



CAMPBELLTOWN
CITY COUNCIL

ORDINARY BUSINESS PAPER

COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BASIX	Building Sustainability Index Scheme
BCA	Building Code of Australia
BIC	Building Information Certificate
BPB	Buildings Professionals Board
CLEP 2002	Campbelltown Local Environmental Plan 2002
CLEP 2015	Campbelltown Local Environmental Plan 2015
CBD	Central Business District
CPTED	Crime Prevention Through Environmental Design
CSG	Coal Seam Gas
DA	Development Application
DCP	Development Control Plan
DDA	<i>Disability Discrimination Act 1992</i>
DPE	Department of Planning and Environment
EIS	Environmental Impact Statement
EPA Act	<i>Environmental Planning and Assessment Act 1979</i>
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
FFTF	Fit for the Future
FSR	Floor Space Ratio
GRCCC	Georges River Combined Councils Committee
GSC	Greater Sydney Commission
HIS	Heritage Impact Statement
IDO	Interim Development Order
IPR	Integrated Planning and Reporting
KPoM	Koala Plan of Management
LEC	Land and Environment Court
LEC Act	<i>Land and Environment Court Act 1979</i>
LEP	Local Environmental Plan
LGA	Local Government Area
LG Act	<i>Local Government Act 1993</i>
LPP	Local Planning Panel
LTFP	Long Term Financial Plan
NGAA	National Growth Areas Alliance
NOPO	Notice of Proposed Order
NSWH	NSW Housing
OEH	Office of Environment and Heritage
OLG	Office of Local Government, Department of Premier and Cabinet
OSD	On-Site Detention
OWMS	Onsite Wastewater Management System
PCA	Principal Certifying Authority
PoM	Plan of Management
POEO Act	<i>Protection of the Environment Operations Act 1997</i>
PMF	Probable Maximum Flood
PN	Penalty Notice
PP	Planning Proposal
PPR	Planning Proposal Request
REF	Review of Environmental Factors
REP	Regional Environment Plan
RFS	NSW Rural Fire Service
RL	Reduced Levels
RMS	Roads and Maritime Services
SANSW	Subsidence Advisory NSW
SEE	Statement of Environmental Effects
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
SSD	State Significant Development
STP	Sewerage Treatment Plant
SWCPP	Sydney Western City Planning Panel (District Planning Panel)
TCP	Traffic Control Plan
TMP	Traffic Management Plan
TNSW	Transport for NSW
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement
PLANNING CERTIFICATE	- A Certificate setting out the Planning Rules that apply to a property (formerly Section 149 Certificate)
SECTION 603 CERTIFICATE	- Certificate as to Rates and Charges outstanding on a property
SECTION 73 CERTIFICATE	- Certificate from Sydney Water regarding Subdivision



06 December 2022

You are hereby notified that the next Ordinary Council Meeting will be held at the Civic Centre, Campbelltown on Tuesday 13 December 2022 at 6:30 pm.

Lindy Deitz
General Manager

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1. ACKNOWLEDGEMENT OF LAND

I acknowledge the Dharawal people whose ongoing connection and traditions have nurtured and continue to nurture this land.

I pay my respects and acknowledge the wisdom of the Elders – past, present and emerging and acknowledge all Aboriginal people here tonight.

2. APOLOGIES/LEAVE OF ABSENCE

Nil at time of print.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the Ordinary Meeting of Council held 8 November 2022

Officer's Recommendation

That the Minutes of the Ordinary Meeting of Council held 8 November 2022, copies of which have been circulated to each Councillor, be taken as read and confirmed.

Report

That the Minutes of the Ordinary Meeting of Council held 8 November 2022 are presented to Council for confirmation.

Attachments

1. Minutes of the Ordinary Meeting of Council held 8 November 2022 (contained within this report)

CAMPBELLTOWN CITY COUNCIL

Minutes Summary

Ordinary Council Meeting held at 6:30 pm on Tuesday, 8 November 2022.

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Minutes of the Ordinary Meeting of the Campbelltown City Council held on 8 November 2022

Present The Mayor, Councillor G Greiss
 Councillor G Brticevic
 Councillor M Chivers
 Councillor M Chowdhury
 Councillor J Cotter
 Councillor M George
 Councillor K Hunt
 Councillor M Khalil
 Councillor D Lound
 Councillor R Manoto
 Councillor W Morrison
 Councillor R Munro
 Councillor M Oates
 Councillor M Stellino

1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Councillor Greiss.

Council Prayer

The Council Prayer was presented by the General Manager.

2. APOLOGIES/LEAVE OF ABSENCE

It was **Moved** Councillor Munro, **Seconded** Councillor Morrison:

That the apology from Councillor J Chew be accepted.

240/2022 The Motion on being Put was **CARRIED**.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the Ordinary Meeting of Council held 11 October 2022

It was **Moved** Councillor Cotter, **Seconded** Councillor Khalil:

Officer's Recommendation

That the Minutes of the Ordinary Council Meeting held 11 October 2022, copies of which have been circulated to each Councillor, be taken as read and confirmed.

241/2022 The Motion on being Put was **CARRIED**.

4. DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests

Councillor Margaret Chivers – Item 8.5-Planning Proposal Request – Menangle Park (East Village)
Councillor Hunt advised she is a land owner in Menangle Park and will leave the chamber.

Non Pecuniary – Significant Interests

Nil

Non Pecuniary – Less than Significant Interests

Councillor George Brticevic – Item 8.5 – Planning Proposal Request – Menangle Park (East Village) and Item 8.6 – Planning Proposal – 80 O'Sullivan Road, Leumeah
Councillor Brticevic advised he is a member of the Sydney Western City Planning Panel and will leave the Chamber.

Councillor Karen Hunt – Item 8.4 – Report on Submissions – Planning Proposal – 158 Queen Street Campbelltown, Item 8.5 – Planning Proposal Request – Menangle Park (East Village) and Item 8.6 – Planning Proposal – 80 O'Sullivan Road, Leumeah
Councillor Hunt advised she is a member of the Sydney Western City Planning Panel and will leave the Chamber.

Other Disclosures

Nil

5. MAYORAL MINUTE

5.1 Housing affordability

It was **Moved** Councillor Greiss, **Seconded** Councillor Oates:

Recommendation

That the information be noted

242/2022 The Motion on being Put was **CARRIED.**

6. PETITIONS

7. CORRESPONDENCE

Nil

8. REPORTS FROM OFFICERS

8.1 Annual General Meeting Presentation

It was **Moved** Councillor Brticevic, **Seconded** Councillor Khalil:

That Council note the Annual General Meeting Presentations.

243/2022 The Motion on being Put was **CARRIED**.

8.2 Financial Statements 2021-22

It was **Moved** Councillor Munro, **Seconded** Councillor Morrison:

That the financial reports and the Auditors reports for the period 1 July 2021 to 30 June 2022 be received and noted.

244/2022 The Motion on being Put was **CARRIED**.

Procedural Motion

It was **Moved** Councillor Brticevic, **Seconded** Councillor Morrison:

That Item 8.18 - 2021-2022 Annual Report be brought forward to be considered after Item 8.2

245/2022 The Motion on being Put was **CARRIED**.

8.3 Urban Development Institute of Australia - National Congress Perth 2023

It was **Moved** Councillor Khalil, **Seconded** Councillor Oates:

That interested Councillors be authorised to attend the 2023 Urban Development Institute of Australia National Congress in Perth, in accordance with the provisions of the Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors.

246/2022 The Motion on being Put was **CARRIED**.

Meeting note: Having declared an interest in Item 8.4 Councillor Hunt left the Chamber at 7:26 pm and did not take part in the discussion or vote on the matter.

8.4 Report on Submissions - Planning Proposal - 158 Queen Street Campbelltown

It was **Moved** Councillor Brticevic, **Seconded** Councillor Oates:

1. That Council endorse the Planning Proposal for 158 Queen Street, Campbelltown at attachment 1 which seeks to amend Campbelltown Local Environmental Plan 2015 by removal of Lot 5 DP 1167855 from "Area 3" listed in the Clause Application Map.
2. That Council exercises its functions under delegated authority and finalise the Planning Proposal.

A Division was recorded in regard to the Resolution for Item 8.4 with those voting for the Motion being Councillors G Greiss, D Lound, M Chowdhury, R Manoto, M Oates, W Morrison, M Khalil, M Stellino, J Cotter, G Brticevic, M Chivers, M George and R Munro.

Voting against the Resolution were Nil.

247/2022 The Motion on being Put was **CARRIED**.

Meeting note: Having declared an interest in Item 8.5 Councillor Hunt, Councillor Chivers and Councillor Brticevic left the Chamber at 7:29 pm and did not take part in the discussion or vote on the matter.

