (GST exclusive)	\$184,428.71	

Costs Comparison Table

TABLE 13 - COMPARISON WITH PREVIOUS FOUR FINANCIAL YEAR CITY DEVELOPMENT LEGAL COSTS					
	2012/13	2013/14	2014/15	2015/16	2016/17
TABLE 1 - Class 1 appeals DAs	\$90,269.21	\$59,900.97	\$104,584.33	\$144,572.72	\$87,655.85
TABLE 2 - Class 1 & 2 appeals Notice/Order/Direction	\$2,039.10	\$1,450.00	\$2,970.40	\$1,578.13	\$0.00
TABLE 3 - Class 4 judicial appeal	\$0.00	\$17,438.82	\$45,148.85	\$0.00	\$0.00
TABLE 4 - Class 4 proceedings civil	\$33,292.86	\$38,913.28	\$45,322.94	\$570.00	\$0.00
TABLE 5 - Class 5 prosecution	\$0.00	\$0.00	\$0.00	\$0.00	\$22,187.28
TABLE 6 - Class 6 appeals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TABLE 7 - Supreme Court proceedings	\$0.00	\$0.00	\$49,157.62	\$39,020.73	\$9,649.55
TABLE 8 - District Court appeals	\$0.00	\$795.00	\$0.00	\$-200.00	\$1,840.59
TABLE 9 - NCAT civil disputes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TABLE 10 - Local Court proceedings	\$2,676	-\$281.01	\$9,477.55	\$1,659.66	\$10,532.92
TABLE 11 - Legal advice	\$20,002.81	\$31,755.90	\$35,895.74	\$16,663.79	\$52,562.52
OVERALL COSTS TOTAL	\$148,279.98	\$149,972.96	\$292,557.43	\$203,865.03	\$184,428.71

8.2 Re-establishment of South Area Alcohol Free Zones

Reporting Officer

Manager City Standards and Compliance
City Development

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.2 - Create safe, well maintained, activated and accessible public spaces

Officer's Recommendation

1. That Council re-establish Alcohol Free Zones over the streets, footpaths and car park areas detailed in the attachments to this report.
2. That the Alcohol Free Zones referred to in Recommendation 1 commence on 25 December 2017 and that a public notice advising of Council's decision be placed in a local paper at least seven days in advance of re-establishing the zones.
3. That Alcohol Free Zones referred to in Recommendation 1 be sign-posted in accordance with Council's standard Alcohol Free Zone sign template including a contact phone number of the appropriate Police Local Area Command.
4. That the Alcohol Free Zones referred to in Recommendation 1 be reviewed prior to the expiration of the re-establishment period, being 24 December 2021.
5. That the Alcohol Free Zones footpath stencils be replaced as considered necessary.

Purpose

To submit to Council for endorsement a proposal to re-establish Alcohol Free Zones (AFZ's) at Airds, Ambarvale, Bradbury, Campbelltown CBD South, Campbelltown CBD North, Campbelltown East 1, Campbelltown East 2, Glen Alpine, Leumeah, Menangle Park, Rosemeadow 1, Rosemeadow 2, Ruse, St Helens Park 1, St Helens Park 2.

The management and operation of an Alcohol Free Zone is a collaborative approach between Council and Police Local Area Commands. Council's role is to organise for establishment and sign posting of the zones, while Police are responsible for enforcement.

History

The abovementioned zones are due to expire on 24 December 2017 and accordingly, in the interest of continuing to promote the safe use of the roads, footpaths, open space and car parks within the zones and reduce the potential for alcohol related incidents, it is proposed these zones be re-established as shown in the attached maps.

Report

Council at its meeting held 23 May 2017 considered a recommendation regarding the proposal to re-establish the South Area Alcohol Free Zones and resolved:

1. That a notice be placed in a local paper inviting submissions from any person or group in response to Council's intention to re-establish Alcohol Free Zones over the streets and footpaths detailed in attachment 1 to this report for the proposed Alcohol Free Zones of:
 - (a) Airds
 - (b) Ambarvale
 - (c) Bradbury
 - (d) Campbelltown CBD South
 - (e) Campbelltown CBD North
 - (f) Campbelltown East 1
 - (g) Campbelltown East 2
 - (h) Glen Alpine
 - (i) Leumeah
 - (j) Menangle Park
 - (k) Rosemeadow 1
 - (l) Rosemeadow 2
 - (m) Ruse
 - (n) St Helens Park 1
 - (o) St Helens Park 2
2. That all submissions received during the exhibition period be reported to Council.
3. That should no submissions be received during the exhibition period, advice be given that Council intends to re-establish Alcohol Free Zones over the areas specified in Recommendation 1 above to:
 - (a) The Anti-Discrimination Board
 - (b) The Officer in charge of the Police Station nearest the zone.

In accordance with Council's previous resolution of 23 May 2017, advertisements were placed in local papers on 13 and 14 June 2017 advising of Council's intention to re-establish the South Area Alcohol Free Zones and inviting comments from the public.

In accordance with the Ministerial Guidelines and Council's previous resolution, Council wrote to the following organisations seeking written comment on the proposal:

- The Anti-Discrimination Board
- The Officer in charge of the Campbelltown Police Station
- Liquor licensees and registered clubs whose premises are adjacent to any of the affected zones.
- Any known group that might be affected by the re-establishment of the Alcohol Free Zones.

Council received a written reply from the Anti-Discrimination Board and Campbelltown Local Area Command Licensing Unit supporting Council's intention to re-establish the abovementioned Alcohol Free Zones in the interest of minimising the harm associated with the consumption of liquor in these areas.

Statistics provided by the Campbelltown Police Local Area Command (LAC) indicate that the current zones are being enforced on a regular basis and re-establishing these zones will assist police in the continuation of reducing alcohol related crime.

In addition, Licensing Police from the Campbelltown Police LAC identify that the car park area around the Phoenix Academy of Gymnastics, Riverside Inn Hotel and Airds Shopping Village is being used as a place to congregate and consume liquor.

Council has obtained consent of the land owners and therefore is able to declare the public land (ie roads and car park areas) within the Airds Central Community Centre (incorporating the Phoenix Academy of Gymnastics) and Airds Shopping Centre; and adjoining the Riverside Inn Hotel site, as an Alcohol Free Zone.

Given the request of the Campbelltown Police LAC, it is recommended that the Airds AFZ be amended to include the abovementioned areas (see amended AFZ map at attachment 1).

It is also noted that the existing alcohol free zone footpath stencils have faded and need replacing. Placing stencils strategically along footpaths assists in educating those who may consider drinking in designated alcohol free zones.

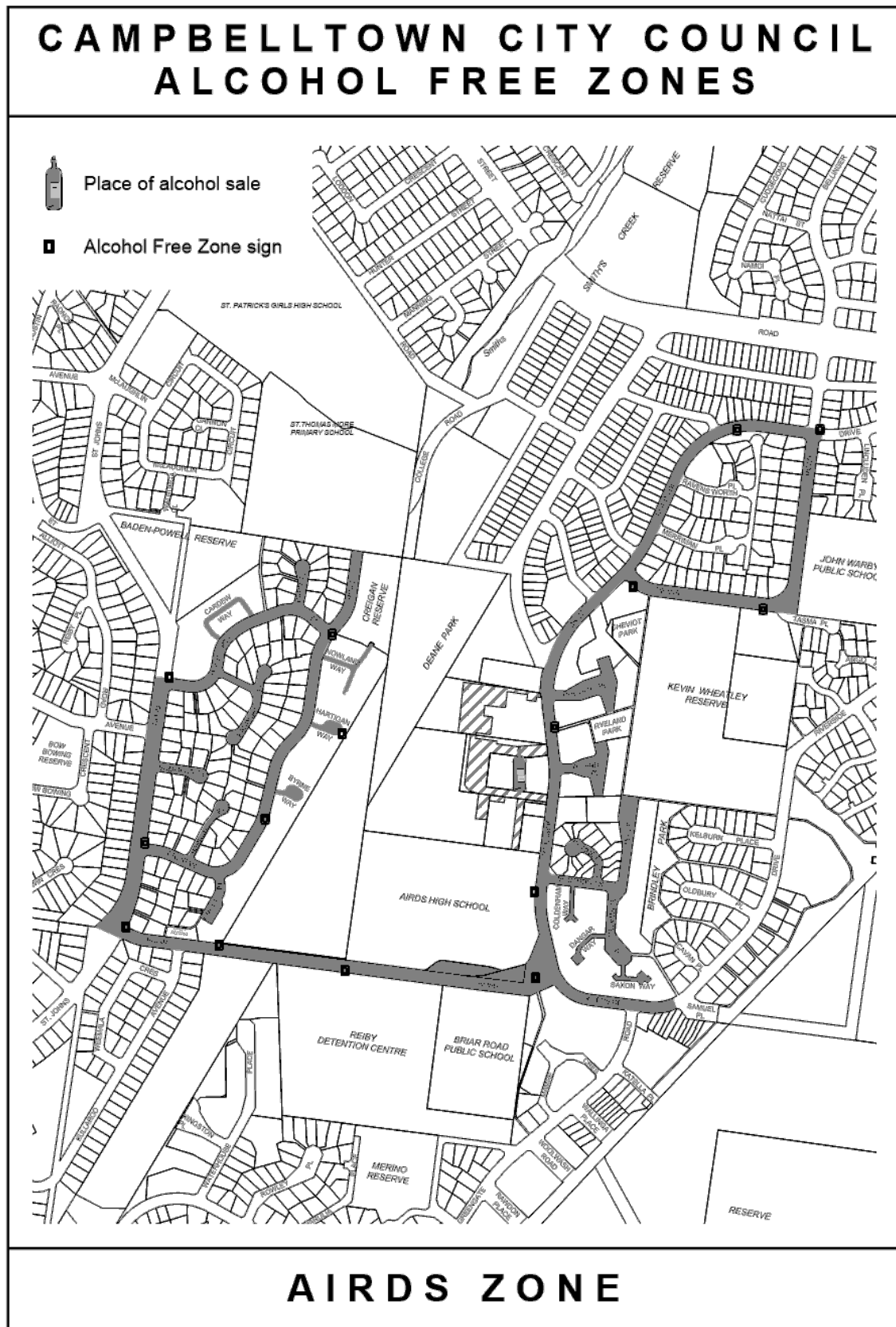
Although Campbelltown Police LAC has advised that there has been an overall reduction in alcohol related crime, the re-establishment of the alcohol free zones would contribute to maintaining and minimising the harm associated with the consumption of liquor.

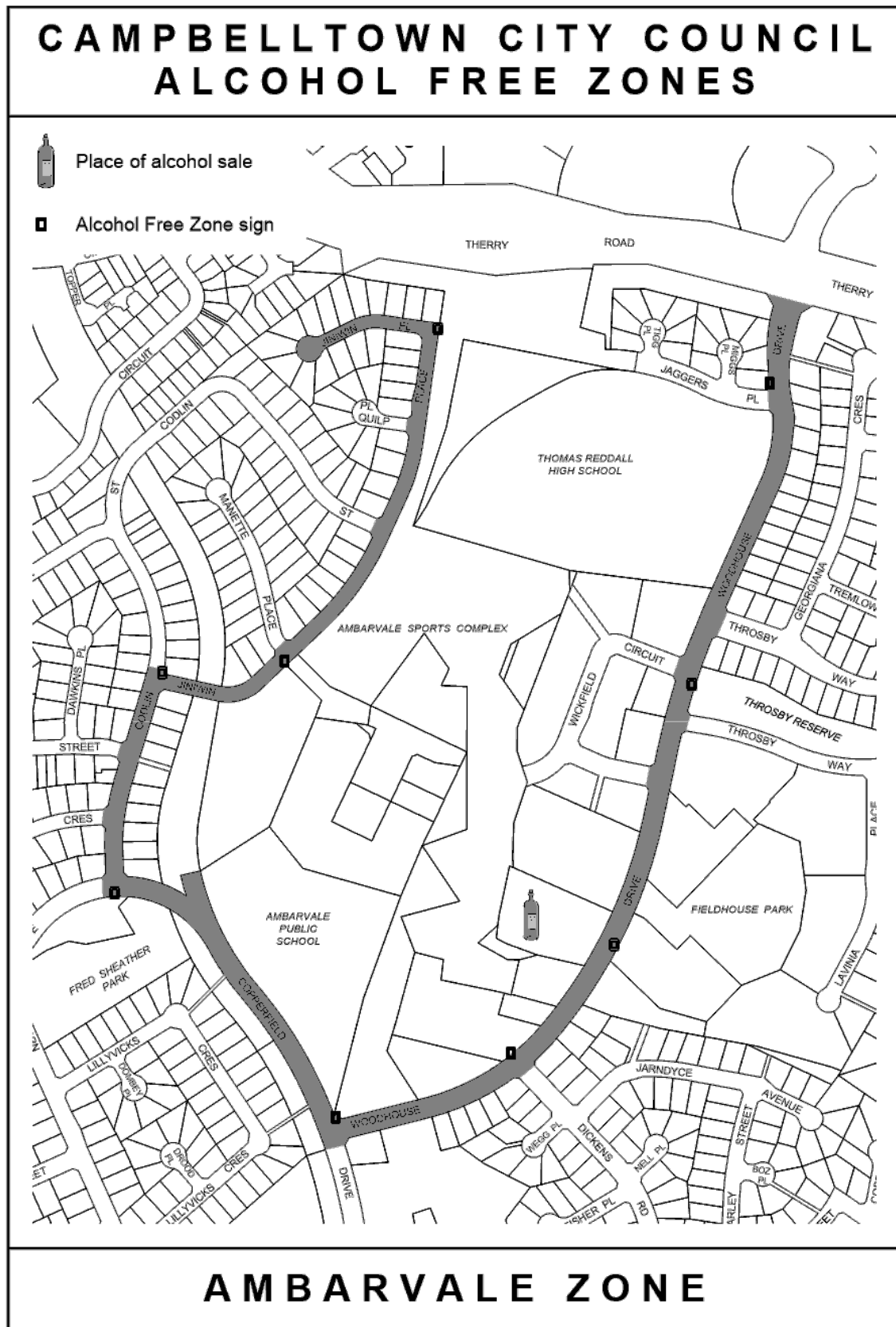
In view of the above, Council is now in a position to declare the re-establishment of Alcohol Free Zones located within the southern area of the Campbelltown Local Government Area (LGA) that are due to expire on 24 December 2017.

