



CAMPBELLTOWN
CITY COUNCIL

ORDINARY BUSINESS PAPER

8 MARCH 2022

COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BASIX	Building Sustainability Index Scheme
BCA	Building Code of Australia
BIC	Building Information Certificate
BPB	Buildings Professionals Board
CLEP 2002	Campbelltown Local Environmental Plan 2002
CLEP 2015	Campbelltown Local Environmental Plan 2015
CBD	Central Business District
CPTED	Crime Prevention Through Environmental Design
CSG	Coal Seam Gas
DA	Development Application
DCP	Development Control Plan
DDA	<i>Disability Discrimination Act 1992</i>
DPE	Department of Planning and Environment
EIS	Environmental Impact Statement
EPA Act	<i>Environmental Planning and Assessment Act 1979</i>
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
FFTF	Fit for the Future
FSR	Floor Space Ratio
GRCCC	Georges River Combined Councils Committee
GSC	Greater Sydney Commission
HIS	Heritage Impact Statement
IDO	Interim Development Order
IPR	Integrated Planning and Reporting
KPoM	Koala Plan of Management
LEC	Land and Environment Court
LEC Act	<i>Land and Environment Court Act 1979</i>
LEP	Local Environmental Plan
LGA	Local Government Area
LG Act	<i>Local Government Act 1993</i>
LPP	Local Planning Panel
LTFP	Long Term Financial Plan
NGAA	National Growth Areas Alliance
NOPO	Notice of Proposed Order
NSWH	NSW Housing
OEH	Office of Environment and Heritage
OLG	Office of Local Government, Department of Premier and Cabinet
OSD	On-Site Detention
OWMS	Onsite Wastewater Management System
PCA	Principal Certifying Authority
PoM	Plan of Management
POEO Act	<i>Protection of the Environment Operations Act 1997</i>
PMF	Probable Maximum Flood
PN	Penalty Notice
PP	Planning Proposal
PPR	Planning Proposal Request
REF	Review of Environmental Factors
REP	Regional Environment Plan
RFS	NSW Rural Fire Service
RL	Reduced Levels
RMS	Roads and Maritime Services
SANSW	Subsidence Advisory NSW
SEE	Statement of Environmental Effects
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
SSD	State Significant Development
STP	Sewerage Treatment Plant
SWCPP	Sydney Western City Planning Panel (District Planning Panel)
TCP	Traffic Control Plan
TMP	Traffic Management Plan
TNSW	Transport for NSW
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement
PLANNING CERTIFICATE	- A Certificate setting out the Planning Rules that apply to a property (formerly Section 149 Certificate)
SECTION 603 CERTIFICATE	- Certificate as to Rates and Charges outstanding on a property
SECTION 73 CERTIFICATE	- Certificate from Sydney Water regarding Subdivision



01 March 2022

You are hereby notified that the next Ordinary Council Meeting will be held at the Civic Centre, Campbelltown on Tuesday 8 March 2022 at 6:30 pm.

Lindy Deitz
General Manager

Agenda Summary

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1. ACKNOWLEDGEMENT OF LAND

I acknowledge the Dharawal people whose ongoing connection and traditions have nurtured and continue to nurture this land.

I pay my respects and acknowledge the wisdom of the Elders – past, present and emerging and acknowledge all Aboriginal people here tonight.

2. APOLOGIES/LEAVE OF ABSENCE

Nil at time of print.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the Ordinary Meeting of Council held 8 February 2022

Officer's Recommendation

That the Minutes of the Ordinary Meeting of Council held 8 February 2022, copies of which have been circulated to each Councillor, be taken as read and confirmed.

Report

That the Minutes of the Ordinary Meeting of Council held 8 February 2022 are presented to Council for confirmation.

Attachments

1. Minutes of the Ordinary Meeting of Council held 8 February 2022 (contained within this report)

CAMPBELLTOWN CITY COUNCIL

Minutes Summary

Ordinary Council Meeting held at 6:30 pm on Tuesday, 8 February 2022.

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Minutes of the Ordinary Meeting of the Campbelltown City Council held on 8 February 2022

Present The Mayor, Councillor G Greiss
Councillor G Brticevic
Councillor J Chew
Councillor M Chivers
Councillor M Chowdhury
Councillor J Cotter
Councillor M George
Councillor K Hunt
Councillor M Khalil
Councillor D Lound
Councillor R Manoto
Councillor W Morrison
Councillor R Munro
Councillor M Oates
Councillor M Stellino

1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Councillor Greiss.

Council Prayer

The Council Prayer was presented by the General Manager.

2. APOLOGIES/LEAVE OF ABSENCE

Nil

3. CONFIRMATION OF MINUTES**3.1 Minutes of the Ordinary Meeting of Council held 2 November 2021**

It was **Moved** Councillor Lound, **Seconded** Councillor Oates:

That the Minutes of the Ordinary Council Meeting held 2 November 2021, copies of which have been circulated to each Councillor, be taken as read and confirmed.

004/2022 The Motion on being Put was **CARRIED**.

3.2 Minutes of the Extraordinary Meeting of Council held 11 January 2022

It was **Moved** Councillor Chowdhury, **Seconded** Councillor George:

That the Minutes of the Extraordinary Council Meeting held 11 January 2022, copies of which have been circulated to each Councillor, be taken as read and confirmed.

005/2022 The Motion on being Put was **CARRIED**.

4. DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests

Nil

Non Pecuniary – Significant Interests

Nil

Non Pecuniary – Less than Significant Interests

Nil

Other Disclosures

Nil

5. MAYORAL MINUTE

5.1 Thoughts, Aspirations and Highlights

It was **Moved** Councillor Greiss:

That the information be noted.

006/2022 The Motion on being Put was **CARRIED**.

6. PETITIONS

7. CORRESPONDENCE

7.1 Government Funding for the Protection, Maintenance and Enhancement of Heritage Buildings, Heritage Structures and Heritage Sites

It was **Moved** Councillor Morrison, **Seconded** Councillor Lound:

That the letter be received and the information be noted.

007/2022 The Motion on being Put was **CARRIED**.

8. REPORTS FROM OFFICERS

8.1 Development Application Status

It was **Moved** Councillor Lound, **Seconded** Councillor Chowdhury:

That the information be noted.

008/2022 The Motion on being Put was **CARRIED**.

8.2 Readoption of Draft Campbelltown (Sustainable City) Development Control Plan 2015 - Tree Permits

It was **Moved** Councillor Hunt, **Seconded** Councillor Oates:

1. That Council adopt Campbelltown (Sustainable City) Development Control Plan 2015 - Tree Permits Housekeeping Amendment, 2022.
2. That Council give public notice of its decision in accordance with the Environmental Planning and Assessment Regulation 2000.

A Division was recorded in regard to the Resolution for Item 8.2 with those voting for the Motion being Councillors D Lound, K Hunt, M Chowdhury, M Oates, R Manoto, M Chivers, G Brticevic, J Cotter, W Morrison, M Stellino, M Khalil, M George, J Chew, R Munro and G Greiss.

Voting against the Resolution were Nil.

009/2022 The Motion on being Put was **CARRIED**.

8.3 Temporary Suspension of Alcohol Free Zone for 'On Q' Program

It was **Moved** Councillor Chowdhury, **Seconded** Councillor Munro:

1. That Council approve temporary suspension of the Alcohol Free Zone in Lithgow Street between Queen Street and Moore Oxley Road, Campbelltown on the below dates and times only:
 - Friday 4 March 2022 from 4:00pm - 10:00pm
 - Friday 1 April 2022 from 4:00pm - 10:00pm
 - Friday 6 May 2022 from 4:00pm - 10:00pm
2. That Council approve temporary suspension of the Alcohol Free Zone in Short Street, Campbelltown on the below date and time only:
 - Saturday 23 April 2022 from 4:00pm - 11:00pm

010/2022 The Motion on being Put was **CARRIED**.

8.4 Election of Council Delegates to various Statutory Committees, Authorities and other organisations

It was **Moved** Councillor Morrison, **Seconded** Councillor Brticevic:

1. That the following Councillors be elected as delegates to the various Statutory Committees, Authorities and other organisations:

Arts Centre Strategic Committee

- Councillor Oates (Chairperson)
- Councillor Chivers
- Councillor Khalil

Audit, Risk and Improvement Committee

- Councillor Morrison

Traffic Committee

- Councillor Chowdhury

Floodplain Risk Management Committee

- Councillor Morrison (Chairperson)

Georges River Combined Councils Committee Inc. (trading as Georges Riverkeeper)

- Councillor Stellino
 - Councillor Khalil
 - Councillor Manoto
-

Macarthur Zone Bush Fire Management Committee

- Councillor Morrison

NSW Public Libraries Association New South Wales

- Councillor Chew
- Councillor George

South West Sydney Academy of Sport

- Councillor Cotter

South Western City Planning Panel

- Councillor Brticevic
- Councillor Hunt

2. That 3 new Advisory Committees be established as follows:
 - a. Youth Advisory Committee – Councillor Cotter (Chairperson) and all other interested councillors.
 - b. Wildlife and Environment Advisory Committee – Councillor Stellino (Chairperson) and all other interested councillors.
 - c. Multicultural Advisory Committee – Councillor Khalil (Chairperson) and all other interested councillors.
3. That Council Officers, in coordination with the Committee, draft a Terms of Reference for each of the new Advisory Committees and report back to Council for adoption.

011/2022 The Motion on being Put was **CARRIED**.

8.5 Campbelltown Arts Centre Strategic Committee - Revised Terms of Reference

It was **Moved** Councillor Oates, **Seconded** Councillor Morrison:

That the Campbelltown Arts Centre Strategic Committee revised Terms of Reference be adopted.

012/2022 The Motion on being Put was **CARRIED**.

8.6 Floodplain Risk Management Committee - Terms of Reference

It was **Moved** Councillor Morrison, **Seconded** Councillor Cotter:

That Council adopt the Floodplain Risk Management Committee Terms of Reference.

013/2022 The Motion on being Put was **CARRIED**.

8.7 Local Government NSW 'Special Conference'

It was **Moved** Councillor Brticevic, **Seconded** Councillor Chew:

1. That Council nominate Councillor Greiss, Councillor Brticevic, Councillor Chivers, Councillor Chowdhury, Councillor Hunt, Councillor Oates and Councillor Stellino as voting delegates for the determination of Local Government NSW 'Special Conference'.
2. That other interested Councillors also be authorised to attend the Local Government NSW 'Special Conference' together with the General Manager and/or delegate.
3. That the registration fees and travel expenses for the Local Government NSW 'Special Conference' be met in accordance with Council's Policy.

014/2022 The Motion on being Put was **CARRIED**.

8.8 Australian Local Government Association - National General Assembly

It was **Moved** Councillor Brticevic, **Seconded** Councillor Morrison:

1. That Council endorse the attendance of the Mayor and the General Manager and/or their delegate/s to the 2022 National General Assembly of Local Government in Canberra from 19-22 June 2022.
2. That interested Councillors contact the Director City Governance in regard to attending the 2022 National General Assembly of Local Government in Canberra from 19-22 June 2022.

015/2022 The Motion on being Put was **CARRIED**.

8.9 Reports and Letters Requested

It was **Moved** Councillor Chew, **Seconded** Councillor Chowdhury:

That the comments and updates to the reports and letters requested be noted.

016/2022 The Motion on being Put was **CARRIED**.

8.10 Minutes of the Audit Risk and Improvement Committee Report

It was **Moved** Councillor Morrison, **Seconded** Councillor Khalil:

That the minutes of the Audit Risk and Improvement Committee held 16 November 2021 be noted.

017/2022 The Motion on being Put was **CARRIED**.

8.11 Investments and Revenue Report - November to December 2021

It was **Moved** Councillor Lound, **Seconded** Councillor Chew:

That the information be noted.

018/2022 The Motion on being Put was **CARRIED**.

8.12 Revised Investment Policy

It was **Moved** Councillor Chew, **Seconded** Councillor Oates:

1. That the revised Investment Policy as attached to this report be adopted.
2. That the Investment Policy review date be set at 31 December 2022.

019/2022 The Motion on being Put was **CARRIED**.

8.13 T21/23 Education and Care Services Food Supplies

It was **Moved** Councillor Lound, **Seconded** Councillor Munro:

That Council:

1. In accordance with section 178 of the Local Government (General) Regulation 2005 declines to accept the tender received for supply and delivery of food supplies to Council's Education and Care Centres as the submission lacked detailed information to confirm their standard of service.
 2. Enter into negotiations with the incumbent and the organisation that responded to Council's Request for Tender to determine their capacity to meet our requirements. The Evaluation Panel do not see any benefit in inviting fresh tenders for the same service as the market has been tested through this process.
-

3. Notify the Tenderer of the results of the tender process.

020/2022 The Motion on being Put was **CARRIED**.

8.14 Minor Boundary Variation - Appin Road, Gilead

It was **Moved** Councillor Brticevic, **Seconded** Councillor Oates:

1. That Council agree to the proposed boundary variation of Lot 21 in DP 1005909 to be wholly within the Campbelltown City Council local government area.
2. That Council make application to the Minister for Local Government and Governor for NSW to amend the local government boundary.
3. To make appropriate arrangements in relation to the rates and charges over Lot 21 in DP 1005909 affected by the Proclamation. The General Manager of Campbelltown City Council and the General Manager of Wollondilly Shire Council are to reach a negotiated agreement on the nature of those arrangements.

021/2022 The Motion on being Put was **CARRIED**.

8.15 2022 Council Meeting Calendar

It was **Moved** Councillor Brticevic, **Seconded** Councillor Morrison:

That the 2022 Council meeting calendar be noted and adopted.

022/2022 The Motion on being Put was **CARRIED**.

8.16 Audit, Risk and Improvement Committee Annual Report 2021

It was **Moved** Councillor Morrison, **Seconded** Councillor Lound:

That Council receive and note the Audit, Risk and Improvement Committee Annual Report 2021.

023/2022 The Motion on being Put was **CARRIED**.

8.17 Classification of Council Land

It was **Moved** Councillor Khalil, **Seconded** Councillor Hunt:

1. That a parcel of land known as Lot 598 Arthur Allen Drive, being Lot 598 in Deposited Plan 124035, be classified as operational land, in accordance with Section 31 (2) of the *Local Government Act 1993*.
2. That authorisation be given to the General Manager (and any formal delegate) to authorise and sign all legal documentation to formalise the classification of Lot 598, including any future easements for access or right of carriageway as outlined in the body of this report.

024/2022 The Motion on being Put was **CARRIED**.

8.18 Campbelltown City Council - New Acquisitions

It was **Moved** Councillor Oates, **Seconded** Councillor Brticevic:

That the following proposed donations to be acquired as a part of the Campbelltown City Council collection be endorsed by Council:

- donation by Alenka Tindale - one painting by Ben Quilty titled 'Evo No 9', 2011
- donation by Michael Cook - 5 artworks from the series 'Livin' the dream', 2020

025/2022 The Motion on being Put was **CARRIED**.

9. QUESTIONS WITH NOTICE

Nil

10. RESCISSION MOTION

Nil

11. NOTICE OF MOTION

11.1 Saluting Their Service

It was **Moved** Councillor Hunt, **Seconded** Councillor Chew:

That Council:

1. Notes that 2 December this year marks 50 years since Australia withdrew troops from the Vietnam War.
2. Acknowledges Campbelltown's proud history and contribution to the Vietnam War along with the more than 61,000 Australians who served, the 521 who made the ultimate sacrifice and the more than 3,000 wounded.
3. Notes the Federal Government's Saluting Their Service (STS) commemorative grants program is open with the aim of helping to preserve our wartime heritage and highlight the service and sacrifice of Australia's defence personnel.
4. Notes the grant is for the purpose of establishing local community-based projects and activities to receive up to \$10,000, while major commemorative projects can apply for grants of up to \$150,000.
5. Support the local RSL Sub-Branched to apply for both grants to obtain funding for appropriate projects to commemorate our Vietnam Veterans and the 50th anniversary since Australia's withdrawal from the Vietnam War.

026/2022 The Motion on being Put was **CARRIED**.

11.2 Koala Virtual Fencing

It was **Moved** Councillor Hunt, **Seconded** Councillor Stellino:

That Council:

1. Investigate with priority the status and effectiveness of virtual fencing as a means of protecting animals along road ways.
2. Provide a report to the Council on the findings of the investigation including recommendations as to whether virtual fencing or any similar system would be a viable interim protection measure along Appin Road until permanent fauna crossing points have been installed.

027/2022 The Motion on being Put was **CARRIED**.

11.3 Koala Plan of Management

It was **Moved** Councillor Stellino, **Seconded** Councillor Brticevic:

1. That the Council be provided a presentation:
 - a. On the current status, function and details of Campbelltown's Koala Plan of Management.
 - b. That clarifies the meaning of condition 22A from the Campbelltown Local Planning Panel meeting of 16 December 2020 and how it affects the Earthworks Development Application at Figtree Hill.
2. That Council invite the Chief Scientist and Engineer to provide a briefing to the Council on their findings as it relates to the Campbelltown koala colony.
3. That the proponent of the Gilead development site be requested to organise a site inspection for Councillors of the koala habitat on the Gilead development site.
4. That Council note that a letter dated 1 November 2021 from Lendlease was tabled at the meeting on 2 November 2021 and that it will be recirculated to Councillors for their information.

028/2022 The Motion on being Put was **CARRIED**.

An **Amendment** was **Moved** Councillor Manoto, **Seconded** Councillor Oates:

That point 5 be added:

5. That the Council investigate the opportunity to host a follow up koala forum for community, Councillors and stakeholders.

The Amendment was **LOST**.

12. URGENT GENERAL BUSINESS

Nil

13. PRESENTATIONS BY COUNCILLORS

1. Councillor Darcy Lound on 5 February attended Saraswati Puja with the local Hindu community to celebrate the Saraswati Goddess who is the Goddess of knowledge. Councillor Lound noted that it was an extremely colourful celebration with lots of music and thanked the Hindu community for hosting the event.
2. Councillor Meg Oates expressed her anger and disappointment with some of the negative comments on social media platforms, directed at Council staff regarding the maintenance of the parks, reserves and sporting fields in the LGA. Councillor Oates noted the difficult weather conditions with increased rain resulting in the grass growing faster and the continued rain impacting the ability for mowing equipment to gain access and to operate effectively combined with the impact of the Covid-19 pandemic on staff resources. Councillor Oates expressed her gratitude and thanked the City Delivery team for their dedication and doing everything possible to maintain all the parks, reserves and sporting fields within the LGA.
3. Councillor Rey Manoto on 3 February attended the Georges Riverkeeper meeting. Councillor Manoto informed the Chamber that the AGM had been postponed until 31 March and will be held at Georges River Council. Councillor Manoto invited Councillor Stellino and Councillor Khalil to join him at the AGM as the 3 newly elected Council elected representatives.
4. Councillor Warren Morrison on 29 January with Councillor Cotter represented the Mayor at the opening of the Little Athletics South-West Metropolitan Zone Championships at Campbelltown Athletics Stadium. The event was an opportunity for athletes in the surrounding area to compete with some athletes progressing to the Region Championships. Councillor Morrison acknowledged the Zone Coordinator, Gordon Costello, for his involvement in the sport and commitment to athletes in the area. Councillor Morrison congratulated all athletes and thanked the parents for coming out to support them.
5. Councillor Warren Morrison on 22 January was invited to the Inaugural Dharawal cup at Ron Dine Memorial Reserve, Camden, along with the Mayor Cr Greiss, and Cr Munro and Cr Lound. It was an amazing event of 3 soccer games, the Youth Ladies Lyrebird Cup, the Reconciliation Cup or Golden Oldies and the main game the Senior Men's Dharawal Cup. The event was opened by Angus Taylor the Federal Member for Hume. There was a flag raising by the Mayor of Camden Theresa Fedeli, Micheal Gowing and Rod Cianter, and Uncle Ivan Wellington and Aunty Joyce Mate. Cr Morrison acknowledged Uncle Phil Dotti and Tigers Rod Cianter and the combined committee for producing the Indigenous football program to Macarthur.
6. Councillor Warren Morrison echoed the comments from Councillor Oates and thanked all the Council staff for their efforts and commitment to the residents in the LGA.
7. Councillor Masud Khalil on 5 February represented the Mayor at Anandadhara Inc. Saraswati Puja celebration at East Campbelltown Community Hall. The celebration was a festival of knowledge and Councillor Khalil shared that it was a pleasure to attend.
8. Councillor Brticevic on 16 January attended the 25th anniversary of the Sto. Niño Association. An organisation from the Campbelltown Filipino community.

- 9. Councillor Brticevic on 5 February attended Mt Annan Botanical Gardens to celebrate the 25th anniversary of the Campbelltown region Filipino community organisation. Councillor Brticevic acknowledged the contribution of the Filipino community in the local community and their efforts over the years to raise funds for charitable works. Councillor Brticevic thanked Cr Manoto for the invitation and acknowledged the contribution of Councillor Manoto over the years.
- 10. The Mayor, Councillor Greiss thanked the Councillors for their words regarding Mt Gilead and advised that he has already met with the proponents of the Mt Gilead Development and that an inspection of the site will be arranged as soon as possible after tonight’s meeting.

Councillor Greiss advised that as tabled in his Mayoral Minute he has reached out to all the state MPs, all ministers, all shadow ministers and is hoping to meet with them all. Councillor Greiss has met already with the local MPs and cross benchers to discuss Campbelltown and to date, all the conversations have been positive. Councillor Greiss stressed that during his time as Mayor he will be advocating for Campbelltown.

14. CONFIDENTIAL REPORTS FROM OFFICERS

Nil

There being no further business the meeting closed at 8:05 pm.

Confirmed by Council on

..... General Manager Chairperson

4. DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

Other Disclosures

5. MAYORAL MINUTE

5.1 Reflections, Considerations and Updates

Recommendation

That this information be noted.

Since being elected to the role, I have received countless communications from our residents, providing me with valuable insights on some of the great work the Council has been doing and where we could do better.

Without feedback from our residents, we cannot know how we are tracking or how we can improve. Our responsibility is to provide the services that our communities require and always strive to improve on this.

However, I have also received an unusual but interesting third type of request, asking the Council to deal with or intervene in things that are not remotely related to the role of Local Government or that of a Mayor or Councillor. This has raised my interest in how people perceive the roles of Local Government and Councillors. The confusions of the roles and responsibilities of Local Government are understandable. They vary drastically from country to country and even from state to state within Australia. In NSW, these roles and responsibilities have changed significantly in local government history.

Through its 180 years of evolution in NSW, Local Government has had its roles and responsibilities developed through a complex struggle for control, between the NSW State Government, Councils, and the residents.

Now, Local Government in NSW operates in an increasingly complicated environment, with roles and responsibilities under more than 50 different pieces of legislation and direct relationships with more than 20 NSW and Commonwealth Government agencies.

I hope that together, over this term of Council, we will work to understand our residents' needs and aspirations better while informing them about the roles and responsibilities of our Council. These understandings are critical to being effective community advocates and democratically elected representatives.

This year, with the staged release from June 2022 of the 2021 Census data, provides an optimal opportunity to undertake more profound research into our community's needs and aspirations, their general perception of our roles and responsibilities and how to see and prioritise the four key themes that form the basis of the Integrated Planning and Reporting framework.

Rather than turning these Mayoral Minutes into a historical account or substantive debate about the roles and responsibilities of Local Government, I want to focus on a vital issue that is critical to our city today, the Integrated Planning and Reporting (IP&R) Framework.

We will deal with other issues as they arise, discussing my plans to understand our community further in future minutes and motions.

Integrated Planning and Reporting

The Integrated Planning and Reporting (IP&R) framework first came into effect in 2009 and outlines a number of our statutory obligations regarding documenting and reporting our plans for the future. The underlying assumption of the framework is that all council planning should be based on a comprehensive understanding of the community's priorities and expectations.

The intention of IP&R is to take the community's aspirations and convert them into a series of plans that outline the goals and strategic actions required to achieve our community's vision. However, it also must be developed with due regard to NSW Government's State Priorities and other relevant state and regional plans.

The Framework is intended to provide a reporting structure to enable Council to communicate their progress against the plans and provide a process for review to ensure the goals and actions remain relevant and can be adjusted over time when needed. The Framework requires strategic objectives in four key categories; social, environmental, economic and civic leadership, commonly referred to as "the quadruple bottom line".

The IP&R suite of documents begins with the Community Strategic Plan (CSP), which is prepared by Council on behalf of the community, reflecting its needs and aspirations over the following 10 year period. The CSP is our highest level plan and is used to inform the development of the Delivery Program and Operational Plan. The Delivery Program and Operational Plan sets out the activities that Council will undertake in response to the community's needs and its plan to deliver essential services.

The legislation requires each Council to publish a State of Environment Report at the end of each council term, and you can read Campbelltown City Council's State of Environment Report in the 2 November 2021 Council Business Paper. The legislation also requires Councils to review and adapt their CSP by 30 June following a Council election. You will see our CSP included in this Council business paper (Item 8.13) for consideration.

I would have liked more time to work through the process. However, additional time was not provided for the adoption of the CSP when the election was changed from September to December. As such, we must move quickly to ensure we meet the deadline.

I am comforted that this is a community plan that residents have had the opportunity to contribute their aspirations to and that the plan is contemporary and agile to meet the needs of our growing community.

The CSP goes through a comprehensive engagement process which commences with a review of existing engagements and data to establish a baseline and analyse existing insights. A number of consultation activities occur to further explore the themes and insights including surveys, face to face engagement and workshops. All of these collective insights assist us in ensuring the plan is reflective of the community and their aspirations and desires for the future.

I would like to acknowledge the work of staff who have worked tirelessly to capture the aspirations of our community to ensure it is reflected in this plan. I also would like to thank our past Councillors, who contributed their knowledge and assisted in developing the original plan that formed the foundation of our new CSP and our new and returning Councillors who have contributed to the current plan bringing fresh eyes and ideas.

I encourage our entire community to have their say on the Community Strategic plan when it goes on public exhibition as this will inform the activities undertaken by Council through the Delivery Program and Operational Plan. I further encourage the community to continue to contribute to our future by having a say on the many plans and projects we deliver.

We undertake community engagement in a diverse range of way and you can regularly contribute and have your say on our 'Over to You' platform that can be found on Council's website.

The IP&R framework clearly states that the role of the Mayor is to:

- ensure the timely development and adoption of the strategic plans, programs and policies of the Council
- promote the effective and consistent implementation of the strategic plans, programs and policies of the Council
- promote partnerships between the Council and key stakeholders
- advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of the Council
- in conjunction with the General Manager, ensure adequate opportunities and mechanisms for engagement between the Council and the local community.

In conjunction with the General Manager, we will do all we can to achieve our policy objectives and deliver for the city, and I will keep you informed each step of the way.

Advocacy Update

Since commencing in the role of Mayor, I have written to more than 70 MP's asking them for a meeting to discuss Campbelltown's future and advocate for many of our existing and future projects, including all our local MP State and Federal, all NSW Ministers and All NSW Shadow Ministers as well as the Crossbenches.

To date, I have had positive meetings with Mr Greg Warren MP: Member for Campbelltown and Mr Anoulack Chanthivong MP: Member for Macquarie Fields, as well as Dr Mike Freelander MP: Federal Member for Macarthur, and Ms Anne Stanley MP: Federal Member for Werriwa.

I am thankful to our local MPs for taking the time to meet and listen to me and for sharing some of their invaluable knowledge of the area. I look forward to working closely with them to achieve the best possible outcome for the people of Campbelltown through our synergy and collaboration.

I have also met with Mr Peter Bryan Sidgreaves MP: Member for Camden and Mr Nathaniel Smith MP: Member for Wollondilly, as well as Cr Matt Gould: Mayor - Wollondilly Shire to talk about the border regional perspective and better ways of collaboration.

I also have meetings scheduled or in the process of scheduling with The Hon. Angus Taylor MP: Federal Member for Hume, Cr Theresa Fedeli: Mayor – Camden Council and Cr Ned Mannoun: Mayor – Liverpool City Council to continue the prospective regional conversation.

In the last month, I have met 4 Ministers, The Hon. Anthony Roberts MP: Minister for Planning, and Minister for Homes, The Hon. Natalie Ward MLC: Minister for Metropolitan Roads, and Minister for Women's Safety and the Prevention of Domestic and Sexual Violence The Hon. Geoff Lee MP: Minister for Corrections and The Hon. Rob Stokes MP: Minister for Infrastructure, Minister for Cities, and Minister for Active Transport.

I have also met with 4 Shadow Ministers: Ms Julia Finn MP: Shadow Minister for Sport, and Shadow Minister for Youth, Mr Tim Crakanthorp MP: Shadow Minister for Skills and TAFE, and Shadow Minister for Tertiary Education, Mr Paul Scully MP: Shadow Minister for Planning and Public Spaces and Ms Yasmin Catley MP: Shadow Minister for Customer Service and Shadow Minister for Digital.

I would like to thank our local MP, Mr Greg Warren MP, for providing me with access to Parliament House, making his office available to me while I am in Parliament and organising an encouraging and productive last-minute meeting with Mr Chris Minns MP: Leader of the Opposition.

I have also met with The Hon. Matthew Mason-Cox MLC: President of the Legislative Council of NSW, and The Hon. Mark Latham, MLC leader of One Nation in NSW. The Legislative Council plays an essential role in our democratic system, and I am thankful for the time they have taken to talk to me about Campbelltown and the support they can provide through their critical roles.

The last month was undoubtedly a busy time for NSW Parliament, with a new Cabinet returning from Christmas break, Super Saturday by-elections and the first week of Parliament seating for 2022, as well as ongoing challenges of COVID-19. Meeting so many MPs, Ministers, and Shadow Ministers is a testimony to the importance both sides of government place on Campbelltown.

The conversation included discussion on the infrastructure needs of our city, shortfalls in our access to essential services, planning matters and the Campbelltown Community and Justice Precinct (CCJP), to name but a few topics.

I am thankful to everyone for making the time to talk with me and their positive feedback and support for our city. I am grateful to them for their goodwill and advice, and I am looking forward to working with the Government and the Opposition during my term as Mayor.

Rest assured that this process is not over. I have many more meetings scheduled with the other Ministers, Shadow Ministers and Crossbench over the next few weeks, and I will make sure to advise you of the progress as it happens.

WestInvest

Last year, the NSW Government announced WestInvest, a landmark \$5 billion program to secure families' best quality of life and make communities in West and South-West Sydney even better places to live.

This week the next step of this initiative was launched, offering 15 local Councils, including Campbelltown, the ability to receive a minimum of \$20 million per Council, to expedite local projects that meet the WestInvest criteria with additional funding available on a pro-rata basis for up to a maximum of \$35 million per Council (based on population size).

The WestInvest program supports local infrastructure that improves community amenity and boosts economic recovery. The funding will be made available to Local Governments for projects across 6 categories:

1. Quality green and open space
2. Community infrastructure
3. School modernisation
4. Arts and cultural facilities
5. High street activation
6. Local traffic programs.

We are very excited to have the opportunity to receive a minimum of \$20 million to spend on our city. The General Manager and the Directors are reviewing the funding criteria and scoping possible project options to be presented to the Council for their discussion.

Outstanding items

In my last Mayoral Minute, I shared that I have asked the General Manager to undertake an urgent review of our public space infrastructure and develop an actionable plan that ensures our public spaces are always well maintained, and to plan a continuous city beautification program for cleaning and maintaining our assets for the enjoyment of all our residents.

Since my conversation with the General Manager, our staff have spent more than 8,500 hours servicing our parks and open space areas.

I also understand that the General Manager and the Director of City Governance are well advanced in their reviews and are in the process of finalising their plans to achieve the stated outcome. I would like to thank them both for their hard work, I am looking forward to seeing the program, and I hope to bring it to the Council in the near future.

Finally, today I want to highlight one of the critical topics of conversation I have been having, the Community and Justice Precinct.

Community and Justice Precinct

The next stage of planning for a new Community and Justice Precinct in Campbelltown was announced in November 2021, with the Morrison Government and the Perrottet Government announcing \$1.2 million in joint funding under the Western Sydney City Deal to progress the project and develop the Final Business Case.

The envisioned Community and Justice Precinct is a new style of justice precinct combining Federal and State justice services alongside community services, providing high-value career opportunities and a more supportive experience for those utilising justice services in the rapidly growing Western Sydney region.

The Community and Justice Precinct is a catalytic project for our city, in addition to bringing jobs and services, it will serve as an essential piece of economic and social infrastructure in the heart of our CBD. While it is still in its planning phases, there continues to be strong interest from Government and other key stakeholders to see this project realised.

The 3 tiers of Government continue to work together on the next stage of planning for the Precinct – the concept design stage – which will involve urban and landscape design, technical studies, open place strategy and environmental effects.

We look forward to talking to our community further about this project in the coming months when we commence community engagement, seeking input from our community to help inform the overall masterplan for the Community and Justice Precinct.

Attachments

Nil

6. PETITIONS

7. CORRESPONDENCE

7.1 NSW Government Program - WestInvest

Officer's Recommendation

That the letter be received and the information be noted.