8.5 Planning Proposal Request - Menangle Park (East Village)

It was **Moved** Councillor Morrison, **Seconded** Councillor Cotter:

1. A decision on item 8.5 be deferred to a future meeting of the Council, in accordance with the written request received from the Applicant on 7 November 2022.

A Division was recorded in regard to the Resolution for Item 8.5 with those voting for the Motion being Councillors G Greiss, D Lound, M Chowdhury, R Manoto, M Oates, W Morrison, M Khalil, M Stellino, J Cotter, M George and R Munro.

Voting against the Resolution were Nil.

248/2022 The Motion on being Put was **CARRIED**.

Meeting Note: At the conclusion of the discussion regarding Item 8.5 Councillor Chivers returned to the Chamber at 7:32 pm.

Meeting note: Having declared an interest in Item 8.6 Councillor Hunt and Councillor Brticevic continued to remain absent from the chamber and did not take part in the discussion or vote on the matter.

8.6 Planning Proposal - 80 O'Sullivan Road, Leumeah

It was **Moved** Councillor Oates, **Seconded** Councillor Manoto:

1. That Council endorse the Planning Proposal at attachment 1 to this report, subject to minor changes being made if required to address outstanding matters.
2. That subject to recommendation 1, the applicant addresses all outstanding matters listed in Section 13 Outstanding Matters in this report including the preparation of a draft site specific Development Control Plan.
3. That subject to recommendation 1, the Planning Proposal be forwarded to the Department of Planning and Environment for a Gateway Determination.
4. That subject to the receipt of a Gateway Approval, Council proceed to publicly exhibit the planning proposal and the draft site specific DCP.
5. That at the conclusion of the public exhibition, a report be presented to Council on the outcome of the public exhibition.

A Division was recorded in regard to the Resolution for Item 8.6 with those voting for the Motion being Councillors G Greiss, D Lound, M Chowdhury, R Manoto, M Oates, W Morrison, M Khalil, M Stellino, J Cotter, M Chivers, M George and R Munro.

Voting against the Resolution were Nil.

249/2022 The Motion on being Put was **CARRIED**.

Meeting Note: At the conclusion of the discussion regarding Item 8.6 Councillor Hunt and Councillor Brticevic returned to the Chamber at 7:43 pm

8.7 Development Application Status

It was **Moved** Councillor Khalil, **Seconded** Councillor Stellino:

That the information be noted.

250/2022 The Motion on being Put was **CARRIED**.

8.8 Response to Notice of Motion: Campbelltown Women's Shed Pilot Program

It was **Moved** Councillor Chivers, **Seconded** Councillor Oates:

1. That Council continue to support the establishment of a Women's Shed in Campbelltown.
2. That Council advocate for federal funding to be made available for the establishment and development of Women's Sheds.
3. That Council refer to the project as the EmPowHer Project.

251/2022 The Motion on being Put was **CARRIED**.

8.9 Disability Inclusion Action Plan 2022 - 2026

It was **Moved** Councillor Brticevic, **Seconded** Councillor Chivers:

That Council endorse the Disability Inclusion Action Plan 2022-2026.

252/2022 The Motion on being Put was **CARRIED**.

8.10 Domestic and Family Violence Strategy 2023 - 2026

It was **Moved** Councillor Brticevic, **Seconded** Councillor Chivers:

That the Council endorse the Domestic and Family Violence strategy 2023-2026.

253/2022 The Motion on being Put was **CARRIED**.

8.11 Council Hosted Trainees and Apprentices

It was **Moved** Councillor Munro, **Seconded** Councillor Morrison:

That Council:

1. Notes and continue to support current intake levels of trainees, apprentices and work placements.

254/2022 The Motion on being Put was **CARRIED**.

8.12 Investments and Revenue Report - September 2022

It was **Moved** Councillor Munro, **Seconded** Councillor Hunt:

That the information be noted.

255/2022 The Motion on being Put was **CARRIED**.

8.13 2023 Council Meeting Calendar

It was **Moved** Councillor George, **Seconded** Councillor Khalil:

That the 2023 Council meeting calendar be noted and adopted.

256/2022 The Motion on being Put was **CARRIED**.

8.14 Internal Reporting Policy - Public Interest Disclosures

It was **Moved** Councillor Brticevic, **Seconded** Councillor Chowdhury:

1. That the Internal Reporting Policy as attached to this report be adopted.
2. That the Internal Reporting Policy review date be set at 30 September 2025.

257/2022 The Motion on being Put was **CARRIED**.

8.15 General Manager Instrument of Delegation

It was **Moved** Councillor Oates, **Seconded** Councillor Morrison:

1. That Council revoke any previous delegation of the functions of the Council to the General Manager of the Council.
2. That Council delegate under section 377 of the Local Government Act 1993 the functions of Council as detailed in the attached Instrument of Delegation of Authority.

258/2022 The Motion on being Put was **CARRIED**.

8.16 Reports and Letters Requested

It was **Moved** Councillor Munro, **Seconded** Councillor Stellino:

That the comments and updates to the reports and letters requested be noted.

259/2022 The Motion on being Put was **CARRIED**.

8.17 Minutes of the Audit Risk and Improvement Committee Report

It was **Moved** Councillor Morrison, **Seconded** Councillor Khalil:

That the minutes of the Audit Risk and Improvement Committee held 18 October 2022 be noted.

260/2022 The Motion on being Put was **CARRIED**.

8.18 2021-2022 Annual Report

It was **Moved** Councillor Brticevic, **Seconded** Councillor Morrison:

That Council endorse the Annual Report for 2021-22.

261/2022 The Motion on being Put was **CARRIED**.

8.19 Street lighting upgrade

It was **Moved** Councillor Brticevic, **Seconded** Councillor Chivers:

1. That Council approve an exemption from the tendering requirements in accordance with section 55(3)(i) of the *Local Government Act 1993*, noting that, due to unavailability of competitive tenders, a satisfactory result would not be achieved by inviting tenders.
2. Council notes the reasons why a satisfactory result would not be achieved by inviting tenders are:
 - a. The recommended organisation's offer represents value of money as compared with indicative quotations.
 - b. The contractor is the unique provider of this service.
3. That any Service Agreements between Endeavour Energy and Campbelltown Council for the Campbelltown street lighting upgrade is approved to be signed by the General Manager under delegation.

262/2022 The Motion on being Put was **CARRIED**.

9. QUESTIONS WITH NOTICE

Nil

10. RESCISSION MOTION

Nil

11. NOTICE OF MOTION

11.1 Second-Generation Anticoagulant Rodenticides (SGARs)

It was **Moved** Councillor Stellino, **Seconded** Councillor Morrison:

That Council:

1. Do not use Second-Generation Anticoagulant Rodenticides (SGARs) on any council owned and/or managed lands.
2. Not recommend or encourage the use of Second-Generation Anticoagulant Rodenticides (SGARs) to private landholders in any of council's messaging or information packs.
3. Where pest management is via an external provider on any council owned and/or managed lands that Council updates contracts to include a clause that inhibits the use of Second-Generation Anticoagulant Rodenticides (SGARs) at the earliest possible opportunities.

263/2022 The Motion on being Put was **CARRIED**.

11.2 Roads

It was **Moved** Councillor Stellino, **Seconded** Councillor Cotter:

1. That council write to the NSW Minister for transport David Elliot & Minister for Infrastructure Rob Stokes as well as Federal Minister for Transport & Infrastructure The Hon. Catherine King MP and Dr Mike Freeland MP Federal Member for Macarthur and request urgent works to be carried out on the Hume Motorway in the Campbelltown LGA in order to fix the series of potholes which continue to expand, link up and provide dangerous driving conditions for motorists from and passing through Campbelltown

264/2022 The Motion on being Put was **CARRIED**.