In the interest of continuing to promote the safe use of footpaths, streets and car park areas within the zones and reduce the potential for alcohol related incidents, it is proposed the zones as outlined in item 1 of the report be re-established with a review date of 24 December 2021.

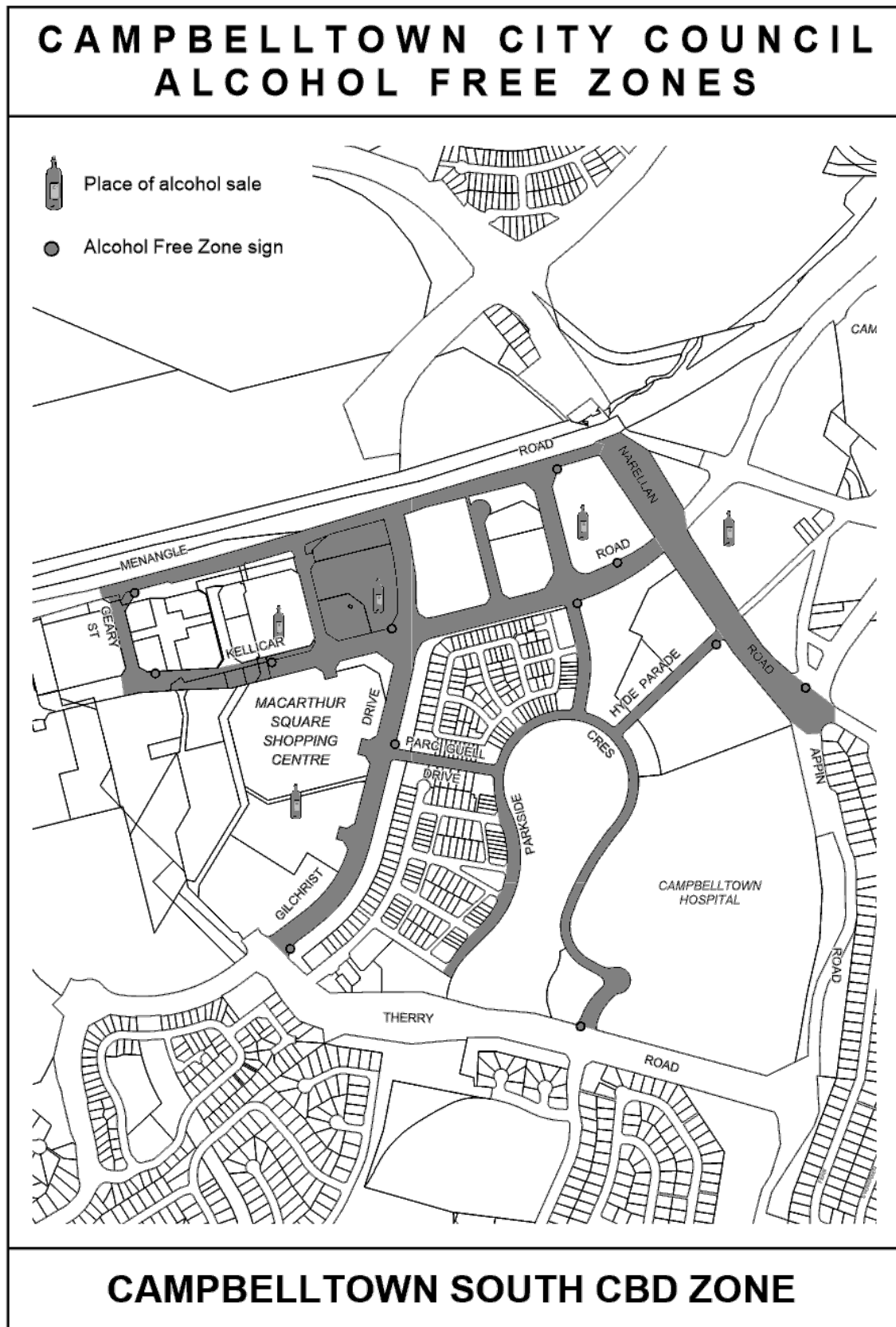
Attachments

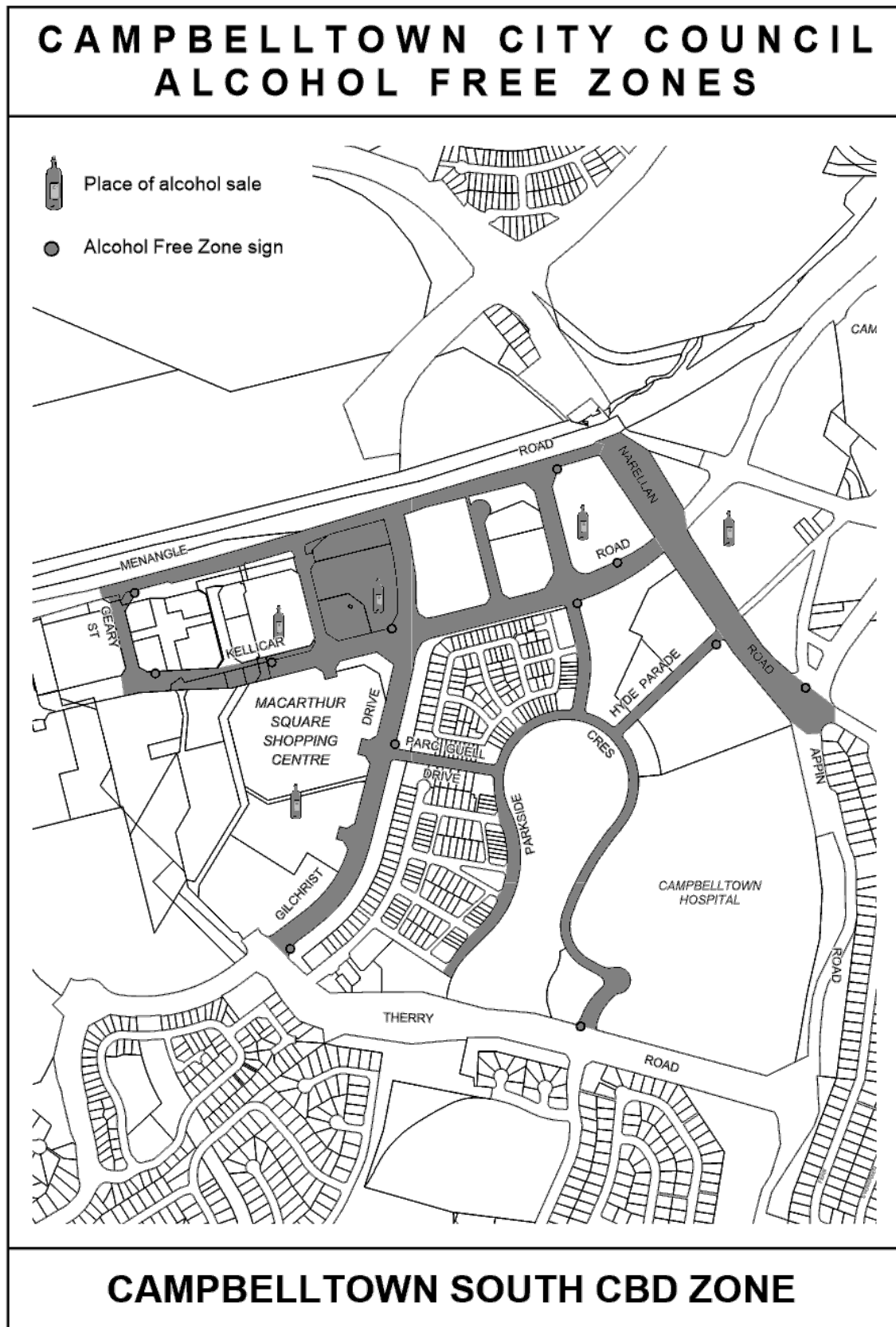
1. Airds Alcohol Free Zone Map (as amended) (contained within this report)
2. Ambarvale Alcohol Free Zone Map (contained within this report)
3. Bradbury Alcohol Free Zone Map (contained within this report)
4. Campbelltown CBD South Alcohol Free Zone Map (contained within this report)
5. Campbelltown CBD North Alcohol Free Zone Map (contained within this report)
6. Campbelltown East 1 Alcohol Free Zone Map (contained within this report)
7. Campbelltown East 2 Alcohol Free Zone Map (contained within this report)
8. Glen Alpine Alcohol Free Zone Map (contained within this report)
9. Leumeah Alcohol Free Zone Map (contained within this report)
10. Menangle Park Alcohol Free Zone Map (contained within this report)
11. Rosemeadow 1 Alcohol Free Zone Map (contained within this report)
12. Rosemeadow 2 Alcohol Free Zone Map (contained within this report)
13. Ruse Alcohol Free Zone Map (contained within this report)
14. St Helens Park 1 Alcohol Free Zone Map (contained within this report)
15. St Helens Park 2 Alcohol Free Zone Map (contained within this report)