A letter from the Premier, the Hon. Dominic Perrottet MP, the Hon. Stuart Ayres MP and the Hon. Matt Kean MP regarding the WestInvest program launched the by NSW Government to support local infrastructure that improves community amenity and boosts economic recovery in Western Sydney Local Government Areas.

Attachments

1. Letter from the Premier, the Hon. Dominic Perrottet MP, the Hon. Stuart Ayres MP and the Hon. Matt Kean MP regarding the NSW Government program - WestInvest (contained within this report) [↓](#)



The Hon. Dominic Perrottet MP
Premier of New South Wales

The Hon. Matt Kean MP
Treasurer
Minister for Energy

The Hon. Stuart Ayres MP
Minister for Enterprise, Investment and Trade
Minister for Tourism and Sport
Minister for Western Sydney

Ref A159654

Councillor George Greiss
Mayor Campbelltown City Council

Dear Mayor Greiss

NSW Government investing in WestInvest to transform local communities

Last year the NSW Government launched WestInvest, a landmark \$5 billion program to secure the best quality of life for families and make communities in West and South-West Sydney even better places to live.

Today we are writing to invite you and your Council to be a part of the next step of this transformational initiative.

The WestInvest program supports local infrastructure that improves community amenity and boosts economic recovery. The funding will be made available in 15 Western Sydney Local Government Areas, for projects across six categories:

1. Quality green and open space
2. Community infrastructure
3. School modernisation
4. Arts and cultural facilities
5. High street activation
6. Local traffic programs.

As part of the initial round of funding, each of the 15 local Councils, including your Council, will be eligible to receive a minimum of \$20 million, to expedite local projects that meet the WestInvest criteria. Additional funding will be available on a pro-rata basis up to a maximum of \$35 million per Council (based on population size).

In addition to funding for Council projects, the initial funding round will also support projects selected by the NSW Government in consultation with local communities.

To ensure the people of your community have a voice in this process, please encourage them to visit the WestInvest “Have your say” [website](#) to submit their ideas before the end of March.

We will collate this information to help ensure all ideas are captured and we fund the projects that make a real difference to people’s lives.

This unprecedented initiative has been made possible by the Government’s strong financial management and proceeds from the successful WestConnex transaction.

We want to get this funding out the door quickly to deliver community benefits as soon as possible. Alison Morgan, Executive Director, WestInvest Program Office will contact your

Council office to set up a meeting to get your feedback on the Draft WestInvest Program Guidelines and discuss how we can work together to make this happen.

Yours sincerely,

SIGNATURE HAS BEEN REMOVED

Dominic Perrottet MP
Premier of New South Wales

SIGNATURE HAS BEEN REMOVED

Stuart Ayres
Minister for Western Sydney

SIGNATURE HAS BEEN REMOVED

Matt Kean
Treasurer

8. REPORTS FROM OFFICERS

8.1 Development Application Status

Reporting Officer

Director City Development
City Development

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.8 - Enable a range of housing choices to support different lifestyles

Officer's Recommendation

That the information be noted.

Purpose

To advise Council of the status of development applications within the City Development Division.

Report

In accordance with the resolution of the Council meeting held 13 March 2018, that:

Councillors be provided with monthly information detailing the status of each report considered by the Local Planning Panel (LPP), South Western City Planning Panel and approved by the General Manager under delegation of a value of more than \$1 million, the attachment to this report provides this information as requested.

Attachments

1. List showing status of Development Applications (contained within this report) [↓](#)

Development Application Register

DAs to be considered by the Sydney Western City Planning Panel

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
434/2020/DA-C	158 Queen Street Campbelltown	Amalgamation of two allotments, demolition of structures and construction of an 11 storey building comprising of a 2 storey RSL club with 152 hotel rooms above	\$50,056,894	>\$30 million capital investment value	Deferred at Panel's February 2021 meeting to allow for finalisation of Planning Proposal	
906/2020/DA-SW	Gidley Crescent, Claymore	Stage 4 Claymore Renewal - Subdivision to create 179 residential lots two residual lots including associated works	\$13,940,148	>\$5 million capital investment value Crown development	Waiting on information from applicant	
3312/2021/DA-I	35 - 47 Stennett Road, Ingleburn	Construction of three warehouse buildings with ancillary offices, amenities, loading areas and car parking	\$57,876,890	>\$30 million capital investment value	Waiting on information from applicant	
3263/2021/DA-C	263 Queen Street, Campbelltown	Restoration of the existing heritage-listed building, demolition of the commercial building at the rear of the site and construction of an eight storey commercial building with basement car parking	\$32,978,000	>\$30 million capital investment value	Assessment in progress	

Development Application Register
DAs to be considered by the Sydney Western City Planning Panel

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
504/2021/DA-SW	Clarendon Place, Winbourne Place, Rawdon Place, Dalkeith Place, Greengate Road, Airds	Stage 8 Airds/Bradbury Renewal - Subdivision to create 82 lots comprising of 80 residential lots and 2 lots for parks and associated works	\$6,354,141	>\$5 million capital investment value Crown development	Waiting on information from applicant	
535/2021/DA-SW	Woolwash Road, Greengate Road, Teewater Place, Wallinga Place, Katella Place and Mamre Crescent, Airds	Stage 7 Airds/Bradbury Renewal - Subdivision of 71 existing lots to create 214 lots comprising of 207 residential lots, 2 lots for future development, 1 lot containing an existing senior housing development	\$13,914,412	>\$5 million capital investment value Crown development	Waiting on information from applicant	
1308/2021/DA-SL	Julius Road, Rosemeadow	Construction of a part two storey and three storey senior housing development comprising of 45 independent living units and car parking	\$18,460,200	>\$5 million capital investment value Crown development	Panel determination meeting scheduled	
2635/2021/DA-SL	20 - 24 Karingal Place and 47 - 55 Creigan Road, Bradbury	Consolidation of four existing lots to create four new lots and new road, landscape and open space infrastructure embellishment works - Airds/Bradbury Renewal	\$11,929,500	>\$5 million capital investment value Crown development	Panel determination meeting scheduled	

Development Application Register

DAs to be considered by the Sydney Western City Planning Panel

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
39444/2021/DA-CD	Goldsmith Avenue, Campbelltown	Concept master plan for a high density residential and mixed use development (to be known as Macarthur Gardens North), and construction of Stage 1 of the master plan, including roads, parks, civil works, landscaping and subdivision of the site	\$509,000,000	>\$5 million capital investment value Crown development	Preparing for public exhibition	

DAs to be considered by the Department of Planning

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
Nil	Nil	Nil	Nil	Nil	Nil	Nil

Development Application Register

DAs to be considered by the Local Planning Panel

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
2675/2008/DA-S	Lot 7304 Kellerman Drive, St Helens Park	Subdivision into 355 residential lots and associated civil and road works	\$9,000,000	More than 10 unique objections	Assessment in progress	
1091/2021/DA-RA	14 - 20 Palmer Street, Ingleburn	Construction of a five storey mixed use commercial and residential building	\$17,972,417	Development standard variation >10%	Waiting on information from applicant	
1786/2020/DA-C	10 Wickfield Street, Ambarvale	Mixed use commercial, child care centre and residential development	\$12,585,013	SEPP 65 - Residential Apartment	Revised information being exhibited	
2687/2018/DA-SW	Appin Road, Gilead	Subdivision of land and associated civil works into 139 residential lots and 3 residue lots	\$7,972,417	More than 10 unique objections, planning agreement	Assessment in progress	
681/2018/DA-SW	Menangle and Cummins Roads, Menangle Park	Subdivision of land and associated civil works into 90 residential lots and 3 residue lots	\$6,930,000	Planning agreement	Assessment in progress	
3720/2020/DA-O	Macquarie Fields Park, Fourth Avenue, Macquarie Fields	Construction of a mobile telecommunications tower	\$250,000	Council owned land	Waiting on information from applicant	
3/2022/DA-C	64 Harold Street, Macquarie Fields	Construction of alterations and additions to the existing restaurant	\$890,000	Council owned land	Assessment in progress	

Development Application Register

DAs to be considered by the Local Planning Panel

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
3467/2021/DA-CW	Farrow Road, Campbelltown	Bulk earthworks and construction of retaining walls, drainage works and vehicular entry and exit points to Blaxland Road	\$643,500	Council owned land	Assessment in progress	
3989/2019/DA-U/A	218-226 Queen Street, Campbelltown	Modification of an existing development consent for the change of use and construction of internal works for use as an entertainment facility (nightclub)	\$Nil (modification only)	Licensed premises	Panel determination meeting scheduled	
1676/2021/DA-SW	Leppington House Drive, Denham Court	Subdivision of one existing allotment to create 18 Torrens title allotments for future residential and 1 residue lot for landscaping including the removal of trees and vegetation, site remediation, bulk earthworks and associated works including the construction of a new road, stormwater drainage, installation of services and access to Scenic Hills trails	\$3,552,661	Variation to development standard	Assessment in progress	

Development Application Register

DAs with a value of \$1 million or more approved under Delegated Authority since last Council meeting,

DA No.	Address	Description	Value	Authority Criteria	Status	Determination
557/2019/DA-BH	3 - 7 Hughes Street, Leumeah	Demolition of existing structures and construction of a single storey boarding house comprising of three buildings containing 26 boarding rooms and a manager's room	\$1,336,500	Delegated authority	Completed	Deferred commencement approval issued, with conditions

8.2 Outcome of Public Exhibition - Menangle Park Planning Proposal

Reporting Officer

Executive Manager Urban Release and Engagement
City Development

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.1 - Provide opportunities for our community to be engaged in decision making processes and to access information

Officer's Recommendation

1. That Council adopt the Planning Proposal at attachment 1, relating to land within the Menangle Park Urban Release Area with the following post exhibition amendments:
 - a. Amend the Land Use Zoning map and associated maps to zone 0.97 ha of part E2 Environmental Management and RE1 Public Recreation to support a 30 m buffer to the remnant patch of Elderslie Banksia Scrub Forest, Critically Endangered Ecological Community.
 - b. Amend the Land Use Zoning map to remove the proposed B1 Neighbourhood zone within the proposed town centre and replace with B2 Local Centre zone.
 - c. Amend the Land Use Zoning map to slightly reduce the extent of R3 Medium Density Housing located south of proposed Park K by 1.68 ha.
 - d. Amend Lot Size for Dual Occupancy Development Map to ensure consistency with associated mapping layers.
 - e. Amend Land Acquisition Map to expand the SP2 zoning of Spring Farm Parkway Stage 1 northern ramp by 0.08 ha.
2. That subject to recommendation No.1, Council forward the Planning Proposal to the Department of Planning and Environment and request the Minister for Planning and Homes finalise the plan.
3. That the submission authors be advised of Council's decision.

Executive Summary

- Dahua Group Australian Pty Ltd (Dahua) submitted a Planning Proposal Request in 2018 seeking to amend the Campbelltown Local Environmental Plan 2015 in respect of land within the Menangle Park Urban Release Area (MPURA).

- At its Ordinary Meeting of 10 March 2020, Council endorsed progression of the Planning Proposal, with a Gateway Determination issued by the NSW Department of Planning and Environment (DPE) on 21 October 2020.
- On 19 April 2021, DPE approved a Gateway alteration extend the timeframe for completion to 8 April 2022.
- Public exhibition and agency consultation commenced from 30 August 2021 to 27 September 2021.
- 9 submissions were received from State Agencies and 8 community submissions received.
- State Agency submissions were received from NSW Rural Fire Service, Transport for NSW, NSW State Environmental Science, Sydney Water, Water NSW, NSW Subsidence Advisory, Endeavour Energy and the Environment, Energy and Science Group within DPE.
- It is recommended that Council adopt the Planning Proposal with minor amendments and request that the Minister for Planning and Homes finalise the plan.

Purpose

The purpose of this report is to outline a summary of the submissions received during the public exhibition of the Planning Proposal (PP) to amend the Campbelltown Local Environmental Plan 2015 (CLEP 2015) and to seek Council's approval to forward the planning proposal to the Minister for Planning and Homes for finalisation.

Property Description

The Planning Proposal applies to the following lands:

Lot 1 DP 534114
Lot 1 DP 554242
Lot 3 DP 236059
Lot 1 DP 727098
Lot 7 DP 787284
Lot 1 DP 249393
Lot 1 DP 707225
Lot 31, 32 and 33 DP 1101983
Lot 1 DP 708770
Lot 124 DP 1097090
Lot 125 DP 1097138
Lot 641 DP 600334
Lot 1001 DP 1219028
Lot 32 DP 1101983
Lot 1 DP 598067
Lot 1000 DP 1219023
Lot 1001 DP 1219023
Lot 32 DP 1105615
Lot 1 DP 1091474
Lot 2 DP 554242
Lot 59 DP 10718
Lot D DP 19853
Lot 9 DP 249530

Lot 12, 15 and 17 DP 251335
Lot 4 DP 628052
Lot 1 DP 349475
Lot A DP 380033
Lot 642 DP 600334
Lot 1002 DP 1234642
Lot 2006 DP 1234642
Lot 2007 DP 1234642
Lot 2008 DP 1234642
Lot 2009 DP 1234642
Lot 2010 DP 1234642
Lot 2011 DP 1234642
Lot 2012 DP 1234642
Lot 2013 DP 1234642
Lot 1 DP 737485
Lot 1 DP 1232321

Application Number 4106/2018/E-PP

Applicant Dahua Group Sydney

Land Owners Dahua Group Sydney 2 Pty Ltd
Dahua Group Sydney 3 Pty Ltd
Landcom
Sydney Water Corporation
John Robert Brownlee & Marion Brownlee
Troy Barrie Martin & Jason James Young
Field Developments Pty Ltd
Rogan Property Group Pty Ltd
Shirley Lorraine Cocker & Helen Margaret Martin
Epsilon Distribution Ministerial Holding Corporation

History

Council resolved at its Ordinary Meeting of 10 March 2020, to support the progression of the Planning Proposal for land within the MPURA.

The proposal seeks to amend the CLEP 2015 to:

- Introduce or amend existing land uses including relocation and enlargement of B2 – Local Centre zone adjacent to Howes Creek and the future Spring Farm Parkway.
- Introduction of a B1 Neighbourhood Centre zone.
- Increase the area zoned R3 Medium Density Residential.
- Introduce the R4 High Density Residential zone into the subject area.
- Replace the RU2 Rural Landscape zone with E4 Environmental Living zone.

- Increase the provision of the RE1 Public Recreation zone, including E2 Environmental Conservation of associated Critically Endangered Ecological Communities.
- Amend the Height of Building, Floor Space Ratio and Minimum Lot Size maps to support the proposed zoning changes.
- Update the Land Reservation Acquisition map.
- Include additional development standards relating to the subdivision of land.

The Proposal would result in approximately an additional 1,000 dwellings. Along with the relocation of the B2 Local Centre, the amendments would support future urban development of the land, consistent with the Greater Macarthur Growth Area.

A Gateway Determination was issued by DPE on 21 October 2020, with an alteration granted on 19 April 2021 to extend the timeframe for completion to 8 April 2022.

In accordance with the Gateway Alteration, exhibition of the Planning Proposal occurred from 30 August 2021 to 27 September 2021.

The exhibition was notified on Council's 'Over to You' webpage and the Department of Planning and Environment's 'Planning Portal' in accordance with the Environmental Planning and Assessment (Public Exhibition) Regulation 2000 and was supported by the following studies:

Specialist Technical Studies	Author	Date
Aboriginal Heritage	Kelleher Nightingale Consulting Pty Ltd	15 November 2018
Acoustic Report	TTM	7 November 2018
Biodiversity Assessment	Cumberland Ecology	6 November 2018
Contamination Report North	Douglas Partners	21 April 2017
Contamination Report South	Douglas Partners	12 April 2017
Economic Impact Assessment	AEC Group	14 November 2018
Landscape and Open Space Strategy	Place Design Group	14 November 2018
Market Potential Analysis	Location IQ	May 2018
Planning Proposal Request	APP	November 2018
Preliminary European Heritage Assessment	Extent Heritage Advisors	15 November 2018
Servicing Infrastructure Report	SMEC	8 November 2018
Silo Condition Assessment	SMEC	5 March 2018

Social Infrastructure Study and Social Impact Assessment	Elton Consulting	10 May 2018
Target Market and Dwelling Recommendations	Colleen Coyne Property Research	February 2018
Traffic Report	GTA Consultants	7 December 2018
Urban Design Report	RobertsDay	November 2018
Water Cycle Management Report	SMEC	14 November 2018
Additional Studies – Post Gateway	Author	Date
Addendum Biodiversity Report	Cumberland Ecology	August 2021
NSW RFS Pre-Referral Response	NSW RFS	14 July 2021
Strategic Bushfire Study	Eco Logical	18 June 2021
Updated Masterplan Report	Allen Jack Cottier	2 July 2021
Vegetation Assessment Report	Cumberland Ecology	29 July 2021

Report

During the exhibition period, Council received 9 State Agency submissions and 8 community submissions.

1) State Agency Submissions

a) NSW Rural Fire Service

No concern raised subject to future subdivision being assessed under 100B of the *Rural Fires Act 1997* and being demonstrated to comply with Section 5, 6 and 8.2.2 of Planning for Bush fire Protection 2019 as applicable.

Response: Noted, no action required.

b) Endeavour Energy

Submission does not raise concern to the planning proposal and outlines the process for applicants to seek advice on the supply of electricity infrastructure.

Response: Electrical servicing of Menangle Park is outlined within Endeavour Energy's Growth Servicing Plan. No further action required.

c) Always Powering Ahead (APA)

Submission relates to the natural gas infrastructure 'high pressure transmission pipeline' which extends from Sydney to Moomba and runs through the MPURA. APA does not raise concern and recommends the inclusion of DCP controls relating to use of the easement space as linear open space with landscaping. The submission also recommends a Safety Management Study is undertaken before any future development located within close proximity to the pipeline.

Response: DCP controls in relation to the pipeline are under preparation. The pipeline is located within the existing SP2 Special Uses corridor in proximity to the Water Canal and would be the subject of further consultation with the APA for each relevant development application. This would require an applicant within 200 m of the pipeline to undertake a safety management study.

d) Environment, Energy and Science Group (EES)

The points raised in the submission received from EES relate to the following:

- Avoidance of impact on and additional buffers to remnant patches of Elderslie Banksia Scrub Forest (EBSF):

Response: In response to EES comments, the applicant has agreed to further significant expansion of the conservation area in Park K, to include a 30 m buffer of the EBSF (consistent with EES guidance), to enlarge the park by 0.97 ha from 2.47 ha to 3.44 ha. This would require reconfiguration of the planned road network adjoining the park and loss of proposed residential lots to the south.

A similar expansion of Park L is not considered feasible given the set alignment of the central green-spine road. Notwithstanding this, the area proposed to be zoned E2 under the Planning Proposal fully contains the remnant EBSF that would be suitably preserved under a VMP.

Further realignment of the proposed Spine Road to avoid Park L is not supported. The road cannot move west in to the conservation area or east into the recently registered Stage 1 subdivision. There are also tie-in points to the future Spring Farm Parkway (in the north) and Menangle Road (to the south) that inform the overall alignment of the proposed road.

Impact on patches of EBSF in the proposed Town Centre cannot be avoided. This area is contaminated with hydrocarbons and asbestos associated with the operation of the former fireworks manufacturing site that burnt down in the 1950s. Vegetation on this land now requires removal to allow further investigation and remediation.

The proponent is advancing plans to submit a precinct-wide Vegetation Management Plan (VMP). The VMP would comprise methodologies and actions for conserving, native vegetation across the lands to be zoned E2 and RE1. It would include long term commitments from the proponent to contribute towards the upkeep and conservation of native vegetation communities.

- Retention of low to moderate-grade patches of in-situ Cumberland Plain Woodland (CPW) including a substantial patch occupying a future government school site that forms part of the State VPA (2017/8774):

Response: The proposed 2 ha public school location is part of an existing State Voluntary Planning Agreement (SVPA) signed in 2019 as a result of consultation with School Infrastructure NSW. Accordingly, the Structure Plan cannot be altered in this location without significant alteration of the structure plan.

Vegetation assessments identify that the conservation value of CPW patches associated with the future school site is low to moderate. A future development application for the planned primary school would further assess and offset impacts under the State Significant Development pathway.

- Residential interfaces to low-lying flood prone lands in the southern part of the precinct interfacing with the Nepean River.

Response: The Planning Proposal rezones RU2 zoned land with 21.4 ha of E4 Environmental Living land, with a proposed minimum lot size of 4,000 m². This will result in a minor increase of approximately 40-50 residential dwellings in identified flood prone land. As outlined in the above response, all roads and residential lots or building footprints for rural/ environmental living lots will be filled above the one per cent AEP level.

As such, the relatively small increase in dwelling density is considered unlikely to cause or require additional or significant government spending on emergency management services or response measures, beyond that which is already required for this area.

- Clarification relating to the Cumberland Ecology Biodiversity Assessment reporting undertaken in support of the Planning Proposal.

Response: The purpose of The Biodiversity Assessment Report (BAR) (November 2018) and Addendum (August 2021) is to document the ecological constraints of the land subject to the Planning Proposal. The report demonstrates that the Planning Proposal would improve biodiversity outcomes via the retention of additional areas of vegetation within future open spaces, providing greater protection of remnant patches of Elderslie Banksia Scrub Forest, River-Flat Eucalypt Forest and Cumberland Plain Woodland.

It demonstrates future impacts of the Planning Proposal can be adequately offset through the implementation of appropriate compensation measures required under either the *Threatened Species Conservation Act* (TSC Act) or *Biodiversity Conservation Act*. The majority of land subject to the Planning Proposal would be assessed under the TSC Act in accordance with the Biodiversity Conservation (Savings and Transitional) Regulation 2017.

The above responses were the subject of a letter to the ESS in December 2021 who replied on 28 January 2022. EES feedback acknowledges that the enlargement of Park K is generally supported, and would prefer the area zoned E2 Environmental Management is expanded to reflect the full extent of ESBF and the buffer. Similarly, zoning of the entire area of Park L to E2 Environmental Management is requested.

Concern is raised that greater extension of the E2 zone would prevent passive open space use of the parks. Further, the ability to achieve IPART support for inclusion of these parks within the Menangle Park Contributions Plan would be limited if not also available for passive recreation. Therefore, it is recommended that the current extent of E2 Conservation Zone remain and further planning for the Parks K and L be addressed at the development application stage. Dahua is currently updating DA3574/2019/DA-CW to address conservation of this park and associated vegetation management plans which would ultimately require the concurrence of EES prior to determination.

e) Transport for NSW (TfNSW)

The points raised in the submission received from TfNSW relate to dwelling yield, traffic modelling and a requirement that Dahua also enter into a State Voluntary Planning Agreement for Stage 2 of the Spring Farm Parkway.

Response: In 2019, Dahua executed a Deed and State Voluntary Planning Agreement to provide regional contributions up front totalling \$113 million based on traffic modelling for up to 4,525 dwellings. Dahua's Planning Proposal supports up to 4,000 dwellings and is therefore consistent with total forecast growth of 4,500 dwellings for the entire MPURA. Further detailed planning for traffic facilities would occur at the development application stage in consultation with TfNSW.

Contributions towards Stage 2 of the Spring Farm Parkway would be made by other developers and would ultimately form part of the NSW Government's reform package in relation to Regional Contributions.

Further meetings were held with TfNSW on 17 February 2022 and 22 February 2022 to address in detail, their comments and Council's responses as detailed in attachment 1. Arising from these meeting, it was agreed that transport modelling assumptions for the planning proposal and future land requirements for Stage 1 of the Spring Farm Parkway and new signalised intersection on Menangle Road would be capable of accommodation at the development application stage.

f) Water NSW

The submission advises that Water NSW own access road (Lots 26 and 27 DP 249530) in the north of the MPURA and west of the Hume Highway. The access road runs off Glenlee Road and provides operational access to the Canal. The access road is currently zoned SP2.

Water NSW require that any future residential subdivision of adjoining land is accessed only from new internal roads and is not to rely on the Water NSW access road.

Response: All future residential development would be accessed from new internal road and would not rely on access to land owned by Water NSW.

g) Sydney Water

The submission requested updated information on the annual dwelling and job forecasts to support future servicing plans.

Response: Ongoing discussions have and will continue to occur as development applications progress for the subject site.

h) Environment Protection Authority (EPA)

The EPA submission addresses the following issues:

- Implementation of controls to assist in the improvement of air quality
- Setbacks for certain development near roads and railways to mitigate noise and air pollution
- Consideration should be given to include controls to mitigate and manage impacts of wood heaters
- Consideration should be given to strategically position and plan to limit the impact of noise
- Protection of waterways and water sensitive urban design features should be included
- Contaminated land management controls and assessment
- Controls should be adopted for former coal seam gas infrastructure sites and
- Controls to incorporate waste and resource recovery considerations.

Response: The submission raises issues that would be appropriately addressed within the Menangle Park DCP. Should Council support finalisation of the Planning Proposal, an amendment to Volume 2, Part 8A – Menangle Park DCP would be progressed.

i) Subsidence Advisory

The submission advises that the MPURA is located within a mining exploration lease held by South 32 Illawarra Metallurgical Coal (IMC). Advice received from IMC indicates that they intend to carry out future mining activity in the area. Associated mine subsidence ground movements would be comparable with those outlined in Subsidence Advisory's Surface Development Guideline 5 and that the timeframe for coal extraction would be beyond 20 years.

Response: All subdivision and development proposals within the MPURA require concurrence of NSW Subsidence Advisory in accordance with the Coal Mine Subsidence Compensation Act 2017.

2) Public Submissions

Eight submissions were received by the public. A summary of issues and responses summarised below:

a) 80 Cummins Road, Menangle Park

The submission raised the following concerns:

- Block depths of 60 m are only applied to Dahua land and the submission requests that the same is applied to the site in question.

Response: Street block depths are defined by the Menangle Park DCP and are subject to merit assessment during the subdivision development application stage. Despite the illustration of the Indicative Layout Plan, Section 4.3 – Block and Lot Layout of the Menangle Park DCP supports 60 m block depths which may be investigated at the development application stage.

- Increase in densities are only applied to Dahua land and no other landholdings.

Response: The Dahua Planning Proposal generally only seeks to amend land use for holdings under its control. Should the owner of 80 Cummins Road wish to apply for a change of land use or associated development standards, it would be open for them to submit a Planning Proposal Request.

- Land sterilisation occurs near recreation zone.

Response: The sliver of urban land between the proposed park and local street may be investigated at the development application stage, with more detailed design to identify the land area for future acquisition by Council.

- Minimum lot sizes favour Dahua land.

Response: The Planning Proposal does not amend the minimum lot size on land at Nos. 80 or 84 Cummins Road and treats this area similar to the remainder of the village, which is excluded from the proposal.

b) 51 Cummins Road, Menangle Park

The submission raises concern that only Dahua land benefits from amended planning controls and requests amendment of the Planning Proposal to apply proposed Clause 4.1H on their land.

Response: 51 Cummins Road is not part of the Planning Proposal and is located within the existing Menangle Village which is typically comprised of smaller, 5 ha holdings. Should the owner wish to apply for a change of land use or associated development standards, it would be open for them to submit a Planning Proposal Request.

c) 190 Menangle Road, Menangle Park

The submission raised the following concerns:

- Object to rezoning of remaining RU2 Rural Landscape land to E4 Environmental Living.

Response: The proposed rezoning of rural land adjoining the Nepean River to E4 Environmental Living is supported on the grounds it would provide a more appropriate transition to urban land. Any future subdivision application would be required to demonstrate consistency with flood planning requirements and all future dwellings would require the making of a Development Application to Council.

- Concern with increase in dwellings from R3 Medium Density Housing Zone and 12 m building height

Response: The expansion of R3 Medium Density Residential zone is supported on the basis that housing diversity will be provided in locations that either have good access to services, education or public open space. The provision of a diverse range of housing is key outcome of Council's adopted Housing Strategy.

The provision of building height up to 12 m is proposed to provide design flexibility on sloping sites. Any proposal in excess of 2 storeys would be required to demonstrate, by way of submission of a Clause 4.6 application (Exception to Development Standard), why exceedance of the 2 storey height limit of Clause 4.3A is required.

- Concern that future development would incompatible with flood risk

Response: The Planning Proposal is supported by a Water Cycle Management Report prepared by SMEC and Catchment Simulation Solutions (2018) to confirm whether the amended masterplan would alter the outcomes of the original flooding investigations.

In summary, the report found that filling proposed as part of the release area would ensure all habitable areas and internal roadways are elevated above the 100-year Average Recurrence Interval flood. In the case of major riverine flooding, areas below the probable maximum flood would have access to evacuation routes, elevated above the peak level of the Probable Maximum Flood, and generally grade up and away from major waterways.

d) National Parks Association NSW Inc

The submission recommends that the Nepean River frontage of the MPURA should emulate the recommendations of the NSW Chief Scientist and Engineers Report in relation the Campbelltown Koala. Although the Chief Scientists recommendations does not apply Menangle Park, the submission requests that a koala corridor of 390 m to 425 m also be extended to this location.

Response: The NSW Chief Scientist Advice on the Protection of the Campbelltown Koala Population has been considered by the NSW Government and adopted via an update the Greater Macarthur Strategy. The extension of the Koala corridor would be inconsistent with the adopted position of Government. Further, wildlife corridors that end with no connection to other habitat can be a considerable risk, in particular where the habitat exposes wildlife to threats, and in

doing so can create population sinks, where wildlife kills occur, causing vacancies in the location which subsequently attract more animals.

e) Land owners adjacent to proposed Town Centre

Although the submission generally supports the Planning Proposal, concern is raised that the exclusion of other land holdings limits opportunity to implement a place-based outcome. Accordingly, the submission author recommends Council consult with other land owners who might want to be included in the Planning Proposal.

In particular, the submission identifies the precinct bound by Cummins Road, Fitzpatrick Street, Racecourse Avenue and Taber Street as suitable for a mix of mid-rise apartments; townhouses and small lot housing and associated parklands.

Response: The Dahua Planning Proposal generally only seeks to amend land use for holdings under its control. Should the owner of 80 Cummins Road wish to apply for a change of land use or associated development standards, it would be open for them to submit a Planning Proposal Request.

f) 11 Station Road, Menangle Park

The submission author seeks advice on whether a medium density residential development would be considered on the land.

Response: No.11 Station Street, Menangle Park is located outside of the Planning Proposal. Council provides a pre-lodgement service to review and provide feedback on development schemes prior to lodgement which may be accessed via Council's website.

g) 32, 62, 92 and 112 Racecourse Avenue, 18 Payten Street and 84 Cummins Road, Menangle Park

The submission raised the following concerns:

- The Dahua Planning Proposal is skewed to maximise the development potential of their land and lacks consideration of impact on neighbouring land.

Response: Land owners are entitled to make a Planning Proposal Request subject to payment of the required fee and submission of required supporting reports. The impacts of the proposal as relevant to the entire MPURA have been considered.

- The Dahua owned land diagram is misleading and consultation never occurred with the owner of 84 Cummins Road.

Response: The exhibited Planning Proposal does not reference Dahua owned land. The Figure 1 location map only references land subject to the Planning Proposal.

Council's records indicate that notification of the public exhibition period was issued by letter to the owner of No. 84 Cummins Road on 27 August 2021.

In addition, prior to lodgement of the Planning Proposal, Dahua held a "Drop-in" Session at Club Menangle on Wednesday 17 October 2018 between 6:30 pm and 8:30 pm for local residents.

- The proposal seeks a dual occupancy lot size of 700 m²

Response: Incorrect. The Planning Proposal does seek to amend the Lot Size Map for Dual Occupancy Development from 700 m² to 500 m² for land subject to the Planning Proposal. This amendment would ensure consistency with the proposed minimum lot size for dual occupancy development in the R3 Medium Density Zone.

- The distribution of density heavily discriminates against non Dahua landholdings.

Response: The Dahua Planning Proposal generally only seeks to amend land use for holdings under its control. Should other land owners wish to apply for a change of land use or associated development standards, it would be open for them to submit a Planning Proposal Request.

h) Space Urban

The submission raised the following concerns:

- Draft zoning maps incorrectly identify the Glenlee Precinct Land with a rural zoning.

Response: Noted. The Glenlee Precinct amendment was made on 15 May 2020 which generally came after the preparation of mapping amendments for the MPURA. Should Council support finalisation of the Planning Proposal, final amendment maps would be correctly updated in consultation with the DPE's Legal Branch.

- The Planning Proposal fails to address a commitment to the delivery of a fully functional Spring Farm Parkway as relevant to implementing the objectives of the Greater Sydney Region Plan and Western City District Plan and operation of the Glenlee Intermodal and Bulk Materials Facility (IMT).

Response: As per the current Campbelltown Local Environmental Plan 2015, mapping of the Spring Farm Parkway Stage 2 corridor is partly mapped SP2 Future Road Corridor and SP2 Local Road.