12. URGENT GENERAL BUSINESS

13. PRESENTATIONS BY COUNCILLORS

1. Councillor Darcy Lound on 6 November 2022 attended the Fishers Ghost Festival – Cars and Ghosts Show n’ Shine at Hurley Street Carpark. Councillor Lound congratulated the staff on the event it was a big success with plenty of cars and people.
2. Councillor Darcy Lound on 6 November 2022 attended the Fishers Ghost Festival – Rooftop Rollin’ at Campbelltown Mall Rooftop carpark. Councillor Lound commended the staff on a well-attended event and hope it is here to stay.
3. Councillor Darcy Lound on 6 November 2022 attended the Fishers Ghost Festival – Dogs in the Park event at Milton Park. Councillor Lound thanked the Animal Care Facility staff, Rangers and the Outdoor staff for putting on a great event and ensuring all of the amenities look fantastic. There were a lot of fantastic stalls at the event and his daughters cavoodle Frankie really enjoyed the event.
4. Councillor Karen Hunt made an announcement that Councillor Lound has accepted the role of Ambassador for the Macarthur Bulls Football Club 2022-23 A-League season.
5. Councillor Ray Manoto on 22 October 2022 attended the Philippine Christmas Festival at Tumbalong Park, Darling Harbour. It was a well-attended two day event by the Ambassador of the Philippine Community Council of NSW, Consul-General of Japan, various MP’s and Councillors. The Philippines share the love Christmas by putting up decorations and singing carols as early as September, keeping the lights shining until the Feast of the Santo Nino on the third Sunday in January.
6. Councillor Meg Oates on 4 November 2022 attended the 60th Fisher’s Ghost Art Award 2022 with the Mayor Councillor Greiss, Councillor Munro, Councillor Chowdhury, Councillor George and Councillor Morrison. Councillor Oates was very proud to announce the Macarthur Award winner on the night Pamela U’Ren French. Councillor Oates expressed how lovely it is to see all Fisher Ghost Festival back events back. It was a well-attended event with lots of people from the community enjoying the event and artwork.
7. Councillor Meg Oates on 6 November 2022 attended the Kazoku Japanese kids Festival at the Campbelltown Art Centre. Councillor Oates was so excited to see so many children attending the festival with so many terrific activities and Japanese food. Councillor Oates acknowledged the attendance of the Mayor and the new Counsel General, Tokuda Shuichi and his wife showing the connection we still have with Koshigaya City.
8. Councillor Meg Oates attended the Local Government Conference where a motion that was moved through Campbelltown City Council regarding illegal dumping and for the State Government to provide funding for staff members to educate, assist and complete projects was moved at the conference with no objection and has gone straight through to the state government as part of the Local Government presentation.

9. Councillor Warren Morrison on 19 October 2022 attended the Meals on Wheels 50th year celebration with the Mayor Councillor Greiss at the new location at Ruse. They opened a new market garden, the Mayor planted a tree and presented service awards to long serving members. Councillor Morrison congratulated Meals on Wheels for their 50 year service achievement.
10. Councillor Warren Morrison on 20 October 2022 represented the Mayor at the Spark Festival Ignite the spark in your business at the Campbelltown Art Centre. Councillor Morrison thanked Rachel Grace from Grace crystals and academy, who was a speaker with a panel of Guest's speakers also chosen by the Western Sydney University, it was an exciting business program for small business.
11. Councillor Warren Morrison on 21 October 2022 attended the Mayoral Haircut Fundraiser. Councillor Morrison congratulated the Mayor Councillor Greiss for not only finishing his PhD but after 5 years cutting and donating his hair and donating approximately \$12,000 for the Cancer Therapy Centre. Councillor Morrison also congratulated Paul Lake from the Wests Group for being the highest bidder winning the opportunity to cut the Mayors hair.
12. Councillor Warren Morrison represented the Mayor at the WWI Beersheba Day Breakfast at Club Menangle. Councillor Morrison a Macarthur resident Mrs Annette Huskinson who donated a Bore War medal from 92 Pte Charles Arthur Parish that had been found by her family over 50 years ago on the old Menangle station and now sits in the War Memorial Club Menangle trackside with other ww1 medals from 4735 Pte Wilfred Victor Barfield that were also donated to the War museum by her family that day.
13. Councillor Warren Morrison on Wednesday 2 November 2022 represented the Mayor at the reopening of the BOC Application Technology Gas Centre in Minto. Originally the Gas and Gear Centre was opened by Alderman Jim Kremmer in 1990. But this day was re-opened by assistant Minister for trade and Manufacturing Senator the Honorary Tim Ayres This new facility will showcase state-of-the-art welding and cutting processes and equipment to support Australian manufacturing, industry and educators in the transition towards industry 4.0 technologies world class teaching here in Minto.
14. Councillor Warren Morrison on 4 November 2022 attended the 60th Fisher's Ghost Art Award 2022 with the Mayor Councillor Greiss, Councillor Munro, Councillor Chowdhury, Councillor George and Councillor Oates. Councillor Morrison expressed it was an exceptional night and thanked the staff for making it a memorable night.
15. Councillor Warren Morrison on 5 November 2022 attended the Fishers Ghosts Writing Awards at the HJ Daley library with the Mayor Councillor Greiss, Councillor Khalil and Councillor Munro. Councillor Morrison congratulated all the great writers.
16. Councillor Josh Cotter congratulated staff on the Kazoku Japanese Kids Festival at the Campbelltown Art Centre. He received reports of the success of the event and the activities that were on offer and the great time had by the community.

17. Councillor Josh Cotter on 6 November 2022 attended the Fishers Ghost Festival – Cars and Ghosts Show n’ Shine at Hurley Street Carpark. Councillor Cotter expressed what a great vibe and great event it was everyone having a great time. Councillor Cotter also commended Councillor Brticevic for bringing up this initiative and it was a successful event
18. Councillor George Brticevic on 6 November 2022 attended the Fishers Ghost Festival – Cars and Ghosts Show n’ Shine at Hurley Street Carpark. Councillor Brticevic thanked Scott Grant, Trina Soulos, Melissa Low and Natalie Viset for their hard work and the operation staff with the traffic control for keeping the place tidy. Councillor Brticevic was proud to see 200 entrants and to present 20 awards. It was great to see the Ghostbusters there in the full kit. Councillor Brticevic thanked Barney from Cars under the stars, Do it Yourself Auto Works and Shannons Insurance for their efforts and sponsorship with the event.
19. Councillor Margaret Chivers on 13 October 2022 attended the official opening of the new Passfield Park School with Dr Mike Freelander. Councillor Chivers expressed how close the school is to her heart as she continues to support the school as a member of the Passfield Park Committee. Councillor Chivers acknowledged the Principal, Wendy Lowe and her staff, for what a challenging journey this has been to have the school moved to the new site and showed her admiration for what an enormous mountain they have all had to climb. Councillor Chivers also acknowledged Ricardo Lonza ,who attended Council on Tuesday, who is a passionate staff member of the Passfield Park School.
20. Councillor Marion George on 4 November 2022 attended the 60th Fisher’s Ghost Art Award 2022 with the Mayor Councillor Greiss, Councillor Munro, Councillor Chowdhury, Councillor Morrison and Councillor Oates. Councillor George presented with Councillor Munro the Aboriginal Art Award winner Maddison Gibbs sponsored by the Liberal Party Australia. Councillor George thanked the Art Centre Director Michael D’Agostino for his efforts on the event, it was a fantastic event with a great turn out and she looks forward to attending next year.
21. Councillor Riley Munro on 15 October 2022 attended a Community Tree Planting Day alongside Greening Australia and Campbelltown City Council Bush Care. Councillor Munro advised on the day over 1700 plant specimens were put in the ground successfully on the day.
22. Councillor Riley Munro on 18 October 2022 attended the Queen Elizabeth II Jubilee Tree Planting at Thomas Atkins Walk, Macquarie Fields. Councillor Munro acknowledged the event was a result of Notice of Motion put forward by Councillor Oates for a tree planting to occur of 70 trees in honour of her Majesty’s Jubilee 70 years of reign.
23. Councillor Riley Munro on 29 October 2022 attended the open day Greg Percival Library Open Day with the Mayor Councillor Greiss, Councillor Chew and Councillor Manoto. Councillor Munro acknowledged that the Mayor officially opened their new creative studio where Councillor Munro was delighted to participate in a podcast recording is looking forward to seeing the finished product.

24. Councillor Riley Munro on 6 November 2022 attended the Fishers Ghost Festival - Dogs in the Park event at Milton Park with his pup Huey. Councillor Munro was happy to be able to participate in everything the vendors had to offer. Councillor Munro thanked the Animal Care Facility for demonstrating their scanners and how to update microchips. The feedback from everyone was that they were all excited and a great event.
25. Councillor Meg Oates on 6 November 2022 attended the Kazoku Japanese kids Festival at the Campbelltown Art Centre with the Mayor Councillor Greiss, Councillor Chew and Councillor Oates. Councillor Munro was delighted to be introduced to Consul-General, Tokuda Shuichi, it was a fantastic event.

14. CONFIDENTIAL REPORTS FROM OFFICERS

Confidentiality Recommendation

It was **Moved** Councillor Brticevic, **Seconded** Councillor Munro:

1. That this Ordinary Meeting of Council be adjourned and reconvened as a meeting of the Confidential Committee for discussion of items 14.1 and 14.2 which are considered to be confidential in accordance with Section 10A(2) of the *Local Government Act 1993*, as indicated below:

Item 14.1 Lease of Council Property - Ambarvale

Item 14.1 is confidential in accordance with Section 10A(2)(c) of the *Local Government Act 1993* as the report refers to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Item 14.2 Lease of Council Property - Harold Street, Macquarie Fields

Item 14.2 is confidential in accordance with Section 10A(2)(c) of the *Local Government Act 1993* as the report refers to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

2. Council considers that discussion of the business in open meeting would be, on balance, contrary to the public interest.