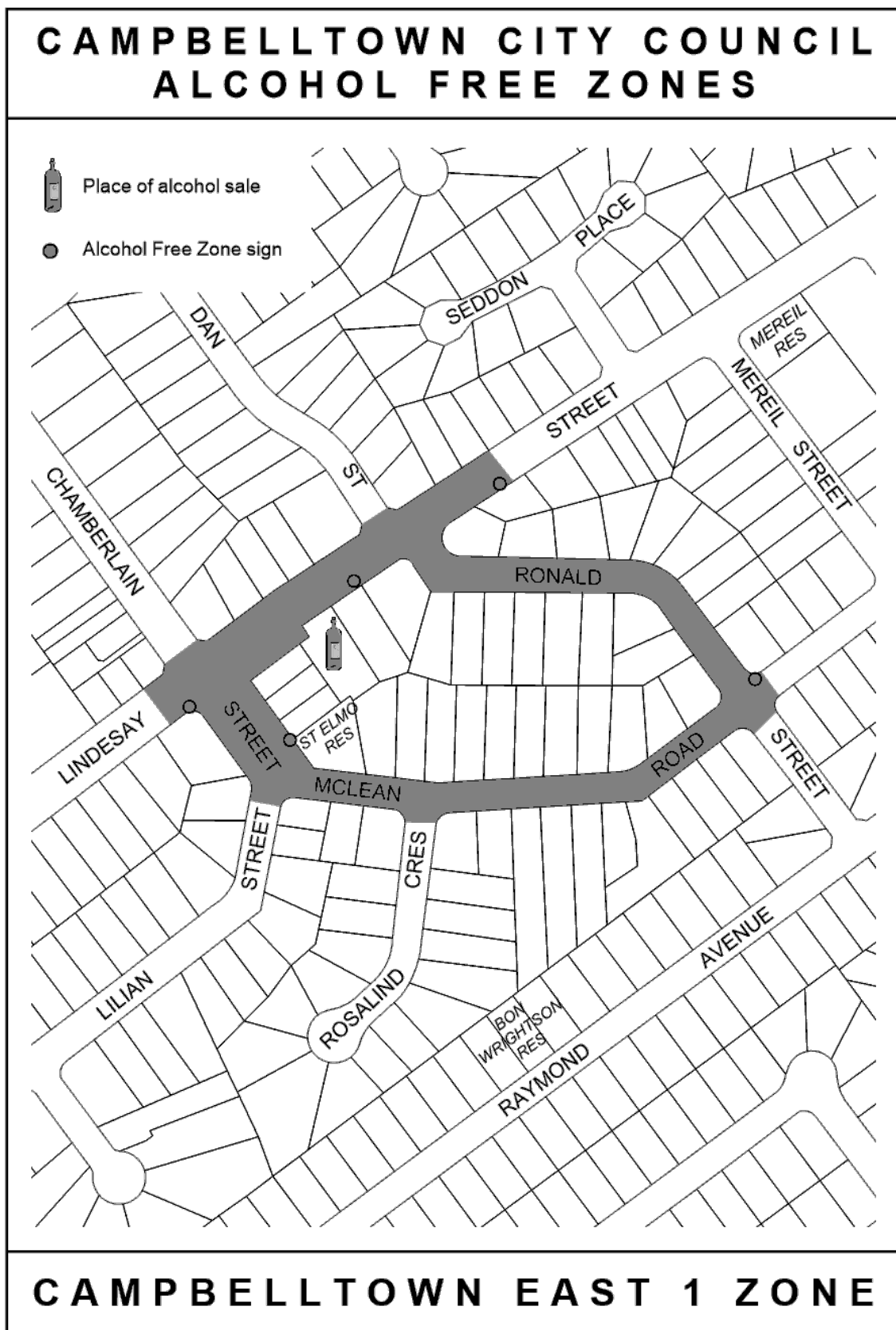


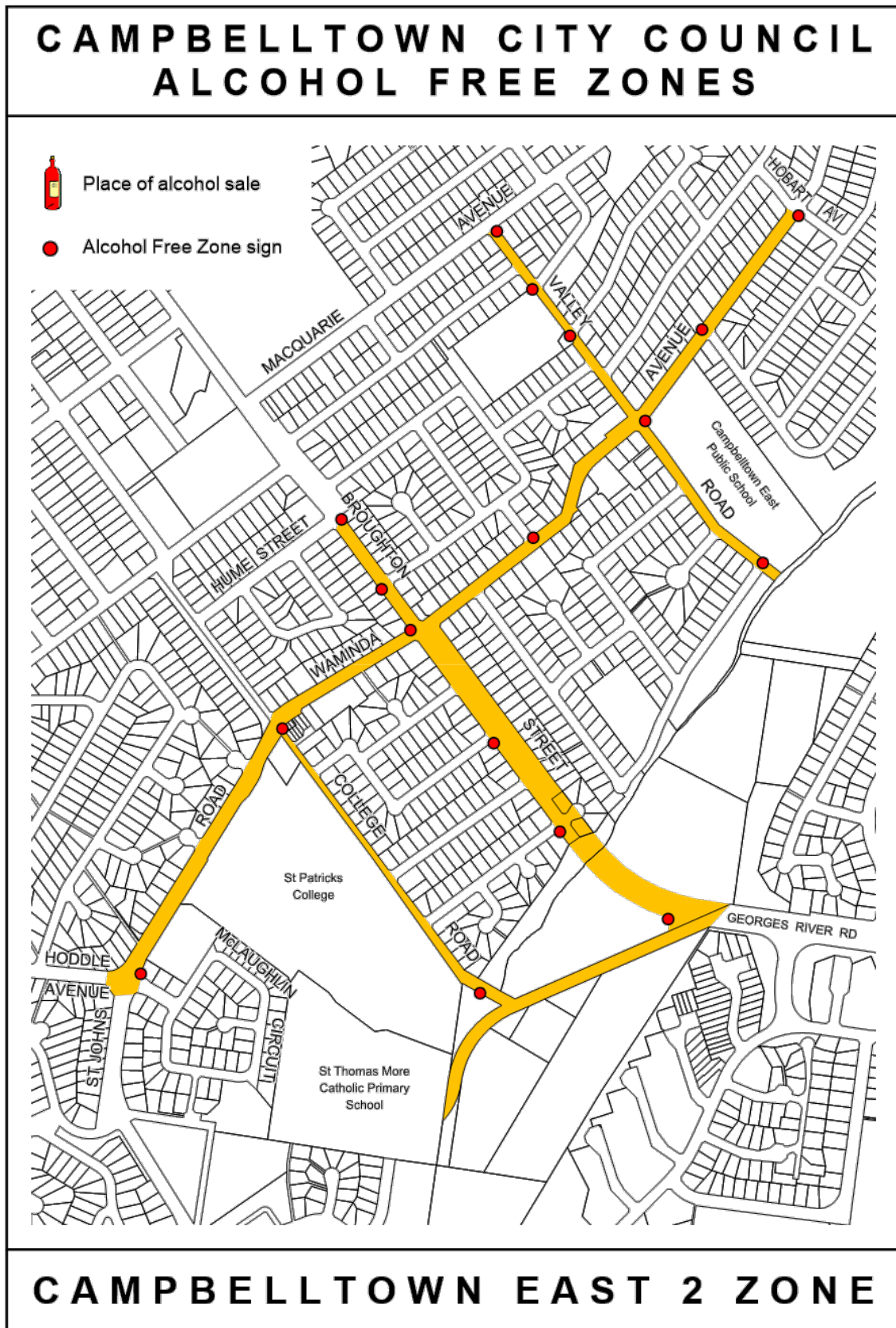


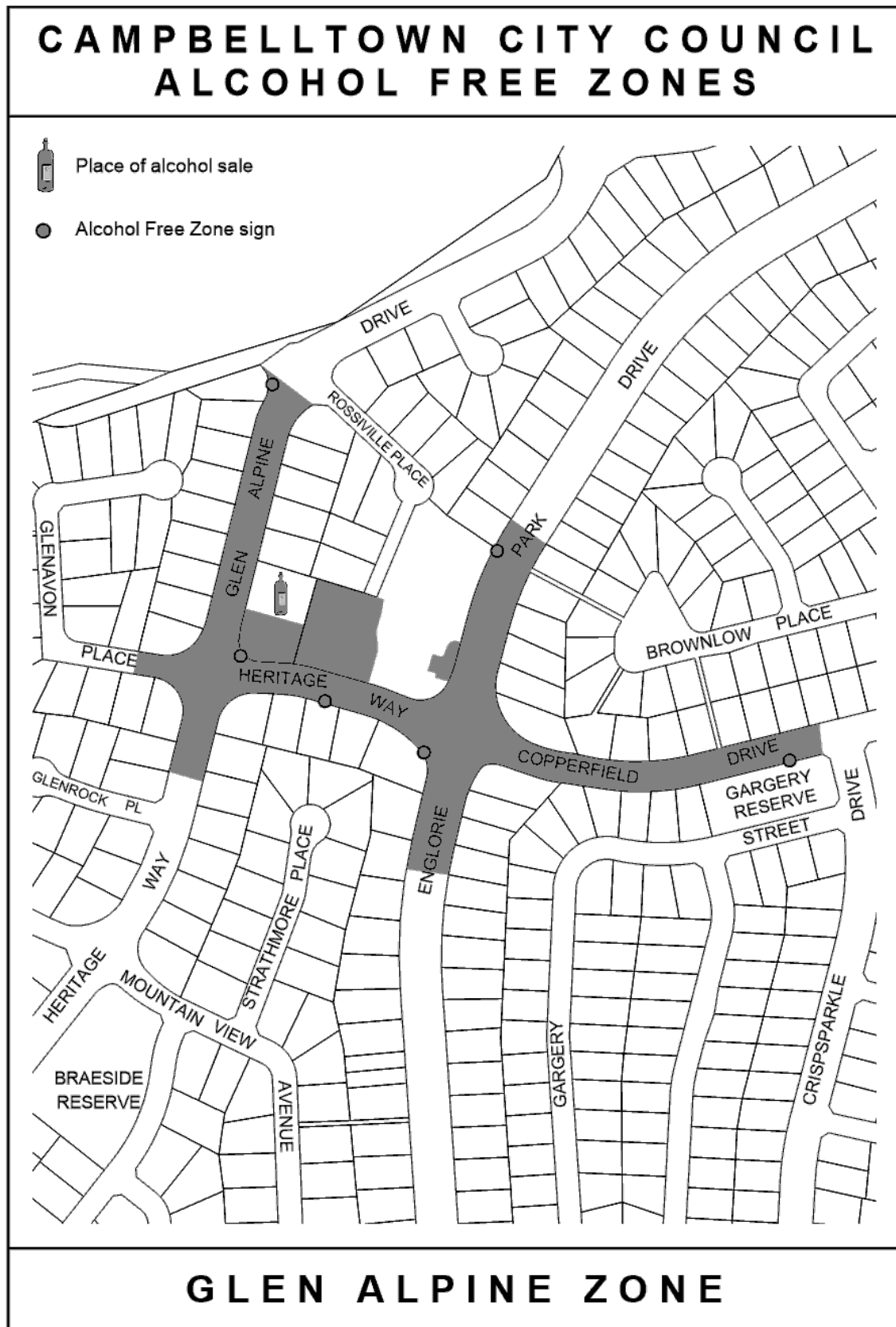


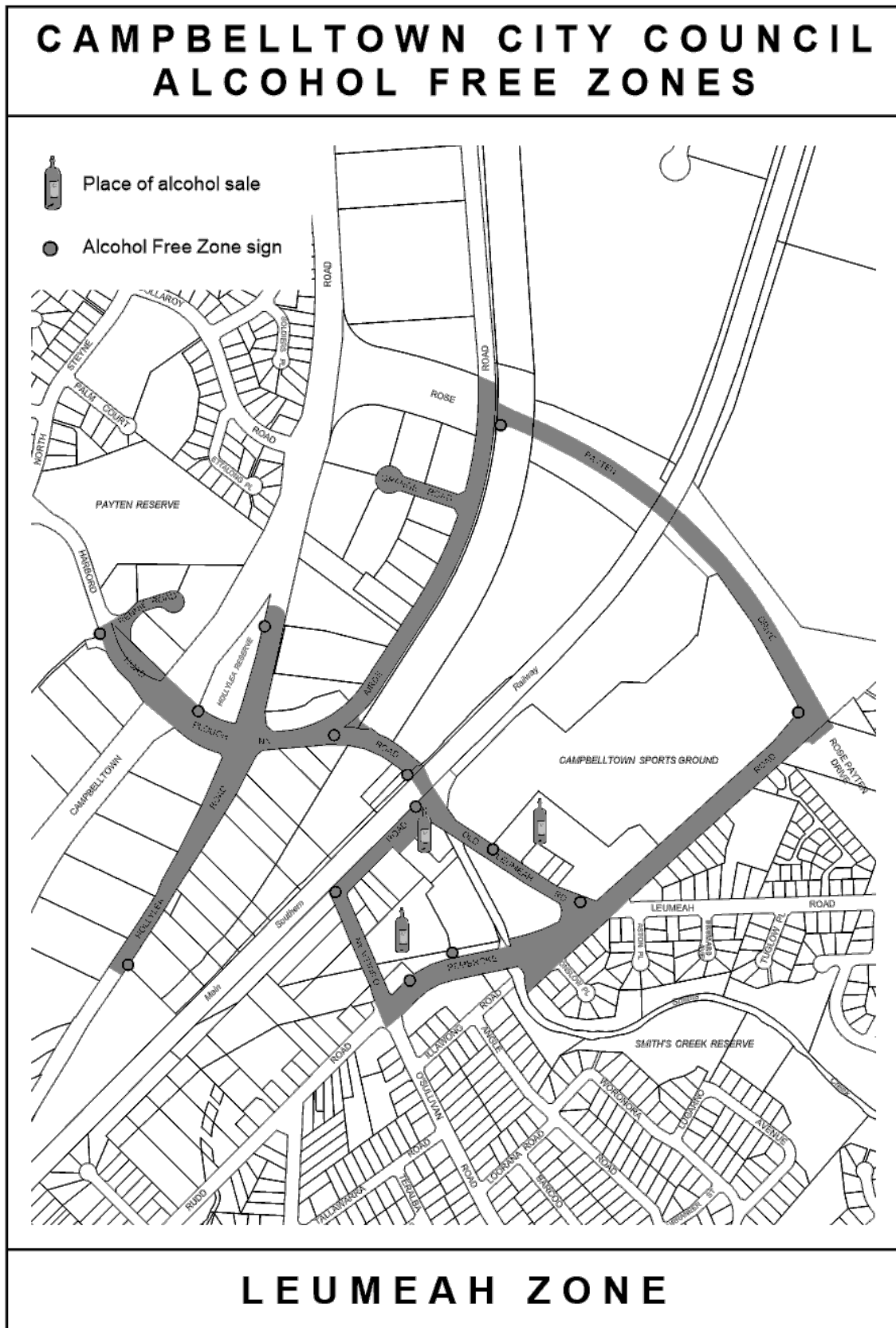


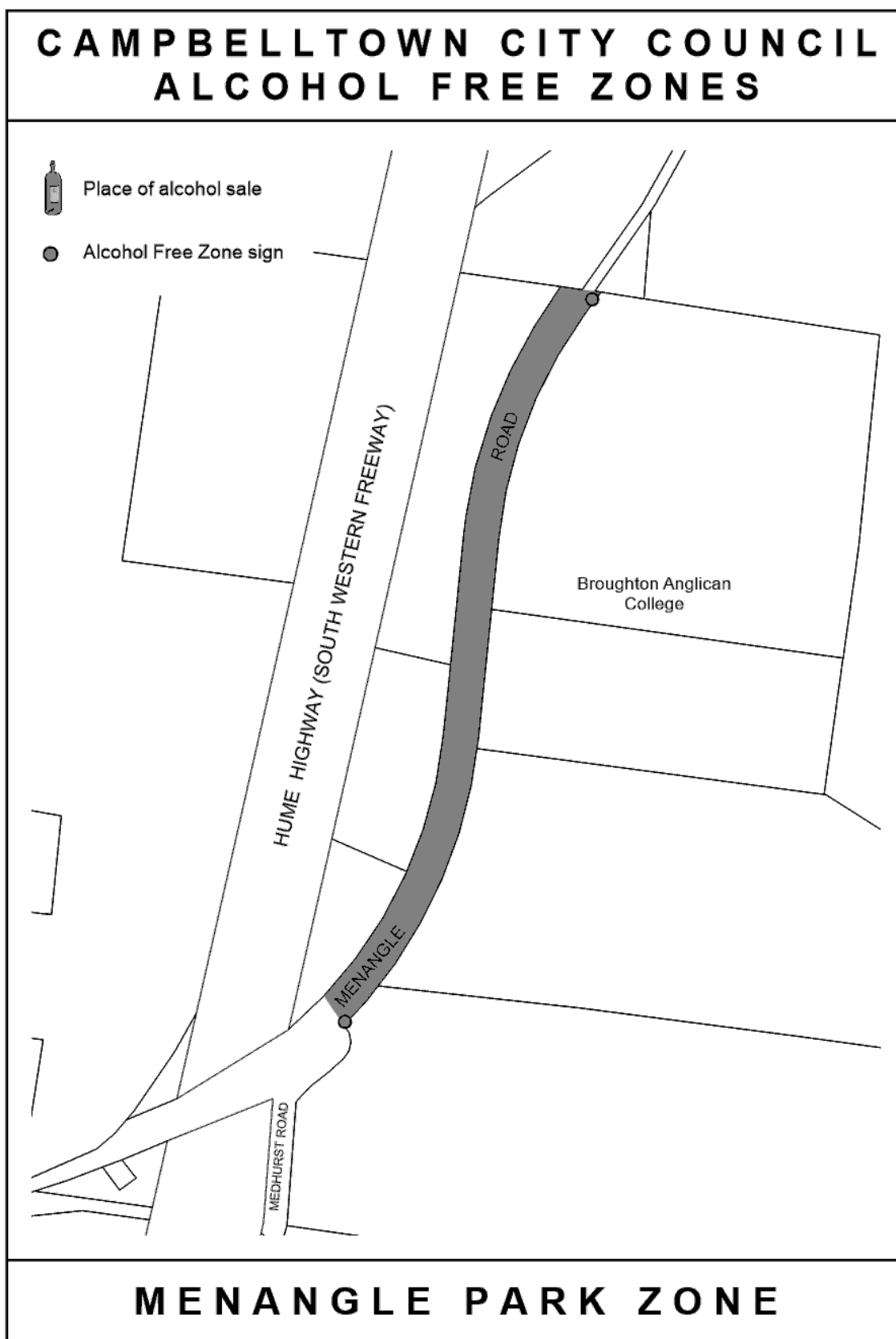


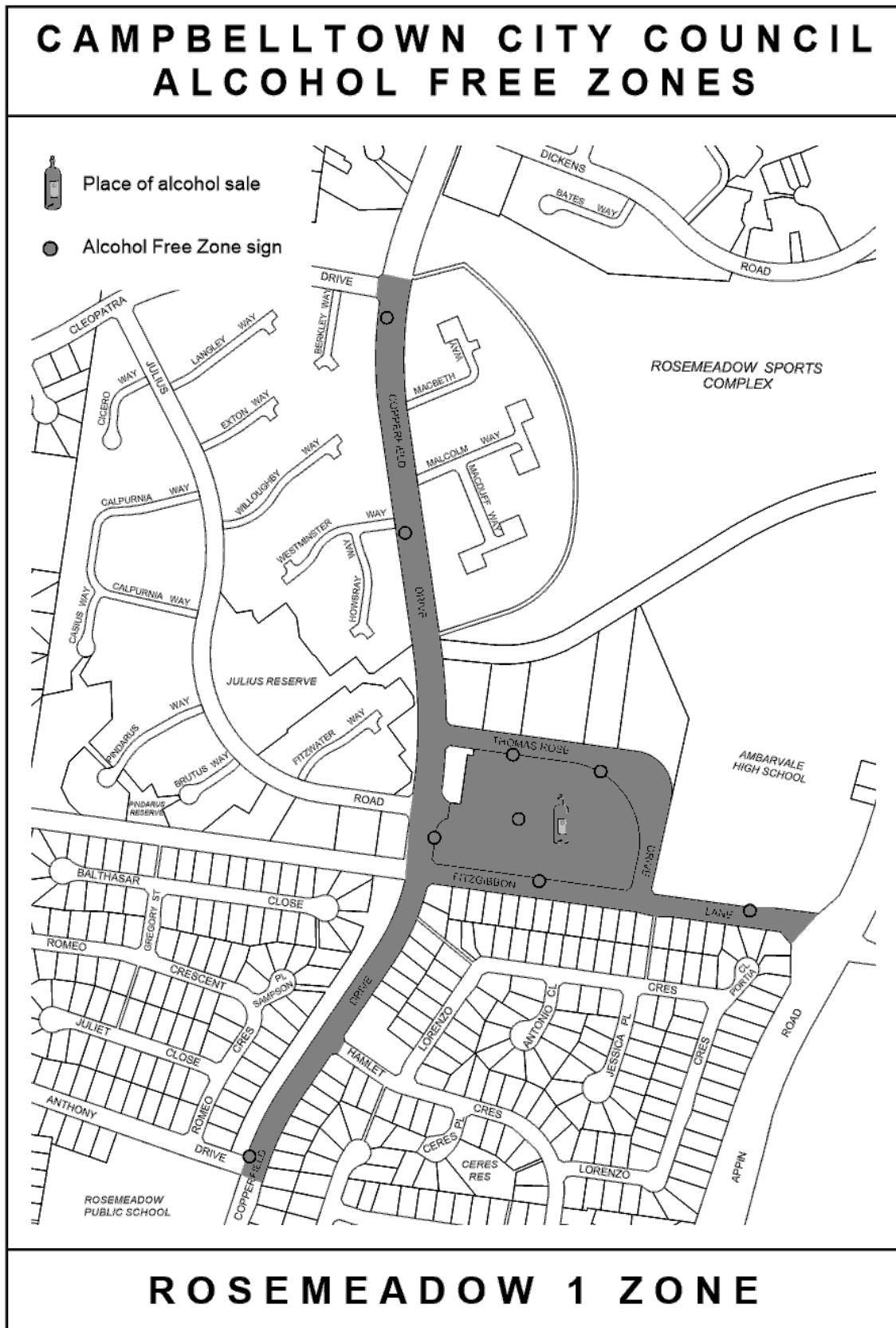


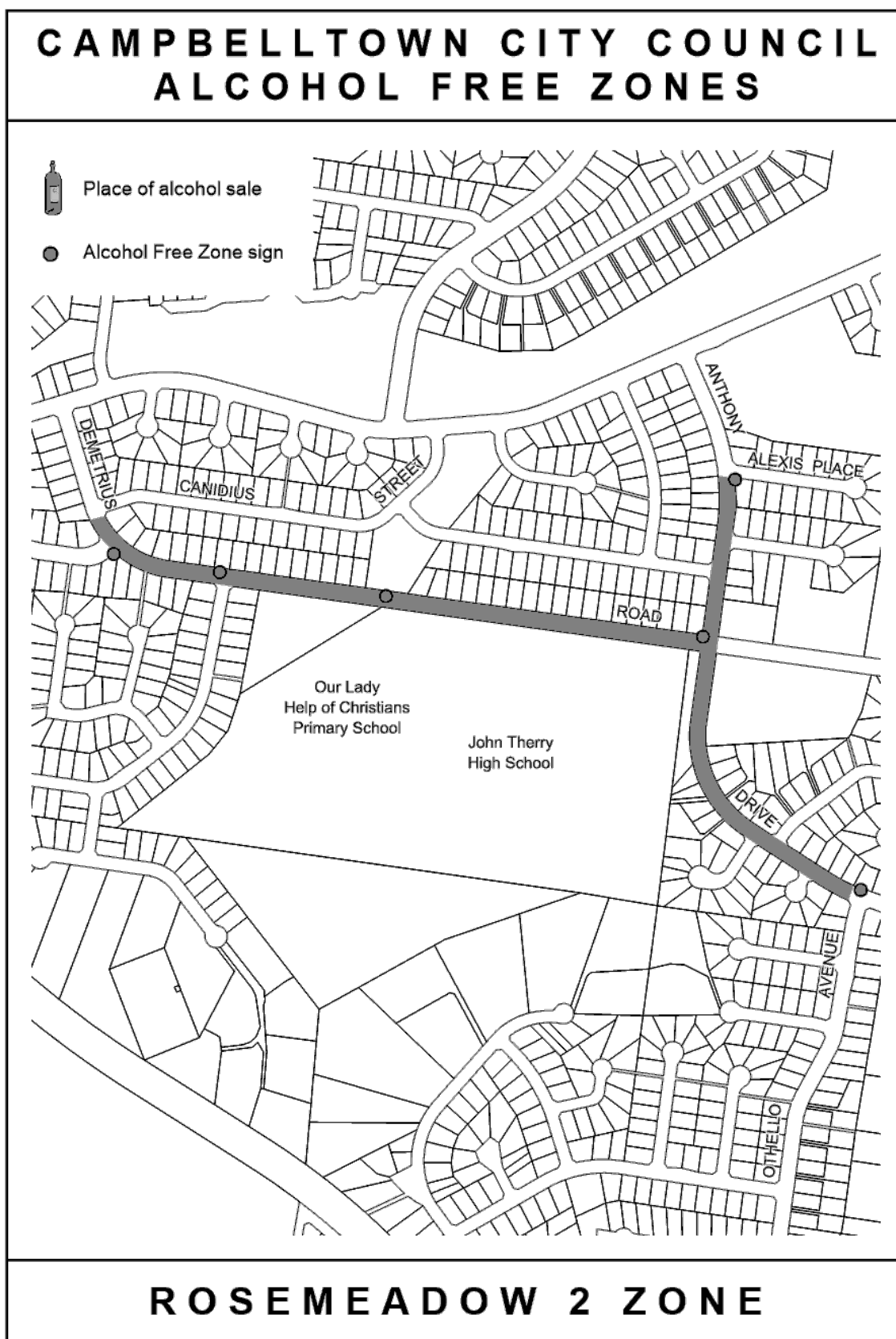


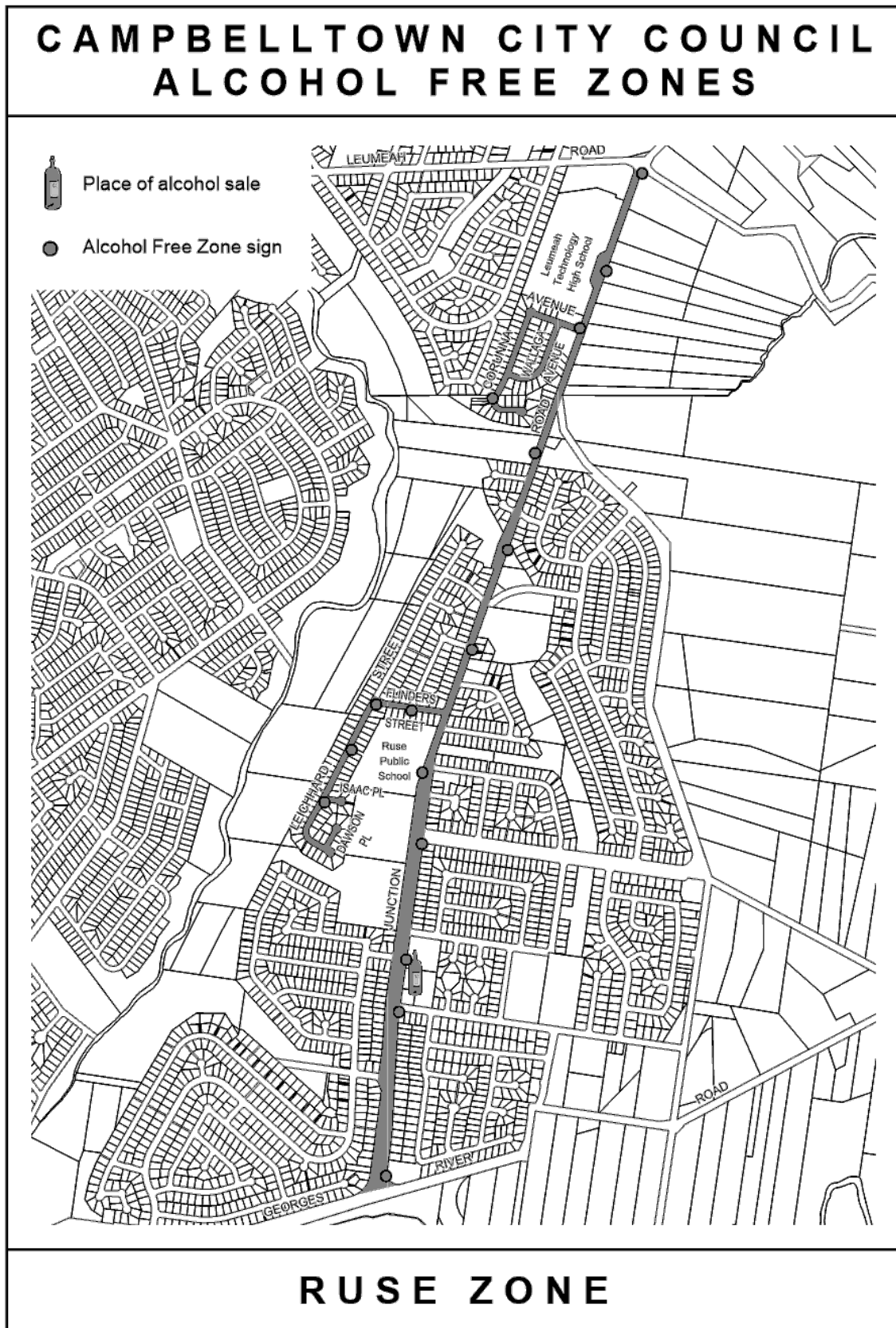


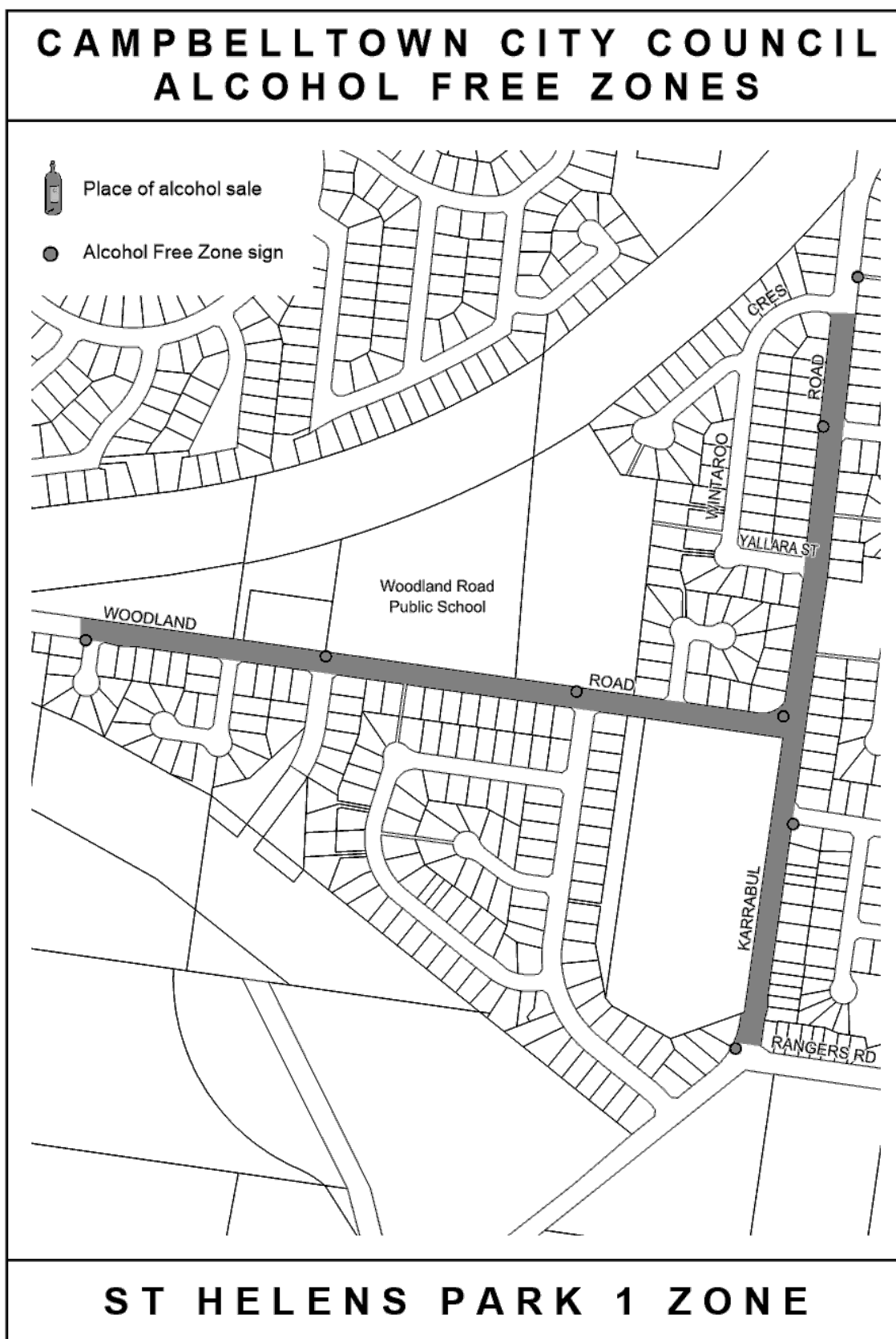


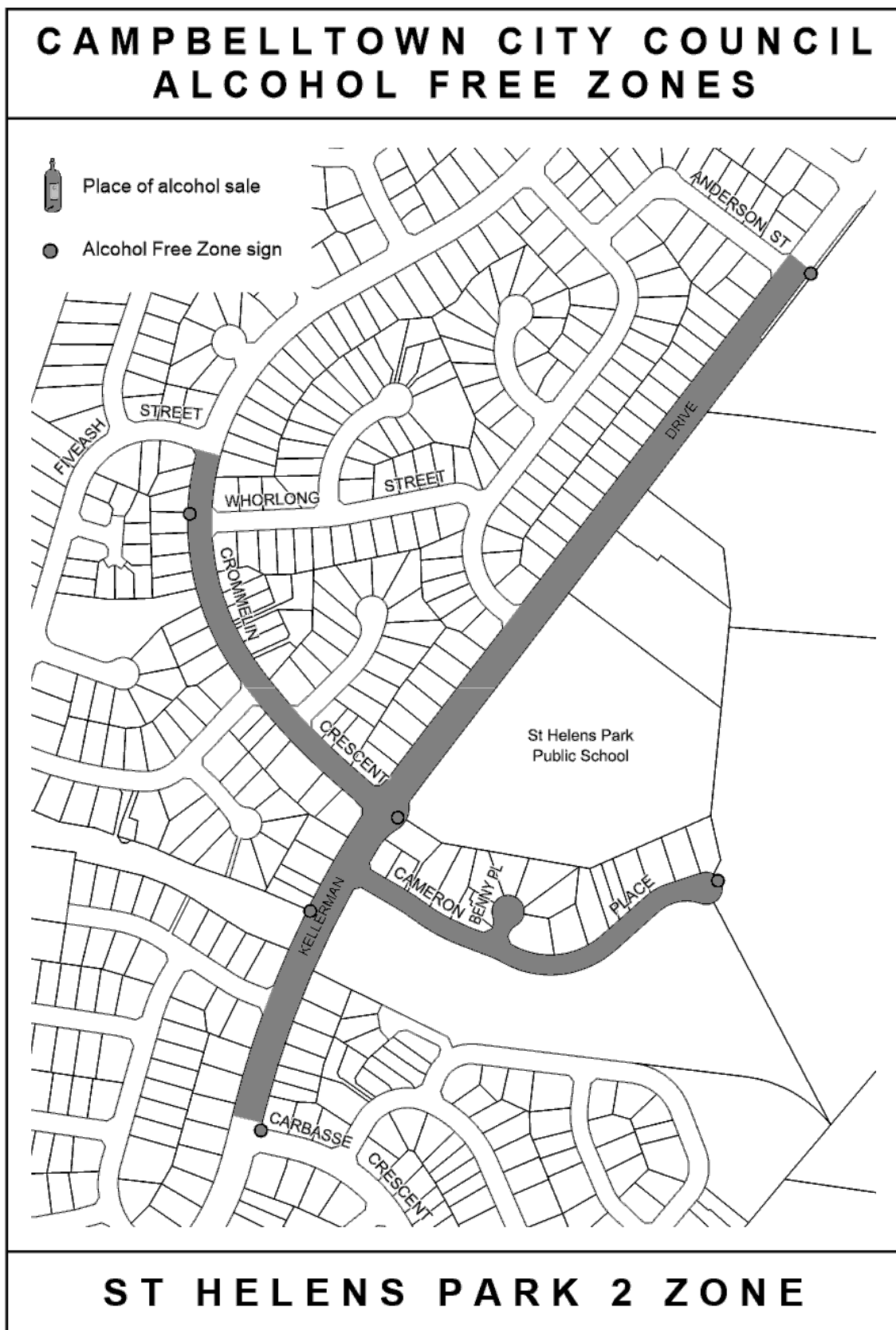












8.3 Minutes of Campbelltown Arts Centre Strategic Committee Report held 23 August 2017

Reporting Officer

Executive Manager Community and Cultural Services
City Lifestyles

Officer's Recommendation

That the minutes be noted.

Purpose

To seek Council's endorsement of the minutes of the Campbelltown Arts Centre Strategic Committee held 23 August 2017.

Report

Detailed below are the recommendations of the Campbelltown Arts Centre Strategic Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration.

Reports listed for consideration:

5.3 Campbelltown Arts Centre Strategic Committee - Terms of Reference

Committee's Recommendation:

That the members of the Campbelltown Arts Centre Strategic Committee endorse the Campbelltown Arts Centre Strategic Committee Terms of Reference.

5.4 Strategic Objectives for Campbelltown Arts Centre

Committee's Recommendation:

That the Campbelltown Arts Centre Strategic Committee note the five strategic priorities for the Campbelltown Arts Centre for the next 12 months.

Attachments

1. Minutes of the Campbelltown Arts Centre Strategic Committee (contained within this report)

Minutes Summary

Campbelltown Arts Centre Strategic Committee Meeting held at 6.00pm on Wednesday, 23 August 2017.

ITEM	TITLE	PAGE
1.	ACKNOWLEDGEMENT OF LAND	2
2.	WELCOME AND APOLOGIES	2
2.	DECLARATIONS OF INTEREST	2
3.	MINUTES OF THE PREVIOUS MEETING	3
4.	REPORTS	3
5.1	Code of Meeting Practice Overview	3
5.2	Community Strategic Plan	3
5.3	Campbelltown Arts Centre Strategic Committee - Terms of Reference	4
5.4	Strategic Objectives for Campbelltown Arts Centre	5
6.	GENERAL BUSINESS	6
6.1	Next Meeting of the Committee	6

Minutes of the Campbelltown Arts Centre Strategic Committee Meeting held on 23 August 2017

Present:

Deputy Mayor Cr M Oates	Chairperson, Campbelltown City Council
Councillor M Chowdhury	Committee Member, Campbelltown City Council
Councillor B Moroney	Committee Member, Campbelltown City Council
Ms Lisa Miscamble	Director City Lifestyles, (GM Nominee), Campbelltown City Council
Councillor M Banasik	Committee Member, Wollondilly Shire Council
Dr Cheryle Yin-Lo	Committee Member, Camden Council