Neither Transport for NSW or Council has accepted the role of relevant acquisition authority. Given Stage 2 of Spring Farm Parkway extension is still in the Strategic Assessment Phase and the final corridor has not been confirmed, final consideration of this matter should be deferred until further detail is available.

- The acquisition authority for Stage 2 of the Spring Farm Parkway extension should be resolved as part of the Planning Proposal.

Response: As above.

- There is no evidence that a Local Voluntary Planning Agreement was exhibited, or amendment to the State Voluntary Planning Agreement.

Response: The amended Gateway Determination issued on 19 April 2021, deleted condition 3 that required the Local Voluntary Planning Agreement to be concurrently exhibited.

Although Dahua has offered to enter into a Voluntary Planning Agreement, the full scope of this agreement is still under review and would not be fully known until an amendment to the Menangle Park Contributions Plan 2020 has been made and endorsed by the Independent Pricing and Regulatory Tribunal.

3) Summary of post exhibition amendments

In response to submissions from State Authorities and the community, the following table of post exhibition amendment to the Planning Proposal are recommended:

LEP Clause or Map	Reason
<p>Amend the Land Use Zoning map and associated maps to zone 0.97 ha of part E2 Environmental Management and RE1 Public Recreation to support a 30 m buffer to the remnant patch of Elderslie Banksia Scrub Forest, Critically Endangered Ecological Community within the local open space known as Park K.</p>	<p>The submission from Environment, Energy and Sustainability (EES) Group within DPE, recommends avoidance of impact on and additional buffers to remnant patches of Elderslie Banksia Scrub Forest (ESBF).</p> <p>Separate to the Planning Proposal, the EES have also refused to issue concurrence for subdivision development (681/2018/DA-SW) due to impact of the development on the recommended buffer to ESBF in Park K.</p> <p>Feedback from EES dated 28 January 2022 indicates the proposed amendment would address their concern.</p>
<p>Amend the Land Use Zoning map to merge the proposed B1 Neighbourhood Centre and B2 Local Centre zones within the relocated town centre.</p>	<p>Concurrent to development of this Planning Proposal, the NSW Department of Planning and Environment exhibited from May to June 2021 a simplified employment zones framework. This framework would impact the future town centre by a merging both the B1 Neighbourhood Centre and B2 Local Centre zones into a new E1 Local Centre Zone. Accordingly, a recommended post exhibition amendment is to zone the entire centre B2 Local Centre on the basis that proposed Clause 7.25 would limit total future retail floor area to 23,000 m².</p>

Amend the Land Use Zoning map to slightly reduce the extent of R3 Medium Density Housing located south of proposed Park K.	The expansion of Park K to address comments from EES impacts on the proposed road layout. The reduced extent of the R3 Medium Density Residential zone is intended to align with adjustments to the future planned road layout. This road layout would be implemented via an amendment to the Menangle Park DCP in mid-2022.
Amend Lot Size for Dual Occupancy Development Map to ensure consistency with Planning Proposal maps.	Amendment of the Lot Size for Dual Occupancy Development Map is missing from the current amendment and is required to ensure consistency with other mapping layers such as the Land Use Zoning Map.
Amend Land Acquisition Map to expand SP2 zoning of Spring Farm Parkway Stage 1 northern ramp by 0.08 ha.	<p>Following ongoing correspondence between Dahua and TfNSW over the past 3 years, the extent of land required for road purposes has varied over time in response to:</p> <ul style="list-style-type: none"> • Design changes of Spring Farm Parkway Stage 1l and • Negotiations around the quantum of land to be dedicated under the Stage VPA with TfNSW. <p>Since exhibition, an area of the Hume Highway Road Reserve has been further altered following confirmation of the required land take from TfNSW.</p> <p>Additionally, a small section of the Spring Farm Parkway has been narrowed on the zoning plan to match the width of the road captured in the TfNSW deed and VPA.</p>

4) Statutory Considerations

Having regard to the proposed amendments to the Planning Proposal, Clause 3.36(2)(a) of the EP&A Act, provides that the local plan making authority may, following the completion of community consultation, make a local environmental plan with or without variation, in the terms the local plan-making authority considers appropriate.

As reported above, and as outlined in the recommendation to this report, amendments to the exhibited plan are proposed. The amendments are considered minor in nature and are in response to submissions received during the exhibition period.

Having regard to the minor nature of the proposed amendments, it is considered that in accordance with Clause 3.36(2)(a) the Council has the authority to make the plan without the need for re-exhibition. As such it is recommended that Council resolve to forward the Planning Proposal to the Minister for Planning and Homes for finalisation.

5) Letter of Offer

In support of the Planning Proposal, Dahua has made a draft offer to enter into a Voluntary Planning Agreement (VPA) to pay money, construct works and dedicate land for public purposes in relation to all Dahua lands that form part of the Planning Proposal. Contributions would be payable, or works constructed as future conditions of development approval with registration of the VPA on land title.

Dahua also intends to provide a community facility within either the neighbourhood or town centre as well as a second playing field on the rural lands north of the Menangle County Club (paceway). This is a significant improvement on the current plan, which only requires land (not the building) to be provided for the community facility in accordance with the Minister's Direction and Essential Works List.

Development of the VPA would run in parallel with an update of the existing Menangle Park Contributions Plan 2020. Amendment of this plan would commence upon finalisation of the Planning Proposal and would require approval by the NSW Independent Pricing and Regulatory Tribunal (IPART).

Council's solicitor is currently finalising a review of the draft letter of offer. When finalised, a further briefing of Council on the offer, and required amendment to the Contributions Plan would occur.

Conclusion

Seventeen submissions were received during the public exhibition of the Planning Proposal, of which, 9 were from State Agencies and 8 were from the community. Of these submissions, matters of concern raised by Public Agencies have been addressed via post exhibition meetings to resolve the issues raised.

The Planning Proposal to amend various maps and development standards now satisfies the Gateway Determination issued by the Department of Planning and Environment, with Agency and community submissions summarised on this report.

The Planning Proposal seeks to amend the Campbelltown Local Environmental Plan 2015 in order to support approximately 1,000 additional dwellings to the existing number of potential dwellings for the Menangle Park Urban Release Area. The proposal also aims to relocate the proposed town centre and increase the land size of public recreation land and conservation of critically endangered ecological communities.

Accordingly, it is recommended that Council adopt the Planning Proposal attached to this report and forward to the Minister for Planning and Homes for finalisation.

Attachments

1. Menangle Park Planning Proposal - due to size (76 Pages) (distributed under separate cover)

8.3 Proposed Housekeeping Amendments to Campbelltown (Sustainable City) Development Control Plan 2015

Reporting Officer

Executive Manager Urban Centres
City Development

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.8 - Enable a range of housing choices to support different lifestyles

Officer's Recommendation

1. That Council endorse the draft Amendment No. 13 to Volume 1 of Campbelltown (Sustainable City) Development Control Plan 2015, as shown in the attachments to this report for the purpose of public exhibition.
2. That should Council receive any submissions during the public exhibition of draft Amendment No. 13, a further report be provided to Council following the completion of the public exhibition period.
3. That where Council receives no submissions in response to draft Amendment No. 13, the amendments be formally adopted and notified in accordance with the Environmental Planning and Assessment Regulation 2000.

Executive Summary

- Council staff undertake regular reviews of the controls in the Campbelltown (Sustainable City) Development Control Plan 2015 (SCDCP) to ensure that they are relevant and achieve Council's desired vision for the City.
- A review has been undertaken of controls in Volume 1 of the SCDCP. Changes are proposed to controls relating to:
 - Power supply in new Residential Flat Building, Mixed-Use and/or Commercial Development.
 - Grease traps and mechanical ventilation in any new mixed-use or commercial development.
 - Limit the amount of undercover car parking included in the 'Gross Floor Area' (GFA) for a dwelling house.

- Clarify adjoining neighbour's rights and responsibilities after agreeing to grant consent for the construction of a retaining wall on their common boundary.
 - Ensure that any new primary or secondary dwelling aligns with the State Environmental Planning Policy (Housing) 2021 requirement of installing a front door and window in the building wall of any habitable room which faces a primary street.
 - Require that a landscape and deep soil area plan be provided for all future boarding house developments.
 - Ensure any new child care centre is wholly contained within a building storey which provides direct egress to a public road or open space area.
- The proposed changes to the SCDCP are outlined in the attachments to this report.
 - This report recommends that Council place the proposed amendments to the SCDCP on public exhibition for 28 days. It is proposed to consult with Endeavour Energy during the public exhibition period.

Purpose

To advise Council of a number of proposed amendments to the SCDCP, and seek its approval to place draft Amendment No. 13 on public exhibition for community input.

History

Council at its meeting held 16 February 2016 adopted the SCDCP, which came into effect on 11 March 2016 to coincide with the commencement of Campbelltown Local Environmental Plan 2015 (CLEP 2015).

Since its commencement in March 2016, the SCDCP has amended on other occasions to realign the SCDCP with newly introduced State wide planning policies and guidelines and/or adopt site specific development controls under Volume 2 Site Specific DCPs.

Report

This section of the report provides a more detailed explanation of the proposed amendments to the SCDCP.

Proposed amendments to Volume 1 – 'Development Controls for All Types of Development':- Each of the above proposed amendments are discussed in more details below:

- a) Proposed amendments to the provisions specified in Part 2 (Requirements Applying to all Types of Development) and Part 5 (Residential Flat Buildings and Mixed-Use Development) requiring that all substations needed to supply power to any new Residential Flat Building and/or Mixed-Use be installed within the building's basement level.

- b) Proposed amendment to Part 2 (Requirements Applying to all Types of Development), Part 5 (Residential Flat Buildings and/or Mixed-Use Development) and Part 6 (Commercial Development) requiring that adequate space is provided on site for grease traps and mechanical ventilation to be installed in any new commercial and/or mixed-use development.
- c) Proposed amendment to Part 2 (Requirements Applying to all Types of Development), Part 5 (Residential Flat Buildings and/or Mixed-Use Development) and Part 6 (Commercial Development) to remove the ambiguity associated with the provision of an underground power supply to service any new Residential Flat Building, Mixed-Use or Commercial Development.
- d) Proposed amendments to Part 2 (Requirements Applying to All Types of Development) and Part 17 (Boarding Houses) requiring the provision of deep soil areas for all boarding house developments.
- e) Proposed amendment to Parts 3 (Low and Medium Density Residential Development and Ancillary Residential Structures) to ensure that when calculating the maximum 'Gross Floor Area' (GFA) permissible on site for any proposed residential dwelling house development, the calculated area does not include any more than the minimum required amount of undercover car parking area.
- f) Proposed amendment to Part 2 (Requirements Applying to All Types of Development) to clarify the adjoining neighbour's rights and responsibilities when agreeing to grant consent for the construction a retaining wall on their common boundary.
- g) Proposed amendments to Part 3 (Low and Medium Density Residential Development and Ancillary Residential Structures) to ensure that any new primary or secondary dwelling aligns with the State Environmental Planning Policy (Housing) 2021 (Housing SEPP) requirement of installing a front door and window in the building wall of any habitable room which faces a primary street.
- h) Proposed amendment to Part 8 (Centre-based Child Care Facilities) to ensure that any new child care centre meets compliance with the Building Code of Australia (BCA) and is restricted to being wholly contained within a building storey which provides direct egress to a public road or open space area.

It is noted that further review of the SCDCP will be required in response to changes currently being made to State Environmental Planning Policies and in response to upcoming changes to business and industrial zone names. These changes will be subject to a separate report(s) to Council over the course of 2022.

Each of the above currently proposed amendments are discussed in more detail below:

- a) Proposed amendments to the provisions specified in Part 2 (Requirements Applying to all Types of Development) and Part 5 (Residential Flat Buildings and Mixed-Use Development) requiring that all substations needed to supply power to any new Residential Flat Building and/or Mixed-Use be installed within the building's basement level.**

Residential flat buildings and mixed-use proposals generally involve the installation of a new electrical substation on site to accommodate the additional load that it required to generate the new development. These substations are paid for by developers and installed in accordance with the specific requirements of the relevant electrical authority which are approximately 2 metres in height and located adjacent to the front property boundary of the development site. In this case, the relevant power supply authority for the Campbelltown LGA is currently Endeavour Energy.

In recent years Council has adopted a 'Design Excellence' clause in the CLEP 2015 and subsequently established a Design Excellence Panel. As a result of these initiatives, the design outcomes of high density developments have been improving over time and continues to do so. However, excellent design outcomes can be undermined by the presence of such electrical substations at the front of a development site as they have the potential to become a focal point and detract from the overall design quality of these proposals.

These substations are considered to be unsightly and potentially provide concealment opportunities which compromises a number security concerns highlighted in the NSW Police Service's 'Crime Prevention Through Environmental Design' (CPTED).

It is envisaged that by installing this infrastructure within the basement level of a development will resolve this problem and remove any potential for it to negatively impact the street and/or public domain.

Having regard to the fact that installing electrical substations in the basement area is more expensive than locating them at ground level, it is considered appropriate to only apply such a standard to developments with a Capital Investment Value (CIV) above \$30 million.

In order to resolve this issue, it is proposed to amend Part 5.4.3 h) (Site Services) of the SCDCP to require all residential flat buildings and mixed use buildings, with a CIV above \$30 million, to install the electrical substation within the development's basement level, as shown below:

- h) Any development applications involving new construction work with a value of \$30 million or greater shall undertake the following at the developer's expense:
- i) Any existing above ground power lines which traverse the property's frontage, must be relocated underground; and
 - ii) Installation of any required electrical substation within the development's basement level.

b) Proposed amendment to Part 2 (Requirements Applying to all Types of Development), Part 5 (Residential Flat Buildings and/or Mixed-Use Development) and Part 6 (Commercial Development) requiring that adequate space is provided on site for grease traps and mechanical ventilation to be installed in any new commercial and/or mixed-use development.

The purpose of the proposed standards in relation to grease traps and mechanical ventilation is to ensure that the commercial components of any new mixed-use buildings are constructed so as to be able to readily accommodate food premises upon their completion and certified occupation.

Currently, there are no DCP standards which require new commercial buildings to install grease traps and mechanical ventilation so they are able to immediately accommodate a 'food premises' upon completion.

Without these provisions, commercial tenancies are being created which are only suitable for retail and office premises without costly modifications being made to convert them into food-based businesses which also effectively limits where they are able to be located within the LGA.

It is now proposed to include the following provisions which will now require all new commercial buildings to install grease traps and mechanical ventilation, in accordance with the relevant Australian Standard, so they are able to readily accommodate a defined 'food premises' upon completion.

New provisions are proposed to be introduced as (i) and (n) to the 'Design Requirements' and 'General Requirements for Commercial Development', as listed in Part 5.4.3 (Site Services) and 6.4.1 (Building Form and Character) of the SCDCP, which will now require that:

The developer allocate/set aside adequate space within the development to install a grease trap and mechanical ventilation, for any proposed food premises, in accordance with the Local Water Authorities recommendations and the following Australian Standards:

Mechanical ventilation (for any proposed food premises) must comply with:

- i) Australian Standard (AS) 1668.2-2012: The use of ventilation and air conditioning in buildings;
- ii) Part 2: Mechanical ventilation in buildings; and (where applicable); and
- iii) Australian Standard 1668.1-1998: The use of ventilation and air conditioning in buildings - Fire and smoke control in multi-compartment buildings.

All mechanical ventilation must be installed within the building during construction and is not permitted on any external building surfaces.

All required grease traps must be located and serviced on private land as no permission will be granted to install such a facility on public or Council land.

c) Proposed amendment to Part 2 (Requirements Applying to all Types of Development), Part 5 (Residential Flat Buildings and/or Mixed-Use Development) and Part 6 (Commercial Development) to remove the ambiguity associated with the provision of an underground power supply to service any new Residential Flat Building, Mixed-Use or Commercial Development.

The original objective of this provision was to enhance the present streetscape by relocating any existing overhead power lines underground to remove the unsightly appearance of such infrastructure from negatively impacting the street presentation of a new large scale residential, mixed-use and/or commercial development which has a CIV in excess of \$30 million.

It is now proposed to amend the 'Note' which follows Section 5.4.3 h) – 'Site Services' as it ambiguously states that developers only need to make provision for a "future underground power supply" when it is actually required to be constructed and completed prior to the certified occupation of any Residential Flat Building or Mixed-Use Development.

In order to resolve this anomaly, the following paragraph from the 'Note' associated with these 'Design Requirements', respectively listed after 5.4.3 h) (Site Services) and 6.4.2.1 m) (General requirements) of the SCDCP, will now be replaced to remove any contradiction which previously surrounded this provision which currently states:

"Note: To facilitate this requirement, the applicant must liaise with the relevant power authority requesting to install a conduit within the adjacent footpath (road reserve) area for the future provision of an underground power supply and extension of the conduit up to the wall of any proposed building. It must also be demonstrated that ready connection to the building(s) can be made in future when the overhead connection is replaced with a new underground line."

As a result, this 'Note' will now be amended to read:

"Note: To facilitate this requirement, the applicant must liaise with the relevant power authority requesting to install a conduit within the adjacent footpath (road reserve) area for the provision of an underground power supply and extension of the conduit up to the wall of any proposed building. It must also be demonstrated that ready connection to the building(s) can be made when the overhead connection is replaced with a new underground line during the construction phase of the development.

Where possible, above ground electricity utilities shall be located in a way to minimise impacts on landscaping and be placed/ oriented to minimise the percentage they occupy within the front portion of the site."

d) Proposed amendments to Part 2 (Requirements Applying to All Types of Development) and Part 17 (Boarding Houses) requiring the provision of deep soil areas for all boarding house developments.

The main objective of this amendment is to ensure that all future boarding house developments are provided with sufficient landscaping and deep soil areas, as required for other residential land uses in Parts 3 (Low and Medium Density Residential Development and Ancillary Residential Structures) and 5 (Residential Flat Buildings and Mixed-Use Development) of the SCDCP.

The proposed amendment includes new minimum impervious material and deep soil requirements for boarding house developments which reflect the same provisions specified in Parts 3 and 5 for all multi-dwelling housing, including dual occupancies, attached dwellings, semi-detached dwellings and residential flat buildings. The absence of such controls has resulted in developers failing to submit a landscape plan which includes sufficient deep soil and impervious areas, within the front building line, to adequately sustain the long term viability of any vegetation that is required to be planted on site in accordance with the issued development consent.

New provisions are now proposed to replace the 'Design Requirement', specified in Part 17.4 (d) (Landscaping), by adding a minimum deep soil and impervious material requirement for all future boarding house developments within the Campbelltown LGA.

It is proposed that the current wording of this control be amended from:

- d) Development applications for boarding houses shall include a Landscape Plan and report, prepared by a suitably qualified person addressing the following:
 - i) species, location and mature height of proposed planting;
 - ii) driveway areas; and
 - iii) fencing height and materials.

To:

- d) Development applications for boarding houses shall include a Landscape Plan and report, prepared by a suitably qualified consultant, that addresses the following:
 - i) a detailed landscape design plan including the proposed driveway areas and fencing height/materials;
 - ii) a minimum of 20 per cent of the total site area shall be available for deep soil planting; and
 - iii) no more than 30 per cent of the area forward of any building line shall be surfaced with impervious materials.
- e) Proposed amendment to Parts 3 (Low and Medium Density Residential Development and Ancillary Residential Structures) to ensure that when calculating the maximum 'Gross Floor Area' (GFA) permissible on site for any proposed residential dwelling house development, the calculated area does not include any more than the minimum required amount of undercover car parking area.**

The main objective of this amendment is to ensure that future residential dwelling house developments do not include any more than the minimum amount of undercover car parking area in the calculations, when calculating the maximum 'Gross Floor Area' (GFA) permissible on site.

Section 3.6.1.4a)(Car Parking Rates) of the SCDCP states that:

'A dwelling house shall be provided with a minimum of one undercover car parking space'.

Council's development control officers have recently assessed a significant number of residential dwelling house applications where the 'minimum provision of more than 'one undercover car parking space' has resulted in developers misinterpreting this clause by excluding any additional undercover car parking area, above this rate, from the GFA calculation.

The definition of 'Gross Floor Area' (GFA) in the CLEP 2015 states that any proposed car parking area which meets the "requirements of the consent authority (including access to that car parking)" may be excluded from any calculation required to determine the maximum FSR permitted on site in accordance with Section 4.4 (Floor space ratio) of the CLEP 2015.

To resolve any issue associated with the application of this provision, it is now intended to amend Section 3.6.1.4a) (Car Parking Rates) by replacing it with separate requirements which restrict the amount of car parking area that can be included in the GFA calculation, depending on the number of bedrooms proposed in each dwelling house. A 'Note' which clarifies the application of the new provision will also be added after this clause. As 18 m² is considered sufficient area to construct a 3 m x 6 m single garage/carport and 36 m² is required for a 6 m x 6 m double-garage/carport, it is now proposed to amend Section 3.6.1.4a)(Car Parking Rates) by replacing it with separate on-site rates for 1 - 2 and 3+ bedroom dwelling houses, as follows:

- a) A dwelling house shall be provided with an undercover car parking area which is restricted to a maximum of: -
 - i) 18 m² for 1 - 2 bedroom dwellings; and
 - ii) 36 m² for dwellings proposing 3 or more bedrooms.

Note: Any additional undercover car parking areas proposed on site which exceed these rates must be included in the 'Gross Floor Area' (GFA) calculation when determining the maximum 'Floor Space Area' (FSR) permitted on site, in accordance with Section 4.4 (Floor space ratio) of the Campbelltown Local Environmental Plan 2015.

f) Proposed amendment to Part 2 (Requirements Applying to All Types of Development) to clarify the adjoining neighbour's rights and responsibilities when agreeing to grant consent for the construction a retaining wall on their common boundary.

The main objective of this amendment is to clarify adjoining neighbour's rights and responsibilities when deciding to grant consent for the construction of a retaining wall on the common boundary of their property.

A significant number of 'retaining wall' applications have recently been assessed where adjoining neighbours appear to have misunderstood the obligations associated with consenting to the construction of a retaining wall on the common boundary, by preventing the developer from gaining legal access to their land for the purposes of maintaining this structure in perpetuity.

It is now proposed to amend the 'Note' which follows Section 2.12 c) i) – 'Retaining Walls' of the SCDCP as it appears to ambiguously state that:

Note: Council may allow for a zero setback of retaining walls, where neighbours' consent has been obtained and submitted as part of the DA.

As this 'Note' currently implies that Council will always support these types of proposals whenever neighbour's consent has been granted, it is now proposed to amend it in the following manner so any future applications, which propose the construction of a retaining wall on the common boundary, are assessed on merit and include that a 900 mm maintenance easement be also encumbered over the adjoining property.

Note: Council will consider on merit, a zero setback of retaining walls, only where neighbours' consent has been obtained and submitted as part of the DA. This must include consent for the creation of a 900 mm maintenance easement over the neighbouring property.

Further, as Section 3.30 (7) (a) of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 requires any retaining wall "more than 600mm above or below ground level" to be certified by a professional engineer, it is now proposed to amend Section 2.12 i) – 'Retaining Walls' of the SCDCP so it aligns with the same numerical height provision specified in the SEPP.

Section 2.12 i) – 'Retaining Walls' of the SCDCP currently states that:

- i) Retaining walls higher than 900 mm shall be designed by a structural engineer and made from appropriate material.

In order to align with the SEPP, it is now proposed to amend this control to read:

- i) Retaining walls higher than 600 mm shall be designed by a structural engineer and made from appropriate material.

To ensure that any retaining wall proposed on bushfire prone land is constructed of non-combustible materials, it is also intended to add a new control as 2.12 j), which will read:

- j) Any retaining wall(s) proposed on land designated as being bush fire prone must be constructed of non-combustible materials.

- g) Proposed amendments to Part 3 (Low and Medium Density Residential Development and Ancillary Residential Structures) to ensure that all new principal or secondary dwellings align with the State Environmental Planning Policy (Housing) 2021 (Housing SEPP) requirement of installing a front door and window in the building wall of any habitable room which faces a primary street.**

The main objective of this amendment is to ensure that any new primary or secondary dwelling development aligns with the 'Building Articulation' provisions, specified in Schedule 1 (Complying development – secondary dwellings) of the Housing SEPP by installing a front door and window in the building wall of any habitable room facing a primary street.

Section 3.6.2.1(b)(General Requirements) of the SCDCP currently states that:

"A secondary dwelling shall be designed to ensure that the entry door to the secondary dwelling is not visible from the street or other public place."

As this provision was originally intended to disguise any secondary dwelling from the primary street, it is now proposed to amend Clause 3.6.2.1 b) in order to align with the new 'Building Articulation' provisions specified in Schedule 1 (Complying development - secondary dwellings) of the Housing SEPP, which states that any development for the purpose of a primary or secondary dwelling (other than development on a battle-axe lot) must be designed with a front door and a window in the building wall of any habitable room to face a primary road.

As a result, it is now proposed to amend Section 3.6.2.1 b) by replacing it with:

"Any new primary or secondary dwelling shall be designed to ensure that a front door and window are visible from the public domain by installing these elements into the front building wall of any habitable room which faces the primary street".

It is recommended that this development control now be amended to align with the new 'Housing SEPP' 2021.

h) Proposed amendment to Part 8 (Centre-based Child Care Facilities) to ensure that any new child care centre meets compliance with the Building Code of Australia (BCA) and is restricted to being wholly contained within a building storey which provides direct egress to a public road or open space area.

The reason for this amendment is to ensure that any new child care centre meets compliance with Section D1.18 (Egress from early childhood centres) of the Building Code of Australia (BCA) which restricts such facilities to being wholly contained within a building storey that provides direct egress to a road or open space area.

As a result, any new child care centre development must now be appropriately designed so that it is completely contained within a building storey which provides safe pedestrian egress for all those needing to urgently exit this type of facility, onto an adjoining public road or nominated open space area.

It is now recommended that the following control be added to the "Design Requirements" listed under section 8.3.1 e):

d) In accordance with Section D1.18 (Egress from early childhood centres) of the Building Code of Australia (BCA), any Centre-based Child Care Facility must be wholly contained within a building storey which provides direct egress to a road or open space area.

Note: This requirement does not apply to child care facilities where the building does not exceed more than two storeys in height and is being solely utilised as a defined (Class 9b) "early childhood centre", in accordance with the Building Code of Australia (BCA).

Other inconsequential changes

Other minor changes have been made throughout 'Volume 1' of the SCDCP to remove any typographical errors and assist with the display and formatting of the document. None of these changes have any material effect on the objective or controls of the SCDCP.

Conclusion

It is good practice to regularly review and update the Campbelltown (Sustainable City) Development Control Plan 2015 to identify ways to make sure that controls are encouraging good development and clearly explain Council's expectations for development. A review has been completed and has identified a range of improvements as discussed throughout this report. It is noted that further review of the Campbelltown (Sustainable City) Development Control Plan will be required in response to changes being made to State Environmental Planning Policies and in response to business and industrial zone names. These changes are expected to be made over the course of 2022.

It is recommended that the Draft Amendment No. 13 to the Campbelltown (Sustainable City) Development Control Plan 2015 be publicly exhibited for a period of 28 days consistent with Council's Community Participation Plan. This exhibition will be consistent with the requirements of the *Environmental Planning and Assessment Act, 1979* and the Environmental Planning and Assessment Regulation, 2000. It is also proposed to consult with Endeavour Energy, in respect to section a) of this report, during the public exhibition period.

Following public exhibition it is proposed to report back to Council if there have been any submissions on Draft Amendment No. 13 to the Campbelltown (Sustainable City) Development Control Plan 2015. If there are no submissions during the public exhibition period, it is recommended that this report not be required and the amendment to the Campbelltown (Sustainable City) Development Control Plan 2015 be notified and made in accordance with legislative requirements. Should this be the case, Councillors will be advised of the date of adoption of this amendment by way of a Councillors Weekly Bulletin.

Attachments

1. DCP Volume 1- Amendment 13 - due to size (395 pages)(distributed under separate cover)

8.4 Improving the Infrastructure Contributions System

Reporting Officer

Executive Manager Urban Release and Engagement
City Development

Community Strategic Plan

Objective	Strategy
4 Outcome Four: A Successful City	4.2 - Support and advocate for infrastructure solutions that meet the needs of our city and which pay an economic and liveability dividend

Officer's Recommendation

That Council endorse the submission on the new framework for state infrastructure contributions as provided in attachment 2 and forward the submission to both the NSW Department of Planning and Environment and The Honourable Anthony Roberts MP, Minister for Planning and Minister for Homes.

Purpose

To seek Council's endorsement of a submission made to the NSW Government relating to infrastructure contributions.

Report

In May 2020, the NSW Department of Planning and Environment (DPE) issued Terms of Reference to the NSW Productivity Commissioner to:

- review the infrastructure contributions system to determine whether it meets the objectives of certainty and efficiency while delivering public infrastructure required to support development;
- make recommendations for reform aimed at delivering a principles-based system that delivers the infrastructure required to accompany growth; and
- identify legislative and regulatory changes necessary to implement the proposed reforms.

Following the release of a draft issues paper and consultation period, Council considered a report at its Ordinary Meeting on September 2020 and resolved to support the making of a submission to the NSW Productivity Commission.

The Productivity Commissioner's Final Report to the Minister was published in December 2020 and made 29 recommendations that were all adopted by the NSW Government in March 2021. This was followed by the introduction of the Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021 (the Bill) to the Legislative Assembly on 22 June 2021.

Details on the Bill were presented to a Councillor Briefing on 6 July 2021, where Councillors agreed to write to the Minister, the local State Member and to support a proposal by the City of Sydney and LGNSW to work together on a potential media campaign due to the significance of the Bill and financial impact to Council. This successfully progressed to a full-page advertisement that was supported by Mayoral Minute, at Council's Ordinary Meeting on 14 September 2021.

In response to issues raised by councils and Local Government NSW, Minister Stokes on 24 November 2021, issued a set of commitments as provided in attachment 1. Importantly for Campbelltown, the Minister promised to defer any changes to the essential works list applying to section 7.11 plans for 3 years.

DPE subsequently exhibited the reform package, titled "Improving the infrastructure contributions system" from 28 October 2021 to 10 December 2021 consisting of:

- Local contributions and land value contributions;
- State infrastructure contributions (Regional Infrastructure Contributions RIC's);
- Draft amendments to the Environmental Planning and Assessment Regulations;
- Local contributions practice notes;
- Land use planning process; and
- Transitional arrangements.

Due to Local Government Elections scheduled at the time, DPE requested that "technical" submissions be made by 10 December 2021, followed by Council endorsed submissions in February / March 2022.

The technical submission submitted on behalf of Council is provided in attachment 2.

Conclusion

It is recommended that Council support re-issuing the attached submission to the NSW Department of Planning and Environment and the Honourable Anthony Roberts MP, Minister for Planning and Minister for Homes under the General Manager's signature.

Attachments

1. Infrastructure Contributions Reforms - Minister Stokes commitments (contained within this report) [↓](#)
2. Campbelltown City Council Submission New Framework for Infrastructure Contributions (contained within this report) [↓](#)

Infrastructure Contributions Reforms

LGNSW position	Government response
<p>All developer contributions payable to a council should be required prior to the PCA issuing the <i>construction certificate</i> or <i>complying development certificate</i> (as relevant), except with the written consent of the council to delay the payment.</p> <p>Financial assistance should be provided for those councils who can demonstrate a cash flow problem with commencing essential infrastructure projects identified in contributions plans until such time as sufficient contributions are collected under those plans</p>	<p>We won't expand the Ministerial direction about when local contributions are to be paid beyond the current settings.</p> <p>Payment at occupation certificate has applied to high-value projects since mid-2020 and this will not be expanded to all development, as recommended by the Productivity Commissioner.</p> <p>I will seek financial assistance for councils that can demonstrate cash flow problems resulting from my directions about the timing of local contribution payments.</p>
<p>The payment of a Regional Infrastructure Contribution by a proponent to the NSW Government should be independent of the payment of an infrastructure contribution to the council.</p> <p>All Regional Infrastructure Contributions levied for development within a region should be expended on infrastructure within that region in accordance with an approved Regional Plan linked to councils Local Strategic Planning Statements.</p>	<p>There will be no reduction in council contributions caused by the new regional infrastructure contribution.</p> <p>The RIC is paid by developers separately to local infrastructure contributions and will be spent in the region it is charged from.</p> <p>RICs will be spent in the region they are collected from, and the funding priorities will be determined based on the applicable strategic planning framework (which includes LSPSs based on district and regional plans.)</p>
<p>There should be no appeal rights available if local infrastructure contribution conditions are imposed in accordance with a contributions plan.</p>	<p>There will be no change to existing section 7.11 and section 7.12 appeal rights in this package.</p>
<p>Section 7.12 levies should be calculated on a maximum percentage levy not less than 3%.</p>	<p>We've heard the concerns about the Productivity Commissioner's suggested rates for section 7.12 levies being too low, so we've reset the rates to reflect a true 3% construction cost for residential development and 1% for commercial, industrial and retail development.</p> <p>The rates will be indexed to ensure they keep pace with constructions costs.</p> <p>We've also extended the levy to residential knock-down and rebuilds, alterations and additions that increase demand and commercial refits.</p>

	<p>We'll invite councils to model these changes during exhibition to make sure they stack up.</p>
<p>The Essential Works List should not be further restricted to development contingent costs.</p>	<p>There will be no changes to the existing settings for the essential works list applying to section 7.11 plans.</p> <p>In three years we will review the settings against the Productivity Commissioner's recommendations and the implementation of the other components of the reform, in consultation with the local government sector.</p>
<p>Reform of the rate peg should proceed independently of changes to infrastructure contributions.</p>	<p>The Minister for Local Government has endorsed the recommendations of the Independent Pricing and Regulatory Tribunal (IPART) for reforms to council rates – so it will proceed separately from infrastructure contributions reform.</p>
<p>Key reform adjustments should be included in the primary legislation to ensure appropriate Parliamentary oversight.</p>	<p>The adjustments to the reform package I have committed to will form part of the legislative amendments currently before Parliament. I will work with LGNSW to ensure this occurs as part of the Bill progressing in the Legislative Council.</p>
<p>The Act should be amended to guarantee the payment of local infrastructure contributions for all State Significant Developments.</p>	<p>We've heard your concerns about wind and solar development and will increase the maximum contribution, because it's currently too low. Instead of a maximum \$300,000, the threshold will be raised to \$450,000.</p>

Minister Stokes:

I also reiterate my commitment that no council will be worse off as a result of these reforms.