265/2022 The Motion on being Put was **CARRIED**.

The Ordinary Meeting of Council was adjourned at 9:09 pm and reconvened as a meeting of the Confidential Committee at 9:10 pm .

Recommendations of the Confidential Committee

14.1 Lease of Council Property - Ambarvale

It was **Moved** Councillor Munro, **Seconded** Councillor Stellino:

1. That Council endorse the lease with South Western Sydney Health District (SWSLHD) for 80 Woodhouse Drive, Ambarvale on terms and conditions set out in this report.
2. That approval is granted for the lease to be executed by way of delegated authority under S377 of the Local Government Act 1993.

266/2022 The Motion on being Put was **CARRIED**.

14.2 Lease of Council Property - Harold Street, Macquarie Fields

It was **Moved** Councillor Oates, **Seconded** Councillor Lound:

1. That Council endorse the proposed terms of a new lease on terms and conditions set out in this report.
2. That approval is granted for the lease to be executed by way of delegated authority under S377 of the Local Government Act 1993.

267/2022 The Motion on being Put was **CARRIED**.

It was **Moved** Councillor Munro, **Seconded** Councillor Lound:

That the Council in accordance with Section 10 of the Local Government Act 1993, move to re-open the meeting to the public.

268/2022 The Motion on being Put was **CARRIED**.

At the conclusion of the meeting of the Confidential Committee the Open Council Meeting was reconvened at 9:12 pm

It was **Moved** Councillor Munro, **Seconded** Councillor Stellino:

That the reports of the Confidential Committee and the recommendations contained therein be adopted.

269/2022 The Motion on being Put was **CARRIED**.

There being no further business the meeting closed at 9:13 pm.

Confirmed by Council

..... General Manager Chairperson

3.2 Minutes of the Extraordinary Meeting of Council held 15 November 2022

Officer's Recommendation

That the Minutes of the Extraordinary Meeting of Council held 15 November 2022, copies of which have been circulated to each Councillor, be taken as read and confirmed.

Report

That the Minutes of the Extraordinary Meeting of Council held 15 November 2022 are presented to Council for confirmation.

Attachments

1. Minutes of the Extraordinary Meeting of Council held 15 November 2022 (contained within this report)

CAMPBELLTOWN CITY COUNCIL

Minutes Summary

Extraordinary Council Meeting held at 6:30 pm on Tuesday, 15 November 2022.

ITEM	TITLE	PAGE
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2.	APOLOGIES/ LEAVE OF ABSENCE	2
3.	DECLARATIONS OF INTEREST	3
	Pecuniary Interests	
	Non Pecuniary – Significant Interests	
	Non Pecuniary – Less than Significant Interests	
	Other Disclosures	
4.	MAYORAL MINUTE	3
4.1	Acknowledging the contributions of our Deputy Mayor	3
5.	REPORTS FROM OFFICERS	3
5.1	Election of Deputy Mayor	3
6.	URGENT GENERAL BUSINESS	4

Minutes of the Extraordinary Meeting of the Campbelltown City Council held on 15 November 2022

Present The Mayor, Councillor G Greiss
 Councillor G Brticevic
 Councillor J Chew
 Councillor M Chivers
 Councillor M Chowdhury
 Councillor J Cotter
 Councillor M George
 Councillor K Hunt
 Councillor M Khalil
 Councillor D Lound
 Councillor R Manoto
 Councillor W Morrison
 Councillor R Munro
 Councillor M Stellino

1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Councillor Greiss.

Council Prayer

The Council Prayer was presented by the General Manager.

2. APOLOGIES/ LEAVE OF ABSENCE

It was **Moved** Councillor Lound, **Seconded** Councillor Chowdhury:

That the apology of Councillor M Oates be accepted.

270/2022 The Motion on being Put was **CARRIED**.

3. DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests

Nil

Non Pecuniary – Significant Interests

Nil

Non Pecuniary – Less than Significant Interests

Nil

Other Disclosures

Nil

4. MAYORAL MINUTE

4.1 Acknowledging the contributions of our Deputy Mayor

It was **Moved** Councillor Greiss:

That the information be noted.

271/2022 The Motion on being Put was **CARRIED**.

5. REPORTS FROM OFFICERS

5.1 Election of Deputy Mayor

The Acting General Manager, conducted the election of the Deputy Mayor at the Extraordinary Meeting of Council on 15 November 2022.

One written nomination was received for Deputy Mayor for Councillor Joshua Cotter.

The nomination was seconded by Councillor George Greiss and Councillor John Chew.

Councillor Joshua Cotter consented to his nomination in writing.

As only one candidate was nominated. The Acting General Manager declared Councillor Joshua Cotter elected as Deputy Mayor until September 2023.

6. URGENT GENERAL BUSINESS

There being no further business the meeting closed at 7:02 pm.

Confirmed by Council on

..... General Manager Chairperson

4. DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

Other Disclosures

5. MAYORAL MINUTE

5.1 Thank You and Looking Forward to 2023

Recommendation

That the information be noted.

I would like to first start by thanking the Council Staff, Management, and Councillors for all their hard work this year.

As we started the recovery from the Covid 19 pandemic, we were hit with unprecedented rainfall. While we were lucky not to suffer any significant flooding events like many other councils across the state, the rainy weather has caused considerable damage to our road infrastructure.

We continued to deal with the project deliverable backlog resulting from the lockdown and supply chain issues as best as we could under such rainfall. We are focusing on ensuring we can get back on track as soon as possible.

I intend to deal with the details of what we have achieved early next year, once all the data has been collected.

Today, I want to share a few quick numbers to highlight the foundation we are laying for delivering the vision of the Campbelltown of the future: the capital of opportunity and culture for the Macarthur Region, a city that is designed for people, ambition and innovation.

Advocacy

We have undertaken a robust program of advocacy to make representation to the state and federal government on critical issues facing Campbelltown now and in the future. We wrote over 150 letters to Ministers and Shadow Ministers in both governments and have successfully engaged with NSW Ministers and Shadow Ministers in more than 30 meetings.

We have also successfully secured \$45,775,201 in grant funding from the NSW Government and \$2,065,290 from the Federal Government. We are hopeful that we will also receive further funding under the NSW Government's WestInvest program later this month.

We have established several alliances with neighbouring Councils and we have been working effectively with them to advocate for our local government areas' mutual interests and the benefits of the greater region.

We have also established the Strategic Advocacy Group to advocate Council's position with the federal and state government and key stakeholders for Campbelltown's Community and Justice Precinct and other catalytic projects in the Campbelltown LGA, as endorsed by Council in June 2022.

I intend to continue our advocacy program, and we will continue collaborating with other councils in the region to achieve a better outcome for our communities.

We have several key projects that we're calling for the NSW Government and Opposition to support, in the lead up to the March 2023 election, as endorsed by the council in the October meeting, including the Community and Justice Precinct and essential transport connections. We must continue to work hard to ensure they are on the following election priority list for all political parties.

Advocacy cannot be and will not be our only priority to achieve the sustainable growth we aspire to. We must prepare the legal framework for such a change to ensure that our residents and city prosper. As an organisation, we also need to resource ourselves to align with delivering our vision for our city.

LEP Review

We have recently developed and/or endorsed the following as preparatory material to guide the growth of our city:

- Campbelltown Community Strategic Plan
- Resilience Hazard Assessment
- Integrated Place-Based Transport Strategy applying the Movement and Place Framework
- Net Zero Strategy
- Bankable Feasibility and Investment Strategy
- Voluntary Planning Agreement Policy
- Active Transport Plan
- Hurley Street Streetscape Master Plan
- Unsolicited Proposals Policy
- Structure Plan for the City Centre
- Transformation Scoping Study for Bow Bowing Creek
- Place and Experience Plan for the City Centre
- Glenfield Precinct Plan and Glenfield Development Control Plan

We have also contributed to a variety of other strategies including the Western Parkland City Blueprint, Regional Economic Development Strategy, Six Cities Region Plan Discussion Paper, Western Sydney Destination Management Plan and TfNSW's Future Transport Strategy as well as a variety of internal policies and frameworks that will enable us to deliver a sustainable city.

This year we have also tested and trialled a variety of programs and interventions to revitalise our CBD including Streets as Shared Spaces, Festival of Place, Public Art and Street Appeal Program.