Mr Rudi Kolkman	Committee Member, Business Sector/Community
Ms Alison Derrett	Committee Member, Business Sector/Community
Ms Lucy Stackpool	Committee Member, Business Sector/Community
Mr Steven Donaghey	Committee Member, Business Sector/Community
Mr Andrew Christie	Committee Member, Arts Community
Ms Mariah Calman	Committee Member, Education Sector
Ms Lorna Grear	Committee Member, Education Sector
Mrs Joan Long	Committee Member, Friends of Campbelltown Arts Centre

Also Present:

Mrs Justine Uluibau	Executive Manager Community and Cultural Services, Campbelltown City Council
Mrs Monique Dunlop	Manager Governance and Risk, Campbelltown City Council
Mr Michael Dagostino	Manager Creative Life, Campbelltown City Council
Mrs Jane Worden	Executive Support, Campbelltown City Council

1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Councillor Oates.

2. WELCOME AND APOLOGIES

Committee's Recommendation: (Kolkman/Banasik)

That the apologies from Committee members Mayor Councillor G Brticevic - Campbelltown City Council, Lindy Deitz, General Manager - Campbelltown City Council and Dorothy Heatley - Friends of Campbelltown Arts Centre be received and accepted.

CARRIED

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

3. MINUTES OF THE PREVIOUS MEETING

As this was the first meeting of the Campbelltown Arts Centre Strategic Committee it was noted that there are no previous minutes to consider.

4. REPORTS

5.1 Code of Meeting Practice Overview

Campbelltown City Council's Manager Governance and Risk provided the Committee members with a presentation which included an overview of Council's Code of Meeting Practice and Code of Conduct and how these guidelines relate to the running of the Committee.

Committee members were also provided with advice in relation to the formalities and guidelines for the Committee, their roles and responsibilities, quorums as well as dealing with matters of confidentiality and conflicts of interest.

Committee's Recommendation: (Chowdhury/Long)

That the information provided in the Code of Meeting Practice overview presentation be received and noted.

CARRIED

5.2 Community Strategic Plan

Campbelltown City Council's Director City Lifestyles provided the Committee members with an overview of the City of Campbelltown, the strategic direction of the Council as it relates to the Community Strategic Plan and the vision and future direction proposed for the City of Campbelltown.

In support of this presentation, Committee members were also provided with a copy of Council's 'Campbelltown 2020' document which provides an introduction and further insight into the City of Campbelltown.