16 December 2021

Director Infrastructure Partnerships and Agreements
Department of Planning, Industry and Environment
Locked Bag 5022
Parramatta NSW 2124

Attention: Ms Megan Nugent

Dear Ms Nugent,

Re: Improving the infrastructure contributions system

Thank you for the opportunity to comment on the proposed reforms to the NSW infrastructure contributions system.

This submission represents an initial technical review by staff and would be the subject of a report to the elected Council in the new year.

- Deferred reforms:** The three-year deferral of reforms to section S7.11 contributions plans to require essential works only is welcomed. This proposal would have resulted in the removal of \$116 million (55% of the entire works program) from Council's city-wide plan with an estimated annual loss of \$7.7 million. The estimated rate revenue to offset this loss via the IPART rate peg reform is only estimated between \$200-\$500k per annum.

The funding of community facilities such as libraries, aquatic centres and recreation centres should be openly discussed with councils before revisiting this issue. Until a sustainable funding model is determined, concern is raised that NSW councils would be worse off under the reform.

The proposed amendment to the contributions cap exhibited by DPIE in 2020 was a significantly improved model. It would have raised the \$20-\$30k cap, which has not been indexed since 2010, and would have retained the ability for councils to collect monetary contributions for community facilities.

Importantly, the Minister's commitment that councils would be 'no worse off as a result of the reforms' needs clarification. Although it is understood this commitment does not extend to the IPART rate peg reform, the Department's own website currently infers that reduced contributions collected for community infrastructure would be offset from changes to the local government rate peg, which is incorrect.

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2. **Indexation:** The proposal to allow contribution amounts to be indexed via a new land and construction index is generally supported, as this would allow costs to better reflect actual inflation versus the current consumer price index method. However, limiting indexation to an annual increase is problematic given the potential for significant variation within a 11 month period and could leave councils worse. Councils should retain the option of indexing on a quarterly or annual basis.
3. **Section 7.12 contributions:** Council has previously endorsed a submission indicating the 1% levy is ineffective when compared to an equivalent S7.11 Plan. The recommended increase to the equivalent of 3% by the Productivity Commissioner is a significant improvement.

However, the proposed dwelling house contribution of between \$10,000-\$15,000 requires further consideration. Traditionally, development contributions are applied to land owners and developers as a cost of development, which is absorbed into the purchase price of the lot by the subsequent purchaser.

Under the model proposed model, if a council does not apply S7.11 contributions to a subdivision, then the owner would bear an additional monetary contribution of \$10,000-\$15,000 to build a home.

With the proposal to further delay payment of contributions to the Occupation Certificate stage, a home owner may only first realise a development contribution is required when seeking an occupation certificate, by which time finances are usually tight. This transfer of contributions to the home owner would only exacerbate the lack of housing affordability by adding \$10,000-\$15,000 to the cost of housing.

Therefore, it is recommended the S7.12 reforms mirror the Regional Infrastructure Contribution mechanism, whereby the \$10,000-\$15,000 is levied on the subdivision and if done so, cannot be applied to the subsequent development of the dwelling house.

4. **Land value contributions:** The underlying principle behind the introduction of the LVC, is to impose some of the burden of land dedication to the land owner benefitting from the uplift in development capability as well as assisting councils to secure land, which is the highest risk infrastructure class.

Council assisted the LVC Working Group by supporting analysis of the Menangle Park Urban Release Area as one of two case studies. Based on this work, the following is provided:

- a. In comparison to the existing approach of valuing land, collecting contributions and undertaking acquisition, the LVC approach only appears to add further complexity to the process;
- b. Reliance on only two case studies may be insufficient to validate the proposed change and its outcomes across Metropolitan Sydney and NSW. For example, a completed release area should also be considered so the LVC model is compared to a historic subdivision from rezoning to final lot and cashflow compared. This would further assist in demonstrating whether the added complexity of the LVC approach would provide any benefit, financial or otherwise to Council. The work undertaken appears to show there may be a slightly favourable outcome, but the modelling and analysis is insufficient.



- c. The introduction of a 20% cap, like the \$20k contributions cap, appears to be an arbitrary number with no evidence or research to show how it was determined or why relevant. Of concern is how the 20% cap relates to commonly applied rates of provision for open space or treatment of stormwater catchments. Therefore, further evidence is required to benchmark this rate.
- d. Valuations made by the Valuer General must be made at market value and not the rateable value of property.
- e. The Valuers General's office be represented on the technical working group work to ensure that its Land Value Index is representative of live property data and localised market evidence. It should also take into account the cost of contamination, demolition, removal of dams and flora and fauna constraints on-site.
- f. Has DPIE considered what may occur when land valuations are changed following an objection or reascertainment. The proposal is to use the same framework as that used in calculating land rates and land tax, if an error has occurred in determining the value, any rates or taxes must be recalculated based on the amended land value.

Presently these occur principally due to land tax obligations but have a knock on effect to all other land valuation users (such as rates and now proposed contributions). Accordingly I think the same will occur when developers realise their obligations can be reduced by way of a review which is a concern.

- 5. **Local infrastructure contributions – planning proposal directions:** The proposal to link planning proposals and the draft contributions plan is generally supported. However the objective should be strengthened to require, before the issuing of a Gateway Determination, evidence of how infrastructure would be funded by Council and/or the applicant. This could be via an existing contributions plan, amendment of an existing plan, a proposed new plan, or an offer to enter into a voluntary planning agreement.

The Practice Note on Contribution Plans and Planning Proposals needs to be amended to apply to all environmental planning instruments, including state environmental planning policies and local environmental plans, prepared by either councils or the NSW Government.

Additionally, it is noted that DPIE are currently seeking feedback on a Discussion Paper – A New Approach to Rezoning. The proposed rezoning framework aims to significantly reduce the current timeframe from approximately 89 weeks down to a target timeframe of 37 weeks. It is hoped that the Local infrastructure Contributions – planning proposal directions and the New Approach to Rezoning are compatible and have been jointly considered. A preliminary view would suggest this is not the case, as it would be expected that addressing contribution plans up front would add to, not reduce from the processing time for a rezoning and Council resources to support.

- 6. **Regional infrastructure contributions:** A clear definition is needed for regional infrastructure and what it funds. It is recommended that community facilities are included in this definition for district level or above, as a form of regional infrastructure.

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Should you require clarification of any aspect of this request, please do not hesitate to contact me on (02) 4645 4305.

Yours sincerely,

Executive Manager
Urban Release and Engagement

8.5 Urban Development Institute of Australia - National Congress Sydney 2022

Reporting Officer

Director City Development
City Development

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.8 - Enable a range of housing choices to support different lifestyles

Officer's Recommendation

That interested Councillors be authorised to attend the 2022 Urban Development Institute of Australia National Congress in Sydney, in accordance with the provisions of the Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors.

Report

The annual Urban Development Institute of Australia's National Congress (the congress) for 2022 will be held at the Hyatt Regency Sydney, for the period 25-26 May 2022. The congress is widely known as the premier education and networking event for all industries involved in the development sector.

The congress brings together politicians from all levels of government, developers, academics, practitioners and professionals from around Australia and abroad to hear and discuss leading practices an emerging trends and issues facing the development industry across Australia and also from a global perspective.

The congress will specifically examine the challenges and opportunities facing Australia's land development sector and the property development industry as a whole. It provides an important platform for industry to openly discuss the big issues and share best practice experiences.

Attendees will also be offered access to an industry trade show and as usual, there will be a number of site tours on offer in which attendees will be able to see firsthand some of the more notable and celebrated developments in and around Sydney.

Having regard to the above, it is considered appropriate that Councillors be authorised to attend the 2022 Urban Development Institute of Australia National Congress to be held in Sydney, in accordance with the provisions of the Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors.

Attachments

Nil

8.6 Submission on the Draft State Environmental Planning Policy (Design and Place) 2021

Reporting Officer

Executive Manager Urban Centres
City Development

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.8 - Enable a range of housing choices to support different lifestyles

Officer's Recommendation

That Council endorse the attached submission on the draft State Environmental Planning Policy (Design and Place) 2021 and related documents.

Purpose

- The purpose of this report is to provide Council with a brief overview of the draft State Environmental Planning Policy (Design and Place) 2021 (DP SEPP) and related documents.
- The purpose of this report is also to provide a discussion on the most significant consequences of the proposed changes and to provide Councillors with a copy of a submission that has been made.

History

The NSW Department of Planning is undertaking a series of reforms to the NSW Planning System. One of the major components of this is the review and consolidation of State Environmental Planning Policies.

Report

The NSW Department of Planning and Environment (DPE) is undertaking a broad program of reforms to the NSW Planning System. This program has included the review of State Environmental Planning Policies and particularly their consolidation. This program has also included changes to the rezoning process, changes to environmental zones, proposed changes to infrastructure contributions, a review of the regulations that support the *Environmental Planning and Assessment Act 1979* (EP&A Act) and a review of planning processes including those for the Sydney Western City Planning Panel.

In late 2021 DPE placed on public exhibition the DP SEPP and a suite of related documents including:

- proposed changes to the Environmental Planning and Assessment Regulation 2021 (EPA Regulation)

- proposed direction by the Minister under section 9.1 of EP&A Act
- revised Apartment Design Guide
- proposed Urban Design Guide
- updates to residential sustainability (BASIX)
- the Design Review Panel Manual for Local Government
- a Cost Benefit Analysis (Summary).

Further information is available at the following website:

<https://www.planning.nsw.gov.au/Policy-and-Legislation/State-Environmental-Planning-Policies/Design-and-Place-State-Environmental-Planning-Policy>

It is usually, but not always, the case that when draft environmental planning instruments are placed on public exhibition that they must be considered in the assessment of development applications. However in this case DPE have exhibited the DP SEPP and related documents and have advised Councils that the DP SEPP is not a mandatory consideration for development applications under the EP&A Act.

A review of the exhibited documents has been undertaken by a broad cross section of staff from across Council as well as staff directly involved in the assessment of planning proposals and development applications. Discussions have also been held with staff from the other western city Councils in regards to the implications of the DP SEPP. Industry commentary on the DP SEPP has also been reviewed including the comments of the Western Sydney Regional Organisation of Councils (WSROC).

Having considered the potential implications of the DP SEPP, it was considered appropriate and necessary to make a submission in its regard. The submission was required to be made by 28 February, and therefore has been made with the advice that it is Council's preliminary submission pending consideration by Councillors at the meeting on 8 March. Unfortunately due to the scale of the changes proposed, the need to consult broadly with staff and the impacts of COVID-19 on staff being consulted, it was not possible to complete a report in time for the February Council meeting deadline.

The attached submission raises a number of concerns with the DP SEPP and associated documents placed on exhibition. It also reaffirms those parts of the DP SEPP that are supported and will make improvements to planning outcomes and processes. It is noted that Council has been undertaking a rigorous and comprehensive briefing program and focussing on strategic organisational planning and therefore a brief summary of the most significant points in the submission is summarised below.

Local Character

No one knows Campbelltown as well as the community of Campbelltown. In response to the community Council has adopted vision statements for the future character of our area including the Community Strategic Plan, the Local Strategic Planning Statement and the Reimagining Campbelltown City Centre Master Plan.

The DP SEPP and associated documents are a threat to local character and the ability of Council to foster and influence local character. The DP SEPP if adopted as exhibited will prevent Council from applying specific controls to protect local character as Council's LEP and DCP cannot be

inconsistent with certain design criteria of the draft Apartment Design Guide 2021 and draft Urban Design Guide. Flexibility needs to be built into the DP SEPP and associated character to allow the achievement of the local character sought by the local community.

Impact on Urban Heat

The introduction of BASIX to guide energy and water efficiency in 2004 was a very positive step at that time. However since then considerable research has been undertaken in regards to the extent and impact of urban heat in Western Sydney. For several years now western Sydney Councils have been requesting a review of BASIX to bring it up to speed with contemporary expectations for energy and water efficiency, to take into consideration recent and emerging technology and to align its standards with the research undertaken on the urban heat island effect. It is considered that the revised BASIX, while long overdue and in part welcome, has not sufficiently taken all of the relevant matters into consideration and therefore the submission includes a number of specific comments on BASIX and controls in the other supporting documents related to urban heat.

Council's Design Excellence Panel

Since March 2020 the Campbelltown Design Excellence Panel (CDEP) has been providing expert advice on relevant planning proposals and development applications. In April 2021, the type of the development applications to be considered by the CDEP Panel was broadened to include boarding houses, seniors living development, commercial development greater than 2000 m² and large scale multi dwelling housing development. The standardised panel procedures under the DP SEPP would mean that these particular types of applications would no longer be able to be sent to the CDEP.

The approach taken by Council in regards to the CDEP has resulted in a significant improvement to the design of boarding houses and seniors living developments particularly within our Local Government Area (LGA) and contributed significantly to better streetscapes and residential amenity. It would be to the detriment of all existing panels within the Sydney Region to restrict their scope. It is suggested that the DP SEPP be amended by including a new point (g) after Section 34 (f) that reads: 'Other development as specified and endorsed by the local Council'. This will provide Councils with greater flexibility in expanding the scope of their panel as it relates to the needs of their LGAs

If this change is not made then the inability to refer these application types to the CDEP would mean that either they would no longer get the benefit of this type of advice or an alternate advice mechanism, eg referral, would need to be arranged for this type of application.

Impact on Assessment Times

DPE have been undertaking a broad suite of reforms with one of the main objectives being to reduce assessment times. The impact of the additional documentation and assessment required under the DP SEPP and associated documents will have a negative impact on assessment timeframes for both development applications and planning proposals. This impact will be even greater where either a new development control plan (DCP) is required, or amendments to an existing development control plan need to be made.

Conclusion

Having regard to the expert advice and discussion across Council staff, with other Councils and with industry practitioners it is appropriate that a submission be made in response to the public exhibition of the Design and Place SEPP. The interim submission is at attachment 1 and it is recommended that Council endorse this submission.

Unfortunately it was not possible to complete the review and submission in time for the February Council meeting and the submission was due before the March Council meeting. This has meant that the submission was made without Councillor endorsement. However should there be any concerns with the submission made, supplementary advice could be provided to the Department to either enhance, withdraw or amend the submission.

Attachments

1. Submission – Design and Place SEPP (contained within this report) [↓](#)



28 February 2022

Department of Planning and Environment
Locked Bag 5022
PARRAMATTA NSW 2124

Dear Sir/Madam,

Submission – Design and Place SEPP

Thank you for the opportunity to make a submission on the draft State Environmental Planning Policy (Design and Place) 2021 (DP SEPP), proposed changes to the Environmental Planning and Assessment Regulation 2021 (EPA Regulation), proposed direction by the Minister under section 9.1 of the Environmental Planning and Assessment Act 1979, revised Apartment Design Guide, proposed Urban Design Guide, updates to residential sustainability (BASIX), the Design Review Panel Manual for Local Government and the Cost Benefit Analysis (Summary).

This is an interim submission pending consideration by Campbelltown City Council at its meeting on 8 March, 2022.

We are supportive of the intention of the NSW government to improve the NSW planning system.

We generally support the proposed consolidation of SEPP 65 – Design Quality of Residential Apartment Development and SEPP (BASIX: Building Sustainability Index) 2005 and preparation of the SEPP (Design and Place) and associated documents and the intention to improve the overall amenity of residential apartment development, provide urban design guidance and improve sustainability by way of amending the BASIX toolkit.

However, while it is stated on the NSW planning portal that ‘the new policy aims to simplify the way we plan for, and design, sustainable and resilient places in NSW’, in our opinion the new policy will significantly increase the time taken to prepare and assess planning proposals and development applications.

The proposed strong legislative requirements under the DP SEPP to strictly comply with a set of lengthy associated guides will add a significant level of complexity and rigidity to the design and development of residential apartment development and precincts.

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This may also impact on design creativity and potentially result in a repetitive building typology, as we are already experiencing since the commencement of the ADG.

Nevertheless, the DP SEPP is considered to be a positive initiative. It will ensure that both design and place play a more important role in development and their themes are applied more broadly to development across the State.

Our submission raises a number of key matters that need to be further addressed prior to the finalisation of the DP SEPP and associated documents.

Key Concerns

- **Scope of the Design Review Panels**

The DP SEPP provides for a standardised Design Review Panel process, with a relatively limited scope in terms of the type of development applications to be considered by the panel (refer to Part 4 of the DP SEPP).

Campbelltown City Council's Design Excellence Panel (CDEP) has been in operation since early 2020. The CDEP has successfully reviewed a number of development applications and site specific DCPs involving high-rise residential development. In April 2021, the type of the development applications to be considered by the CDEP Panel was broadened to include boarding houses, in addition to seniors living development, commercial development and large scale multi dwelling housing development. We think this approach has resulted in a significant improvement to the design of such developments within our Local Government Area (LGA) and contributed significantly to better streetscapes and residential amenity. In our opinion, it would be to the detriment of all existing panels within the Sydney Region to restrict their scope. It is suggested that the DP SEPP be amended by including a new point (g) after Section 34 (f) that reads: 'Other development as specified and endorsed by the local Council'. This will provide Councils with greater flexibility in expanding the scope of their panel as it relates to the needs of their LGAs.

- **Urban Heat**

Amendments to the Urban Design Guide should be considered to provide specific design guidance with regard to resilience to mitigate the impacts of Urban Heat.

Greater consideration of urban heat management targets, particularly for Western Sydney, must be incorporated into the proposed changes to BASIX.

- **Assessment's time frame**

Consideration needs to be given to the increased assessment requirements placed on Council staff for planning proposals with regard to the Urban Design Guide, particularly in



light of the Local Environmental Plan Making Guideline, which seeks to reduce assessment times.

We have recently sought the advice of the CDEP in relation to two planning proposals within Leumeah Town Centre. The CDEP was requested to review the proposed design concepts submitted by the applicants in support of their request to significantly increase the building height. The process involved two sessions in addition to the first meeting with the CDEP. The outcome of this process was a significantly improved design for the two sites. We suggest that this may be a better process that would ensure better design outcomes compared to the need for preparing lengthy assessment by the applicant, under the proposed guide.

We also strongly suggest that Section 25 of the DP SEPP include a requirement that DCPs involving urban design development be referred to DEPs, similar to the requirements under Section 15 of the EP&A Regulation 2020 which requires DCPs for residential apartment development to be referred to DEPs.

- **Impacts on Council Resources**

Consideration needs to be given to the additional workload placed on Councils by the proposed changes, which in turn removes Council resources from other critical areas of the development process.

The SEPP and associated documents require substantial increases in submitted documentation for review by Council particularly the revised Design Verification Statement and Urban Design Guide Assessments, which will require additional resources from Council. The Department's Rezoning Review reforms are considering a set pricing structure for planning proposals and therefore if the DP SEPP and associated documents are adopted there needs to be a suitable fee structure in place to enable cost recovery.

- **RMS guide to traffic generating development**

When the Explanation of Intended Effect was exhibited the presentations provided by the Government Architect discussed the update of the 'RMS guide to traffic generating development'. We request an update on the progress of this review and would also request that if this document is continued to be relied upon in the DP SEPP, that the revised Guide for Traffic Generating Development is finalised in alignment with the implementation of this planning policy.

- **The National Construction Code (NCC)**

Clarification is sought as to whether or not the policy aligns with the Federal Government intentions with regard to increased standards under the NCC, particularly in regard to ventilation, air quality and positive air flow corridors. Where there is misalignment, it is important that the DP SEPP and supporting documents be revised to be consistent with the NCC.



Draft Design and Place SEPP (DP SEPP)

- We generally agree with the intent and the high level urban design principles and design considerations as proposed. However, as with any principles and considerations, there is room for subjective interpretation and therefore strong and unambiguous objectives need to be incorporated so as to increase an authority's ability to ensure consistency with the DP SEPP.
- Clarification is sought regarding Clause 8 (2) of the DP SEPP. In instances where there is additional development outside the scope of this clause relating to boarding houses, seniors development, and other development that may fall within the scope of Class 2 development i.e. 2 storey multi dwelling developments will the DP SEPP apply?
- Clarification is sought on the application of the policy with regard to rezoning applications, or concept development applications of large scale subdivision development over one hectare; the SEPP and UDG would be considered to apply, however, when the fine-grain development applications for specific subdivisions, particularly where the planning proposal is located over fragmented land (i.e. Menangle Park) are lodged with Council that are less than 1 hectare, the application of clauses 18 and 23 of the policy will be avoided.

It is recommended the DP SEPP be amended to specify that where a subdivision of less than 1 hectare forms part of an overall masterplan or planning proposal for residential subdivision that exceeds 1 hectare, the policy shall continue to apply.

- Clause 17 should be amended to clarify whether or not this refers to the public domain or public open space.
- Clauses 14-21 should be amended from the 'consent authority must consider' to 'the consent authority must be satisfied', to provide weight to the clauses for the assessment of applications.
- Clause 21 (a) requires minimisation of gas appliances when this is still an option in the BASIX toolkit. Satisfying this Clause would potentially eliminate gas options at subdivision stage and affect choices for owners when building in these areas in the future.
- Clause 22 requires further clarification and guidance to detail what measures should be incorporated into a specific development to "mitigate and adapt to the risks of natural hazards, including risks of climate change and compounding risks". Further guidance of how to assess this design guidance is required as it is not clearly defined.
- Clause 25 states "Development consent must not be granted to urban design development unless a development control plan applies to the land on which the development is to be carried out". Developing, assessing and finalising Development Control Plans prior to granting development consent will increase the time taken to navigate the planning process by either adding to determination times or preventing the submission of applications until the Development Control Plan has been adopted.





- It is unclear how the calculation of embodied emissions on a per/occupant rate will occur under Clause 27 (1)(c) and Schedule 2 Part 4 Clause 5 (3). This needs to be clarified before the DP SEPP is adopted.

The occupation of developments will fluctuate over the life of the development, the base rate of occupants per development would need to be limited to align with the figures stipulated at the determination of the application.

The assessment of this requires further consideration, and could result in massive discrepancies between the developer claims and the realised number at the completion of the project.

- It is requested that Consultation be undertaken with Councils and the community on the Public Transport Accessibility Level (PTAL) 6 map referred to in Clause 33 (1) prior to the finalisation of this policy.

More details are required as to how these maps will be created and how the decision of where they apply will be made

- Further clarification is required as to the intention of Clause 38 (b) and (c) with regard to 2 year limits for modifications and concept applications.

Ministerial Direction

- We have concerns with regard to the assessment of a planning proposal against the Urban Design Guide which may be inconsistent with the local character or local design requirements of particular local government areas. Consideration needs to be given to the local area to avoid duplication of city centres to achieve compliance with the urban design guide which disregards local character and desired future character.
- Clarification is requested as to whether or not the Ministerial Direction is triggered with regard to LEP amendments which would technically apply to residential land greater than 1 hectare. Would this then require assessment against the Urban Design Guide?

Environmental Planning and Assessment Amendment (Design and Place Regulation) 2021

- Clause 99 refers to review of Green Travel Plans every two years, which would place unrealistic burdens on Council staff to review green travel plans every two years over the life of multiple developments.
- We support the modification to Schedule 1 Cl 2(1)(b), which would require design drawing and site analysis plans.



Local Government Design Review Panel Manual

- The amendments to the current design review panels and charter would place an additional administrative burden on Council and, would also risk the loss of the existing experienced members on our design review panels.
- The manual states "The panel pool should aim to include Aboriginal design professionals that can be called upon to provide integrated advice and an understanding of culture and Country". While this underlying objective of providing greater inclusion is supported, no guidance has been provided on how a person demonstrates that they meet this requirement. It is suggested that the Department publish a list of professionals with this specific experience, and where relevant, Council can seek written advice from them for consideration by the design review panel. In addition, it is also suggested that the Department provide special training courses in aboriginal design and heritage for architects within existing panels.
- We support the proponent's early engagement with the Aboriginal Community in order to develop appropriate ways of engaging with country. More specific guidance is required on pathways and standards of consultation and who should be consulted to satisfy the requirements for early engagement.
- The purpose of the design review panel needs to be amended to also include the review of development control plans as per the requirement under Section 15 EP&A Regulation 2021.

Apartment Design Guide (ADG)

1.2 Built Form and Siting

- Amendments to require building separation where adjacent sites are yet to be developed.
- Building length controls should be considered to require more separation of building bulk.

1.3 Site Access and Address

- Through site links should not be required on all sites, only in suitable situations. Some residential areas cannot facilitate through site links or have nowhere to link to.

1.4 Relationship to the Street

- It is recommended that further consultation is held with the relevant service providers and regulatory authorities to clarify this control.

1.5 Green Infrastructure

- There is a risk that poor species selection, poor installation and poor establishment could result in actual canopy cover being much lower than estimates made at the design stage.



Improved guidance on tree selection and a more rigorous methodology to estimate future canopy cover should be considered.

2.2 Communal spaces

- Offsetting non-compliant communal open space in commercial areas with increased private open space area could be considered where rooftop communal open spaces cannot achieve the required 25 per cent.
- The Apartment Design Guide should be amended to provide for a portion of communal open space to have a depth of 8-10 m at the ground floor, to provide a more functional space rather than landscaped setbacks within which to provide communal open space at a minimum. The increased depth will also provide ground floor articulation to the building. Larger sites should have increased depths for at least part of the communal open space areas at ground floor.
- The ADG needs to differentiate between urban development and suburban development communal open space requirements. Communal open space should, in part, be provided in conjunction with deep soil planting to provide shade and reduce the urban heat impact on these areas particularly in western Sydney.

2.3 Apartment mix and diversity

- Permitting 50 per cent studio and one bedroom units is too high and may not assist in the achievement of the Campbelltown Local Housing Strategy. Further work from home spaces are in high demand and this should be factored in to the requirements for studio and 1 bedroom apartments.
- The provisions of study rooms is supported, however should be reinforced with a suitable standard (e.g. minimum 50 per cent of all units to be provided with study rooms).
- It is suggested that a requirement be included where a small percentage of apartments within each development be above the minimum requirement for sizes to meet demand for more spacious apartments. This would be consistent with the Campbelltown Local Housing Strategy which identified a need for apartments suitable for larger families.

2.6 Sunlight, daylight shade and thermal comfort

- We do not support the alternative design responses which would enable consideration of solar access from 8:00 am. The design guidance should be prefaced that this is the last option.

3.2 Water

- There is no requirement for rainwater to be connected to irrigation or other outdoor uses, where increased water use could assist with mitigating the impacts of urban heat. The addition of this requirement is requested.



- The sizing requirement for rainwater tanks is unorthodox. Rainwater tanks should be sized based on many years of actual rainfall data (not design storm events) to account for seasonal and longer-term variability in rainfall. As they are constantly filling and emptying, they should be sized using a daily water balance model, to supply a proportion of total demand.

3.3 Waste

- Onsite basement collection of waste from residential apartment development requires significant head clearance for Council s to enter the basement. Alternatively onsite collection at ground level results in large blank hardstand collection areas at the front of the building, both options have negative streetscape impacts. More specific controls are required to address the issues that arise from large trucks entering the basement with the clearance heights required and subsequent impacts to the street and public domain.

Urban Design Guide (UDG)

- While the UDG doesn't make specific reference to the Healthy Streets Assessment Tool, it does reflect elements of the Healthy Streets Approach and at a high-level, appears to be aiming for consistent outcomes. The "Healthy Streets Indicators" should be referenced in this document.
- It could be useful for the UDG to refer to Future Transport 2056 particularly where EVs, charging stations and smart city considerations are mentioned.
- We support the way the UDG provides certainty with regard to what cannot be included as open space i.e. detention basins and offset areas. However the 15per cent control should not be limited and needs to acknowledge independent council policy with regard to the calculation of open space.
- Active play space needs to be addressed as part of the requirements for open space.
- There is a need to provide a definition of 'high frequency public transport' with a reference to a minimum number of services per hour.
- Walking distance should be defined in the UDG to provide numerical guidance on appropriate walking distances.
- A minimum requirement for 'excellent public transport' and 'excellent active transport' needs to be defined to provide guidance to Councils and developers.
- Objective 3 needs to provide further detail on what an appropriate walking catchment is.
- Other treatments for traffic calming need to be included in Design Guidance 7.3.



- The 2 per cent EV charging spaces appears to be contrary to the proposed amendments to Clause 99 of the EP&A Regulation.
- Street tree canopy targets in the Urban Design Guide are supported. However, being in this guide alone limits the ability of Council to enforce these targets where development applications for subdivision of less than 1 hectare are submitted for sites that are part of a major rezoning application i.e. Menangle Park, which has fragmented land ownership. To realistically achieve the tree canopy requirements at a suburb level there needs to be a mechanism in the SEPP to require development applications for subdivisions on land less than 1 hectare which are part of a larger redevelopment or rezoning application over hectare to comply with the UDG. Otherwise, there is a concern these targets will never be realised or will be sporadically applied i.e. smaller subdivisions interspersed with larger subdivisions of fragmented land and 70 per cent canopy cover vs no required canopy cover.
- The tree canopy cover requirements in industrial areas need to be reconsidered as these areas usually have limited side and rear setbacks and high levels of hard surface saturation for car parking, hardstands and vehicle access.
- Page 51 Tree Canopy guidelines for residential development, should be translated into an amendment to the SEPP(Exempt and Complying Development Codes)2008 for the targets to be realised through complying development. It would also require amendments to local Development Control Plans for small scale development applications for the targets to be realised.

BASIX

- Council has had issues with fake BASIX certificates being lodged with Council, the department should consider additional members such as a QR code on the BASIX Certificate to prevent this occurring in future.
- The definition of “dark roofs” in BASIX should be amended to be brought in line with the NCC and for the target to be set at SA<0.6.
- We support the Department (DPIE) in dropping the trade-offs to thermal performance.
- The commitment from DPIE to review the targets every two years is critical to the ongoing performance of BASIX to reflect the current climate.
- The water module in BASIX should be revised, so that it is no longer purely focused on water efficiency but also designed to encourage more rainwater harvesting, sustainable landscape irrigation and other water uses for keeping cool.
- Relying on green energy forecasts may be problematic, a large number of people rely upon feed in tariffs to offset the cost of solar panels, particularly where panels are retrofitted to existing dwellings, with energy companies constantly reducing the feed in tariffs this



will potentially reduce interest in solar panels and overall green energy supply, which needs to be factored into future forecasts of green energy generation.

- Calculation of embodied emissions based on a per/occupant calculation can be overestimated or underestimated and will not be a true representation of embodied emissions over the life of the building and the number of occupants in a building will continually fluctuate.
- It is requested that the materials index standard be available outside of the BASIX tool for Councils to use for assessment purposes.

Yours sincerely

David Smith
Executive Manager Urban Release

8.7 Investments and Revenue Report - January 2022

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.7 - Public funds and assets are managed strategically, transparently and efficiently

Officer's Recommendation

That the information be noted.

Purpose

To provide a report outlining activity in Council's financial services portfolio for the month of January 2022.

Report

This monthly report provides details of Council's investment and revenue portfolio.

Investments

Council's investment portfolio as at 31 January 2022 stood at approximately \$176 million. Funds are currently being managed by both Council staff and fund managers and are in accordance with the *Local Government Act 1993*, Local Government (General) Regulation 2005 and Council's Investment Policy.

All investments are placed with approved deposit taking institutions and no funds are placed with any unrated institutions.

As at 31 January, Council's return exceeded the benchmark by some 88 basis points on an annualised basis which is a positive on an absolute basis. This return excludes funds held in at call account but includes the 30 day notice saver account.