This extensive program continues the work of previous studies including:

- Reimagining Campbelltown City Centre Master Plan and Campbelltown-Macarthur Place Strategy
- Local Strategic Planning Statement
- draft Local Housing Strategy
- draft Employment Lands Strategy
- Stage 1 Master Plan for Community and Justice Precinct

In today's meeting, we note the intention of the Council to now combine all of this knowledge and commence the review and amendment of the Campbelltown Local Environment Plan 2015 (CLEP 2015). We will be receiving quarterly updates on the progress of the review.

I am excited about the review process and look forward to the quarterly progress and update report.

This is a critical junction in the development of our city and will knit together all the urban planning work that has been done not just by the Council but also by the State Government to deliver a comprehensive legal framework.

Over the last few years we've also had private Planning Proposals and significant Development Applications from the market. This engagement has been spurred by the vision clearly articulated in Reimagining Campbelltown and distilled through the subsequent pieces of work. Engagement with the private sector will continue in parallel with the LEP review.

An LEP review is not easy and requires significant effort and strategic thought, but it's an important task we must undertake as soon as possible. Our intention is to initially focus on the Campbelltown CBD and then work through the rest of the city.

I look forward to a detailed discussion of the LEP review process and all the supporting policies and strategies we are working on early in the new year.

Community Engagement

In October we also endorsed the draft Community Engagement Strategy and placed the strategy on public exhibition. The public exhibition period has now closed, we have considered the comments and made amendments and it is now presented to Council for consideration. As we noted in the Community Engagement Strategy, we intend to continue to engage with our community in a number of ways, including public forums, to ensure we deliver constructive, considered and meaningful consultation with our community.

I look forward to deepening the engagement with the community next year including the launch of our new public forums.

Return of festivals and events

The return of major festivals and significant events in the city has been a welcome change from the previous few years. We have seen the return of Ingleburn Alive, Campbelltown City Challenge Walk, Chill Fest, NAIDOC, FEAST, Fisher's Ghost Festival and Fun Run. I am also looking forward to the return of our New Year's Eve event at Koshigaya Park.

It has also been nice to see community groups returning to gather together in our public spaces and undertaking their own diverse festivals and events.

I want to thank all the event organisers and the Council staff for their hard work getting these events to be a safe and enjoyable feature of our city.

As a growing city, we must invest in better facilities that can easily accommodate significant festivals and events. I have asked the General Manager to investigate creating further suitable spaces in our city for such events.

Merry Christmas

With the festive season upon us, I'd like to take the opportunity to wish our staff, Councillors and our community a very Merry Christmas and a Happy New Year. I hope everybody has a restful and safe break.

I look forward to continuing our momentum in 2023!

Attachments

Nil

6. PETITIONS

7. CORRESPONDENCE

Nil

8. REPORTS FROM OFFICERS

8.1 Endorsement of Community Engagement Strategy

Reporting Officer

Executive Officer
General Manager

Community Strategic Plan

Objective	Strategy
5 Strong Leadership	5.1.1 Increase opportunities for the community to engage and collaborate with Council and Key Delivery Partners

Delivery Program

Principal Activity
5.1.1.1 Implement a holistic community engagement approach

Officer's Recommendation

That Council endorse the Community Engagement Strategy, incorporating the amendments outlined in this report.

Purpose

To seek Council's endorsement of the final Community Engagement Strategy, following the 28 day public exhibition period (12 October to 9 November 2022).

History

In September 2021, the Office of Local Government released updated Integrated Planning and Reporting (IP&R) Guidelines. These guidelines reflect the amended Local Government Act 1993, and outline the statutory planning and reporting requirements that Council's must meet. These updated guidelines came into effect following the December 2021 Local Government elections.

The new IP&R Guidelines state, "All councils are required to prepare a Community Engagement Strategy (CES) to support development of all their plans, policies, programs and key activities.

This includes those relating to IP&R, as well as strategic plans and programs required under other legislation.

As per IP&R requirements and Section 402A of the *Local Government Act 1993*, Council must review the Community Engagement Strategy within 3 months of the local government elections. As part of this process, the draft Community Engagement Strategy must be publicly exhibited for at least 28 days, with feedback accepted and considered prior to final endorsement of the plan.

At its meeting on 11 October November 2022, Council resolved to place the draft Community Engagement Strategy on public exhibition (12 October to 9 November 2022), after which a further report would be provided to Council for final endorsement of the Community Report

This report presents the final revised Community Engagement Strategy, following the 28 day public exhibition period. This report also outlines all changes made to based on feedback received.

Community Engagement Strategy Development Process

The Community Engagement Strategy was developed through a review process of 6 months. The process comprised 4 main steps:

1. **Review of existing community engagement** – This involved analysing and collating available community data collected during community engagement of the CSP.
2. **Internal Reference Group** – This step engaged key internal stakeholders through workshops to review content and offer advice.
3. **Drafting of the Community Engagement Strategy** – This process involved drafting and validating content, embedding key strategic goals and principles, ensuring adherence to IP&R guidelines, and clearly articulating community sentiment.
4. **Public exhibition** – This final step involved placing the document on public exhibition, and amending the Community Engagement Strategy based on submissions received. To encourage community submissions, the draft Community Engagement Strategy was placed on Council's community engagement website (Over to You) and promoted through a social media campaign, Council's e-newsletter and internal promotion. Community members were able to submit feedback via:
 - an online form on Over to You
 - written submission addressed to Council's General Manager.

Amending the Community Engagement Strategy

Council received 3 external formal submissions through the public exhibition period. All 3 submissions were satisfied with the engagement principles presented. The submissions requested that Council specifically engage with community groups, and this feedback has been taken on board to expand the reference in our stakeholder mapping to specifically include community volunteers and community groups.

Additional feedback in each of the submissions related to animal management and animal related issues which are not specifically relevant to the Community Engagement Strategy, which provides an overarching approach to community engagement and is principles based.

All feedback was considered when making final amendments to the draft Community Engagement Strategy.

In summary, the following amendments to the Community Engagement Strategy include:

Recommended Amendment	Source(s)
Page 11 – Our Stakeholders Add in additional stakeholder to represent community volunteers/community groups	External submissions: highlighted the need to engage with organisations and community groups. Internal review and comments: proposed incorporating volunteers/community groups into stakeholder list.
Page 14, 17, 18, 19 – Strategic Goals Internal departments responsible in assisting and delivering the strategic goals have been listed.	Internal review and comments: highlighted the need to include responsible internal departments as they play an important role to ensure our strategic goals are achieved.

It is recommended that Council endorse the final Community Engagement Strategy incorporating these minor amendments received through the public consultation process.

Attachments

8.1.1 Community Engagement Strategy (contained within this report) [↓](#)

CAMPBELLTOWN

Community Engagement Strategy



CAMPBELLTOWN

We acknowledge the traditional custodians of the land, the Dharawal people and their unique and spiritual connections to the land. We also respectfully acknowledge Elders past and present for the role they continue to play in guiding future generations.



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All councils in NSW are required to operate within an Integrated Planning and Reporting (IP&R) framework. The IP&R framework guides how each council develops, documents and reports on their strategic plans under the Local Government Act 1993. This Community Engagement Strategy is a requirement under the IP&R framework, and has been developed to comply with all essential elements outlined in the IP&R Guidelines.

MESSAGE FROM OUR MAYOR



The needs and aspirations of our community underpins everything that we do as a council. Every strategy, project or event that we deliver should aim to realise the ambitions of our residents and ultimately enhance the lives of the people who call Campbelltown home. The best way to accomplish this is through an effective Community Engagement Strategy that informs residents and gives them an opportunity to input their feedback and ideas into our processes and decision-making.

This strategy aims to achieve this by establishing a consistent approach to community engagement that recognises the diversity of our community and provides opportunities for meaningful engagement to people of all abilities, ages, cultural backgrounds and experiences.

An authentic engagement process uses a variety of communication tools to reach residents and other stakeholder groups to create the opportunity for an exchange of ideas and information. It is just as important that we report back to the community with the results of our engagement to foster trust and be transparent about the reasoning behind our decisions.

The coming years represent a unique opportunity for Campbelltown as we experience an unprecedented level of growth and investment in the region. It is important that our community is a core part of this journey and has the chance to help shape the future of the city if we are to truly build a place of opportunity for all.

I'm proud to share our Community Engagement Strategy with you and look forward to seeing how the community can work together with Council to help build the future of our city and truly bring opportunity to life.

A handwritten signature in black ink, reading "G Greiss".

Cr George Greiss
Mayor of Campbelltown

OUR STORY

We are a city at the heart of things. A place that's naturally welcoming, where paths and people of the world come together to write their own stories.

This Dharawal land has always been a place united by strong ties of kinship and compassion, caring for one another and for the landscape we're deeply connected to.