Committee's Recommendation: (Kolkman/Moroney)

That the information provided in the Community Strategic Plan presentation be received and noted.

CARRIED

5.3 Campbelltown Arts Centre Strategic Committee - Terms of Reference

Reporting Officer

Manager Creative Life
City Lifestyles

Officer's Recommendation

That the members of the Campbelltown Arts Centre Strategic Committee review and endorse the Terms of Reference.

Committee's Recommendation: (Banasik/Stackpool)

That the members of the Campbelltown Arts Centre Strategic Committee endorse the Campbelltown Arts Centre Strategic Committee Terms of Reference.

CARRIED

Purpose

To inform members of the Campbelltown Arts Centre Strategic Committee of the Campbelltown Arts Centre Strategic Committee Terms of Reference as well as the roles, responsibilities and expectations of Committee members.

History

Council at its meeting on 28 March 2017 revised the Terms of Reference for the Campbelltown Arts Centre Sub Committee which included a change of name to Campbelltown Arts Centre Strategic Committee. The revised Committee provides an opportunity to actively engage more with local community representatives in relation to the strategic priorities of the Arts Centre.

A further report was presented to Council at its meeting on 11 July 2017 following an Expression of Interest process for the endorsement of seven community representatives to the Campbelltown Arts Centre Strategic Committee for the term 2017-2020.

Report

Roles and Responsibilities

The role of the committee is to add value to the confirmed artistic program by:

1. focusing on partnering in the delivery of strategic priorities for the Campbelltown Arts Centre
2. advocating for and promote the Campbelltown Arts Centre within the Region
3. assisting with the Campbelltown Arts Centre's engagement with business and communities
4. contributing to the achievement of strategic objectives as set out in the Campbelltown Arts Centre Business Plan.

Expectations

That the Committee work cohesively to add value to the selected Artistic Program through the suggestion of sponsorship, community partnership, education, public program and audience development opportunities.

Attachments

1. Campbelltown Arts Centre Strategic Committee Terms of Reference (contained within this report)

5.4 Strategic Objectives for Campbelltown Arts Centre**Reporting Officer**

Manager Creative Life
City Lifestyles

Officer's Recommendation

That the Campbelltown Arts Centre Strategic Committee review the five strategic priorities for the Campbelltown Arts Centre for the next 12 months.