The yield on the AusBond Bank Bill Index has been very low, with the monthly annualised return being 0.029 per cent, and while Council's investment performance has fallen in recent times, it has however maintained an excellent return over the benchmark index.

The portfolio is diversified with maturities ranging up to a 5 year period in accordance with Council's Investment Policy.

Council's investment advisor, Amicus Advisory have confirmed that Council's investment portfolio is being well managed and is compliant with current policy settings, with clear buffers between exposures to individual entities and credit limits.

Council's total liquidity to meet short to medium term cash flow needs remains strong with \$20 million held in an at call account and \$10 million in a 31 day notice saver account. Although it isn't the normal approach to hold large sums of surplus cash in call accounts, the \$20 million is held with Council's banker, National Australia Bank, where it is available on a daily basis and is currently attracting a competitive interest rate of 0.50 per cent, generally higher than a standard 6 month term deposit rate; and comparable to longer dated securities that would otherwise be held to maturity.

The official cash rate is 0.10 per cent, where it has remained since the November 2020 Reserve Bank of Australia Board meeting. The Board remains optimistic that in Australia economic recovery is underway, however have adopted a cautious approach to the cash rate as they monitor inflation being sustained within the target range of 2-3 per cent as supply chain issues resolve. The ASX200 closed at 6,971.60 at the completion of January. This represents an annualised monthly performance result of negative 76.24 per cent ex dividend; the monthly change was negative 6.35 per cent.

It is important to note that councils are restricted to conservative investments only in line with the Minister's Investment Order of 17 February 2011 and other relevant legislation including the *Local Government Act 1993* and the *Trustee Act 1925*. Investments in equities are prohibited under the legislation and therefore a benchmark such as the Bank Bill Index is used in line with Council's Investment Policy and the recommendations of the Office of Local Government Guidelines.

Rates

Rates and Charges levied for the period ending 31 January 2022 totalled \$129,926,811 representing 100 per cent of the current budget estimate.

The rates and charges receipts collected to the end of January totalled \$76,312,962. In percentage terms 59.5 per cent of all rates and charges due to be paid have been collected, compared to 57.2 per cent collected in the same period last year.

To mitigate the risk of debts becoming unmanageable Council staff have been actively assisting ratepayers with their quarterly instalments and provide advice on options available such as regular weekly payments. Special consideration is given to support all ratepayers that have been affected by the COVID-19 pandemic with particular attention to the business community. Where the charging of penalty interest causes hardship the charges are waived in accordance with Councils Hardship Policy and an application being made. An on-line application form is available on Council's website to assist ratepayers to apply and complete their request at a convenient time.

Debt recovery action during the month involved the issue of 241 Statements of Claim to ratepayers with two or more instalments outstanding and a combined balance exceeding \$1,000. Further recovery on accounts with previous action resulted in 39 Judgments and 11 Writs being served on defaulters that have not made suitable payment arrangements or failed on multiple occasions to maintain an agreed payment schedule.

Positive feedback continues to be received from Pensioners that can now make an application for a Pension Rebate Concession over the phone and via the internet. During the month, 23 applications were made over the phone and 28 online. Given the level of success, implementation for both phone and internet will continue as a permanent service to the community alongside the paper based over the counter process or by mail.

Ratepayers who purchased property since the annual rates and charges notices had been issued, are provided a 'Notice to new owner' letter. During the month, 62 of these notices were sent to ratepayers advising them of the amount unpaid on their account and the amount levied in annual rates and charges.

Sundry Debtors

Debts outstanding to Council as at 31 January 2022 are \$4,131,948 reflecting an increase of \$221,512 since December 2021. During the month 330 invoices were raised totalling \$2,118,923. The majority of these are paid within a 30 day period. Those that are not paid within the 30 day period are reflected in the ageing report.

Debts exceeding 90 days of age totalled \$678,776 as at 31 January 2022. The majority of this debt relates to Grant items totalling \$297,954. The most significant amount of \$264,000 relates to funding for the "Raby Indoor Cricket Centre" milestone one payment. Council is expecting payment by the end of the month. Another amount of \$27,629 relates to the NSW Environmental Trust grant being the final payment of the 'Campbelltown Community Recycling Centre'. Council officers have been in touch with the Trust and payment is expected by end of the month.

Corporate Governance debts totalling \$177,355. The majority of this debt of \$110,000 relates to fees associated with creation of the sewer easement over Council Land at Menangle Park and a contribution for the future embellishment at Menangle Park. Payment has now been made in full.

Also incorporated within the Corporate Governance group is the combined amount of \$24,287. This relates to various property related debts for clean-up orders issued and the recovery of costs associated with restoring the property to a suitable healthy status. In some cases, property owners are already in financial distress or are uncontactable. Council staff continue to reach out to the owners in the hope of a positive resolution however, debts are encumbered to the land and are often finalised with the sale of the property.

City Standards debts totalling \$68,117 the most significant amount of \$65,126 mainly consists of health licence inspection fees – These fees are generated for various shop premises, household pool inspections and fire safety services for the whole local government area. Council staff continue to reach out to our customers experiencing difficulty in paying to offer suitable payment arrangements. Some of the debt is also due to shop closures and the licensee is no longer contactable. If the cost of recovery is uneconomical to recover the debt is then put forward for write-off.

Community Life debts totalling \$57,708. The most significant portion of \$49,450 relates to a previous contractor for "catering sales commission" of various events at the Campbelltown Sports Stadium. The company involved has defaulted on previous arrangements and as such formal legal recovery process has commenced.

Public hall hire fees of \$55,396 are a result of debts raised in advance and in accordance with council policy do not need to be finalised until 2 weeks prior to function. This process also gives hirers an option to book in advance and then to make smaller regular payments leading up to their event.

Debts categorised within Community Businesses totalled \$11,205. The most significant amount of \$6,419 relates to the bicycle education centre and are a result of debts raised in advance.

Debt recovery action is normally undertaken in accordance with Council's Sundry Debtors Recovery Procedures Policy and commences with the issue of a tax invoice. A person or entity may be issued any number of invoices during the calendar month for any business, services or activities provided by Council. At the conclusion of each calendar month, a statement of transactions is provided with details of all invoices due and how payments or credit notes have been apportioned. Once an invoice is paid, it no longer appears on any subsequent statement.

Attachments

1. Summary of Council's Investment Portfolio January 2022 (contained within this report) [↓](#)
2. Rates and Charges Summary and Statistics January 2022 (contained within this report) [↓](#)
3. Debtors Summary and Ageing Report January 2022 (contained within this report) [↓](#)

Summary of Council's Investment Portfolio

Portfolio as at 31 January 2022



Product Type	Face Value	% of Total
At Call Deposits	20,251,067	11.48%
Notice Account	10,008,770	5.67%
Term Deposits - Fixed Rate	51,271,013	29.07%
Term Deposits - Floating Rate	59,000,000	33.45%
Fixed Rate Bond	19,300,000	10.94%
FRN	16,550,000	9.38%
Grand Total	176,380,850	100.00%

Total Term Deposits (Fixed and Floating Rate) by Institution's Long-Term Credit Rating

Credit Rating	Holdings	% of Total
AA+	6,900,000	6.3%
AA-	89,371,013	81.0%
BBB+	5,000,000	4.5%
BBB	7,000,000	6.3%
Baa2	2,000,000	1.8%
Total Term Deposits	110,271,013	100.0%

Fixed and Floating Rate Notes

ISIN	Issuer	Issuer Rating	Maturity Date	Coupon	Face Value
none	NT Treasury Corp	Aa3	15-Dec-22	0.90% Annually	\$5,000,000
none	NT Treasury Corp	Aa3	15-Dec-23	0.80% Annually	\$5,000,000
none	NT Treasury Corp	Aa3	15-Dec-24	1.00% Annually	\$5,000,000
none	NT Treasury Corp	Aa3	15-Jun-25	0.90% Annually	\$2,500,000
AU3CB0282358	ING Covered Bond	AAA	19-Aug-26	1.10% Annually	\$1,800,000
AU3FN0051165	Teachers Mutual Bank	BBB	28-Oct-22	3m BBSW + 0.90%	\$2,400,000
AU3FN0053146	RACQ Bank (prev QT Bank)	BBB+	24-Feb-23	3m BBSW + 0.93%	\$1,850,000
AU3FN0048724	NAB	AA-	19-Jun-24	3m BBSW + 0.92%	\$1,300,000
AU3FN0051561	Citibank	A+	14-Nov-24	3m BBSW + 0.88%	\$1,000,000
AU3FN0052908	Macquarie Bank	A+	12-Feb-25	3m BBSW + 0.84%	\$5,000,000
AU3FN0063103	CBA - Green Bond	AA-	23-Dec-26	3m BBSW + 0.41%	\$5,000,000

Summary of Council's Investment Portfolio – January 2022 cont'd

Long-Term Credit Rating	Exposure of Entire Portfolio			
	Actual	Minimum	Maximum	Compliant
AA+, AA, AA- and above (or MTB*)	80.6%	40%	100%	Yes
A+, A, A- and above	84.0%	60%	100%	Yes
BBB+, BBB, BBB- and above	100.0%	100%	100%	Yes
TCorp MTGF and LTGF	0%	0%	20%	Yes
TCorp Hour Glass Cash Fund	0%	0%	20%	Yes

Portfolio Return

Council's investment portfolio (excluding At Call Deposits but includes Notice Saver Account) provided a weighted average return (running yield) of:

31 January 2022	Monthly Return	Annual Return
Campbelltown City Council – Investment Portfolio	0.077%	0.887%
Benchmark – Bloomberg Ausbond Bank Bill Index	0.005%	0.029%
Performance Relative to Benchmark	0.072%	0.858%



Rates Summary

Statement of all Outstanding Rates and Extra Charges

Rate - Charge	Net Arrears 1/7/2021	Net Levy For Year	Pension Rebates	Extra Charges	Total Receivable	Cash Collected	Net Amount Due	Postponed Rates & Interest	Gross Amount Due
Residential	3,592,824.67	70,909,173.38	1,385,337.34	258,783.85	73,375,444.56	42,517,839.51	30,857,605.05	292,747.20	31,150,352.25
Business	601,012.56	20,642,141.73	495.05	49,038.31	21,292,192.60	13,388,989.96	7,903,202.64		7,903,202.64
Farmland	15,521.60	517,292.78	0.00	1,779.86	534,099.19	292,902.16	241,197.03	261,964.80	503,161.83
Mining	0.00	29,200.08	0.00	0.00	29,200.08	29,200.08	0.00		0.00
SR - Loan	628.02	1.26	0.00	88.81	718.09	0.00	718.09	20.29	738.38
SR - Infrastructure	400,650.65	6,952,514.94	0.00	8,878.20	7,362,043.79	4,272,125.86	3,089,917.93	55,363.98	3,145,281.91
Total	\$4,610,637.50	\$99,050,324.17	\$1,385,832.39	\$318,569.03	\$102,593,698.31	\$60,501,057.57	\$42,092,640.74	\$610,096.27	\$42,702,737.01
Garbage	1,091,384.56	25,523,159.90	856,563.22	32,082.40	25,790,063.64	14,903,268.68	10,886,794.96		10,886,794.96
Stormwater	77,891.31	1,464,384.99	0.00	772.44	1,543,048.74	908,636.22	634,412.52		634,412.52
Grand Total	\$5,779,913.37	\$126,037,869.06	\$2,242,395.61	\$351,423.87	\$129,926,810.69	\$76,312,962.47	\$53,613,848.22	\$610,096.27	\$54,223,944.49

Total from Rates Financial Transaction Summary	53,297,791.11
Overpayments	-926,153.38
Difference	0.00

Analysis of Recovery Action

Rate accounts greater than 6 months less than 12 months in arrears	920,648
Rate accounts greater than 12 months less than 18 months in arrears	0
Rate accounts greater than 18 months in arrears	355,776
TOTAL rates and charges under instruction with Council's agents	1,276,424



Rates Summary

Statement of all Outstanding Rates and Extra Charges

Rate - Charge	Net Arrears 1/7/2021	Net Levy for Year	Pension Rebates	Extra Charges	Total Receivable	Cash Collected	Net Amount Due	Postponed Rates & Interest	Gross Amount Due
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Business	601,012.56	20,642,141.73		49,038.31	21,292,192.60	13,388,989.96	7,903,202.64		7,903,202.64
Farmland	15,521.60	517,292.78	495.05	1,779.86	534,099.19	292,902.16	2,411,197.03	261,964.80	503,161.83
Mining	0.00	29,200.08		0.00	29,200.08	29,200.08	0.00		0.00
SR - Loan	628.02	1.26		88.81	718.09	0.00	718.09	20.29	738.38
SR - Infrastructure	400,650.65	6,952,514.94		8,878.20	7,362,043.79	4,272,125.86	3,089,917.93	55,363.98	3,145,281.91
Total	\$4,610,637.50	\$99,050,324.17	\$1,385,832.39	\$318,569.03	\$102,593,698.31	\$80,501,057.57	\$42,092,640.74	\$610,096.27	\$42,702,737.01
Garbage	1,091,384.56	25,523,159.90	856,563.22	32,082.40	25,790,063.64	14,903,268.68	10,886,794.96		10,886,794.96
Stormwater	77,891.31	1,464,384.99		772.44	1,543,048.74	908,636.22	634,412.52		634,412.52
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Rate accounts greater than 6 months less than 12 months in arrears	920,648
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Rate accounts greater than 18 months in arrears	355,776
TOTAL rates and charges under instruction with Council's agents	1,276,424

DEBTORS SUMMARY 1 January 2022 to 31 January 2022



DEBTOR TYPE/DESCRIPTION	ARREARS AT 31/12/2021	RAISED THIS PERIOD	RECEIVED THIS PERIOD	BALANCE AT 31/01/2022	% DEBT RATIO
Corporate Governance	942,440	591,045	372,076	1,161,409	28.11%
City Delivery	22,758	0	17,169	5,589	0.14%
City Standards	150,208	34,203	36,158	148,253	3.59%
Community Businesses	48,263	17,736	13,677	52,322	1.27%
Community Life	79,474	40,988	17,360	103,101	2.50%
Grants	2,393,697	1,119,795	1,201,708	2,311,784	55.95%
Hall Hire	58,737	1,273	1,780	58,230	1.41%
Property Services	254,205	313,884	276,829	291,260	7.05%
	3,949,781	2,118,923	1,936,756	4,131,948	100%

AGEING OF SUNDRY DEBTOR ACCOUNTS - 31 January 2022



	Current Charges	Total 30 Days	Total 60 Days	Total 90+ Days	Balance Due	Previous Month 90+ days
Corporate Governance	564,143	13,184	406,727	177,355	1,161,409	215,863
City Delivery	1,189	2,517	0	1,883	5,589	14,743
City Standards	21,748	19,207	39,181	68,117	148,253	66,864
Community Businesses	34,063	2,034	5,021	11,205	52,322	11,006
Community Life	37,435	7,958	0	57,708	103,101	70,557
Grants	1,132,295	461,535	420,000	297,954	2,311,784	33,954
Hall Hire	1,095	1,601	138	55,396	58,230	56,345
Property Services	215,203	59,730	7,169	9,159	291,260	2,693
	2,007,171	567,766	878,235	678,776	4,131,948	472,224

8.8 T21/06 Veterinary Services

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.7 - Public funds and assets are managed strategically, transparently and efficiently

Officer's Recommendation

That Council:

1. In accordance with section 178 of the Local Government (General) Regulation 2005 Council declines to accept the tender received for veterinary services for the Animal Care Facility as it does not fully meet Council's requirements.
2. That Council enter into negotiations with the tenderer and other vets in the area to provide the various services required whilst a review of the way the services are provided is undertaken. As the market has been tested through this process with the current service provision, the Evaluation Panel do not see any benefit in inviting fresh tenders for the same service.
3. Notify the Tenderer of the results of the tender process.

Purpose

To advise Council of the tenders received for veterinary services and recommend that Council declines to accept the tender received.

History

Council previously had in place a panel contract for registered practicing veterinaries to provide veterinary treatment services for Council's Animal Care Facility. The panel contract was split between services conducted at the Veterinary's clinic and services provided at the Animal Care Facility. This panel contract expired October 2021. Various registered veterinaries have been providing the services on a month to month basis until a new contract was put in place.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Advertising of Tenders

Tenders were advertised on Tenderlink and Council's website on Tuesday 30 November 2021. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified, as well as YARPA Hub.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- nomination of requirements (services performed at the Animal Care Facility or at the Contractors Clinic) Tenderers could tender for one or both requirements.
- company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the services
- proposed key personnel
- methodology for services performed at the Animal Care Facility
- clinic information for services performed at the Contractors clinic
- details of meeting Councils response time in the case of an emergency
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 21 December 2021. One on-time response was received from the University of Sydney trading as Sydney School of Veterinary Science for services to be completed at the Contractors Clinic.

No tenders were received for services to be performed at the Animal Care Facility.

Evaluation Process

The evaluation panel, consisting of officers from City Standards, Compliance and Waste evaluated the tenders against the following weighted assessment criteria:

- experience of the company
- proposed key personnel
- response time
- methodology (Only if tendering for Services to be performed at the Animal Care Facility)
- clinic information (Only if tendering for Services to be performed at the Contractor's Clinic)
- suitability of standard pricing
- work health and safety
- environmental commitment.

The evaluation panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was to be determined by a predetermined basket of goods relevant to commonplace services.

Recommendation of the Evaluation Panel

1. Council decline to accept the tender received for veterinary services at the contractor's clinic as it did not fully meet Council's requirements.
2. That Council enter into negotiations with the tenderer and other vets in the area to provide the various services required a part of a larger panel arrangement whilst of review of the way the services are provided is undertaken. As the market has been tested through this process with the current service provision, the Evaluation Panel do not see any benefit in inviting fresh tenders for the same service. This is in accordance with section 178 of the Local Government (General) Regulation 2005 which provides, in part:
 - (1) After considering the tenders submitted for a proposed contract, the council must either:
 - (a) accept the tender that, having regard to all the circumstances, appears to it to be the most advantageous, or
 - (b) decline to accept any of the tenders.
 - (3) A council that decides not to accept any of the tenders for a proposed contract must, by resolution do one of the following:
 - (e) enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender.

- (4) If a council resolves to enter into negotiations as referred to in subclause (3)(e), the resolution must state the following:
- (a) the council's reasons for declining to invite fresh tenders or applications as referred to in subclause (3)(b)-(d)
 - (b) the council's reasons for determining to enter into negotiations with the person or persons referred to in subclause (3)(e).
3. That the Tenderer be notified of the results of the tender process.

Delegation

As the recommendation is to decline to accept the tender, the Council must resolve to do so. The General Manager does not hold delegation under the *Local Government Act 1993*.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a tender review panel, consisting of members of Council's Executive reviewed the tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Attachments

Nil

8.9 Quarterly Business Review Statement as at 31 December 2021

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.7 - Public funds and assets are managed strategically, transparently and efficiently

Officer's Recommendation

That the adjustments recommended in the Quarterly Business Review be adopted.

Purpose

To advise Council that the quarterly financial review has been conducted on the original income and expenditure estimates presented in the 2021-22 budget. The adjustments relating to the review of the original budget allocations are presented for Council's consideration.

Introduction

The current planning and reporting framework for NSW Local Government has a greater focus on financial sustainability. In an effort to achieve consistency in reporting between councils, the Office of Local Government introduced a set of minimum requirements and predefined templates to assist councils in meeting their legislative obligations. Collectively, these documents are known as the quarterly budget review statement (QBRS). The latest QBRS under the reporting framework is attached.

Report

In accordance with Clause 203 of the Local Government (General) Regulations 2005, the Responsible Accounting Officer is required to prepare a quarterly budget review of income and expenditure estimates and submit a report to Council. The QBRS must also include an opinion of the Responsible Accounting Officer concerning the financial position of Council. This report provides an overview of the results of the financial review for the quarter ended 31 December 2021.

This review has considered the impact of the COVID-19 pandemic on Council's operations until the end of this financial year. There are numerous adjustments to both income and expenditure items across many section budgets. While there will be loss of revenue in some operations and increased costs in others, the measures that Council has implemented forecasts a balanced budget at year end.

In June 2021, Council adopted a balanced budget for 2021-22. There is no proposed change to the budget result in this review.

The recommended movements relating to income and expenditure are summarised in the attachment and details of significant items greater than \$20,000 are listed in the body of this report for Council's consideration.

The following items are detailed with corresponding adjustments recommended following the completion of the quarterly financial review:

Adjustments to salaries across the following functions:

General Manager - \$17,000 decrease in expenditure
City Standards and Compliance - \$35,000 decrease in expenditure
Planning and Development - \$253,000 decrease in expenditure
City Lifestyles Directorate - \$40,000 decrease in expenditure
Education and Care Services - \$95,000 decrease in expenditure
Community Life - \$102,800 decrease in expenditure
Creative Life - \$46,200 decrease in expenditure
Community Businesses - \$213,000 decrease in expenditure
Community Learning and Library Services - \$193,700 decrease in expenditure
City Delivery Directorate - \$73,000 decrease in expenditure
Asset Services - \$150,000 decrease in expenditure
Operational Services Management - \$35,000 decrease in expenditure
Property Services - \$20,000 decrease in expenditure
Infrastructure - \$100,000 decrease in expenditure
Project Management - \$900,000 increase in expenditure
Governance and Risk - \$30,000 decrease in expenditure
Corporate Services and Governance - \$15,000 decrease in expenditure
Financial Services - \$55,300 decrease in expenditure
People and Performance - \$20,000 increase in expenditure
Corporate Support and Systems - \$70,000 decrease in expenditure
Economic and Investment Growth - \$29,800 decrease in expenditure
Open Space - \$59,300 decrease in expenditure

The major adjustments are listed above, the total salary adjustment is approximately a \$710,000 reduction. As part of the budget preparation process, the organisational salary structure is fully funded. In response to the current pandemic, these salary savings have resulted from decreased casual usage, limiting overtime where possible and general staff turnover. These savings have been utilised to fund other programs and loss of revenue due to the COVID-19 pandemic impact.

Adjustments to hired personnel and consultants across the following functions:

Planning and Development - \$5,000 increase in expenditure
City Lifestyles Directorate - \$40,000 increase in expenditure
City Delivery Directorate - \$60,000 increase in expenditure
Operational Services - \$35,000 increase in expenditure
People and Performance - \$50,000 decrease in expenditure

The above consulting and hired personnel costs have resulted from the use of agencies and contracted staff to provide specialised advice and temporarily fill budgeted positions where recruitment was not successful. All costs have been off-set by salary savings. During the pandemic, the use of hired personnel and consultants has been limited.

Animal Care Facility - \$383,000 increase in expenditure - \$70,000 decrease in income

Funds have been allocated for upgraded facilities and security at the Animal Care Facility. Also the income generated from sale of animals and impounding fees has been less than was originally allowed for in the budget, mainly due to the impacts of the pandemic.

Compliance Legal Expenses- \$127,000 increase in expenditure

There has been increased legal activity in a number of areas including Environmental Compliance and defence of Planning and Development appeals, mainly due to objections to various rulings. This has required additional funds to be allocated to the legal budget.

Street Parking Fines - \$200,000 decrease in income

Enforcement activities have decreased significantly since the commencement of the pandemic due to reduced enforcement and lower community movement activity resulting in lower non-compliance rates. This has resulted in lower income levels. As the public restrictions relating to COVID-19 reduce, parking regulation activities will be returning to normal. With commercial/retail trade and commuter activities moving back towards previous levels, it is anticipated that there will be an increase in non-compliant parking habits and therefore a consequential increase in revenue from parking fines. This adjustment is required for income foregone to date.

Planning and Development - \$125,000 decrease in income

Income from development activity is not achieving the budget projections so far this year. This is mainly due to impacts on the construction sector due to public health orders arising from the pandemic, resulting in an anticipated reduction in the income being received from the Development Application and Planning process.

Waste and Recycling Services - \$137,900 increase in expenditure - \$50,000 decrease in income

The Waste and Recycling Service has implemented a new program to combat the problem of contamination in the waste collected from residents of the LGA. The cost of this program will be funded from the Domestic Waste Management Reserve. Also, as the number of onsite effluent management sites decrease, the income generated from the disposal of effluent through Council's facility has reduced.

Facility Hire/Program Income - \$828,200 decrease in income

Income losses have been identified across the usage of Council facilities and a number of programs including: entry fees, facility hire, membership, program income and the sale of equipment and food. This is mainly due to COVID-19 restrictions that have been in place and utilisation of services reduction whilst customer confidence returns. These services include the following:

Leisure Services - \$644,500 decrease in income
Campbelltown Sports Ground - \$110,000 decrease in income
Community Halls and Centres - \$73,700 decrease in income

This loss of income is part offset by reduced expenditure in these services during closures and reductions in programs. This includes reduced staffing costs of \$213,000 across the services, utility and operational savings of \$95,000 in the Leisure budget, and various other minor savings.

Education and Care Services - \$106,600 increase in income

The utilisation of the various Child Care Centres has increased over the previous quarter resulting in additional income being generated.

Community Life Events - \$35,000 decrease in expenditure

A number of the regular events staged by the Community Life team have been cancelled or revised due to the Health restrictions in place at the time. These events include Australia Day, Fisher's Ghost Festival and New Year's Eve. The expenditure savings have been part offset by the income not received.

Development Reserve Movements - various adjustments

There has been several new projects and deferred projects within the Development Reserve budget. Movements to or from the reserve offset all adjustments. Adjustments include the following items:

Bunnings Site - \$148,000 expenditure increase - earthworks upon completion
Blaxland Road Estate Works - \$340,000 expenditure increase - on going works
Hurley Street Estate Works - \$240,000 expenditure increase - complete the estate works

Interest on Investments- \$200,000 decrease in income

The projected income for interest on investments has been reduced by a further \$200,000 based on anticipated cash outflows on major capital projects to June 2022 and the continuing low interest rates.

S603 Certificates - \$31,000 increase in income

The continued high level of activity in the housing sales market will result in additional income received from the processing of S603 Certificates.

City Marketing and Economy - \$63,000 decrease in expenditure

A number of proposed events and programs have been unable to proceed due to the Health restrictions imposed. This has resulted in cost savings in this budget, including printing and stationery, exhibition fees and the refund of contractor costs.

Summary

As reported to Council in previous years, the financial objective has been to budget a surplus to improve Council's liquidity ratio. The liquidity ratio has improved to a satisfactory level and as such, a balanced budget is projected for the 2021-22 financial year.

While the COVID-19 pandemic has significantly impacted the operations of Council, as per the Responsible Accounting Officer's statement, the 2021-22 results continue to support Council's sound financial position in the short to medium term. During 2021-22, Council will further refine its financial strategy in line with the development of the 10 year Long Term Financial Plan (which will include a scenario of easing restrictions due to the pandemic), required by the Integrated Planning and Reporting Framework and determine the most appropriate and financially responsible action for future periods.

Attachments

1. Quarterly Business Review Statement as at 31 December 2021 (contained within this report) [↓](#)

Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2021

It is my opinion that the Quarterly Budget Review Statement for Campbelltown City Council for the quarter ended 31/12/21 indicates that Council's projected financial position at 30/6/22 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: signature removed

date: 16/02/2022

Corinne Mears
Responsible Accounting Officer

Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Campbelltown City Council
Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2021
Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2021/22	Approved Changes		Revised Budget 2021/22	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs					
Income								
Rates and Annual Charges	123,876	-	51	123,927	138	1	124,065	124,654
User Charges and Fees	10,851	-	(1,358)	9,493	(802)	2	8,691	3,507
Interest and Investment Revenues	2,281	-	-	2,281	(200)	3	2,081	878
Other Revenues	6,265	-	(862)	5,403	(420)	4	4,983	2,881
Grants & Contributions - Operating	26,484	154	(832)	26,615	29	5	26,644	15,715
Grants & Contributions - Capital	27,410	9,949	90	37,449	420	6	37,869	18,080
Total Income from Continuing Operations	197,168	10,103	(1,360)	205,169	(835)		204,334	165,716
Expenses								
Employee Costs	77,707	-	(1,812)	77,401	(533)	7	76,869	41,602
Borrowing Costs	303	-	-	303	-		303	159
Materials & Contracts	34,538	2,424	(329)	36,915	106	8	37,020	16,843
Depreciation	27,649	-	-	27,649	-		27,649	9,572
Legal Costs	1,079	-	(19)	1,071	64	9	1,135	534
Consultants	3,430	1,126	3,305	10,425	470	10	10,895	2,681
Other Expenses	33,454	261	(296)	33,451	1	11	33,452	17,022
Total Expenses from Continuing Operations	178,159	3,811	850	187,214	108		187,322	88,413
Net Operating Result from Continuing Operator	19,008	6,292	(5,136)	17,954	(943)		17,012	77,303
Discontinued Operations - Surplus/(Deficit)				-			-	
Net Operating Result from All Operations	19,008	6,292	(5,136)	17,954	(943)		17,012	77,303
Net Operating Result before Capital Items	(8,402)	(3,657)	(5,226)	(19,495)	(1,363)		(20,857)	59,223

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/21 and should be read in conjunction with the total QBRs report

Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Additional Domestic Waste income generated, to be used to offset new Contamination Inspection program.
2	COVID-19 related loss if income due to changed operations or reduced activity, including child care fees, hall hire, leisure centre programs, slowdown in building activity and inspection programs.
3	Reduction in projected interest earned on investments due to cash outflows on major capital works, and continued low interest rates.
4	COVID-19 related loss if income due to changed operations or reduced activity, including parking fine income, commission on events and various sale of goods.
5	Various adjustments for grant/contribution movements including additional funding for child care, sponsorship and reduced planning income.
6	Dedication of artworks brought to account.
7	Variations in employee costs due to new staff and staff vacancies. Reduction in casual salary and overtime costs due to operational changes. Temporary slow down on the replacement of staff.
8	Savings across various programs and events due to restrictions and closures.
9	Minor adjustments to legal advice budget.
10	Additional consultancy services utilised for planning and property related works, legal work, as well as site development projects.
11	Various increases and decreases across a number of areas, including contribution to other authorities, additional equipment, hired personnel and unspent funds taken as savings, such as; utility charges and various programs and events either cancelled or deferred.

Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Campbelltown City Council

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2021

Capital Budget - Council Consolidated

	Original Budget 2021/22	Approved Changes		Revised Budget 2021/22	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS					
(\$000's)								
Capital Expenditure								
New Assets								
- Land & Buildings	6,909	-	139	1,279	(18)	1	1,261	1,428
Renewal Assets (Replacement)								
- Plant & Equipment	3,309	-	47	3,324	50	2	3,374	1,354
- Office Equipment/Furniture & Fittings	84	385	90	559	28	3	586	196
- Land & Buildings	102,368	9,012	2,806	154,116	(596)	4	153,520	90,985
- Roads, Bridges, Footpaths	13,697	13,525	474	27,777	-		27,777	10,091
- Stormwater/Drainage	1,573	1,615	0	3,188	4	5	3,192	-
- Other Assets	349	-	-	349	425	6	774	563
Loan Repayments (Principal)	2,431	-	-	2,431	-		2,431	1,504
Total Capital Expenditure	130,719	24,537	3,556	193,022	(108)		192,914	106,120
Capital Funding								
Rates & Other United Funding	30,703	4,853	2,182	63,349	(528)	7	62,820	85,432
Capital Grants & Contributions	27,410	9,949	90	37,449	420	8	37,869	18,080
Reserves:								
- External Restrictions/Reserves	(7,677)	1,597	450	(5,630)	-		(5,630)	-
- Internal Restrictions/Reserves	78,148	8,138	835	93,170	-		93,170	-
New Loans								
Receipts from Sale of Assets								
- Plant & Equipment	1,030	-	-	1,030	-		1,030	957
- Land & Buildings	1,100	-	2,550	3,650	-		3,650	1,650
- Other Assets	4	-	-	4	-		4	-
Total Capital Funding	130,719	24,537	3,556	193,022	(108)		192,914	106,120
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-		-	-

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/21 and should be read in conjunction with the total QBRS report

Campbelltown City Council

Quarterly Budget Review Statement

for the period 01/10/21 to 31/12/21

**Capital Budget Review Statement
Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	Transfer of capital budget to operational budget.
2	Funding for capital equipment under the new contamination management program, funded from the Domestic Waste Reserve.
3	Funding for capital equipment under the new contamination management program, funded from the Domestic Waste Reserve, and shade sails at the Arts Centre.
4	Funding for the upgrades at the Animal Care Facility and transfer of capital budget to Project Management operational budget.
5	Funding for purchase of equipment
6	Various artwork donations brought to account, offset by contributions.
7	Reconciliation of untied funds as a result of capital movements utilised to fund capital works.
8	Various artwork dedications brought to account.

Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Campbelltown City Council
Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2021
Cash & Investments - Council Consolidated

	Original Budget 2021/22	Movement in Reserves		Current Balance 2021/22	Projected Movement Mar Qtr	Notes	Projected Year End Balance	Actual YTD figures
		Income/ Expenses	Transfers to/from					
Externally Restricted ⁽¹⁾								
Stormwater Management	609	-	-	609	(200)		409	609
Specific Purpose Grants	19,466	-	-	19,466	(7,500)		11,966	19,466
Specific Purpose Contributions	4,784	-	-	4,784	-		4,784	4,784
Developer Contributions - S7.11	25,437	3,352	-	28,788	-		28,788	28,788
Developer Contributions - Other	1,527	29	-	1,556	-		1,556	1,556
Domestic Waste Management	15,340	-	-	15,340	-		15,340	15,340
Self Insurance Workers Compensation Claims	5,350	-	-	5,350	-		5,350	5,350
Total Externally Restricted	72,513	3,381	-	75,893	(7,700)		68,193	75,893
(1) Funds that must be spent for a specific purpose								
Internally Restricted ⁽²⁾								
Property Development	79,826	-	(84,500)	(4,674)	4,500		(174)	(4,674)
Committed Works	8,450	-	50	8,500	(1,500)		7,000	8,500
Self Insurance Workers Compensation Claims	1,278	-	-	1,278	-		1,278	1,278
Replacement of Plant and Vehicles	9,239	-	25	9,264	(1,500)		7,764	9,264
Committed Works funded by Loans	2,641	-	-	2,641	(1,000)		1,641	2,641
Employee Leave Entitlements	8,450	-	-	8,450	-		8,450	8,450
Environmental Sustainability	1,783	-	28	1,810	-		1,810	1,810
Asset Replacement	5,205	-	1,300	6,505	-		6,505	6,505
Infrastructure Replacement Fund	41,047	-	-	41,047	(12,500)		28,547	41,047
Olympic Ambassador	125	-	5	130	-		130	130
Event Attraction	1,427	-	550	1,977	-		1,977	1,977
Insurance Claims - Excess	7,283	-	692	7,975	-		7,975	7,975
Local Government Elections	1,030	-	200	1,230	(800)		430	1,230
Other	107	-	-	107	-		107	107
Total Internally Restricted	167,890	-	(81,650)	86,240	(12,800)		73,440	86,240
(2) Funds that Council has earmarked for a specific purpose								
Unrestricted (i.e. available after the above Restricti.	5,560			20,819	-		20,819	20,819
Total Cash & Investments	245,962			182,952	(20,500)		162,452	182,952

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/21 and should be read in conjunction with the total QBRs report

Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$182,951,790.

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/12/21.

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

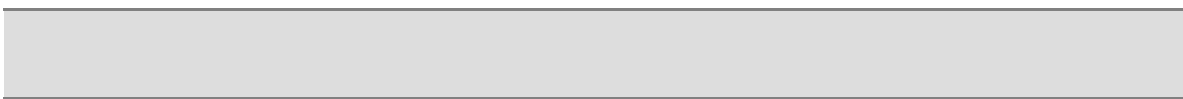
\$ 000's

Cash at Bank (as per bank statements)		6,545,881
Investments on Hand		179,405,196
less: Unpresented Cheques	(Timing Difference)	(3,534)
add: Undeposited Funds	(Timing Difference)	271,838
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	(3,269,307)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	1,716
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	-
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	-
Reconciled Cash at Bank & Investments		182,951,790
Balance as per Review Statement:		182,951,790
Difference:		-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details



Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

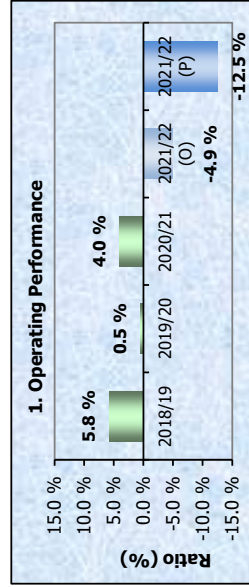
Budget review for the quarter ended 31 December 2021

(\$000's)	Current Projection		Original Budget	Actuals
	Amounts	Indicator		
	21/22	21/22	21/22	Prior Periods 20/21 19/20
1. Operating Performance				
Operating Revenue (excl. Capital) - Operating Expenses	-20,857	-12.5 %	-4.9 %	4.0 % 0.5 %
Operating Revenue (excl. Capital Grants & Contributions)	166,464			

NSW Local Government Industry Key Performance Indicators (OLG):

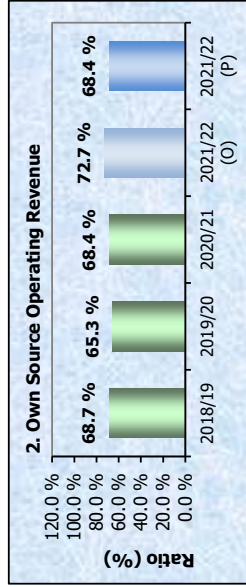
1. Operating Performance
 Operating Revenue (excl. Capital) - Operating Expenses
 Operating Revenue (excl. Capital Grants & Contributions)

This ratio measures Council's achievement of containing operating expenditure within operating revenue.



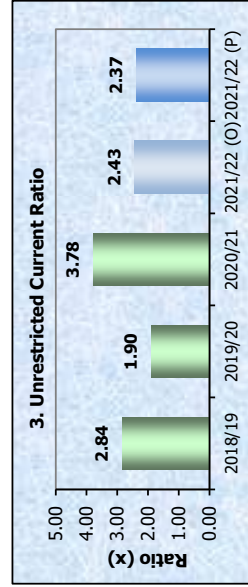
2. Own Source Operating Revenue
 Operating Revenue (excl. ALL Grants & Contributions)
 Total Operating Revenue (incl. Capital Grants & Cont)

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



3. Unrestricted Current Ratio
 Current Assets less all External Restrictions
 Current Liabilities less Specific Purpose Liabilities

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 December 2021

(\$000's)	Current Projection		Original Budget	Actuals	
	Amounts	Indicator		Prior Periods	
	21/22	21/22	21/22	20/21	19/20

NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio					
Operating Result before Interest & Dep. exp (EBITDA)	42,883	15.68	16.34	11.34	7.51
Principal Repayments + Borrowing Interest Costs	2,734				

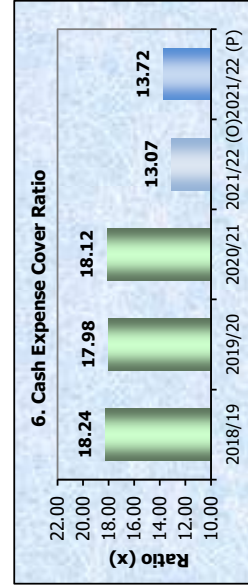
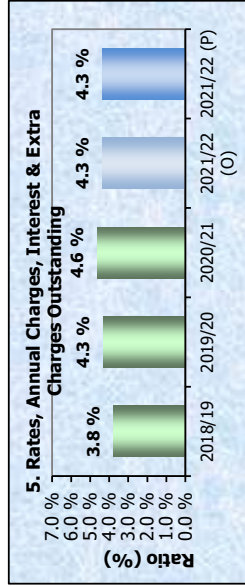
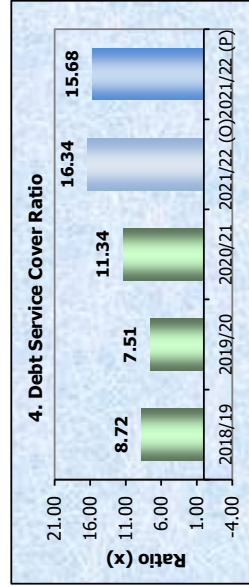
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

5. Rates, Annual Charges, Interest & Extra Charges Outstanding					
Rates, Annual & Extra Charges Outstanding	5,250	4.3 %	4.3 %	4.6 %	4.3 %
Rates, Annual & Extra Charges Collectible	121,374				

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

6. Cash Expense Cover Ratio					
Current Year's Cash & Cash Equivalents (incl. Term Deposits)	182,952	13.72	13.07	18.12	17.98
Operating & financing activities Cash Flow payments	160,000				

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Campbelltown City Council
Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2021

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Procurement Process Undertaken	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
EXPENDITURE \$50,000 - \$150,000						
R V More Pty Ltd t/as ATA Trailers	D21/04 Supply of Trailers	Quote	09/09/21	Until completion	Y	
Aldridge Traffic Systems Pty Ltd	D21/08 VMS boards	Quote	28/09/21	Until completion	Y	
EXPENDITURE \$150,000 - \$300,000						
Ontio Au Pty Ltd	Q21/23 Client Side Project Management	BuyNSW	21/09/21	7 months	Y	
Garwood International Pty Ltd	Q21/37 Supply and Delivery Rear Loading Waste Compactor Truck	LGP	10/11/21	13 weeks	Y	
Flocon Engineering Pty Ltd	T21/14 Minor Patching Truck	Public Tender	06/10/21	42 weeks	Y	
V.D.G. Pty Ltd t/a VDG Services Australia	T21/08 Cleaning of Campbelltown Sports Stadium	Public Tender	29/10/21	2 years with three options for extension of 12 months each	Y	1
NS Projects Pty Ltd	Q21/30 Project Manager - Hurley Street	BuyNSW	13/10/21	Until completion	Y	
McGregor Coxall Australia Pty Ltd	Q21/39 The Scenic Hills Green Grid Link Study	Public Quotation	20/12/21	8 months	Y	
Melocco & Moore Architects Pty Ltd	D21/06 Raby Sports Complex Architectural Services	LGP	17/09/21	2 months	Y	
EXPENDITURE > \$300,000						
Hill Thalix Architecture and Urban Projects Pty Ltd	Q21/27 Architect Services Farrow Road Multideck Carpark	BuyNSW	15/09/21	56 weeks	Y	
Casse Glass & Aluminium Services Pty Ltd	T21/10 Glazing Services	Public Tender	18/09/21	2 years with three options of extension of 12 months each	Y	1
Sydney Trucks and Machinery Centre Pty Ltd	Q21/35 Supply and Deliver 11 x Fuso Canter 815 Cab Chassis Trucks	LGP	24/09/21	15 weeks	Y	
TST Property Services Pty Ltd	T20/08 Cleaning of Council Facilities	Public Tender	03/11/21	Two years with three options for extension of 12 months each	Y	1
Franktony Pty Ltd	T21/19 Smash Repairs	Public Tender	08/11/21	Two years with two options for extension of 12 months each	Y	2
T&J Smash Repairs Pty Ltd						
Z N Z Co Pty Limited						
Acron Building Services Pty Ltd	T21/22 Building Maintenance	Public Tender	23/12/21	Two years with two options for extension of 12 months each	Y	1
A.J. Grant Building Pty Ltd						
Andrik Construction Group Pty Ltd						
Mastec Australia Pty Ltd ATF the WRS Trust	T21/21 Self-Compacting Smart Bins	Public Tender	13/10/21	5 years following install for data and maintenance	Y	

Notes:

** Contract Values are commercial in confidence

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/12/21 and should be read in conjunction with the total QBR report

Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/10/21 to 31/12/21

Contracts Budget Review Statement
Comments & Explanations relating to Contractors Listing

Notes Details

1 Price is per service as and when required, therefore contract value is an estimate only.

2 Price is per service as and when required, distributed amongst the panel, therefore contract value is an estimate only

Campbelltown City Council

Quarterly Budget Review Statement

for the period 01/10/21 to 31/12/21

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	2,680,522	Y
Legal Fees	534,132	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

8.10 Reports and Letters Requested

Reporting Officer

Director City Governance
City Governance

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.3 - Ensure that Campbelltown is an inclusive city

Officer's Recommendation

That the comments and updates to the reports and letters requested be noted.

Report

Attached for the information of Councillors is a status list of reports and letters requested from Council as at 1 March 2022.

Attachments

1. Reports requested listing (contained within this report) [↓](#)
2. Letters requested listing (contained within this report) [↓](#)

Reports requested effective 1 March 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Delivery			
13.10.20 Lake	<p>NM 11.1 - Charging for parking within the Campbelltown Local Government Area</p> <p>That a full feasibility report be presented to Council outlining the financial and non-financial implications of introducing paid parking into the Campbelltown Local Government Area.</p>	<p>A briefing was presented to Council in June 2021. The Integrated Movement and Place Strategy is currently in Development with Transport for NSW and expected to be completed in October. A report will be presented in July 2022.</p>	July 2022
2.11.21 Hunt	<p>8.7 Grey Headed Flying Fox Residential Assistance Program</p> <p>3. That a report be presented to Council detailing the success of the program and the approach undertaken at the end of the trial period or as soon as the funding has been exhausted.</p>	<p>It is envisaged that the GHFF Residential Assistance Program will be rolled out at the end February 2022. A report presented to Council upon completion of the trial which is expected to last 6 months (from application to acquittal).</p>	August 2022
8.2.22 Hunt	<p>NM 11.2 Koala Virtual Fencing</p> <p>1. Investigate with priority the status and effectiveness of virtual fencing as a means of protecting animals along road ways.</p> <p>2. Provide a report to the Council on the findings of the investigation including recommendations as to whether virtual fencing or any similar system would be a viable interim protection measure along Appin Road until permanent fauna crossing points have been installed.</p>	<p>Early stages of investigation and research into effectiveness of virtual fencing underway with further detailed analysis to be undertaken to produce recommendations and report.</p> <p>Note that Appin Road is owned and managed by the NSW Government and Council does not own land parcels on either side of the road.</p>	June 2022

Reports requested effective 1 March 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Development			
09.04.19 Thompson	ORD 8.6 - Submission Report - Amendment to Campbelltown Sustainable City Development Control Plan (Caledonia Precinct) 5. That a further report be submitted to Council in regard to the acquisition of No. 306 Bensley Road, Ingleburn for open space purposes.	To be completed as part of the next housekeeping amendment to the Contribution Plan.	April 2022
10.09.19 Hunt	ORD 8.1 - Mount Gilead Planning Proposal - Relocation of Proposed Community Hub Building and Additional Permitted Use 5. That following an exhibition, a report on submissions be presented to Council.	Gateway extension issued by DPIE on 16/6/2021. Exhibition to commence August 2021.	April 2022
10.03.20 Morrison	ORD 8.2 - Menangle Park - Draft Planning Proposal 4. That following the public exhibition a report on any submissions received be presented to Council.	Gateway extension granted in May 2021 with requirement to finalise by April 2022. Exhibition to commence in next quarter upon satisfaction by applicant of Gateway conditions.	April 2022
8.12.20 Hunt	ORD 8.2 - Amendments to the Mount Gilead Stage 2 Biodiversity Certification Application 3. That a further report be provided to Council detailing the outcomes of the public exhibition process and associated amendments to the Biodiversity Certification Application.	Public exhibition closed on 14/2/2021 with issues and responses being investigated.	June 2022

Reports requested effective 1 March 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Development			
8.6.21 Oates	ORD 8.6 - Planning Proposal - "Glenlee Estate" Menangle Park 3. That following the public exhibition: (a) where submissions are received by Council during the public exhibition period, a submissions report be presented to Council	Gateway Determination issued by DPIE on 28 July 2021. Seeking concurrence from NSW Heritage Office in accordance with Condition 1. Exhibition to commence upon satisfaction of Gateway requirements.	April 2022
13.7.21 Oates	ORD 8.2 - Mount Gilead - Amendments to Development Control Plan 3. That where submissions on the amendments are received during the public exhibition period, a further report on the outcome of the public exhibition be provided to the Council.	Public exhibition completed on 30 August 2021. Submissions received and report being drafted.	April 2022
13.7.21 Morrison	ORD 8.3 - Menangle Park - Amendments to Development Control Plan 3. That where submissions on the amendments are received during the public exhibition period, a further report on the outcome of the public exhibition be provided to the Council. 4. That a further report be presented to Council that includes street names, derived from Table 1.3 of the current Campbelltown (Sustainable City) Development Control Plan, Part 8 Menangle Park, for places of Non-Indigenous Heritage Significance for inclusion on the list of road names approved for Menangle Park.	3. A report was prepared and presented to Council at the November 2021 meeting as Item 8.2 on the agenda. 4. Report to be presented subject to ongoing timeframe of development of Menangle Park.	June 2022

Reports requested effective 1 March 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Development			
13.7.21 Morrison	<p>ORD 8.4 - Kellicar Road Precinct - Outcome of Public Exhibition Planning Proposal and Site Specific Development Control Plan</p> <p>4. That options for affordable housing on the Kellicar Road precinct in this planning proposal be presented as a further report to Council, or as part of a wider investigation into affordable housing across Campbelltown.</p>	<p>An implementation plan is being prepared for the Campbelltown Local Housing Strategy. The timing of the receipt of the Department of Planning, Industry and Environment requirements for the implementation plan mean that a report should be available for the Council in the first part of 2022.</p>	April 2022
3.8.21 Manoto	<p>ORD 8.5 - Ingleburn CBD - Planning Proposal and Development Control Plan</p> <p>4. That a further report be presented to Council outlining options for developer contributions planning for the Ingleburn CBD.</p>	<p>Specialist studies are in progress for the Ingleburn Planning Proposal and these will guide the content of potential amendments to the Contribution Plan. Outcome will be reported to Council.</p>	May 2022
12.10.21 Oates	<p>ORD 8.4 - Planning Proposal - Reclassification of Land - Campbelltown Sports Stadium, Leumeah</p> <p>3. That following the completion of the public exhibition, a separate public hearing be held with the outcome of both the public exhibition and the public hearing reported back to Council.</p>	<p>Planning Proposal is waiting Gateway Determination. Further Council report not expected until July 2022.</p>	July 2022
12.10.21 Hunt	<p>ORD 8.5 - Electric Vehicle Charging Stations - Draft Amendment to Campbelltown (Sustainable City) Development Control Plan 2015</p> <p>2. That where submissions are received through the exhibition period, a further report be provided to Council tabling the issues raised in those submissions.</p>	<p>No submissions received during the exhibition period. No report required.</p>	N/A

Reports requested effective 1 March 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Development			
12.10.21 Oates	<p>ORD 8.6 - Planning Proposal - Signage as Exempt Development under Campbelltown Local Environmental Plan 2015</p> <p>3. That following the public exhibition either:</p> <p>a) where submissions are received a further report be presented to Council on those submissions, or</p> <p>b) where no submissions are received during the public exhibition period, the Planning Proposal be finalised.</p>	<p>Planning Proposal is waiting Gateway Determination. Further Council report not expected until June 2022.</p>	<p>June 2022</p>
12.10.21 Hunt	<p>ORD 8.7 - Koala Sympathetic Development - Draft Amendment to the Campbelltown (Sustainable City) Development Control Plan 2015</p> <p>That where submissions are received through the exhibition period, a further report be provided to Council tabling the issues raised in those submissions.</p>	<p>Report to be provided subject to outcome of public exhibition process.</p>	<p>April 2022</p>
2.11.21 Bricevic	<p>ORD 8.1 Planning Proposal (Mount Gilead Urban Release Area) - Outcome of Public Exhibition</p> <p>3. That a report be prepared for Council, that investigates rezoning of land identified by Condition 22A of DA2984/2020/DA-CW, to a land use zone suitable for a koala strategic linkage corridor, consistent with the recommendations of the NSW Chief Scientist and Engineer report – Advice on the protection of the Campbelltown Koala Population.</p>	<p>Report to be integrated with Stage 2 rezoning of Mount Gilead which relates to most of Menangle Creek.</p>	<p>July 2022</p>

Reports requested effective 1 March 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
<p>City Growth 10.03.20 Morrison</p>	<p>ORD 8.12 - Latest Findings on Climate Change</p> <p>1. That a further report be provided outlining the emission reduction pathways required for Council and the community to transition towards net zero emissions.</p>	<p>This project has been divided into 2 main stages. Council continues to embed improvements as part of its existing commitments including increasing the provision of solar systems and renewable electricity, investigating low emission fleet opportunities and working in partnership with developers to deliver low emission communities.</p> <p>Stage 1: Council has developed an online dashboard that captures and presents sustainability performance information.</p> <p>Council is continuing to work in partnership with a number of its suppliers to refine the information, as well as confirm the processes relating to the sharing of information.</p> <p>Stage 2: This component includes staged investigations that seek to define the actions required to achieve net zero within each of the sustainability performance areas defined in stage 1. It is anticipated that a report consolidating all of the investigations, and defining a path forward to achieve net zero will be provided by June 2022.</p>	<p>June 2022</p>

Reports requested effective 1 March 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Growth			
3.8.21 Manoto	<p>ORD 8.5 - Ingleburn CBD - Planning Proposal and Development Control Plan</p> <p>3. That a further report be presented to Council outlining options for a design excellence process for the development of the future car park site for a mixed use building and a public park. This report is to consider the appropriateness of this site for a possible iconic building.</p>	<p>A Project Definition Plan (PDP) is in preparation. This will include an outline of costs required to undertake a feasibility study to determine the sites viability from a triple bottom line perspective (ie financial, social and environmental). The required funding will be considered as part of Council's annual budget planning process for 2022-23. The project feasibility will take approximately 3 months to complete once funding has been made available.</p>	March 2023
14.9.21 Oates	<p>NM 11.2 - Creative Arts Fund</p> <p>1. That a report be presented investigating the establishment/trial of a local creative arts fund with the purpose of providing opportunities to improve the wellbeing, resilience and social cohesion of our community through creative expression and social connection.</p> <p>2. That the report also include the current and past, small and localised art funding initiatives undertaken by Campbelltown City Council including the cost associated with these initiatives.</p>	<p>A report is currently being drafted that investigates the opportunity of a local creative arts fund to improve our community's well-being, resilience, and social cohesion through creative expression and social connection. The report will include the current and past, small and localised art funding initiatives undertaken by Campbelltown City Council.</p>	April 2022

Reports requested effective 1 March 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Lifestyles			
13.7.21 Oates	<p>NM 11.1 - Glenalvon House</p> <p>That a report be presented to Council investigating the potential to provide for a small restaurant/café with industry standard cooking facilities and associated rest rooms in the grounds of Glenalvon House.</p>	<p>The Executive Team are in discussion to determine the best approach to providing this report, using a cross-functional approach.</p>	<p>April 2022</p>
14.9.21 Morrison	<p>NM 11.1 - Support for the Homeless in Campbelltown</p> <p>1. That a report be presented detailing the initiatives, services and strategies that Council has implemented, and is continuing to implement, during [and before] the COVID-19 crisis, to assist local community organisations and NGOs, working to support homeless people in our LGA.</p> <p>2. That Council investigate future opportunities to reduce/eliminate homelessness in the Campbelltown LGA and include these initiatives in the report.</p>	<p>Staff currently undertaking data collection and gathering information for the report.</p>	<p>May 2022</p>
12.10.21 Oates	<p>NM 11.2 - Local Community Fresh Produce Market</p> <p>That a report be presented on the opportunity for Council to facilitate the development of a Local Community Fresh Produce Market to support our local small businesses, community groups, small farmers and bakers, post COVID-19.</p>	<p>An outdoor fresh produce market 'Home Grown and Home Made' will be piloted as part of On Q activations in March - April 2022. Pilot will test community interest in a fresh produce market and inform a feasibility analysis of best site, size and frequency. Stallholder / vendor EOI is currently active.</p>	<p>April 2022</p>

Letters requested effective 1 March 2022

*Date of Decision *Mover	Action Item	Comments / updates
<p>City Development 8.2.22 Stellino</p>	<p>NM 11.3 - Koala Plan of Management 2. That Council invite the Chief Scientist and Engineer to provide a briefing to the Council on their findings as it relates to the Campbelltown koala colony.</p>	<p>Letter sent 22/02/2022 to the NSW Chief Scientist and Engineer requesting a briefing.</p>

8.11 Minutes of the Audit Risk and Improvement Committee meeting held 15 February 2022

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Officer's Recommendation

That the minutes of the Audit Risk and Improvement Committee held 15 February 2022 be noted.

Purpose

To seek Council's endorsement of the minutes of the Audit Risk and Improvement Committee meeting held 15 February 2022.

Report

Detailed below are the recommendations of the Audit Risk and Improvement Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration.

Reports listed for consideration

6.1 Internal Audit Progress Report

That the Committee receive and note the internal audit update.

Action: Outstanding Management Actions attachment to be formatted and displayed over a few pages, enabling the font to be larger and easier to read.

6.2 Audit Office of NSW Final Management Letter 2020-21

That the information be noted.

6.3 Enterprise Risk Management Strategy

That the committee note the content of the Enterprise Risk Management Strategy and provide feedback as appropriate.

6.4 Integrated Planning and Reporting

That the committee note the following:

1. Summary of Delivery Program Progress Report (July to December 2021).

Action: The Committee requested that the Integrated Planning and Reporting be a regular agenda item, to update the Committee, on the progress of these actions.

6.5 Business Excellence Update

That the committee note the following:

1. Business Excellence report for the period October to December 2021.

6.6 Outstanding ARIC Actions

That the comments and updates regarding the outstanding and completed ARIC actions be noted.

Attachments

1. Minutes of the Audit Risk and Improvement Committee held 15 February 2022 (contained within this report)

CAMPBELLTOWN CITY COUNCIL

Minutes Summary

Audit Risk and Improvement Committee Meeting held at 4:00 pm on Tuesday, 15 February 2022.

ITEM	TITLE	PAGE
1.	ACKNOWLEDGEMENT OF LAND	2
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Minutes of the Audit Risk and Improvement Committee Meeting held on 15 February 2022

Present Mr Bruce Hanrahan - Independent Member (Chairperson)
Mr Jim Mitchell - Independent Member
Ms Rhonda Wheatley - Independent Member
Councillor Warren Morrison - Council Representative

In attendance Ms Lindy Deitz - General Manager
Mr Sam Helweh - Internal Auditor
Mr Phu Nguyen - Director City Governance
Ms Rebecca Grasso - Director City Growth
Mr Scott Grant - Director City Lifestyles
Ms Corinne Mears - Executive Manager Corporate Services and Governance
Ms Somaiya Ahmed - Director, Financial Audit Services - Audit Office of NSW
Mr Ali Amjad - Audit Leader - Audit Office of NSW
Ms Monique Dunlop - Manager Governance and Risk
Mr Warren Kear - Risk Coordinator
Ms Cathy Gavin - Senior Financial Accountant
Ms Samantha Fletcher - Financial Reporting Accountant
Mr Chris Magee - Manager Insights and Corporate Strategy
Mr Fletcher Rayner - Executive Manager Urban Release and Engagement
Ms Erin Austin - Executive Support

1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Mr Bruce Hanrahan.

2. APOLOGIES

Nil

3. CONFIRMATION OF MINUTES

3.1 Minutes of the Ordinary Meeting of the Audit Risk and Improvement Committee held 16 November 2021

Committee's Recommendation: (Mitchell/Morrison)

That the information be noted.

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

5. GENERAL MANAGER – VERBAL UPDATE

The General Manager provided the Committee with an update:

- The Local Government elections were held on 4 December 2021. As a result Campbelltown has 6 new Councillors and 9 returning Councillors which is a great blend of experienced Councillors and new Councillors who are bringing new and different ideas. The Executive team is looking forward working with new Council to deliver great outcomes for the community.
- Councillor induction sessions have been run over the past few weeks to bring our new Councillors up to speed and refresh the knowledge of our returning Councillors. The first strategic planning day is scheduled to be held on Saturday. The sessions have been designed to make sure our Councillors understand their role as a Councillor and for us as a collective to understand our Councillor's aspirations as the elected representatives of our community.
- In addition to the new Council, Campbelltown has a new Mayor and Deputy Mayor. Cr George Greiss was elected by the Council as the new Mayor and Cr Warren Morrison was elected by the Council as the new Deputy Mayor and they will serve in their respective roles until September 2023.
- At the Council meeting on 8 February, Councillor Warren Morrison was nominated as the Councillor representative on ARIC.
- On the operational front, the first month of the year has been focussed on business continuity and ensuring our services continue to be delivered despite the challenges presented by the COVID-19 Omicron variant. It's pleasing to see that the worst of the wave appears to be subsiding but we continue to monitor the situation closely and the South Western Sydney Local Health District has been great in providing Council with the latest updates.
- Financially there has been some pressure due to financial impacts from COVID-19 however the Council has been able to meet the challenge. A range of measures were put in place, with short term restrictions such as limiting overtime expenditure and long term Council has looked at additional revenue sources with commercial investments that enabled a balanced budget to be delivered.

6. REPORTS

6.1 Internal Audit Progress Report

Purpose

To provide the Committee an update on the progress of the internal audit activity.

Officer's Recommendation

That the Committee receive and note the internal audit update.

Committee's Recommendation: (Hanrahan/Morrison)

That the Committee receive and note the internal audit update.

Action: Outstanding Management Actions attachment to be formatted and displayed over a few pages, enabling the font to be larger and easier to read.

6.2 Audit Office of NSW Final Management Letter 2020-21

Purpose

To provide the Committee with an update of the status of management letter points relating to the 2020-21 external audit.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Mitchell/Wheatley)

That the information be noted.

6.3 Enterprise Risk Management Strategy

Purpose

To advise the committee of the Enterprise Risk Management Strategy that provides a structure to the process of risk management within Council.

Officer's Recommendation

That the committee note the content of the Enterprise Risk Management Strategy and provide feedback as appropriate.

Committee's Recommendation: (Morrison/Hanrahan)

That the committee note the content of the Enterprise Risk Management Strategy and provide feedback as appropriate.

6.4 Integrated Planning and Reporting

Purpose

To provide the Audit, Risk and Improvement Committee (ARIC) with the following update:

- Council's progress against the Delivery Program, for the period July 2021 to December 2021.
-

Officer's Recommendation

That the committee note the following:

1. Summary of Delivery Program Progress Report (July to December 2021).

Committee's Recommendation: (Mitchell/Wheatley)

That the committee note the following:

1. Summary of Delivery Program Progress Report (July to December 2021).

Action: The Committee requested that the Integrated Planning and Reporting be a regular agenda item, to update the Committee, on the progress of these actions.

6.5 Business Excellence Update

Purpose

To provide the Committee with an update on the progress of Council's continuous improvement initiatives over the last quarter.

Officer's Recommendation

That the committee note the following:

1. Business Excellence report for the period October to December 2021.

Committee's Recommendation: (Hanrahan/Morrison)

That the committee note the following:

1. Business Excellence report for the period October to December 2021.
-

6.6 Outstanding ARIC Actions

Purpose

To ensure the Committee is aware of all outstanding actions and all completed actions.

Officer's Recommendation

That the comments and updates regarding the outstanding and completed ARIC actions be noted.

Committee's Recommendation: (Wheatley/Mitchell)

That the comments and updates regarding the outstanding and completed ARIC actions be noted.

7. GENERAL BUSINESS

- The Committee noted the 2022 ARIC meeting dates and that all current Independent ARIC members have been reappointed until November 2022. The Internal Auditor advised that prior to November this will be revisited with the recommended appointments/reappointments to be adopted by Council.
- The Committee noted the new guidelines (that were previously circulated) will be effective from 4 June 2022. The Internal Auditor reminded each Committee member to review the requirements under the guidelines to assess their own requirement to serve on an ARIC Committee. It was noted that the guidelines will be an agenda item for the next meeting and form an ongoing discussion.
- The Committee was advised the next ARIC meeting will be held in person, at Campbelltown Council.

The next meeting of the Audit Risk and Improvement Committee will be held Tuesday 19 April 2022 at 4:00 pm at the Civic Centre, Campbelltown.

Bruce Hanrahan

Chairperson

Meeting Concluded: 5:15 pm

8.12 Delivery Program/Operational Plan: 6 Month Progress Report

Reporting Officer

Manager Insights and Corporate Strategy
City Growth

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.8 - Provide strong governance for all Council activities

Officer's Recommendation

That Council receive and note the 6-monthly progress report. This report outlines progress against the Principal Activities outlined in the Delivery Program 2017-22 and Operational Plan 2021-22, for the July to December 2021 period.

Purpose

To advise Council of the progress against the Principal Activities outlined in the Delivery Program 2017-22 and Operational Plan 2021-22 for the July to December 2021 period.

History

Council provides a 6-monthly progress report as per the requirements of the Integrated Planning and Reporting framework, and Section 404(5) of the *Local Government Act 1993*. The progress reports allow Council, the community, and stakeholders to collectively monitor the delivery of the Principal Activities outlined in the Delivery Program - including projects, programs, and initiatives - towards achieving the community's vision for Campbelltown.

Report

This report is a key piece of reporting and accountability towards the community's vision for Campbelltown, as documented in our Community Strategic Plan (CSP): Campbelltown 2027. Campbelltown 2027 is structured around 4 Community Outcomes, each of which has specific goals and strategies:

1. A vibrant, liveable city
2. A respected and protected natural environment
3. A thriving, attractive city
4. A successful city

The CSP is Council's highest-level strategy and informs our Delivery Program/ Operational Plan. The Delivery Program/ Operational Plan - in turn - outlines the Principal Activities that we will undertake as a Council to address Campbelltown 2027.

The objective of this report is to provide a summary of progress against these Principal Activities over the past 6 months, and provide a status update for every underlying action we have committed to. Further reporting on key highlights along with legislative and statistical information are presented in our annual and end of term reports.