Our people, culture, nature and the way we do business inspires all those who engage with us – and surprises those who discover us afresh.

We are already a place for opportunity. Supported by our natural landscape, connected location, inventive spirit and vibrant community, we will strength that role.

We are a wide open, straight up and onto it community that looks to new possibilities with positive determination.

We are about actions over words and real progress over promises. We're doing what it takes to make the most of opportunities that lie ahead and we're doing it now.

We are Campbelltown, where opportunity comes to life

COMMUNITY ENGAGEMENT STRATEGY IN CONTEXT

Campbelltown
A City of
Opportunity for All

**Community Engagement
Strategy 2022 - 2026**

Our Community Engagement Mission
Provide meaningful and accessible
engagement opportunities for all community
members

Our Community Engagement Principles
Purposeful | Inclusive | Authentic | Transperant | Responsive

Strategic Goal

Comprehensively
understand our diverse,
growing community

1

Strategic Goal

An informed, aware, and
engaged community

2

Strategic Goal

Embed community
engagement into
decision-making

3

Strategic Goal

Build organisational
capacity and capability
for effective community
engagement

4

Community
Engagement Policy

Community
Engagement Toolkit

Community
Engagement Process

OUR OBJECTIVE:

Provide meaningful and accessible engagement opportunities for all community members

Community engagement is at the heart of local government. Community members increasingly want to actively participate and have a say in shaping the future of their local area. This has the potential to strengthen social cohesion and sense-of-community, promote positive outcomes for disadvantaged or underrepresented groups, and lead to more robust decision making.

This Community Engagement Strategy provides the direction for all of our community engagement activities between 2022 and 2026. These activities relate to the development of our plans, policies, programs and key activities. This overarching strategy seeks to drive a coordinated, purposeful and effective community engagement approach that delivers positive outcomes for Campbelltown.

This strategy directly addresses community focus areas and strategies outlined in Campbelltown: Community Strategic Plan, as summarised below.

Focus Area	Strategies
5.1 Responsive customer service	5.1.1 Increase opportunities for the community to engage and collaborate with Council and key delivery partners
	5.1.2 Ensure the community is continuously informed about current and future issues affecting Campbelltown
5.2 Plan and lead for the future	5.2.1 Provide proactive and collaborative leadership on issues that are important to Campbelltown now and into the future
	5.2.2 Ensure that public funds and assets are managed strategically, transparently and efficiently.

This strategy is closely aligned with the Community Participation Plan and supported by an underlying Community Engagement Implementation Plan, Community Engagement Policy and associated tools and resources.

MEASURING SUCCESS

We will monitor the implementation of the strategy to ensure we are achieving our objectives and successfully delivering on the Strategic Goals. We will use a variety of evaluation and reporting methods to assess and communicate its progress including:

- Evaluating specific engagement activities to assess appropriateness, reach and outcomes
- Gauging community sentiment with Council's engagement activities through the Community Satisfaction Survey, as part of the Campbelltown 2032 - Community Strategic Plan Indicators
- Reviewing the strategy, framework and toolkit every four years
- Reviewing participation levels in engagement activities including the Over to You consultation platform.
- Ensuring learnings from engagement activities are used to inform future engagements and continuously improving our ability and methods to engage the community
- Maintaining and building on data sets to inform future engagements and ensure we maintain a clear understanding of our community
- Embedding key actions into our Operational Plan for delivery

EVALUATING ENGAGEMENT ACTIVITIES

We will evaluate our engagement in four areas:

1. **Process** – how well the engagement was designed and implemented
2. **Appropriateness** – was the engagement appropriate and how well did the public and stakeholders accept the process?
3. **Reach** – were the people we reached representative of those affected by the decision?
4. **Outcomes** – were the intended outcomes of the engagement process achieved?

Learnings from these are used to inform recommendations for the next stage of the process and future projects.

WHAT COMMUNITY ENGAGEMENT MEANS

Community engagement is a process of directly involving community members in the decision making process. For example, the United Nations (2020) defines community engagement as a "...strategic process to directly involve local populations in all aspects of decision-making and implementation." (United Nations, 2020).

It is an inclusive process that ensures our community has an opportunity to be informed or have a say on decisions that impact upon their lives, now and into the future. It allows us to continue to develop and enhance our relationship with our community. We engage our community using a range of engagement tools and activities including information on our website and online engagement platform, social media, surveys, focus groups and workshops.

To understand our process for community engagement, we have summarised it in the table below

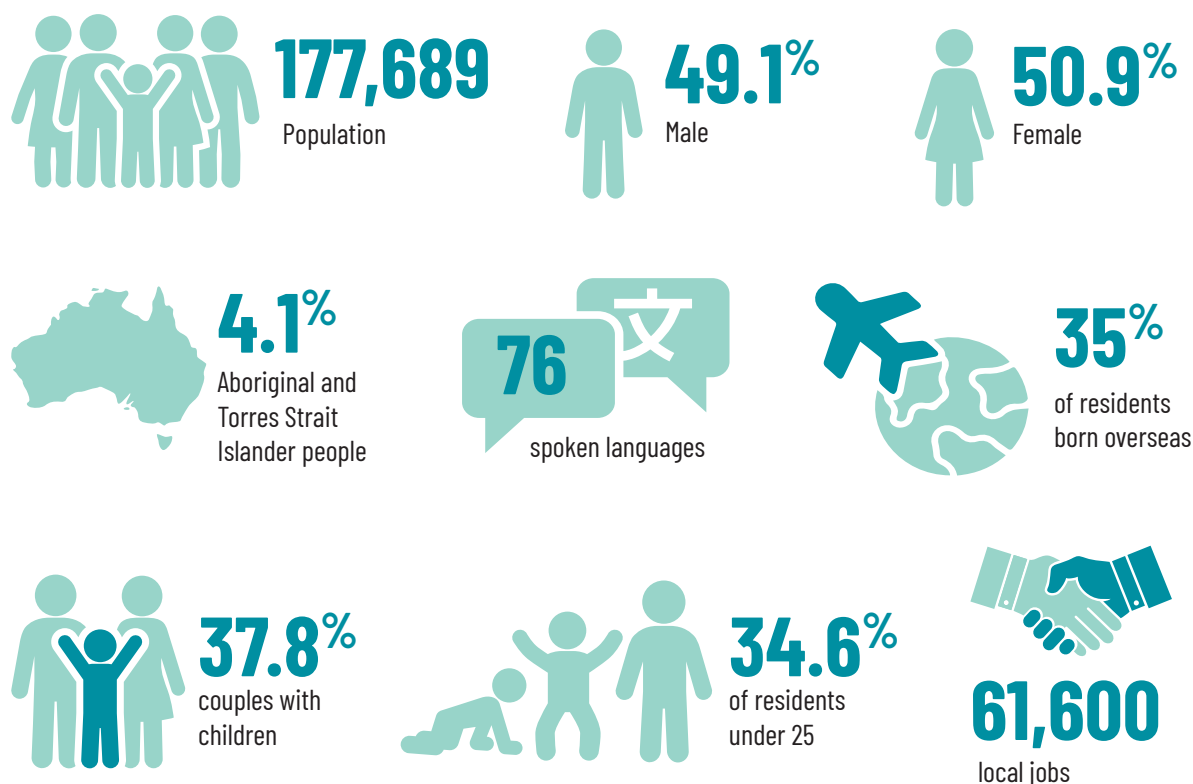
Level	Description	Ways we engage our community
Inform	"Here's what's happening"	<ul style="list-style-type: none"> • Compass Community Newsletter • Social media • Website • E-newsletters • Flyers, posters, signages
Consult	"Here are some options – what do you think?"	<ul style="list-style-type: none"> • Survey • Submissions • Quick polls • Drop in / pop up sessions
Involve	"Here's a problem, what ideas do you have?"	<ul style="list-style-type: none"> • Workshops • Focus groups • Community reference groups
Collaborate	"Let's work together to solve this problem"	<ul style="list-style-type: none"> • Advisory groups • Working groups • Deliberative panel
Empower	"You care about this issue and are leading an initiative – how can we support you?"	<ul style="list-style-type: none"> • Delegated committees • Citizens Juries

THE CAMPBELLTOWN COMMUNITY

Campbelltown is a diverse and growing community of over 177,000 people. The population is expected to grow to almost 250,000 by 2036. Rich in experience and culture, we come from a wide range of backgrounds. Today, 35% of our residents were born overseas.

Our city is bursting with potential, we are diverse with many young families who are professionals, speak multiple languages and have a range of backgrounds and experiences that make up our great city.

We are a naturally welcoming place, inclusive and kind. We look for ways to work together and support each other, treating people and our place with consideration and care. We're at our best when we're working alongside each other.