Committee's Recommendation: (Donaghey/Moroney)

That the Campbelltown Arts Centre Strategic Committee note the five strategic priorities for the Campbelltown Arts Centre for the next 12 months.

CARRIED

Purpose

To inform members of the Campbelltown Arts Centre Strategic Committee of five key strategic priorities for Campbelltown Arts Centre.

Report

Five key strategic priorities were set out in the 2017 – 2020 Campbelltown Arts Centre Strategic Plan. These priorities as outlined underpin the direction of the centre.

1. Artistic Program

Curate, commission and produce an engaging, relevant and provoking artistic program that spans music, dance, live art, performance, contemporary visual art and emergent practices, which engages the community.

2. Audience and Stakeholder Engagement

Our audiences and stakeholders are central to our capacity to deliver benefits to our communities. We will reinforce relationships with existing NSW audiences and establish relationships with new residents, partner organisations and community leaders to ensure we continue to present a relevant and engaging program.

3. Be an Effective Advocate for Western Sydney

Western Sydney is home to one third of the population of NSW, and half the population of Sydney. The region, and particularly south-west Sydney, is experiencing unprecedented growth, and yet Western Sydney arts organisations continue to be under-resourced compared to their city-based equivalents. Campbelltown Arts Centre will continue to be a leading Western Sydney arts organisation and will use this position to promote and advocate for Western Sydney arts and culture.

4. A Financially Sustainable Organisation

There is currently considerable funding uncertainty in the arts. In order to ensure it can continue to be a leader in the sector, and to accommodate the needs of our growing population, Campbelltown Arts Centre must reconfirm and diversify its income base and seek opportunities for growth.

5. Operational Strength & Stability

Campbelltown Arts Centre must prepare for the future, to ensure it can continue to operate in Campbelltown City Council in an efficient way.

Attachments

Nil

6. GENERAL BUSINESS

6.1 Next Meeting of the Committee

Chairperson Councillor Oates suggested to Committee members that an additional meeting of the Committee be scheduled in October 2017 to allow members to give consideration to matters discussed at the inaugural meeting and to provide the opportunity to give feedback and suggestions moving forward.

The Committee agreed that an additional meeting would be of benefit to members and that this meeting be scheduled on Wednesday 11 October 2017 at 6.00pm at the Campbelltown Arts Centre.

Committee's Recommendation: (Kolkman/Chowdhury)

That an additional meeting of the Campbelltown Arts Centre Strategic Committee be scheduled on Wednesday 11 October 2017 at 6.00pm at the Campbelltown Arts Centre.

CARRIED

The next meeting of the Campbelltown Arts Centre Strategic Committee will be held on Wednesday 11 October 2017 at the Campbelltown Arts Centre.

Deputy Mayor, Councillor Oates

Chairperson

Meeting Concluded: 7.41pm

8.4 Proposed MOU and Licence between Council and the Department of Education - Council Land Adjoining Bardia Public School for Parking, Access and Drop-off Purposes

Reporting Officer

Executive Manager Strategic Property
City Governance

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.2 - Create safe, well maintained, activated and accessible public spaces

Officer's Recommendation

1. That Council enters into an MOU with the Department of Education (DOE), on the terms and conditions contained in this report, to provide and develop land for vehicle access, parking, and drop-off areas, for use by parents, staff and children involved with Bardia Public School.
2. Council executes a ten year licence with the DOE on the terms and conditions contained in this report.
3. That all documentation be executed under the Common Seal of Council, if required.

Purpose

To advise Council of a proposed MOU and Licence Agreement between Council and the Department of Education.

Report

Urban Growth NSW (Urban Growth) is undertaking the South Edmondson Park development in Bardia and has entered into a Voluntary Planning Agreement (VPA) with Council.

A condition of the VPA is that Council receives a new public park. The park adjoins the eastern boundary of the Bardia Public School (the school) and also encompasses what was previously Macdonald Road. This road is to be closed (once the new Macdonald Road is opened) for incorporation into the park and comprises that portion of the park that abuts the school.

The new local park is part of the New Breeze development with an area of 2.3 hectares and will provide a range of recreation activities and open space for the community and members of the Bardia School community. Immediately adjacent to the school the proposal for a local park comprised of a playground, associated seating and picnic areas and a kick about space. Directly to the north of the proposed local park and connected by a series of lawns and pedestrian and cycle share pathways, the 450m long linear park provides a significant open space link to a future sporting park.

DOE has submitted a development application (DA) for the construction of a new school on the existing school site. The development proposal provided only ten parking spaces and no provision for bus parking or student pick up and drop off facilities. Council through the DA assessment requested that DOE increase their parking and allow adequate provisions for the safe pick up and drop off of students. The DOE requested that the planning panel determine the DA. The panel advised that the provision for student pick up and drop off had to be improved, along with a safer means for students to cross the new Macdonald Road. It should be noted that Council, along with UrbanGrowth, was able to make provision for an indented bus bay along Arthur Allen Drive.

The DOE has requested that Council consider utilising the portion of Macdonald Road that abuts the school, for use as a student pick up and drop off area, plus some parking. The area will also be used for the school to access its own internal car park. Improvements to these school amenities are certainly desirable and the school has limited land of its own, which can deliver the required outcomes. A plan of the proposed work is attached as attachment 1.

Council has worked with DOE officials to review how the DOE request may be accommodated. The key aspects include the costs to convert the area for the purposes requested, actual use of the facility created and its ongoing maintenance. The indicative conversion cost is circa \$425,000. Whilst Council will complete the required work, the DOE will be required to fund all costs. Ongoing maintenance of the area will be at Council's cost.

The DOE will not own or pay rent for the land, but can only utilise it for access, drop off and parking purposes. The DOE may not encumber the land in any way, without Council permission so that future development or other unauthorised use of Council's land cannot occur. Council will also be able to resume the land, if needed, in the future. Importantly, use of the land by the DOE does not significantly impact the new park in any way.

Council and the DOE will seek to agree and sign a Memorandum of Understanding (MOU) and execute a licence which will together encompass the following principles:

Campbelltown City Council will:

- create and retain ownership of a car park on the western side of the proposed park and adjacent to the school, within the original alignment of Macdonald Road
- allow the school to use the area for access to the school car park and as a pick up and drop off area, at the commencement and conclusion of school
- allow the school to use the parking area for school related vehicle parking during school hours from Monday to Friday
- Council will attempt to carry out maintenance to the car park during school holidays but may close the car park temporarily at one month's notice (without providing replacement parking) where maintenance is required outside school holidays
- be able to close the car park without notice if public safety issues arise.

The DOE will:

- fund all capital improvements to create the car park and pick up and drop off area
- achieve Council approval for the scope and design with all work completed by Council

- maintain public liability insurance cover over the car park, indemnifying Council against all injuries and third party property damage resulting from school related activities
- use the area only for school related parking and only for standard passenger vehicles
- operate the pick-up and drop off area safely and to the satisfaction of Council
- notify Council of any maintenance issues within 24 hours of becoming aware of them.

The MOU and Licence will not give the school or the DOE any:

- exclusive use of the car park
- rights over the ownership of the car park or the park
- rights over the use of the park.

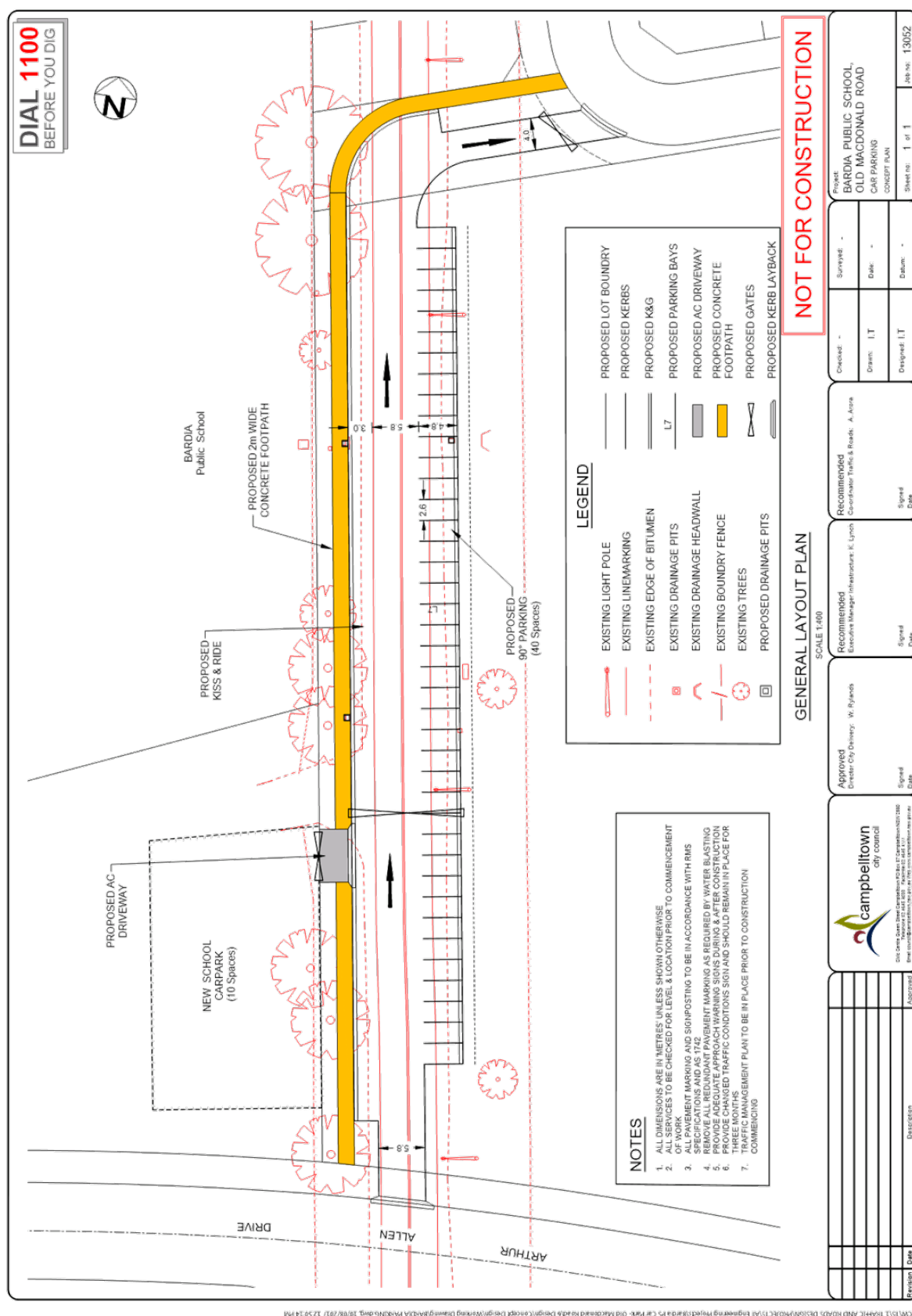
Physical occupation of the land will likely be under a long term licence at peppercorn rental, able to be terminated by Council at reasonable notice. Council's legal representatives will review all documentation and may recommend other terms and conditions for the benefit of Council. The DOE will be required to meet Council's legal costs.

The proposal is recommended as being in the interest of Council because it:

- creates a practical solution for the school and community without disadvantaging Council
- ensures Council maintains long term ownership and control of the land
- delivers a facility that can also be used by patrons of the new park
- does not significantly compromise the new park.

Attachments

1. Location Plan (contained within this report)



8.5 Financial Assistance Grant 2017-2018

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.8 - Provide strong governance for all Council activities

Officer's Recommendation

1. That the information be noted.
2. That the 2017-2018 Financial Assistance Grant budget be adjusted in the September 2017 quarterly review.

Purpose

To provide a report outlining Council's allocation of Financial Assistance Grant Funding for 2017-2018.

Report

Council received correspondence dated 22 August 2017 from the NSW Local Government Grants Commission advising of their recommendation for the allocation of the 2017-2018 Financial Assistance Grant. The grant is made up of two components; the General Purpose component and a Local Roads component and is paid to local councils under the provisions of the *Local Government (Financial Assistance) Act 1995 (Cwlth)*.

The 2017-2018 payments, as set out in the schedule below, are made up of the estimated entitlement for 2017-2018, less an advance payment made to councils on 8 June 2017 and less an amount for an overpayment that occurred in 2016-2017. The overpayment was the result of a determination made by the Commonwealth Treasurer in accordance with the 2016-2017 final factor requirements of the legislation.

Although there are two separately identified grant components, the total funds are paid to Council as unconditional grants and therefore may be used for any purpose according to Council's local priorities. Council allocates the general purpose component to fund various operational activities, however the local road component, is specifically allocated for the renewal of Council's local road network.

Financial Assistance Grant – History (adjusted for advance payments)

Year	General Purpose \$	Local Roads \$	Total Entitlement \$	Total Entitlement % Change	CPI/Pop adjustment \$	Total Payments \$
2013-2014	8,744,340	1,610,313	10,354,653	0.5%	(12,782)	10,341,871
2014-2015	8,588,854	1,621,702	10,210,556	-1.4%	58,664	10,269,220
2015-2016	8,311,948	1,616,785	9,928,733	-2.8%	11,104	9,939,837
2016-2017	7,897,795	1,626,151	9,523,946	-4.1%	1,520	9,525,466
2017-2018	8,275,675	1,674,994	9,950,669	4.5%	-15,634	9,935,035

As part of the 2014-2015 Federal Budget, the Government announced that it will achieve savings of \$925.2m over four years by pausing indexation of the Local Government Financial Assistance Grants Programme for three years commencing 1 July 2014. This freeze on the overall national funding pool ended in the 2017-2018 year.