The full set of our Corporate Planning and Reporting documents can be found on Council’s website:

<https://www.campbelltown.nsw.gov.au/CouncilandCouncillors/CorporatePlanningandStrategy>

Our Progress

This progress report along with the quarterly business review statements, annual, and end of term reports capture our progress against the Delivery Program/Operational Plan. These reports are key points of accountability and transparency, to ensure that our community is informed and can monitor our progress towards achieving Campbelltown 2027.

The contents of this report indicate that we have progressed well against our 174 commitments, with 155 actions either completed or on track for the first half of this year.

Completed	On Track	Not on Track/ Needs Attention	On Hold	Not Completed
13 - 7.5%	142 - 82%	6 - 3%	1 3 - 7.5%	0 - 0%

- **Completed** – We successfully completed a number of actions during July to December 2021 including:
 - upgrade of the customer facing system at our Leisure Centres
 - review of Council’s Climate Change Risk Assessment
 - completion of the Aquatic and Indoor Sports Strategy
 - Installation of an additional 37 street smart bins and introduction of earlier (time of day) street sweeping program
 - support in delivering the 2021 Local Government elections
 - external funding of \$800,000 awarded for the High Performance Indoor Cricket Centre (total of \$1.5 million external funding achieved).

- **Not on Track/ Needs Attention** – 6 actions have been identified as needing further attention to review the scoping, resourcing, or prioritisation of the project.

Section	Action	Comments	Status
Community Life	Promote the Event Toolkit and Event Application Checklist to support community groups organising events	This requires attention in the next quarter. Progress has been disrupted by the ongoing effects of COVID-19.	Not on Track / Needs Attention
Open Space	Develop the Lynwood Park Masterplan	A spatial concept master plan has been developed, and site investigation works are currently being undertaken.	Not on Track / Needs Attention
Creative Life	Develop a cultural strategy that encourages the local community to engage in arts culture across the region	Engagement for the cultural strategy has been delayed due to COVID-19, and will resume in the next quarter.	Not on Track / Needs Attention

Section	Action	Comments	Status
Open Space	Deliver 12-month long baseline LGA wide biodiversity study to inform draft Natural Areas Prioritisation Plan to be finalised in 2022-23	Project scoping is still underway, and on-ground assessments are needed. This project may not be implemented during the planned timeframe.	Not on Track / Needs Attention
Economic and Investment Growth	Develop a city marketing strategy and action plan to promote the city for investment attraction using the brand identity	Several activities have continued to progress (e.g. the development of a city centre narrative framework). While we continue to support inbound investment opportunities, the broader Investment Attraction Strategy component of this action has been put on hold while we ensure that important foundational work is in place to enable the conversion of interest to commitment.	Not on Track / Needs Attention
Infrastructure	Ensure that Asset renewal programs are developed on time and in accordance with the Asset Management Strategy	The programs are currently being finalised. Awaiting for data from the consultants for modelling.	Not on Track / Needs Attention

- On Hold** - A small number of actions have been placed on hold and will be reviewed for completion during the period January to June 2022. These include a number of programs affected by COVID-19 health restrictions. Additionally, construction of the Campbelltown Sports and Health Centre of Excellence is on hold pending investigations into an emerging funding opportunity to relocate the planned development to the Campbelltown Sports Stadium site, enhancing community benefit.

Section	Action	Comments	Status
Community Life	Deliver road safety initiatives including the Learner Driver Program and the Speed Reduction Program	This program was placed on hold due to the COVID-19 Public Health Orders.	On Hold
Infrastructure	Inspect, identify and undertake preventative/remedial works on fire trails	This action is on hold, as we are waiting for a quotation from the Rural Fire Service.	On Hold
Community Life	Implement the Campbelltown Healthy Food and Drinks Policy focusing on internal meetings and functions, owned facilities and both internal and external events	This program has been on hold due to the ongoing impacts of COVID-19.	On Hold

Section	Action	Comments	Status
Community Life	Develop a Social and Health Impact Assessment process for Development Applications	This program is currently being reviewed following reprioritisation of programs, and is anticipated to restart in April.	On Hold
Community Life	Deliver and review the Youth Engagement program 'Hack Collective' to engage our young people	This Program is a partnership with a number of local High Schools who have currently suspended all optional programs with external partners due to COVID-19. This is expected to change in Term 2, and it is hoped that the program can recommence.	On Hold
Community Life	Develop a Tennis Strategy for the city	The Tennis Strategy is on hold, subject to the collection of further participation data. This will be facilitated by Council's new online booking system.	On Hold
City Lifestyles Directorate	Complete construction (Stage 1) of the Sport and Health Excellence Centre	Construction of the Campbelltown Sports and Health Centre of Excellence is on hold pending investigations into an emerging funding opportunity to relocate the planned development to the Campbelltown Sports Stadium site.	On Hold
Community Businesses	Deliver the Pacific Test Program	This is on hold due to the ongoing impacts of COVID-19. The program will be further investigated in the next quarter.	On Hold
City Growth Directorate	Engage local businesses to identify water efficiency opportunities through the Sydney Water Partnership Program	The partnership has concluded. Engagement with businesses through a rebates program is currently on hold due to COVID-19. The program will be revisited in the next quarter.	On Hold
Infrastructure	Lead the development of the engineering specifications for Council	On hold due to resourcing constraints.	On Hold
Infrastructure	Develop a traffic model for the reimagine corridor	On hold due to resourcing constraints.	On Hold
Infrastructure	Develop internal and external LGA transport connectivity strategies	On hold due to resourcing constraints.	On Hold
Economic and Investment Growth	Review the Local Strategic Planning Statement (LSPS) in line with the Community Strategic Plan (CSP) and core enabling strategies	This review has been placed on hold, pending direction from the Greater Sydney Commission (GSC) regarding the implications of the scheduled review of the District and Region Plans by the GSC.	On Hold

For a detailed status update on all of our actions, please refer to the Action Progress Tables further within this report. When reading this report, please note that some actions address multiple CSP strategies/ outcomes. In these instances, we report the action against one of the relevant strategies.

Action Progress – July to December 2021

The following tables provide a status update for actions listed in the Operational Plan 2021-22 using the definitions below.

- **Completed** – the action has been finalised.
- **On Track** – the action is on track to be substantially completed this year.
- **Not on Track/ Needs Attention** – the action requires some further attention to substantially progress this year.
- **On Hold** – the action is on hold due to external challenges, further decision making and/ or review of resource allocation.
- **Not Completed** – the action could not be completed.

Outcome 1: A vibrant, liveable city

1.1: Provide opportunities for our community to be engaged in decision making processes and to access information

1.1.1: Seek opportunities to actively engage with our community and ensure they know their input is valued

Section	Action	Comments	Status
Office of the General Manager	Develop, roll out and promote internal process and governance for Community Engagement	We have continued to engage with the community on a range of critical strategies, plans and projects. This includes continuing to centralise engagement Bang the Table (Over to you online platform). This is to support a consistent approach to engagement and data via Face-to-face engagement continues to be challenged by COVID-19, however online engagement is progress well.	On Track

1.1.2: Promote Campbelltown and share information that our community and customers need to live well in our city

Section	Action	Comments	Status
Office of the General Manager	Develop a city-wide Signage Action Plan	The Action Plan has been drafted.	On Track
Office of the General Manager	Complete an upgrade of Council website	The procurement specs are being finalised, and will go out for tender by early February.	On Track

Section	Action	Comments	Status
Office of the General Manager	Implement the Communications and Community Engagement Action Plan	We continue to deliver the actions outlined in this plan as part of the core business as usual.	On Track

1.1.3: Provide a single point of contact for our customers for general enquiries, service requests and payments

Section	Action	Comments	Status
Corporate Support and Systems	Deliver high quality face-to-face, over the phone and online customer service	This ongoing action is on track. The section received a Highly Commended Award for the 2021 National Customer Service Team of the Year. This award acknowledged Customer Service Teams who demonstrated excellence in managing the impact and effects of the COVID-19 Global Pandemic.	On Track
Corporate Support and Systems	Develop the Customer Experience Roadmap 2022-25	The project brief for the Customer Experience Roadmap has been completed.	On Track

1.2: Create safe, well maintained, activated and accessible public spaces

1.2.1: Maintain the cleanliness of our city streets by removal of litter and graffiti, and street sweeping

Section	Action	Comments	Status
Operations	Review and implement the street sweeping program to increase efficiencies	Early street sweeping starts have been implemented successfully, and are planned to continue as business-as-usual.	Completed
Operations	Increase collection of loose litter through efficiencies gained from the smart bin replacement program	Smart bins have been installed.	On Track
Operations	Implement a new procedure to respond to and manage illegal waste	Grant funding has been acquired and will fund the development of illegal waste strategy. The procedure will follow this strategy.	On Track
Operations	Use new mobile technology to reduce graffiti removal response times and improve data intelligence	No further action required. Mobile technology working very well.	Completed
Operations	Commence street smart bin replacement program	A further 37 bins have been installed. The total number of bins is now 42.	Completed

1.2.2: Design and implement road and community safety programs to create places where people feel safe, are likely to stay, and want to return to

Section	Action	Comments	Status
Community Life	Deliver community safety programs and awareness campaigns	Program remains suspended during 2nd quarter. Planning for City Centre program undertaken in final month of quarter.	On Track
Community Life	Deliver Child Car Seat Restraint Fitting Program	Program delivered in a COVID-19 safe way during December.	On Track
Community Life	Deliver road safety initiatives including the Learner Driver Program and the Speed Reduction Program	This program was placed on hold due to the COVID-19 Public Health Orders.	On Hold

1.2.3: Ensure the responsible maintenance of all Council bush and fire trails

Section	Action	Comments	Status
Infrastructure	Complete maintenance and treatments as per program	The work is on track to be completed in April 2022.	On Track
Infrastructure	Review, plan and undertake hazard reduction burning	The progress of this action is weather dependant, but currently on track.	On Track
Infrastructure	Inspect, identify and undertake preventative/remedial works on fire trails	This action is on hold, as we are waiting for a quotation from the Rural Fire Service.	On Hold

1.2.4: Manage Council's building assets including building maintenance, city safety (security) and cleaning

Section	Action	Comments	Status
Infrastructure	Maintain all Council buildings for their use by the community	All preventative building maintenance has been completed to required standards. All maintenance requests have been completed in a timely manner.	On Track
Infrastructure	Improve community booking system for community halls and tennis courts	UAT of C4 integration scheduled to commence March 2022.	On Track
Infrastructure	Manage the use of Council halls	Analysis on hall utilisation data being completed.	On Track

Section	Action	Comments	Status
Infrastructure	Ensure that Council Assets have the appropriate security systems including: <ul style="list-style-type: none"> increasing the number of encrypted wireless links upgrade to the CCTV at Greg Percival library and community centre migrate security access control software from end of life, to current technology 	These actions are on track: <ul style="list-style-type: none"> 4 new encrypted wireless links currently in progress reducing NBN connections by 3. CCTV upgrade at Greg Percival library completed Migration to new software currently 50% complete. 	On Track
Infrastructure	Ensure that all Council Assets are appropriately cleaned	All cleaning on track and a review of programs is currently being undertaken.	On Track

1.2.5: Act in the interests of the broader community to encourage compliance with relevant laws, policy and adopted standards, aimed at environmental health and safety of our community

Section	Action	Comments	Status
City Standards, Compliance and Waste	Investigate and appropriately action complaints relating to noise nuisance and unhealthy premises	All formal complaints actioned within the prescribed time frames.	On Track
City Standards, Compliance and Waste	Conduct regular inspections of the following premises: <ul style="list-style-type: none"> food premises; hair, beauty and skin penetration; onsite waste water management systems; commercial and public swimming pools; boarding houses; sex service industry. 	COVID-19 Public Health Orders have restricted inspections. However, inspections have been carried out in Childcare Centres and high risk food businesses. Public health inspections recommenced from mid-December.	On Track

1.2.6: Ensure an environmentally safe and sustainable city through a compliance program

Section	Action	Comments	Status
City Standards, Compliance and Waste	Respond to development and environmental complaints for tree removal, land clearing, landfill, pollution incidents, and unauthorised land use	Investigations of complaints regarding illegal vegetation/tree removal is still occurring.	On Track

Section	Action	Comments	Status
City Standards, Compliance and Waste	Deliver Pool Safety inspection programs	Public Health Orders have affected the pool barrier inspection program. While the program has been running, access to some premises has been restricted.	On Track

1.2.7: Conduct ranger services to ensure an environmentally safe and sustainable city

Section	Action	Comments	Status
City Standards, Compliance and Waste	Respond to complaints and patrol LGA for illegal parking, abandoned vehicles, overgrown premises, littering and stormwater pollution	Parking throughout the CBD areas and commuter carparks continues to be lower than usual due to COVID-19. This has led to lower-than-usual parking fines. The School Safety Program was able to be recommenced during the last 4 weeks of the school year.	On Track

1.2.8: Provide a temporary home for lost cats and dogs at our Campbelltown Animal Care Facility

Section	Action	Comments	Status
City Standards, Compliance and Waste	Actively promote and participate in the cat and dog subsidised de-sexing programs	The CAWS Companion Animal Subsidised Desexing Program and National Desexing Network continue to be delivered with good outcomes. Local vets have recently withdrawn from the NDN Program, so we are working to identify a new service provider.	On Track
City Standards, Compliance and Waste	Ensure the health and wellbeing of cats and dogs kept within the Animal Care Facility prior to returning to their owner, rehoming or sale (rescue groups)	The Animal Care Facility continues to operate, with a 62% increase in the number of animals in this quarter. Adopted: Dogs - 44 and Cats - 70. <ul style="list-style-type: none"> • Released to Rescued: Dogs - 24 and Cats - 127. • Total Rehomed: Dogs - 68 and Cats - 197. 	On Track

1.2.9: Construct and maintain Council owned infrastructure

Section	Action	Comments	Status
Infrastructure	Maintain our road, bridge and stormwater infrastructure	The 2021-22 asset renewal programs is progressing, as per the program.	On Track

Section	Action	Comments	Status
Operations	Construct and maintain our infrastructure such as road network, footpaths, stormwater drains, fencing, bus shelters, seats, fire trails, play grounds and associated open space	Some road projects have been delayed, due to difficulties securing contractors during COVID-19. However, the program is expected to be delivered as planned.	On Track

1.3: Ensure that Campbelltown is an inclusive city

1.3.1: Foster partnerships that deliver healthy and inclusive outcomes for our diverse community

Section	Action	Comments	Status
Community Life	Implement the Campbelltown Healthy Food and Drinks Policy focusing on internal meetings and functions, owned facilities and both internal and external events	This program has been on hold due to the ongoing impacts of COVID-19.	On Hold
Community Life	Support the Campbelltown Domestic Violence Committee to increase membership and awareness of support services for our diverse community	The 'PAWS' project assisting Family and Domestic Violence victims in housing their pets has been successfully implemented.	On Track
Community Life	Review and implement the Disability Inclusion Action Plan	The implementation of this Plan is on track. For example, 84% of action items are currently on track or completed.	On Track
Community Life	Develop a Social and Health Impact Assessment process for Development Applications	This program is currently being reviewed following reprioritisation of programs, and is anticipated to restart in April.	On Hold
Community Life	Deliver and review the Youth Engagement program 'Hack Collective' to engage our young people	This Program is a partnership with a number of local High Schools who have currently suspended all optional programs with external partners due to COVID-19. This is expected to change in Term 2, and it is hoped that the program can recommence.	On Hold
Community Life	Work with developer to design a community centre at Willowdale as part of the Voluntary Planning Agreement	The location, lot and concept design are being investigated.	On Track
Community Businesses	Deliver the Immunisation Clinic	The childhood immunisation clinic continued to be offered in Q2, although at lower rates than normal (due to COVID-19).	On Track

1.4: Provide and support exciting and curious events and festivals for the local community and visitors

1.4.1: Support and deliver festivals and events that celebrate our diverse community and unique creativity

Section	Action	Comments	Status
Community Life	Increase non-Council funding for community festivals and events through Campbelltown GrantsHub	The Australia Day event was cancelled due to COVID-19, although civic events continued online.	On Track
Community Life	Deliver calendar of key signature events including large scale celebrations, culturally specific events and inclusive activations	Rocking Around Christmas Convoy was delivered on 11 December 2021. The New Years' Eve event was delivered on 31 December at the Campbelltown Athletics Centre. Future events are currently being planned for delivery in 2022.	On Track
Community Life	Promote the Event Toolkit and Event Application Checklist to support community groups organising events	This requires attention in the next quarter. Progress has been disrupted by the ongoing effects of COVID-19.	Not on Track / Needs Attention
Community Life	Deliver the Connected Community Fund Programs to support diverse community programs and events	The Connected Community Funds Program was successfully delivered.	Completed

1.4.2: Deliver events that promote civic pride and celebrate our city's achievements

Section	Action	Comments	Status
Office of the General Manager	Deliver calendar of civic events including citizenship ceremonies and recognition programs	Some events were cancelled due to the ongoing impacts of COVID-19. However, the citizenship ceremonies were successfully delivered online.	On Track

1.5: Host and promote major sporting events, showcasing our city's sporting facilities and encouraging community participation in sport and recreation

1.5.1: Increase use of Council's leisure services at Eagle Vale, Macquarie Fields, and Gordon Fetterplace and plan for future needs

Section	Action	Comments	Status
Community Businesses	Deliver training and recruitment initiatives to support the Learn to Swim Program	These initiatives have commenced.	On Track
Community Businesses	Implement the Aquatic and Indoor Sports Strategy	The Aquatic and Indoor Sports Strategy has been completed.	Completed
Community Businesses	Enhance the customer experience for centre based sporting and aquatic events and carnivals	Zone and Regional Carnivals have been booked their respective sporting events for March 2022. Attendances are expected to be lower due to COVID-19.	On Track
Community Businesses	Enhance the customer experience by undertaking a customer facing system upgrade (CRM/POS)	The upgrade of customer facing systems has been completed.	Completed

1.5.2: Coordinate the City's sports fields and support local sports clubs in increasing participation

Section	Action	Comments	Status
Open Space	Develop the Lynwood Park Masterplan	A spatial concept master plan has been developed, and site investigation works are currently being undertaken.	Not on Track / Needs Attention
Community Life	Commence delivery of the Sports fields Upgrades Program	The irrigation program has been completed, with upgrades at Worrell Park, Bradbury Oval #1, Lynwood Park 3 and 4. The floodlighting program is on track.	On Track
Community Life	Promote grant funding opportunities for facility and equipment upgrades to local sports clubs	The Stronger Community Grant Program led to 6 successful grant applications from clubs totaling over \$115,000. Projects related to bench seating, shade and fencing.	On Track
Community Life	Investigate funding opportunities to deliver a Cricket High Performance Indoor Centre	This was completed in Q1.	Completed
Community Life	Develop a Tennis Strategy for the city	The Tennis Strategy is on hold, subject to the collection of further participation data. This will be facilitated by Council's new online booking system.	On Hold

1.5.3: Promote and develop our current venues for sport and major events

Section	Action	Comments	Status
City Lifestyles Directorate	Complete construction (Stage 1) of the Sport and Health Excellence Centre	Construction of the Campbelltown Sports and Health Centre of Excellence is on hold pending investigations into an emerging funding opportunity to relocate the planned development to the Campbelltown Sports Stadium site.	On Hold
Community Businesses	Increase activation of Campbelltown Sports Stadium	We continue to work with Macarthur FC and the West Tigers to facilitate their 2021/2022 games, work with Athletics Club to continue with events at the Athletics Centre based on COVID-19 safe events.	On Track
Community Businesses	Deliver the Pacific Test Program	This is on hold due to the ongoing impacts of COVID-19. The program will be further investigated in the next quarter.	On Hold
Community Businesses	Investigate Campbelltown Sports Stadium upgrade opportunities	The upgrades are being investigated within the context of the Centre of Excellence and potential expansion of Leumeah Live.	On Track
Community Life	Support Macarthur Football Club in delivering community programs that encourage healthy and active lifestyles	The A-League season has been disrupted by COVID-19. We will continue working with Macarthur FC around their community programs to ensure local communities are encouraged to embrace healthy, active lifestyles.	On Track

1.6: Foster a creative community that celebrates arts and culture

1.6.1: Manage Campbelltown Arts Centre as the South West Sydney regions major cultural services provider and venue

Section	Action	Comments	Status
Creative Life	Explore opportunities to expand Campbelltown Arts Centre facility	We continue to advocate for funding for Western Sydney arts and cultural infrastructure investment. Creative Capital EOI has been submitted for theatre and venue upgrades to Create NSW through the Infrastructure and Planning department (pending outcome).	On Track
Creative Life	Promote the hiring of the Arts Centre for functions, corporate events and activities	While there have been disruptions during COVID-19, venue bookings have been consistent since reopening. A promotional strategy in collaboration with other sections of Council will be developed in early 2022.	On Track

1.6.2: Deliver a range of artistic programs and activities to promote cultural awareness and appreciation

Section	Action	Comments	Status
Creative Life	Deliver an artistic program that develops and presents new work that engages diverse audiences and responds to local interest including Sydney Festival	The Arts Centre reopened - following its closure due to COVID-19 - in October 2021. We delivered the 59th Fishers Ghost Art Award Exhibition featuring over 500 works. In addition, Mirage (a new development) will be presented in January along with a new survey exhibition - Khaled Sabsabi: A Hope. Many other events continue to be delivered.	On Track
Creative Life	Establish and maintain relationships with arts and non-arts organisations (e.g. Campbelltown Hospital)	The public art strategy continues to be developed. The public artworks are being produced/manufactured, and are due to be completed in April 2022.	On Track

Section	Action	Comments	Status
Creative Life	Deliver artistic and cultural programs with Aboriginal and Torres Strait Islander artists and communities	A range of programs have been delivered. <ul style="list-style-type: none"> Budjari Mudjingaa Elders Ceramic Maker Kits were distributed to elders in the community. Wiritjiribin Girls Dance group resumed workshops on site in November. Yirran Miigaydhu weaving workshops with local Aboriginal women resumed on site in November. 	On Track
Creative Life	Manage the ongoing provision, sustainability and growth of the Little Orange Studio	The Little Orange Studio program continues to run twice weekly, delivering online studio sessions to support artists.	On Track
Creative Life	Deliver an annual program of education, community engagement and creative learning activities and collaborations that engages our diverse community	The Arts Centre has delivered a suite of creative learning and education programs both on-site and digitally. These include artist led workshops, artist talks, educational activities for schools and teachers, and produced various creative packs and resources for communities and artists. We also developed and distributed creative packs for residents impacted by COVID-19.	On Track
Creative Life	Promote Campbelltown as a film friendly City and support the development of local screen based practitioners and projects	The Film and TV Skills program in collaboration with AFTRS is underway and on track for delivery.	On Track
Creative Life	Develop a cultural strategy that encourages the local community to engage in arts culture across the region	Engagement for the cultural strategy has been delayed due to COVID-19, and will resume in the next quarter.	Not on Track / Needs Attention

1.7: Promote the City's history, with strong respect for our Aboriginal and Torres Strait Islander history

1.7.1: Foster partnerships that celebrate our city's history and promotes reconciliation with our First Nations communities

Section	Action	Comments	Status
Community Life	Review and deliver actions from the Reconciliation Action Plan	Progress during this quarter has been affected by COVID-19. We have been focused on health-related activities such as supporting Aboriginal community groups to boost vaccination rates through targeted Aboriginal vaccine clinics.	On Track
Community Life	Implement the Aboriginal Interpretation Strategy 'Our Voice Our Place' to ensure an Aboriginal perspective across council facilities and the public domain	Progress during this quarter has been affected by COVID-19. We have been focused on health-related activities such as supporting Aboriginal community groups to boost vaccination rates through targeted Aboriginal vaccine clinics.	On Track

1.8: Enable a range of housing choices to support different lifestyles

1.8.1: Guide future land use planning rules and encourage sustainable and responsible development that increases the liveability of the Campbelltown local government area

Section	Action	Comments	Status
Urban Release and Engagement	Review and manage planning controls responding to legislative and policy changes as required	We have submitted our request to amend conditions of Local Housing Strategy. A number of planning proposals have been submitted with several considered (e.g. Kellicar Road Planning Proposal). We are working on employment zones reform, and completed the amended Development Control Plans for Electric vehicles. We have prepared Planning Proposals to simplify planning rules for signage, reclassify the Billabong Parklands, and reclassify Campbelltown Stadium.	On Track

1.9: Create places where people feel good, and are likely to stay, return to and tell others about their experiences

1.9.1: Design and deliver community led programs, places and spaces

Section	Action	Comments	Status
Community Life	Deliver the 'On Q' program of initiatives to encourage our community to visit the Campbelltown City Centre by creating engaging spaces (Reimagining Priority Project 3)	The program resumed in December. However, poor weather led to the cancellation of the high profile Christmas Markets.	On Track
Community Life	Deliver Small Centre Space Activation initiatives	The program resumed in Ingleburn during December.	On Track
Community Life	Work with key support services to meet the needs and aspirations of our Claymore community	Community programs were suspended during COVID-19. However, the support and advocacy of community and local services has continued (e.g. targeted Pop Up vaccination hub).	On Track
Community Life	Create event ready sites to encourage new Night Market and Food Market activations across our city	The Night market has been superseded by Artisan and Farmers markets being trialed in the City Centre as part of the Festival of Place. Other sites are being scoped as part of the review of Plans of Management of Parks by Open Space.	Completed

Outcome 2: A respected and protected natural environment

2.1: Implement and advocate for initiatives that conserve the city's natural environment

2.1.1: Plan and deliver programs that protect the threatened and unique plants, animals and places in Campbelltown

Section	Action	Comments	Status
Open Space	Implement Campbelltown Comprehensive Koala Plan of Management included key actions relating to habitat conservation and enhancement, education, monitoring and key threats such as vehicle strikes and dog attacks	Progress has continued through the Koalatown Program. Council is also undertaking habitat restoration at various sites, supporting private land conservation through Land for Wildlife/Koalatown Properties, and is targeting vehicle strikes through the use of the Variable Message Sign at hotspots.	On Track
Open Space	Deliver Stage 6 Smiths Creek Reserve Koala Habitat Restoration	Contractors are continuing works on-ground, which are expected to extend beyond this financial year.	On Track

Section	Action	Comments	Status
Open Space	Implement Grey Headed Flying Fox Camp Management Plans for Campbelltown and Macquarie Fields. Key actions include investigating methods to assist residents, developing plans to improve habitat and educating the community	We are currently in the final stages of planning the Residential Assistance Program and drafting brief for development of Site Restoration Plans. Council has begun preparation for Heat Stress Events during summer.	On Track
Open Space	Commence Noorumba Reserve biobanking project works including fencing, weed control, rubbish removal and revegetation	These project works remain on track.	On Track
Open Space	Deliver 12 month long baseline LGA wide biodiversity study to inform draft Natural Areas Prioritisation Plan to be finalised in 2022/23	Project scoping is still underway, and on-ground assessments are needed. This project may not be implemented during the planned timeframe.	Not on Track/ Needs Attention

2.2: Activate the city's natural bushlands and open spaces, fostering enhanced community stewardship of these areas

2.2.1: Engage and educate our local community through programs that encourage stewardship of our environment

Section	Action	Comments	Status
Open Space	Deliver engaging community events such as Wild Koala Day, Clean Up Australia Day and National Tree Day	National Tree Day did not go ahead due to COVID-19. Clean Up Australia Day and Wild Koala Day are on track to be delivered in March and May respectively.	On Track
Open Space	Deliver a range of guided walks to activate bushland reserves across the Campbelltown LGA	The program was put on hold due to COVID-19, but is on track to recommence in February.	On Track
Open Space	Deliver Land for Wildlife conservation program promoting conservation of bushland and koala habitat on private property	The program has been affected by COVID-19, but will continue during the next quarter.	On Track
Open Space	Update and implement the Annual Schools Environmental Education Plan	The Plan is being updated, and on track to send to schools in February.	On Track
Open Space	Engage our community in volunteering opportunities to further protect and enhance our environment through initiatives such as the Bushcare Program	Program due to restart in February 2022. Citizen science programs continue to be successful.	On Track

2.2.2: Implement initiatives that will activate and promote use of our natural areas

Section	Action	Comments	Status
Open Space	Implement the Review of Bushwalking Tracks and Associated Facilities Report, specifically reserve upgrades at key locations including Keith Longhurst Reserve, Kentlyn and Ingleburn Reserve, Ingleburn	Trail upgrade works were completed at the Basin Reserve in December, signage for both reserves is currently with Council's design team to draft with installation planned later in this financial year.	On Track

2.3: Promote and educate our community on sustainable practices and encourage practicable take up of more sustainable life choices

2.3.1: Deliver a reliable and cost-effective waste and recycling service to our community

Section	Action	Comments	Status
Waste and Recycling Services	Manage the ongoing efficient operations of the Community Recycling Centre and the Effluent Disposal Facility	Staff appointments to the Community Recycle Centre were finalised, and the site is awaiting final sign-off by the NSW Environment Protection Authority This is expected to occur in mid-January 2022. Site operating days and hours at the Effluent Disposal Facility will reduce upon commencement of operations at the Community Recycle Centre.	On Track

2.3.2: Provide our community with the knowledge and skills to maximise resource recovery and recycling

Section	Action	Comments	Status
Waste and Recycling Services	Implement actions from council's adopted Waste Education Strategy including: Council Waste and Recycling App	The action plan continues to be implemented, with the following highlights: <ul style="list-style-type: none"> • My Waste Bin app continues to be promoted • the 'Bin Journey' video project is on track • the community research project is on track • community workshops have continued, as per COVID-19 restrictions. 	On Track

2.3.3: Manage opportunities for a cost effective, long term contract for domestic resource recovery and waste disposal

Section	Action	Comments	Status
Waste and Recycling Services	Manage the long term regional contract for domestic resource recovery and waste disposal (known as Project 24)	This remains on track, although the tender opening period may need to be extended.	On Track

2.3.4: Prepare for, and respond to, the effects of our changing climate

Section	Action	Comments	Status
City Growth Directorate	Implement priority actions that respond to Council's Climate Change Risk Assessment	Review of Council's Climate Change Risk Assessment has been completed, with implementation incorporated into the Resilience Hazard Assessment.	Completed
City Growth Directorate	Develop and commence implementation of actions to transition our operations to net zero emissions	Council's sustainability performance dashboard is continuing to collate information on electricity, gas, and vehicle fleet emissions, with plans to incorporate solar and greenhouse gas information. The dashboard, and underlying data, is essential to inform the actions to transition our operations to net zero emissions.	On Track

2.4: Conserve and care for our city's biodiversity

2.4.1: Protect our city's unique biodiversity through a targeted program of priority weed and pest animal species

Section	Action	Comments	Status
Open Space	Develop draft Local Priority Weed and Pest Animal Management Plans for the Campbelltown LGA	Draft plans completed.	On Track

2.5: Plan for and ensure development in our city is sustainable and resilient

2.5.1: Promote precious resource efficiencies

Section	Action	Comments	Status
City Growth Directorate	Engage local businesses to identify water efficiency opportunities through the Sydney Water Partnership Program	The partnership has concluded. Engagement with businesses through a rebates program is currently on hold due to COVID-19. The program will be revisited in the next quarter.	On Hold
City Growth Directorate	Investigate integrated water solutions for the city centre	Integrated Water Solutions Working Group has completed analysis of the Hollylea Road Planning Proposal. Grant application to transform Bow Bowing Creek is being considered.	On Track
City Growth Directorate	Develop a guideline for residential energy sharing schemes under the 'Creating a Spark' grant	A draft technical guideline has been developed, alongside a refined Local Government guideline. A design company has been engaged, and is currently producing the final version of the LG guideline.	On Track

2.5.2: Strengthen our resilience as we adapt to shocks and stressors

Section	Action	Comments	Status
City Growth Directorate	Strengthen our resilience as we adapt to shocks and stressors including: <ul style="list-style-type: none"> develop a Resilience Plan that identifies priority shocks and stresses participate in the Resilient Sydney Network undertake key actions outlined 	The Resilience Hazard Assessment was completed, and will be supported through a Communications plan. The Resilience Hazard Assessment guided Council's Community and Business COVID-19 support team. We continue to be active in the Resilient Sydney Network.	On Track

Outcome 3: A thriving, attractive city

3.1: Support the resilience, growth and diversity of the local economy

3.1.1: Manage and implement the Economic Development Strategy to create a local environment that facilitates and drives greater economic growth

Section	Action	Comments	Status
Economic and Investment Growth	Investigate resourcing strategies to deliver priority actions from the Economic Development Strategy	<p>A number of actions continue to be implemented. For example:</p> <ul style="list-style-type: none"> • Gen STEM (with CSIRO). • ASPIRE -increased engagement planned in 2022 to encourage industry use of portal. • Developing comprehensive business database through Salesforce. • Industry development - pivoting the engagement focus to on-industry development. • City centre narrative and key messaging. <p>Through COVID-19, there has been a significant focus on providing support and advice to local businesses.</p>	On Track

3.2: Ensure that service provision supports the community to achieve and meets their needs