OUR STAKEHOLDERS



INCLUSIVE PARTICIPATION

We recognise that some communities are harder to reach as they may have barriers to participation such as experience, language and accessibility. We are committed to providing opportunities for these communities to participate and have a say.

We do this by:

- Translating resources and information where necessary
- Communicating warmly, simply and clearly so we're accessible to all
- Providing information in accessible formats
- Ensuring a variety of engagements methods are made available
- Ensuring venues are accessible
- Considering age appropriate engagement and participation activities

Aboriginal and Torres Strait Islander communities

We recognise the Dharawal people and land has always been a place united by strong ties of kinship and compassion. We are committed to working with Traditional Owners on matters of land, water, language, culture, and cultural heritage.

We want to ensure that the voices of Dharawal people are included in this process and that our relationships with our Aboriginal and Torres Strait Islander communities are meaningful.

Culturally and Linguistically Diverse (CALD) communities

We recognise that our diversity of cultures and sense of community are our greatest strengths. Diversity is fundamental to our identity with 35% of residents born overseas and 35.8% speaking a language other than English at home.

We often translate our communications and engagement materials according to the demographic profiles of the residents, visitors, and workers in our city.

We work closely with a range of community, sporting, and cultural organisations to build strong and resilient communities. We celebrate culture and diversity, past, present, and future.

Young people

We are committed to building a city that is welcoming and inclusive of young people.

We provide opportunities for young people to become active citizens through co-design initiatives, online engagement and face to face activities such as school workshops.

Vulnerable people

We have vulnerable people that live, work, study and visit Campbelltown, including low-income households, social housing tenants, the elderly, people with disabilities and people experiencing homelessness.

We are committed to creating engagement opportunities that allow vulnerable and harder-to-reach groups to have their views heard.

OUR PRINCIPLES AND STRATEGIC GOALS

Our Community Engagement Principles

Our Community Engagement Strategy is guided by a set of principles, which align strongly with social justice. These guiding principles are:

- **Purposeful:** All engagement activities will have clear objectives, scope, and outcomes. We will engage to inform our projects, actions, and plans, and to advocate for Campbelltown.
- **Inclusive:** Equitable and easy access to engagement opportunities for all our community, including voices not normally heard or well represented.
- **Authentic:** Actions over words, with a genuine two way exchange of ideas and information to make the most of opportunities.
- **Transparent:** Explaining the purpose, process, and outcomes of engagement. This includes closing the loop and showing how engagement informed decisions.
- **Responsive:** Community engagement will be continually refined and improved to meet the diverse and dynamic needs of our community.

Our Community Engagement Strategic Goals

Our Community Engagement Strategy is structured around 5 strategic goals that will inform our Community Engagement Implementation Plan, and relevant actions and projects in our annual Operational Plans.



GOAL 1

Comprehensively understand our diverse, growing community



GOAL 2

An informed, aware, and engaged community



GOAL 3

Embed community engagement into decision-making



GOAL 4

Build organisational capacity and capability for effective community engagement

STRATEGIC GOAL 1

Comprehensively understand our diverse, growing community

Campbelltown is a diverse and growing community of over 177,000 people. Rich in experience and culture, we come from a wide range of backgrounds. For example, 35% of our residents were born overseas, and 62% have parents who were born overseas.

We are also diverse in terms of our employment and education, religious affiliation, social attitudes, needs, interests, wants, and aspirations. It is important that we monitor and understand our diverse community, perspectives, and attitudes, so we can plan and deliver our programs, actions, and projects.

We will	Responsibility
Regularly monitor the social, demographic, and economic profile of our community	- Insights and Corporate Strategy - Corporate Support Systems
Conduct a comprehensive community stakeholder analysis	- Communications
Maintain and update a comprehensive database of stakeholder groups	- Communications Corporate - Support Systems Insights and - Corporate Strategy
Regularly engage with our community to understand their changing needs, wants, and aspirations	- Insights and Corporate Strategy - Communications City Marketing and Economy City Lifestyles - Sustainability and Resilience - Open Space
Ensure we engage with hard-to-reach communities so their voices are heard and understood	- Communications City Lifestyles - City Marketing and Economy - Insights and Corporate Strategy

STRATEGIC GOAL 2

An informed, aware, and engaged community.

Our community has a strong desire to stay informed about what is happening in Campbelltown and their local area. This includes timely information about community events, projects, and initiatives, as well as significant planning matters, strategies, and decisions.

We recognise that our community is diverse, and that information needs to be tailored so it is accessible and appropriate for all groups and so that everyone has equal opportunities. We need to continually refine our approach as people's needs, expectations, and use of technology changes.

We will	Responsibility
Use diverse, tailored communication channels to ensure all community members are informed and aware about what is happening in Campbelltown	- Communications
Drive 2-way communication with our community to foster information exchange between the community and Council	- Communications
Provide timely and transparent progress reporting on key projects for the community	- Insights and Corporate Strategy
Keep the community informed about significant planning matters through our Community Participation Plan	- Urban Release and Engagement - Urban Centres

STRATEGIC GOAL 3

Embed community engagement into decision-making

The community has consistently told us they want to have a say on the future of Campbelltown. We will continuously engage with the community so that their voices are heard, and inform the development and enhancement of our plans, policies, projects, and programs.

We also recognise that many factors influence decision making, including community input but also legislative requirements and resourcing. We will endeavour to explain why decisions have been made, and the factors that have been considered.

We will	Responsibility
Increase opportunities for community members to inform decision making	- All staff
Build and maintain our community engagement database, to provide timely and accurate evidence to inform decisions	- Insights and Corporate Strategy - Communications
Ensure community engagement is embedded into Council processes and systems	- Communications Governance - Project Management Office - Insights and Corporate Strategy
Provide feedback to the community on how their views and recommendations informed decisions	- Communications

STRATEGIC GOAL 4

Build organisational capacity and capability for effective community engagement

Community engagement is a whole-of-organisation responsibility and commitment. Our staff continually engage with the community on a wide range of issues in many different ways. We aim to continually improve the capacity and capability of our organisation to undertake purposeful and impactful community engagement that makes a positive difference. This involves clear policies and procedures, up-to-date community engagement processes and practices, and sharing of community engagement across the organisation.

We will	Responsibility
Develop and implement a Community Engagement Policy	- All staff
Develop and disseminate a suite of community engagement toolkits and resources	- Communications
Develop and deliver a Community Engagement Implementation Plan through our annual Operational Plan	- Communications - Insights and Corporate Strategy
Refine and maintain Council's online community engagement platform	- Communications
Drive a culture of community engagement	- Council Executive - Council Leadership Group



Contacting Us

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8.2 Development Application Status

Reporting Officer

Director City Development
City Development

Community Strategic Plan

Objective	Strategy
2 Places For People	2.3.1 Ensure all people in Campbelltown have access to safe, secure, and affordable housing

Delivery Program

Principal Activity
2.3.1.2 Lead and build partnerships to achieve diverse and affordable housing options

Officer's Recommendation

That the information be noted.

Purpose

To advise Council of the status of development applications within the City Development Division.

Report

In accordance with the resolution of the Council meeting held 13 March 2018, that:

Councillors be provided with monthly information detailing the status of each report considered by the Local Planning Panel (LPP), Sydney Western City Planning Panel and approved by the General Manager under delegation of a value of more than \$1 million, the attachment to this report provides this information as requested.

Attachments

DAs to be considered by the Sydney Western City Planning Panel					
DA No. & Link	Address	Description	Value	Authority Criteria	Status
4604/2020/DA-SW	Various Lots, Norman Crescent, Dobell Road and Arkley Avenue, Claymore	Stage 5 Claymore Renewal - Subdivision of land to create 86 residential lots 1 residue lot 1 lot for future park and associated road and drainage works	\$14,290,245	>\$5 million capital investment value Crown development	Assessment in progress
504/2021/DA-SW	Clarendon Place, Winbourne Place, Rawdon Place, Dalkeith Place, Greengate Road, Airds	Stage 8 Airds/Bradbury Renewal - Subdivision to create 82 lots comprising of 80 residential lots and 2 lots for parks and associated works	\$6,354,141	>\$5 million capital investment value Crown development	Waiting on information from applicant
535/2021/DA-SW	Woolwash Road, Greengate Road, Teeswater Place, Wallinga Place, Katella Place and Mamre Crescent, Airds	Stage 7 Airds/Bradbury Renewal - Subdivision of 71 existing lots to create 214 lots comprising of 207 residential lots, 2 lots for future development, 1 lot containing an existing senior housing development	\$13,914,412	>\$5 million capital investment value Crown development	Waiting on information from applicant
3944/2021/DA-CD	Goldsmith Avenue, Campbelltown	Concept master plan for a high density residential and mixed use development (to be known as Macarthur Gardens North), and construction of Stage 1 of the master plan, including roads, parks, civil works, landscaping and subdivision of the site	\$509,000,000	>\$5 million capital investment value Crown development	Assessment completed. To be considered at Panel's December meeting
2020/2022/DA-CW	245 Farrow Road, Campbelltown	Construction of a 5 storey commuter car park and associated site and landscaping works	\$19,947,199	>\$5 million capital investment value Council development	Assessment completed. To be considered at Panel's December meeting
1990/2022/DA-C	'Hurlstone Agricultural High School', Roy Watts Road, Glenfield	Demolition of existing structures and construction of a farm hub facility and new boarding facilities, and car parking	\$48,000,000	>\$5 million capital investment value Crown development	Assessment in progress