The CPI and population estimates used by the Commonwealth to determine 2016-2017 grants varied from the actual results. This resulted in an overpayment occurring for the amount paid to NSW in 2016-2017. The overpayment amounted to \$16,200 for the general purpose component and an underpayment of \$566 for the local roads component. The adjustments are made across the 2017-2018 quarterly instalments and amount to \$15,634 for Campbelltown City Council.

Details of the amount allocated to Council for the 2017-2018 Financial Assistance Grant as compared to budget are shown in the table below:

Component	General Purpose \$	Local Roads \$	Total \$
2017-2018 Entitlement	8,275,675	1,674,994	9,950,669
2016-2017 CPI adjustment	-16,200	566	-15,634
TOTAL	8,259,475	1,675,560	9,935,035
2017-2018 Budget	7,900,000	1,621,700	9,521,700
Adjustment required	359,475	53,860	413,335

The table above reflects an increased amount of \$413,335 in the 2017-2018 Financial Assistance Grant as compared to the original budget. This adjustment will be subject to a further report in the September Quarterly Financial Review.

Attachments

1. 2017-2018 Circular to Councils: Financial Assistance Grant (contained within this report)
2. 2017-2018 Financial Assistance Grant Payment Schedule (distributed under separate cover)



Circular to Councils

Circular Details	GC 146 / 22 August 2017 / A559446
Who should read this	Councillors / General Managers / Finance Managers
Contact	Helen Pearce – 02 4428 4131 / helen.pearce@olg.nsw.gov.au
Action required	Information

2017-18 Financial Assistance Grants

What's new or changing

- The NSW Minister for Local Government, the Hon. Gabrielle Upton MP and the Australian Government have approved the NSW Local Government Grants Commission's recommendations for the 2017-18 financial assistance grants.

What this will mean for your council

- The 2017-18 payments, as set out in the attached schedule, are made up of the estimated entitlement for 2017-18, less an advance payment made to councils on 8 June 2017 and less an amount for an overpayment that occurred in 2016-17.
- The overpayment was the result of a determination made by the Commonwealth Treasurer in accordance with the 2016-17 *final factor* requirements of the legislation.
- It is anticipated that the first quarterly instalment of the 2017-18 grants will be paid to local authorities by 23 August 2017. Subsequent instalments are expected to be paid on 16 November 2017, 16 February 2018, and 16 May 2018.
- Letters will be emailed to each local authority with their specific payment details.

Key points

- The grants are paid under the provisions of the *Local Government (Financial Assistance) Act 1995* (Cwlth).
- Attachments to this Circular give background information about the grants.

Where to go for further information

- Additional information is available from the Grants Commission's web page at www.olg.nsw.gov.au (follow the "Commissions & Tribunals" links).

SIGNATURE HAS BEEN REMOVED

Helen Pearce
Executive Officer
Grants Commission

NSW Local Government Grants Commission
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8.6 Debtors Write Off of Bad Debts 2016-2017

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.8 - Provide strong governance for all Council activities

Officer's Recommendation

That the sundry debtors as listed in the attachment totalling \$15,513.50 be written off as uneconomical to recover.

Purpose

To provide a report outlining the amount in debts determined uneconomical to recover.

Report

The debts submitted have undergone extensive recovery procedures with every avenue available to Council being explored and eventually exhausted, prior to be determined as uneconomical to recover and being recommended for write off.

The list of debts are summarised as follows:

Four debts totalling \$295.80, three are for Learn to Swim Fees from 2013 and 2015 and one for unpaid uniform fees. The debtors were living in rental properties at the time, and are no longer at these addresses. An effort to locate these individuals has not been successful. The staff member with outstanding uniform fees had been employed on a casual basis. They are no longer employed and have moved from their original address.

Two debts relate to fees for abandoned motor vehicles which were impounded by Council and sold at auction. These vehicles had no residual value and costs incurred due to impounding towing and formal recovery less sale amount has resulted in a balance remaining. Council then pursued the owners of the vehicles directly, however one is unable to be located and the other is under severe financial hardship with no assets to recover from. Council has no further avenues through which it would be economical to pursue the recovery of these amounts totalling \$2,362.

Three debts totalling \$4,055.80 relate to unpaid facility hire fees and formal recovery costs incurred through the local court. Two debts were invoiced for library meeting room hire and the third for an Arts Centre workshop room hire. Council has pursued extensive formal, legal recovery action in regards to these debts incurring significant costs to date due to one of the debtors relocating interstate. Council's legal recovery agents recently advised that these debts are uneconomical to recover.

Fourteen debts relate to food premise licence fees and recovery costs totalling \$8,799.90. In six of these matters the business has either filed for bankruptcy, liquidation or been deregistered. In seven matters, the licenced premises have closed and the registered owners are no longer contactable or have moved from the original contact address. In the remaining matter, the debtor paid the licence fees but not associated recovery costs. Advice has been that the debtor now resides overseas.

In many of these cases, the debtors are no longer contactable, rendering recovery of the debt unattainable or at significant costs that may, in future, also not be recoverable. It should be noted, Council's authorisation to write off bad debts does not prevent recovery of the debt in future, should circumstances change. Once written off, debtors are noted as bad debtors within Council's corporate systems ensuring they are easily identifiable, should the individual or company attempt to transact with Council in the future.

In accordance with accounting standards, Council is required to create a provision for doubtful debts and review that provision at the end of each financial year. For the financial year ending 30 June 2017, the provision balance remains at \$15,513.50.

Attachments

1. Total debts recommended for write off (contained within this report)

Sundry Debtor Write-off June 2017

<u>Account</u>	<u>Comments</u>	<u>Total Due</u>
100665098	Council employee - no longer working for council and has left residential address	\$6.20
100721224	Learn to swim fees - unable to locate debtor	\$100.60
100762053	Learn to swim fees - unable to locate debtor	\$108.50
100753474	Learn to swim fees - unable to locate debtor	\$80.50
100761790	Abandoned/Motor Vehicle - unable to locate ,uneconomical to pursue	\$1,181.00
100762442	Abandoned/Motor Vehicle - unable to locate ,uneconomical to pursue	\$1,181.00
100730100	Community Youth Project - Employment skill w/shop unable to fund as no income to support - Arts Centre	\$955.00
100730183	Formal recovery costs -Library meeting room - Exhausted all options for recovery unable to pursue	\$874.50
100748201	Library meeting room hire - Interstate debtor recovery costs uneconomical to recover	\$2,226.30
100731488	Licence fees - Debt recovery costs unable to locate debtor	\$395.80
100720663	Licence Fees - Shop closed unable to locate licence inactive	\$202.50
100696715	Licence Fees - Shop closed unable to locate licence inactive	\$180.50
100738673	Pool barrier inspection balance - property sold	\$10.00
100662923	Licence Fees - Shop closed unable to locate licence inactive	\$180.50
100730365	Licence Fees - Debtor has filed bankruptcy	\$448.00
100752260	Licence Fees - Debtor has filed bankruptcy	\$1,436.30
100756451	Licence Fees - Shop closed unable to locate licence inactive	\$257.50
100702174	Licence Fees- Business de-registered	\$1,569.50
100736206	Licence Fees - Company in liquidation	\$158.00
100723923	Licence Fees- Business de-registered	\$754.00
100720101	Licence Fees - Shop closed unable to locate licence inactive - Exhausted all legal recovery processes	\$2,368.30
100700376	Licence Fees - Shop closed unable to locate licence inactive	\$311.00
100731181	Licence Fees - Company in liquidation	\$528.00

\$15,513.50

8.7 Neill Hogg Memorial Award

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.8 - Provide strong governance for all Council activities

Officer's Recommendation

That Council acknowledge the recent recognition of Councils Revenue Accountant the recipient of the Australian and New Zealand Neill Hogg Memorial Award.

Purpose

To inform Council of the Neill Hogg Memorial Award recipient.

Report

Early in August, Council was informed by the Infor Public Sector User Forum that its Senior Revenue Accountant, Mr Andrew Butcher had been nominated for the Australia and New Zealand Neill Hogg Memorial Award. This award recognises individuals for their contributions towards the Special Interest Groups, development of the Infor Software and advancement of educating peers and other organisations through knowledge sharing.

Infor is the parent company for Council's key property, applications and revenue software solution known as Pathway. Neill Hogg had been a highly regarded and respected member of the Infor staff until he sadly passed away earlier this year after a long battle with cancer. Neill had a passion for his role, professionalism, commitment and unwavering support for the Infor Public Sector products. This award is a true reflection of the characteristics that Neill displayed and recognises the service he provided.

The NSW Government's proposal to introduce a land value based levy to fund fire and emergency services required changes to the Pathway system and Andrew became heavily involved in the development and testing of the NSW wide software changes. Time constraints resulted in some solutions needing to be temporarily written outside of the core software and instructions, together with support documentation, was prepared and co-ordinated by Andrew. During the scoping and development period, Andrew sent more than 20 updates to NSW councils with information or advice on the next steps their council needed to be aware of in this process.

There were three nominations for this award made by the User Forum Executive at the annual conference held between 29 and 31 August 2017. The nominations included: Andrew Butcher, Senior Revenue Accountant, Campbelltown City Council; an AMIS Administrator from Coliban Water, VIC, and a Pathway Application Administrator from the City of Greater Geelong, VIC. By unanimous decision, Andrew Butcher was named the successful recipient of the 2017 Neill Hogg Memorial Award.

Attachments

Nil

8.8 Reports and Letters Requested

Reporting Officer

Director City Governance
City Governance

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.3 - Ensure that Campbelltown is an inclusive city

Officer's Recommendation

That the information be noted.

Report

Attached for the information of Councillors is a status list of reports and letters requested from Council as at 22 August 2017.

Attachments

1. Reports and Letters Requested (contained within this report)

Reports Requested as at 22 August 2017

*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Lifestyles			
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. Comment: To be considered following the adoption of the Sport and Recreation Strategy	CL	Nov 2017
16.08.16 GB 4976615	NM17.3 - That Council prepare a feasibility report into a possible Vivid Lighting Event or similar event during the Fishers Ghost Festival, with a ghost theme, to assist in promoting a night time economy/entertainment for Campbelltown. Comment: To be considered in 2017 upon the appointment of the Executive Manager Community Life to ensure that the investigation of all options is undertaken prior to presenting to Council for consideration.	CL	Nov 2017
16.08.16 RK 4962373	PE5.2 - That Council be provided with a report outlining how the 200th anniversary of Campbelltown's founding in 1820 will be celebrated.	CL (CG)	Nov 2017
22.11.16 GB 5116854	ORD - 11.1 - That Council seeks a report on the feasibility of creating a BMX track at the St Helens Park skate park and other sites, taking into consideration using the soil from the civil works creating the car park at that location.	CL	October 2017
22.11.16 PL 5116854	ORD - 11.2 That a report be presented to Council investigating financial incentives to encourage sporting teams and other events to utilise Campbelltown Sports Stadium and with the funds to be included in future budgets. The report should address how to build the Region's competitive advantage to host major events at Campbelltown Sports Stadium (CSS) and how this would boost the reputation of the City and its' economy. It should also include and not be limited to: i) ways which funds could be used to attract major events ii) benefits to the residents of Campbelltown and the region iii) employment benefits iv) benefits to the local business community v) potential sponsorship with private partners vi) the potential for value capture and revenue generation. Comment: An initial confidential report was provided to Council at its meeting held 27 June 2017, with a further report to be provided in September.	CL	October 2017
14.02.17	3. That a further report be provided to council when the outcomes of the Asian cup applications are known for further consideration and confirmation of council's contribution	CL	October 2017

*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
14.03.17	<p>2. That a further report be provided to Council once advice is received from the NSW Department of Education in relation to the Start Strong program outlining impacts on Council's services.</p> <p>Comment: Information has now been received from the Department and is currently being assessed and will be presented to Council in October.</p>	CL	October 2017
14.03.17 MO	NM11.3 - That a report be presented investigating the feasibility and funding options to commission a suitably qualified muralist artist to create portraits of local Aboriginal and colonial residents on the historic silos located on Appin Road.	CL	October 2017
28.03.17 BM	That a report be presented to Council outlining the costs and benefits/disadvantages of incorporating gender-inclusive language options (for example: Male, Female, Neither, Other) as choices in all future surveys, community consultation documents, records and data collection and incorporation of gender-neutral language options into existing records and systems as they are updated.	CL	October 2017
11.07.17 MO	That a report be presented on practical ways to include local Indigenous cultural perspectives into Council's Citizenship ceremonies.	CL	October 2017

*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Delivery			
21.06.16 FB 4851108	CW1.3 - 3. - That following completion of the Floodplain Risk Management Study and Plan, a further report be tabled for Council's consideration.	CD	October 2017
08.11.16 MO 5095792	ORD - NM - 11.1 1. That a report be presented to Council investigating the potential to establish a Georges River Bush Cycle Track from Glenfield to Wedderburn. 2. That this report include: <ul style="list-style-type: none"> possible route and various access points potential and existing sources of funding - Local, State, Federal and Non-Governmental Organisation estimated initial construction costs and ongoing maintenance costs suggested time frame and schedule potential impediments to the development an assessment of environmental issues. 	CD	October 2017
18.04.17 GB 5311171	ORD - NM - 11.1 1. That a report be presented on the implementation of a roundabout beautification program, which would include at least one large tree and other lower level plantings, on larger roundabouts within the Campbelltown Local Government Area. 2. That the report include costings and timeframes.	CD	October 2017
18.04.17 KH 5311169	ORD - NM - 11.3 1. That Council identify appropriate park spaces in all sections of the Local Government Area that are suitable for the installation of accessible perimeter pathways for use by residents of all ages. 2. That a report be presented on the costs and possible time frame for providing such pathways.	CD	October 2017