3.2.1: Provide a caring, nurturing educational environment enabling our children to prosper

Section	Action	Comments	Status
Community Businesses	Provide high quality education and care services that meet the needs of our future generation	Q2 saw a return to more consistent and 'pre-lockdown' attendance numbers in services.	On Track
Community Businesses	Implement improvements that make it easier for families to access our services	<p>These actions continue to be on track. For example:</p> <ul style="list-style-type: none"> • Created and supported training packages for use in Education and Care Services. • A draft handbook has been prepared for parents. 	On Track
Community Businesses	Improve our education and care facilitates to reflect our quality of care standards	<p>These actions are on track. For example:</p> <ul style="list-style-type: none"> • Environment Improvements - floor replacement for all identified services. • Starter Induction - This projected commenced in Q2. 	On Track

3.2.2: Deliver Bicycle Education programs to increase awareness and participation in cycling

Section	Action	Comments	Status
Community Businesses	Deliver educational programs and facility based experiences	The Bicycle Education Centre re-opened for all programs in late October. Open days were slow due to poor weather and lack of school excursions. However learn-to-ride programs and private hire were still popular.	On Track

3.2.3: Provide an outstanding customer experience with our libraries through innovative technologies

Section	Action	Comments	Status
Community Learning and Library Services	Implement a new Library Management System to improve community access to library resources	The Library Management System has been implemented and is well received by the community.	Completed

3.2.4: Provide library spaces that encourage our community to connect, create and learn

Section	Action	Comments	Status
Community Learning and Library Services	Deliver the branch renewal program to support increased utilisation by our diverse community	Project plans have been developed for Eagle Vale Library and will be implemented in Q3. Improvements have been made to the HJ Daley Children's Library including the installation of a reading tent and interactive boards for the walls.	On Track
Community Learning and Library Services	Investigate new Civic Library development opportunities	The City Library continues to progress. The library will be part of the final business case and master plan for the Community and Justice Precinct.	On Track

3.2.5: Deliver a range of lifelong learning programs and library resources

Section	Action	Comments	Status
Community Learning and Library Services	Deliver a range of library programs and resources including: <ul style="list-style-type: none"> • early literacy • information talks • youth activities • author talks • school holiday activities 	Online programing continued in the second quarter with Fortnightly Fiction and Non Fiction Writing workshops, International Games Week activities. The Fisher's Ghost Writing Prize was also announced with an online ceremony. The library also held an in-person end-of-year storytime, which was well attended at each location.	On Track

3.3: Become an innovative city where advances in technology, creativity and community participation are nurtured and embraced

3.3.1: Manage IT solutions to provide an improved customer experience

Section	Action	Comments	Status
Corporate Support and Systems	Implement IT solutions to enhance customer experience	Kerbside Cleanup enhancements implemented.	On Track
Corporate Support and Systems	Develop the Digital Services Plan 2022-25	This action is in progress.	On Track

3.3.2: Manage IT infrastructure, systems, solutions and support to the organisation

Section	Action	Comments	Status
Corporate Support and Systems	Implement the ICT Infrastructure and Application Program including cyber security, core network refresh, and telephony refresh	<ul style="list-style-type: none"> • Wi-Fi expansion completed for Libraries, Leisure and CAC. • New Library Management System implemented. • Transition Financial system to the Cloud. • Implementation of online Facilities bookings. • Voice strategy completed. 	On Track
Corporate Support and Systems	Develop the ICT Infrastructure and Application Plan 2022-25	This action is in progress.	On Track

3.4: Retain and expand existing businesses and attract new enterprises to Campbelltown, offering opportunities for a diverse workforce including professional, technology and knowledge based skills and creative capacity

3.4.1: Develop programs, projects and activities which provide learning and development opportunities and support for local businesses

Section	Action	Comments	Status
Economic and Investment Growth	Deliver projects to support local business including: <ul style="list-style-type: none"> • Street Appeal, Campbelltown and Ingleburn • promotion of outdoor dining opportunities • Southern Strength Campbelltown chapter meetings • FutureMap and UTS collaboration for local manufacturers 	This action is on track. For example, we have: <ul style="list-style-type: none"> • successfully completed 2 social media marketing campaigns to support shop local – Share the Local Love and Own It #2 • successfully completed Street Appeal Campbelltown • planned Southern Strength Campbelltown chapter meeting for March 2022 • continued promotion of online learning and development opportunities from various sources for local businesses. • planned for Spark Festival business event at CAC in March 2022 for Small Business Month. 	On Track

3.5: Support for new education opportunities that match workforce skill sets with emerging economic needs underwritten by creative entrepreneurship and innovation capacity within the local community

3.5.1: Develop programs, projects and activities which provide learning and development opportunities for Campbelltown

Section	Action	Comments	Status
Economic and Investment Growth	Deliver projects to support local business including: <ul style="list-style-type: none"> • CSIRO Generation STEM program (year three) • WSBC interactive STEM initiative 	<ul style="list-style-type: none"> • Completed year 3 of CSIRO Generation STEM program with successful online showcase of student works. • Continued work with CSIRO to deliver a Council Careers Student Showcase in 2022 • Grant funding through Festival of Place - released an EOI to gauge business interest. • Engaging with selected local businesses on the ASPIRE platform. • Commenced development of city centre narrative framework and key messages for community and business audiences. 	On Track

3.6: Develop tourism opportunities and promote Campbelltown as a destination

3.6.1: Proactively market and position Campbelltown as a city 'where opportunity comes to life' and a great place to live, work, learn, invest and visit

Section	Action	Comments	Status
Economic and Investment Growth	Develop a city marketing strategy and action plan to promote the city for investment attraction using the brand identity	<p>Several activities have continued to progress (e.g. the development of a city centre narrative framework).</p> <p>While we continue to support inbound investment opportunities, the broader Investment Attraction Strategy component of this action has been put on hold while we ensure that important foundational work is in place to enable the conversion of interest to commitment.</p>	Not on Track / Needs Attention

3.6.2: Promote Campbelltown to locals and visitors

Section	Action	Comments	Status
Community Learning and Library Services	Provide information services to locals and tourists visiting Campbelltown	The Visitor Information Centre opened in October and has been receiving a steady stream of visitors requesting travel information. Tours will recommence in January 2022.	On Track

3.7: Public funds and assets are managed strategically, transparently and efficiently

3.7.1: Provide the framework and support in the efficient and effective financial management of Council

Section	Action	Comments	Status
Corporate Services and Governance	Prepare and plan for Council's external financial audit FY22	Financial Statements finalised and presented to both ARIC (28 September) and Council (12 October) with an unqualified audit opinion. Final Management Letter received from Audit Office NSW in late December - Management Responses provided in November. All MLPs tracked via Pulse system.	On Track
Corporate Services and Governance	Conduct asset valuations for Roads, Stormwater, Other Structures, Community Land (Valuer General), Land Under Roads (Valuer General), Land Improvements	Planning and engagement for FY22 valuations will occur in Q3.	On Track
Corporate Services and Governance	Review the Long Term Financial Plan as part of the Community Strategic Plan review	Financial scenarios and model options have been workshopped with Executive during Q2; the financial plan will be updated accordingly in Q3 in alignment with corporate planning timeframes.	On Track

3.7.2: Deliver whole of life management of Council Assets including but not limited to asset inspections (both existing and new), data collection, life cycle financial and maintenance modeling, program development and delivery

Section	Action	Comments	Status
Infrastructure	Ensure that all Council Assets are appropriately electronically identified with the required asset information	All work-executed plans were entered in Asset Management Systems.	On Track
Infrastructure	Ensure that Asset renewal programs are developed on time and in accordance with the Asset Management Strategy	The programs are currently being finalised. Awaiting for data from the consultants for modelling.	Not on Track / Needs Attention
Infrastructure	Ensure that all assets, new and existing, are appropriately inspected at the required frequency	Both in-house and external inspections are currently in progress. Some delays due to COVID-19.	On Track
Infrastructure	Review and develop the Asset Management Policy, Strategy and Plans in line with the new Delivery Program 2022-25 and Resourcing Strategy	Drafted Asset Management Policy and Strategy documents. Working on Asset Management Plans.	On Track

3.7.3: Manage Council's land portfolio to align with the current and future needs of our community

Section	Action	Comments	Status
Economic and Investment Growth	Investigate revitalisation activities for the Queen Street Precinct	Initial property studies have been completed and will inform Council's approach to leveraging its assets for positive social and economic impact.	On Track
Economic and Investment Growth	Undertake quarterly review of the Land Register of all council owned land	Review of land register completed; properties have been categorised for future analysis.	On Track

3.7.4: Deliver sustainable income streams for Council and maximise efficiency and usage of its property portfolio

Section	Action	Comments	Status
Strategic Property	Commence implementation of the Commercial Property Strategy	Four new lease transactions have been completed achieving the anticipated growth expectations against budget targets. Savings been made in outgoings from the retender of service contracts for security/cleaning and rubbish removal. The asset will also benefit from savings achieved in Council insurance costs and tax status as Council are not required to pay land tax. All COVID-19 related rental issues resolved and outstanding debtor issues addressed.	On Track

3.7.5: Manage the good working order of Council's plant and fleet

Section	Action	Comments	Status
Operations	Improve efficiency of council plant and fleet through introduction of new technology	Electronic timesheets implemented with some minor adjustments required in next 2 quarters. Plant charge out rates under review with view to transition to quarterly charging. Early research started on establishing plant utilisation targets.	On Track

3.8: Provide strong governance for all Council activities

3.8.1: Support good decision making through the administration of council's governance framework

Section	Action	Comments	Status
Corporate Services and Governance	Prepare and support 2021 Local Government Elections	Election conducted 4 December with declaration of the polls occurring 22 December 2021. New Council induction process occurring over January with election of Mayor and Deputy Mayor resolved 11 January 2022.	Completed
Corporate Services and Governance	Implement the new Corporate Document Framework to improve governance and efficiency in managing council's diverse corporate documents	Following the implementation of Council's new record management system IRIS, the Authorised Statement and associated support procedure has been approved by Executive. Further reporting functionality to Management is currently being developed.	Completed
Corporate Services and Governance	Implement Fraud and Corruption Control plan actions	The Internal Reporting Framework actions from the Fraud and Corruption Control plan have been completed. Governance will work with the business over the course of the year to implement the other identified actions.	On Track
Corporate Services and Governance	Review Access to Information and Privacy Management Framework	The maintenance of the Access to Info and Privacy Management Framework is ongoing. We are in the process of reviewing related corporate documents to ensure currency and we continue to respond to the requirements of business units and provide assistance when necessary.	On Track

3.8.2: Ensures council is adequately protected through the identification and mitigation of business risk

Section	Action	Comments	Status
Corporate Services and Governance	Deliver business impact analysis, threat assessment, development of continuity strategy and plan including desktop testing	Council continues to review its business continuity strategy and plans in light of the continuing COVID-19 pandemic. An audit of Council's business continuity plan has been scheduled for quarter 3.	On Track

Section	Action	Comments	Status
Corporate Services and Governance	Implement the Enterprise Risk Management Framework and System	The Risk Management team has reviewed Council's enterprise risk management strategy and system, and is working with Corporate Planning and Reporting and Business Excellence to ensure appropriate integration across systems and processes.	On Track

3.8.3: Manage the delivery of well-governed, transparent and accountable centralised procurement and contract service

Section	Action	Comments	Status
Corporate Services and Governance	Complete Procurement Operational Service Review	Proposal submitted to Executive in December 2021 for consideration of additional staffing and system resources FY23 in support of recommendations of Procurement Service Review.	On Track

3.8.4: Manage and enhance strong organisational planning processes and corporate reporting towards the long-term vision for Campbelltown

Section	Action	Comments	Status
Insights and Corporate Strategy	Undertake and complete reporting activities, as per Integrated Planning and Reporting requirements	Reporting activities have been completed as per the IP&R requirements. These include the End of Term Report, and the Annual Report which was endorsed in the November Extraordinary Council Meeting.	On Track
Insights and Corporate Strategy	Deliver review of Community Strategic Plan, Delivery Program and associated documents	The review of the Community Strategic Plan, Delivery Program, and Operational Plan are on track for completion. Key progress during this quarter has included community engagement, internal engagement and planning sessions etc.	On Track

3.8.5: Deliver continuous improvement initiatives to enhance service delivery and internal operations

Section	Action	Comments	Status
Insights and Corporate Strategy	Undertake organisational improvement initiatives, including process mapping, service assessments and reviews	A range of organisational improvement initiatives have been undertaken in Q2, including: <ul style="list-style-type: none"> • continuous improvement in Council's development and implementation of the IP&R framework • Procurement Operational Service Review • Planning and Development Operational Service Review • Council's Project Management Framework. 	On Track

3.8.6: Improve Council's approach to data utilisation and evidence-based decision making

Section	Action	Comments	Status
Insights and Corporate Strategy	Develop a Data and Insights Enabling Plan to foster evidence based decision making	We are continuing to refine and develop our approach to data and insights. Key updates over Q2 include the refinement of an Integrated Planning and Reporting progress indicator framework.	On Track
Insights and Corporate Strategy	Provide data and analytic support to key Council projects to foster evidence based decision making	We are continuing to provide data and analytic support for a range of Council initiatives, to support evidence based decision making.	On Track

3.8.7: Manage Council's Records and Information

Section	Action	Comments	Status
Corporate Support and Systems	Provide quality information management records and archival services	IRIS Transition project on track.	On Track
Corporate Support and Systems	Develop the Digital Information Management Roadmap 2022-25	In progress.	On Track

3.8.8: Manage all people centric services to the organisation ensuring capacity to deliver council services and progression of Council's long term strategic plan

Section	Action	Comments	Status
People and Performance	Review recruitment processes to attract and retain a diverse and qualified workforce	<ul style="list-style-type: none"> • Veteran Employment Program established. • CCC invested to attend Veteran Employment Round Table. • 200+ new hires in 2021. • Internal staff coaching to increase internal hire/promotion success. 	On Track
People and Performance	Promote employment opportunities for young people and people with disabilities through Council's Work Placement Program	<ul style="list-style-type: none"> • Awarded DSA Employer of the Year Award. • Disability Awareness Training: Deaf Awareness and Let's Talk Disability. 	On Track
People and Performance	Promote a safe and healthy workplace through initiatives including mental health awareness, timely support to injured workers and staff involvement in safety risk identification and mitigation	<ul style="list-style-type: none"> • DV Awareness training provided as part of 16 Days of Activism campaign. • Continued reduction in Lost Time Injuries. • Psychosocial Safety briefings for Executive and Senior Leaders. • Development of COVID-19 Protection and Vaccination policy. 	On Track
People and Performance	Engage and develop talent to ensure continuity of service delivery	<p>In year 2021:</p> <ul style="list-style-type: none"> • Completed roll-out of Leading the Possibilities (workshops + coaching sessions) to 91 leaders. • 127 PD applications and 29 approved Study Assistance for 2022. 	On Track
People and Performance	Continue to build the capacity and resilience of our leaders to respond to day to day operational needs and future growth	<ul style="list-style-type: none"> • Monthly Leadership Labs. • Senior Leadership Group briefings. • Increased commitment to LG Management Challenge - entering 2 teams. • External study support. 	On Track
People and Performance	Develop the Workforce Management Plan 2022-25	Development of new workforce management plan underway and on track for delivery within timeframe.	On Track

3.8.9: Develop and maintain a consistent approach to project management with engagement across the organisation

Section	Action	Comments	Status
City Growth	Develop and commence implementation of an enterprise-wide project management methodology and framework including project governance	<p>The Project Management Office has developed and refined tools and processes such as the digitisation of Project Definition Plans and Project Management Plans and processes into the Pulse system.</p> <p>The governance framework has been embedded within the Integrated Planning and Reporting Framework.</p> <p>Ongoing engagement continues to inform the development of the PMO.</p>	On Track
City Growth	Engage and partner with business units to provide support in project management	<p>The Project Management Office has:</p> <ul style="list-style-type: none"> • developed Project Management Training • consulted with key subject matter experts to develop project management tools • delivered regular workshops to ensure business Integration (IPR, Risk Management, Finance, Human Resources and Procurement) • tested post Implementation Review Process for On Q • supported project leads to set up project governance. 	On Track

Outcome 4: A successful city

4.1: Advocate and plan for enhanced connectivity, accessibility and movement within, to and from our city through improved public transport, road and traffic management infrastructure, cycling and pedestrian movement

4.1.1: Deliver End to End Project Management of all Council construction projects

Section	Action	Comments	Status
Infrastructure	Deliver construction programs to time, budget and scope ensuring risks are appropriately managed including: <ul style="list-style-type: none"> • Major Works Program • Minor Works Program • New Footpaths Program • Pedestrian Access and Mobility Plan (PAMPS) Program • Baulks Program • Bus Shelters Program 	These programs are On Track.	On Track
Infrastructure	Deliver construction projects to time, budget and scope ensuring risks are appropriately managed including: <ul style="list-style-type: none"> • Bridge Design • Raby Road Upgrade • Jackson Park - fencing renewal • Passfield Park - construction • Harvey Brown Reserve - exercise equipment renewal • Campbelltown Golf Club - bridge replacement • Campbelltown Golf Club - grounds shed renewal • Seddon Park - new amenities building construction • Denham Road - rehabilitation • Therry Road - rehabilitation • Queen Street - resurfacing • Hurley Street - resurfacing • Billabong Parklands 	<ul style="list-style-type: none"> • Bridge Design - Completed. • Raby Rd Upgrade- On Track. • Golf Club Bridge. Replacement - Completed. • Campbelltown Golf Club Shed - tender being advertised. • Seddon Park - 27% complete with roof sheeting being installed. • Denham Court Road - on track for completed in Q3. • Therry Road, Queen Street and Hurley Street Projects - Completed. 	On Track

4.1.2: Responsible for Councils DA assessments (engineering), traffic management strategies and operational obligations and engineering designs for all infrastructure assets

Section	Action	Comments	Status
Infrastructure	Co-develop an end to end process map for DA assessments to meet Council targets for assessment	Initial review of process has commenced with further development continuing.	On Track
Infrastructure	Respond to all traffic inquiries within agreed timeframes	On Track.	On Track
Infrastructure	Lead the development of the engineering specifications for Council	On hold due to resourcing constraints.	On Hold

4.2: Support and advocate for infrastructure solutions that meet the needs of our city and pay an economic and liveability dividend

4.2.1: Develop the engineering strategy and specifications for Councils transport and stormwater assets

Section	Action	Comments	Status
Infrastructure	Develop a traffic model for the reimagine corridor	On hold due to resourcing constraints.	On Hold
Infrastructure	Develop internal and external LGA transport connectivity strategies	On hold due to resourcing constraints.	On Hold
Infrastructure	Develop a flood model for reimagine corridor	Existing flood model fit for purpose and complete. Changes can be made to this model in response to any future Reimagine requirements.	Completed
Infrastructure	Assess and provide solutions for flood affected properties	This ongoing action is on track.	On Track

4.3: Responsibly manage growth and development, with respect for the environment, heritage and character of our city

4.3.1: Ensure buildings are constructed in a sound manner consistent with legislative and other requirements

Section	Action	Comments	Status
Urban Release and Engagement	Provide building and certification services including occupation certificates	Building certification and compliance services provided to assess post consent certificates and address compliance matters. Building surveyor inspection roster implemented to assist with staff management servicing of customer requests during COVID-19. Review and acceptance of CDC and Building Information Certificates via the NSW Planning Portal with associated portal roster also implemented.	On Track
Urban Release and Engagement	Use voluntary planning agreements to provide innovative planning outcomes	Drafting of VPA Policy commenced in accordance with actions adopted by Audit committee. Offer to enter into VPAs for Menangle Park (Planning Proposal) and Development Application No. 2130/2020/DA-SW which are under review.	On Track

4.3.2: Guide future land use planning rules and encourage sustainable and responsible development that increases the livability of the Campbelltown local government area

Section	Action	Comments	Status
Urban Release and Engagement	Assess and determine development applications against Campbelltown's planning instruments	Development applications continue to be assessed and determined in accordance with the requirements of the relevant environmental planning instruments.	On Track
Urban Release and Engagement	Progress the Ingleburn Planning Proposal by preparing flooding controls and site specific development control plan	Social impact assessment complete. Traffic and transport assessment procured - scheduled for completion in Q4.	On Track

4.4: Maintain and create usable open and recreational spaces that set our city apart from others

4.4.1: Provide strategic open space and natural area planning, design and input into the delivery of open space and natural area projects and to review open space and natural area maintenance regimes and service level agreements

Section	Action	Comments	Status
Open Space	Deliver the Prentice Park playspace upgrade at Kearns	Design only for 21/22. To commence in Q4.	On Track
Open Space	Deliver the Sauvignon Reserve playspace at Eschol Park	Design only for 21/22. Design to commence in Q4.	On Track
Open Space	Deliver the Clematis Reserve playspace at Macquarie Fields	Design only for 21/22. Design works to commence in Q4.	On Track
Open Space	Deliver redevelopments at Seddon Park, Ingleburn Reserve Picnic Area and Keith Longhurst Reserve	<ul style="list-style-type: none"> Seddon Park construction projects (Amenities building and the playing field upgrades) are on track for completion by June. Pathway designs are out for pricing. Finalising designs for the playspace upgrades and general landscape works. Ingleburn Reserve - Bush regeneration works are ongoing. Mountain bike track contractor has been engaged. Commence construction next quarter. Car park improvements in the design phase. Keith Longhurst Reserve - commenced trail works in November. Finalising designs for the carpark and signage. 	On Track

4.4.2: Maintain our urban landscapes including parks, reserves and tree management

Section	Action	Comments	Status
Operations	Commence development of service levels for open space assets	Insufficient data to review at this point. The review will be undertaken in Q3.	On Track
Operations	Increase efficiencies of public and private tree management through the introduction of mobile technology	New Urban Forest team to be established in Q3.	On Track

4.5: Work in partnership with the State Government to achieve positive planning outcomes

4.5.1: Lead and provide guidance on city positioning, shaping, high level strategic land use planning, design and strategic connectivity for our city

Section	Action	Comments	Status
Economic and Investment Growth	Deliver a Place Based Transport Strategy for the Campbelltown Local Government Area by working collaboratively with TfNSW and SWLHD	Council's formal contributions towards this Strategy concluded in October 2021. The Strategy is currently awaiting Ministerial Approval.	On Track
Economic and Investment Growth	Commence development of a City Centre Design Framework, comprising a Public Domain Plan and Design Guidelines	The City Centre Design Framework is on track and progressing well. Internal stakeholder engagement has been completed. Following an EOI process, this is expected to progress from January/early February 2022.	On Track
Economic and Investment Growth	Review the Local Strategic Planning Statement (LSPS) in line with the Community Strategic Plan (CSP) and core enabling strategies	This review has been placed on hold, pending direction from the Greater Sydney Commission.	On Hold
Economic and Investment Growth	Continue to work collaboratively with TfNSW and Sydney Metro to secure connections of Council's transport system within the LGA to the Aerotropolis, WSA and other key strategic locations within the Western Parkland City	Council has continued to work collaboratively with TfNSW and Sydney Metro. Work relating to this action continues to be subject to external timeframes and requests as they are received.	On Track

4.5.2: Collaborate and pursue opportunities for Campbelltown

Section	Action	Comments	Status
General Manager	Continue to pursue relevant opportunities under the Western Sydney City Deal including North/South Rail (incl. South West Rail Link extension), Rapid Bus connections, and infrastructure planning to support growth, Smart Cities initiatives and strategic land use planning	We are encouraged by commitments under the draft Western Sydney Blueprint prioritising the rail connection of Glenfield to Western Sydney Airport. We will leverage the Blueprint to progress this initiative, together with other key City Deal initiatives.	On Track

Section	Action	Comments	Status
General Manager	Continue to collaborate with the NSW and Commonwealth government agencies to pursue the South West Sydney Community and Justice Precinct to catalyse economic development, enhance place outcomes and provide more efficient and effective community services in the City Centre	We have provided early feedback on the Western City Blueprint, and will formally respond to the Western City Blueprint and Economic Development Roadmap by end of Q3 21/22.	On Track
General Manager	Continue to collaborate with the other 7 councils in the Western Parkland City: Blue Mountains, Camden, Fairfield, Hawkesbury Liverpool, Penrith and Wollondilly to deliver regional outcomes	We continue to collaborate with the Western Parkland Councils in the Western City. The Western Parkland Councils were successful in receiving a grant for the Digital Inclusion Office to advocate for digital access equity across the Western Parkland City. We continue to work together through the Western Sydney Health Alliance and Planning Partnership Office.	On Track

4.6: Plan and invest in the revitalisation of the Campbelltown-Macarthur CBD, Ingleburn and other town centres

4.6.1: Coordinate the implementation of Reimagining Campbelltown City Centre Master Plan and associated actions

Section	Action	Comments	Status
City Growth	Scope the program of works to enable delivery of the 5 council-led priority projects identified in Reimagining Campbelltown City Centre Masterplan (Billabong, Revitalise Queen St, Leumeah Live, Civic Library, Bow Bowing Creek)	Scoping of programs is ongoing, and the Revitalise Queen Street and Bow Bowing Creek programs are progressing well. Scoping of the Library will be ongoing through Community and Justice Precinct.	On Track
City Growth	Coordinate an enduring governance group to achieve the actions in the Campbelltown-Macarthur Place Strategy	The Collaboration Area Steering Group is progressing well - quarterly meetings are well attended and the pivot to deep dives has been successful.	On Track
City Growth	Work with the Campbelltown Health and Education Partnership to support the growth of the Macarthur Health, Knowledge, and Innovation District	Ongoing participation in Campbelltown Health and Education Partnership is contributing to developing our collective priorities.	On Track

Section	Action	Comments	Status
City Growth	Coordinate the implementation of Reimagining Campbelltown City Centre Master Plan and associated actions	These programs are progressing well, with planning underway for the next Delivery Program and Operational Plan.	On Track

Attachments

Nil

8.13 Draft Community Strategic Plan: Public Exhibition

Reporting Officer

Manager Insights and Corporate Strategy
City Growth

Community Strategic Plan

Objective	Strategy
1 Outcome One: A Vibrant, Liveable City	1.1 - Provide opportunities for our community to be engaged in decision making processes and to access information

Officer's Recommendation

1. That the draft Community Strategic Plan - Campbelltown 2032 - be placed on public exhibition for a period of 28 days (9 March 2022 and 6 April 2022).
2. That, following public exhibition, a further report is submitted to Council seeking formal endorsement of the revised Community Strategic Plan - Campbelltown 2032.

Purpose

To seek Council's endorsement to publicly exhibit the draft Community Strategic Plan (CSP) - Campbelltown 2032 - for a period of 28 days.

History

As per the Integrated Planning and Reporting framework, and Section 404(5) of the *Local Government Act 1993*, Council must review the Community Strategic Plan before 30 June in the year following an ordinary election of council. As part of the community engagement process, the draft Community Strategic Plan must be placed on public exhibition for a period of at least 28 days. Feedback received through the public exhibition period must be accepted and considered prior to the endorsement of the final CSP.

Report

The CSP is the highest level plan developed by Council under the Local Government Integrated Planning and Reporting (IP&R) Framework. The CSP, which is prepared by a Council on behalf of its community, aims to capture the community's long term plan for the City's future, including:

- the community's vision/aspirations for the city's future
- the outcomes the community wants to see
- strategies to achieve these outcomes and vision.

This report presents a draft of Campbelltown's revised CSP: Campbelltown 2032. This Plan builds upon the previous CSP (Campbelltown 2027), and was developed through a process of research and community engagement which encompassed:

- analysing environmental factors that have the potential to influence the future of Campbelltown
- examining the socio-demographic characteristics of Campbelltown
- engaging with the community to understand:
 - their changing needs, wants and aspirations
 - what they love about Campbelltown and what 'opportunity' means to them
 - what they want the future of Campbelltown to be
 - how to create a more resilient city and community.

In summary, the revised draft CSP retains the focus of the previous CSP. The changes made to the document reflect the updated IP&R guidelines and changing community views and aspirations.

For example, the revised draft CSP has retained the word Opportunity in the vision statement, but has elevated it to reflect our City identity, and associated community engagement. The new vision statement is Campbelltown 2032 – A City of Opportunity for All.

Furthermore, the Community Outcomes have been revised to more clearly articulate the economic, social, environmental and leadership related goals of the community. The revised Community Outcomes are:

- Outcome 1 – Community and Belonging
- Outcome 2 – Places for People
- Outcome 3 – Enriched Natural Environment
- Outcome 4 – Economic Prosperity
- Outcome 5 – Strong Leadership

A comprehensive set of indicators has also been re-developed alongside each Outcome, which will significantly improve the ability to monitor and track progress against the CSP.

The public exhibition of the draft CSP is an essential component of the ongoing engagement process. For example, the public exhibition period ensures that the community and key Delivery Partners are able to engage with, and provide feedback on, the plan prior to its formal endorsement. An Engagement Summary Report will be tabled with the final CSP, outlining the complete set of engagement activities and the data supporting the review.

Council will publicly exhibit the document for a period of 28 days to allow stakeholder input and consideration of the proposed draft CSP. The exhibition period is planned to occur between 9 March 2022 and 6 April 2022.

Engagement through traditional, face-to-face channels has been significantly constrained due to the restrictions of COVID-19. During this period, Council will actively promote feedback on the CSP through digital channels including Councils website, social media and community engagement page, as well as other channels that present safe options.

A further report seeking final endorsement will be provided to Council outlining any comments received and any major changes made to the draft CSP in response.

Attachments

1. Draft Community Strategic Plan (distributed under separate cover)

9. QUESTIONS WITH NOTICE

Nil

10. RESCISSION MOTION

Nil

11. NOTICE OF MOTION

11.1 Koala Care and Treatment Facilities

Notice of Motion

Councillor Karen Hunt has given Notice in writing of her intention to move the following Motion at the next meeting of Council on 08 March 2022.

1. That Council write to the NSW Minister for Environment and Heritage, the Hon. James Griffin MP, requesting his support and assistance for Council to obtain funding from the Federal Government under the recently announced \$50 million grants package to boost the long-term protection and recovery efforts of Australia's koalas in line with the NSW Government's commitment to double Australia's koala population by 2050.
 2. That Council write to the Federal Minister for the Environment, the Hon. Sussan Ley MP, highlighting the uniqueness of the Campbelltown Koala colony being the only disease-free colony in the Sydney Basin and seeking funding from the January announcement of the \$50 million koala protection grants package to:
 - a) provide koala health and care facilities
 - b) deliver all care, treatment and triage to improve koala health outcomes
 - c) assist with on-ground actions that will restore and enhance priority koala habitat and safety
 - d) implement key training in koala treatment and care and
 - e) expand community-led initiatives.
-

11.2 Queen's Walk

Notice of Motion

Councillor Meg Oates has given Notice in writing of her intention to move the following Motion at the next meeting of Council on 08 March 2022.

That Council write to the Federal Member for Macarthur, Dr Mike Freelander MP, and the Federal Member for Werriwa, Ms Anne Stanley MP, requesting their consideration of Council's proposal to create a "Queen's Walk" of large canopy shade trees in line with the Federal Government's Queen's Jubilee Funding announcement and to provide appropriate support and assistance for such proposal.

11.3 Illegal Rubbish Dumping

Notice of Motion

Councillor Meg Oates has given Notice in writing of her intention to move the following Motion at the next meeting of Council on 08 March 2022.

1. That Council investigate ways to combat the increasing levels of illegal kerbside rubbish dumping across the city.
 2. That a report be presented as soon as possible on the outcome of the investigation.
-

11.4 Business Parking in the Campbelltown CBD

Notice of Motion

Councillor Darcy Lound has given Notice in writing of his intention to move the following Motion at the next meeting of Council on 08 March 2022.

1. That Council:
 - a. note the serious parking issues in the Campbelltown CBD and acknowledge that this has been a long-standing issue for local businesses and their employees.
 - b. consult with the affected local business owners and provide any appropriate support.
 - c. investigate local business parking concerns in the Campbelltown CBD.
 2. That a report be presented to Council for discussion and consideration of appropriate potential solutions.
-

11.5 Simmos Beach, Macquarie Fields

Notice of Motion

Councillor Masud Khalil has given Notice in writing of his intention to move the following Motion at the next meeting of Council on 08 March 2022.

That a report be presented to Council outlining ways to increase visitation to Simmos Beach, Macquarie Fields. The report should include:

- a) identification of any future enhancement works planned or required to improve the location.
 - b) marketing opportunities to increase visitation and tourism.
 - c) any environmental factors to be taken into account because of increasing visitation.
 - d) any future resourcing considerations to enable an ongoing program of works and marketing activity.
-

12. URGENT GENERAL BUSINESS

13. PRESENTATIONS BY COUNCILLORS

14. CONFIDENTIAL REPORTS FROM OFFICERS

14.1 Grant of Easement on Council Land - Campbelltown

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

-

information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

14.2 Lease - Milgate Arcade

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

-

information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

14.3 Expression of Interest Council Land

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

-

information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