*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
18.04.17 RM 5311168	<p>ORD - NM - 11.4</p> <ol style="list-style-type: none"> That Council investigate and review the Campbelltown Boundary Signs/Markers on all roads going into the City entry/exit points e.g. <ul style="list-style-type: none"> Welcome to Campbelltown - landscaping or entry statement Thank you for visiting or Campbelltown Exit Statement. That Council provide alternative designs, perspective layout/blueprints, appropriate entry and exit wordings, list of specific locations and cost estimates. That a comprehensive report be presented at a future Briefing evening for consideration. 	CD	October 2017
18.04.17 DL 5311167	ORD - NM - 11.5 - That a report be presented on the feasibility of providing a footpath along St Andrews Road from Ballantrae Drive to Midlothian Road, St Andrews.	CD	October 2017
18.04.17 GB 5311166	ORD - NM - 11.6 - That Council seek a report establishing a request line/email for use by residents who wish to have an appropriate tree planted by Council on their immediate nature strip.	CD	October 2017
18.04.17 GB 5311165	ORD - NM - 11.7 - That Council seek to create further avenues of trees in significant locations such as Emerald Drive, Eaglevale Drive, Eagle Vale and Campbelltown Road, Woodbine. That a report be provided on the costs and benefits of Council's annual tree planting program.	CD	October 2017
23.05.17 MO	<p>NM11.3</p> <p>That a report be presented outlining the feasibility and costs involved in formalising the unused roadside space in Pembroke Road, opposite the Leumeah Hotel, to provide angled commuter car parking places.</p>	CD	October 2017
23.05.17 GB	<p>NM11.4</p> <ol style="list-style-type: none"> That a report be presented to Council outlining the feasibility of trialling Steora Smart Benches or any similar type product in our recreation areas such as skate parks and dog parks. That Council encourages any Councillor who has the opportunity to investigate and interact with the technology (or any other that can be used for the benefits of our community) to do so at their own cost and responsibilities and report back to Council on their findings. <p>Comment: A Steora bench was installed on 9 June as part of the night markets in Mawson Park a report will be presented to Council.</p>	CD	October 2017
25.07.17 BG	8.3 - That a more detailed report be presented on the feasibility of wheelchair accessible picnic tables and to provide an update of the various parks across the City that have these tables installed as part of the assets renewal program.	CD	Nov 2017

*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Governance			
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. Comment: Still in the process of finalising the VPA/ISDP with Urban Growth.	CG	October 2017
23.05.17 BM	NM11.1 1. That a report be presented to Council detailing a procedure for Councillors to request that a delegated decision be called up to a meeting of Council. 2. That a report be presented to Council detailing the procedures for: a. Councillors right and responsibility regarding access to administrative information. b. Councillors right and responsibilities regarding the ability to communicate with staff. c. Councillors right and responsibility to review decisions undertaken under delegated authority and the process to call the decisions to be reviewed. Comment: Briefing date requested (possibly late August, awaiting Exec confirmation). Update: Deferred for briefing given the announcement of IHAP.	CG	November 2017

*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Development			
19.04.16 MO 4770730	CS8.1- Old Clinton's development site That a report be presented outlining any action taken by Council with regards to the dead trees on the old Clinton's development site - Queen Street, Campbelltown. Comment: Meeting held with development representatives to discuss financial contribution for street tree damage. Estimate of financial contribution prepared for further consideration and consultation.	CDVP (CS)	Dec 2017
08.11.16 GG 5095788	ORD - 11.5 1. That a report and a briefing be presented to Council detailing the cost associated with establishing and running a Design Excellence Panel (DEP) to encourage high quality urban design within the Campbelltown Local Government Area (LGA) including any honorariums, and the feasibility of any other options to ensure the best practice function of the panel. 2. That the report consider establishing a panel to provide an independent and transparent specialist peer review of major urban development and high density dwellings within the Local Government Area based on the following criteria: a. The Design Excellence Panel be comprised of five members consisting of, four professionals and one community representative, with membership open to: o well-known and respected professionals who are involved in the design of major projects and have extensive expertise in areas of architecture, urban design and/or landscape architecture; and o a community representative with a demonstrated understanding and experience in architecture, urban design, landscape architecture or a related field. o to ensure the panel's independence, a panel member cannot be a Councillor or council employee. b. Expert members must not live or do business in the council area in a related field. Community representatives must live in the area, but not do business in the Campbelltown area in a related field. c. That the panel members' tenure should be limited to two years with an optional extension for another two years. d. That a selection committee be established to undertake the selection of panellists. The selection committee should include the Mayor or his/her Councillor, representative and one other Councillor. Two senior staff members and two distinguished independent people with knowledge of the development assessment system. All members of the selection committee to be approved by a council resolution. e. That the appropriate Policy and Procedure and Code of Conduct be developed in line with ICAC recommendations to ensure the panel demonstrate the highest ethical standards in the exercise of their duties and responsibilities, maintain the integrity of the panel and to provide for fair and transparent dealings in making decisions. Comment: Information currently being compiled.	CDVP	October 2017

*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
13.12.16 PL 5146315	ORD 8.5 - That a report be provided investigating the use of a drone with heat detecting cameras to track and monitor Koala movement in the Local Government Area. Comment: Report is currently being compiled.	CDVP	October 2017
18.04.17 KH 5311170	ORD - NM - 11.2 - That a report be presented to Council that as part of the planning process involving all development applications relating to Appin Road and Gilead, Council include a requirement for Fauna Exclusion Fencing and appropriate tunnels and high crossing points to be provided by the applicant, to enable safe access for fauna through the wildlife corridors. Comment: Awaiting response from Minister for Transport and Infrastructure.	CDVP	October 2017

*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Growth and Economy			

Letters Requested as at 22 August 2017

*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Lifestyles			
*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Delivery			
*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Governance			
*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Development			
13.06.17 K.H	NM 11.2 - 4. That Council write to the Member for Campbelltown, Mr Greg Warren, seeking his support for additional funding to be allocated for the immediate installation of such fencing and crossing	DVP	31 August 2017
11.07.17 BM	NM 11.1 3. That Council write to the local members requesting an urgent state government investigation into the use of similar or same cladding in multi-storey developments across NSW and options available to mitigate potential risks.	DVP	25 July 2017
*Date of Decision *Mover *DocSet	Item/Comments	Div. Resp	Comp Date
City Growth and Economy			

8.9 24 Hour Fight Against Cancer Macarthur

Reporting Officer

Manager Governance and Risk
City Governance

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.8 - Provide strong governance for all Council activities

Officer's Recommendation

That Council determine the request for sponsorship including coverage of the cost of venue hire, security and cleaning associated with the 24 Hour Fight Against Cancer Macarthur 2017 walk at the Campbelltown Athletics Stadium.

Purpose

To consider a request for sponsorship toward the 24 Hour Fight Against Cancer Macarthur 2017 event.

History

The 24 Hour Fight Against Cancer Macarthur has been conducted since October 2005. Council has sponsored this event through venue hire and other associated costs also being provided by Council since the inaugural event.

Report

A request for sponsorship has been received by the 24 Hour Fight Against Cancer Macarthur Inc toward this year's event and associated activities, to be conducted at the Campbelltown Athletics Stadium, Leumeah from Saturday 21 October to Sunday 22 October 2017.

The attached correspondence states that more than 1200 local residents participated in last year's event, with fundraising achieving more than \$320,000 for the Macarthur Cancer Therapy Centre and the Paediatric Ambulatory Care Unit both located in Campbelltown Hospital. Since the inaugural event in 2005, \$3.7m has been raised.

Council has been requested to continue sponsorship for the event through the provision of venue hire, security and other associated costs related to the 24 Hour Fight Against Cancer walk event at Campbelltown Athletics Stadium.

Under the recently adopted Grants, Sponsorship and Donations Policy, the elected Council has authority to approve grants or other financial assistance. This is request referred to the Council for its consideration and determination as the in-kind value of this request is approximately \$4000 and therefore exceeds the delegation provided to the General Manager under the policy.

Attachments

1. Letter requesting sponsorship for the 24hr Fight Against Cancer Macarthur (contained within this report)



Fight Against Cancer Macarthur Inc
PO Box 233N
Campbelltown North NSW 2560

Lindy Deitz
General Manager
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

Dear Lindy

I write to request that Campbelltown City Council continue their sponsorship of the 24 Fight Against Cancer Macarthur by providing security and other services at the Campbelltown Athletics Stadium Leumeah from Saturday 21st October to Sunday 22nd October 2017. In previous years, Council has also provided Indemnity Insurance for the event but we have taken steps to arrange our own Insurance for this event and all other events undertaken by our organisation.

Over 1200 local residents participated last year during the weekend and their efforts, combined with a number of other high profile fundraising events, raised more than \$320,000 for the Macarthur Cancer Therapy Centre and the Paediatric Ambulatory Care Unit both located in Campbelltown Hospital and the Palliative Care Unit and its Outreach Services at Camden Hospital.

It is my pleasure to inform you that, in addition to other sponsorships, this brings the total raised for local cancer care by the 24 Fight Against Cancer Macarthur to more than \$3.7m in just twelve years. I am sure you agree that this is an outstanding achievement by our local residents and businesses and our totally volunteer committee.

The generous sponsorship of the Campbelltown City Council will be acknowledged on all printed publicity material such as banners, signage, brochures, posters and team booklets and on the event T-shirts. The logo will also be displayed on the Macarthur Cancer Therapy Centre patient transport bus that was purchased through this fundraising.

I look forward to welcoming you at the opening ceremony in October and announcing the details of the continued support of Campbelltown City Council.

Yours sincerely

SIGNATURE HAS BEEN REMOVED

Clr Warren Morrison
Chairperson
5th June 2017

FIGHT AGAINST CANCER MACARTHUR INC.
Fundraising Authority under the Charitable Fundraising Act 1991
Registered Charity - Donations over \$2 are tax deductible

9. QUESTIONS WITH NOTICE

9.1 Questions with Notice

Councillor Paul Lake has given notice of the following Questions With Notice that will be asked at the Ordinary Meeting of Council to be held 26 September 2017.

1. Could the General Manager provide the Council with an update on the Community Recycling Centre Grant which was received back in February 2015 from the former Minister of Environment, Heritage and Acting Minister for Planning, Rod Stokes MP, regarding an upgrade to that facility in Junction Road, Ruse.
2. Could the Director City Development provide the Council with an update on the following developments.
 - The Brands on Sale site
 - The 19 storey development planned for Dumaresq Street Campbelltown
 - The Macquarie Fields House property development
3. Could the Director City Delivery provide the Council with an update on the acquisition of land for the continuation of Beverley Road from Warby Street to Broughton Street, Campbelltown.

10. RESCISSION MOTION

Nil

11. NOTICE OF MOTION

11.1 Proposed Open Air Entertainment Space - Redfern Park, Minto

Councillor Masood Chowdhury has given Notice in writing of his intention to move the following Motion at the next meeting of Council on 26 September 2017.

1. That a report be presented to Council on the feasibility of constructing an open air entertainment space [stage or platform] in the amphitheatre at Redfern Park, Minto.
 2. That the report include potential designs, material types, provision for weatherproof 3-phase power access and relevant costings.
-

11.2 Proposed Pokemon Event in the Campbelltown Local Government Area

Councillor Ben Gilholme has given Notice in writing of his intention to move the following Motion at the next meeting of Council on 26 September 2017.

That a report be presented to Council outlining the feasibility of contacting the creators of the Pokemon brand with the request to host a Pokemon event in the Campbelltown Local Government Area.

11.3 Macquarie Fields Public Housing Renewal Project

Councillor Ben Gilholme has given Notice in writing of his intention to move the following Motion at the next meeting of Council on 26 September 2017.

1. That Council notes the current progress made in the Macquarie Fields public housing renewal project, as the area continues to grow in Campbelltown Local Government Area.
 2. That Council writes to the relevant Minister requesting an update on the renewal project, including an expected completion time.
 3. That a copy of the letter be sent to the local member.
-

11.4 Proposed upgrades/improvements to the M31

Councillor Paul Lake has given Notice in writing of his intention to move the following Motion at the next meeting of Council on 26 September 2017.

1. That Council write to the Minister for Roads, Maritime and Freight to request the following:
 - a. To extend the merging lane onto the M31 from Narellan Road (South).
 - b. To install street lights on the exit lane of M31 to Narellan Road (North).
 - c. To remove or trim trees and bushes along the M31 from Menangle road to the Old Campbelltown Road at Liverpool end, noting that when driving North or South exit signs are not clearly visible and 60kmph speed sign at Brooks Road on exit lane on left side is completely obscured.
 2. That a copy of letters be sent to the State Members of Campbelltown, Camden and Macquarie Fields asking them for their support with the above request.
-

11.5 Spraying of Noxious Weeds on the M31

Councillor Paul Lake has given Notice in writing of his intention to move the following Motion at the next meeting of Council on 26 September 2017.

That Council write to the Minister for the Environment, requesting the spraying of noxious weeds (Blackberry bush) along both sides of M31 from Brooks Road to St Andrews Road in the Campbelltown LGA.

12. URGENT GENERAL BUSINESS

13. PRESENTATIONS BY COUNCILLORS

14. CONFIDENTIAL REPORTS FROM OFFICERS

Nil