DAs to be considered by the Sydney Western City Planning Panel					
DA No. & Link	Address	Description	Value	Authority Criteria	Status
3142/2022/DA-SL	33 Riverside Drive, Airs	Construction of 31 seniors living units	\$17,664,962	>\$5 million capital investment value Crown development	Assessment in progress. Panel briefing completed.
2278/2022/DA-RA	22-32 Queen Street, Campbelltown	Construction of a mixed use development incorporating five towers containing 558 apartments, commercial premises, basement car parking and associated site and landscape works	\$218,949,500	>\$30 million capital investment value, SEPP-65, SEPP-65 development	Assessment in progress. Panel briefing completed.

DAs to be considered by the Department of Planning					
DA No. & Link	Address	Description	Value	Authority Criteria	Status
SSD-7500(Mod4)	Culverston Road, Minto	Modification to existing state significant development for warehousing and distribution facility – changes to outdoor storage, façade colours, signage and parking area.	N/A	N/A	Council's comments provided to Department of Planning

DAs to be considered by the Local Planning Panel					
DA No. & Link	Address	Description	Value	Authority Criteria	Status
2675/2008/DA-S	Lot 7304 Kellerman Drive, St Helens Park	Subdivision into 355 residential lots and associated civil and road works	\$9,000,000	More than 10 unique objections	Assessment in progress
3190/2022/DA-RA	17-21 Tyler Street, Campbelltown	Residential apartment building containing 49 units, basement car parking and associated site and landscaping works	\$18,027,422	SEPP 65 – Residential Apartment	Assessment in progress
3720/2020/DA-O	Macquarie Fields Park, Fourth Avenue, Macquarie Fields	Construction of a mobile telecommunications tower	\$250,000	Council owned land	Assessment in progress

DAs to be considered by the Local Planning Panel					
DA No. & Link	Address	Description	Value	Authority Criteria	Status
3400/2022/DA-RA	26 – 32 Iolanthe Street, Campbelltown	Demolition of existing dwellings and construction of a residential apartment building containing 75 units and associated site and landscaping works	\$23,770,670	SEPP 65 building, variation to development standard greater than 10%	Waiting on information from applicant
4090/2022/DA-O	5 Willowdale Drive, Denham Court	Installation of a 22.5 metre high telecommunications tower and associated equipment	\$250,000	Variation to development standard greater than 10%	On public exhibition
3263/2021/DA-C	263 Queen Street, Campbelltown	Restoration of the existing heritage-listed building, demolition of the commercial building at the rear of the site and construction of an eight storey commercial building with basement car parking	\$32,978,000	>\$30 million capital investment value, SEPP-65 development	Waiting on information from applicant
810/2021/DA-BH	103 Oxford Road, Ingleburn	Demolition of existing dwelling, removal of 7 trees and construction of a two storey 13 room boarding house with associated car parking	\$787,000	More than 10 unique objections	Waiting on information from applicant

DAs with a value of \$1 million or more approved under delegated authority since last Council meeting					
DA No. & Link	Address	Description	Value	Authority Criteria	Status
2937/2021/DA-BH	63 Broughton Street, Campbelltown	Demolition of existing structures and construction of a boarding house containing 27 boarding rooms and a manager's residence	\$4,417,141	Delegated authority	Completed Approved with conditions
3688/2022/DA-DW	42 Trafalgar Street, Glenfield	Construction of a two storey dwelling, attached garage and swimming pool	\$1,080,123	Delegated authority	Approved with conditions

8.3 Bin Locks - 12 Month Trial

Reporting Officer

Director City Development
City Development

Community Strategic Plan

Objective	Strategy
3 Enriched Natural Environment	3.2.3 Improve waste management and recycling practices

Delivery Program

Principal Activity
3.2.3.1 Deliver an effective resource recovery and waste management service

Officer's Recommendation

1. That Council undertake a 12 month trial to determine the feasibility of an ongoing bin lid latch program.
2. That Council acquire 1000 bin lid latches and make them available to residents of the Campbelltown Local Government Area, on an as needs basis.
3. That Council recover the costs of the purchase of the bin lid latches on a cost price plus small administrative fee.

Purpose

The purpose of this report is to provide information on the use of bin lid latches, in order to assist the Council in making an informed decision on their feasibility for use across the LGA.

History

At the Council ordinary meeting of 14 June 2022, the issue of bin lids being open by birds and wind, and in those circumstances, the high potential for waste to find its way into our waterways and natural areas was raised by Cr Matt Stellino.

Subsequently, the Council resolved:

That a report be provided to Council investigating the feasibility for bin latches to be included with the 2024 Domestic Waste Collections Tender and/or provided as a separate and stand-alone solution.

Report

In responding to the resolution of the Council, officers have undertaken a review of available bin latch devices and contacted Kiama Council, who following contact with many other Councils, appear to be the only Council running an initiative that provides the community access to bin latches.

There are a number of aftermarket bin lid latch devices available to the public that automatically unlatch when the bin is inverted during collection. When the bin is lifted and tilted by the garbage truck, the latch arm swings and is free to rotate and becomes disconnected from the lid, which in turn allows the rubbish to fall out of the bin when it is inverted.

Benefits of adding a bin lid latch device are:

- reduce the instances of waste inadvertently leaving the bin when bins are full to overflowing;
- bins can be locked to unwanted contamination of bins;
- the latching of bins can deter/stop birds and other animals accessing bin before collection;
- the latching of bins help prevent rubbish being ejected onto the street if the bin is blown over by strong winds or accidentally knocked over by a vehicle; and
- the reduction of waste in the street has the benefit of reducing waste in our drains and waterways.

Kiama Municipal Council

Kiama Municipal Council provides bin latches/locks to residents, to keep bin lids closed during excessive winds and/or when bins are blown over. Bin latches are limited to 3 latches per household (extra available based on number of bins allocated).

Bin latches cost \$15 per latch and are sourced from a supplier within their region. Residents are responsible for the installation of all bins latches.

Kiama Council does not install or maintain bin latches.

Kiama has conducted many trials to test various latches primarily due to the area being subject to high winds, which can cause household bins to topple over, with waste being blown across. This has an operational impact on waste service drivers and is an environmental concerns due to the incidence of uncontrolled litter being mobilised across the landscape and potentially into environmentally sensitive areas.

Kiama ran a focussed trial on a few selected streets to test the feasibility of the latches. Once it was determined that the latches were compatible with waste trucks and effective in keeping the bin lid closed even when tipped over, the bin latches were then made available for the rest of the community to purchase.

In 2020, the final product was implemented and an order of 1,000 latches was made of which approximately 60 per cent have been sold to date.

The \$15 charge includes cost price plus \$4 to cover administration.

It is the responsibility of the owner to install the bin latches – a comprehensive instruction booklet was created including a how-to video which is available on their website.

Campbelltown City Council trial

While there doesn't appear to be an industry standard, following benchmarking and trials conducted by Council staff of other similar products, the procurement of 1,000 bin lid latches for a 12 month trial period, is recommended.

Currently, a single bin lid latch can vary in price from around \$20 to \$30 (with some including free postage and handling).

In the case that Council did procure 1,000 latches and made the latches available to our residents, the only tools required by the installer to install the latch would be a drill and a screwdriver.

A comprehensive, yet simple video and instruction would be made available to assist the installer.

Apparent risks for all involved would be:

- Where a latch is damaged, the resident would be required to replace the latch at their own expense. If it causes damages to the bin, the waste bin service provider would be required to repair the bin at their cost, as per the current collection contract.
- If a latch does not work (does not release/or are improperly installed/become jammed) or hinder waste from being released into trucks, this could increase missed bin requests submitted and lead to more incoming requests through our website and phone calls to customer service. This could also result in heavier loads on customer service teams in responding to increased calls and the need for additional resources to respond to return collections.
- The latches were designed as a mechanism to reduce waste inadvertently leaving a bin and causing a litter issue when blown over in high winds. While some latches have the ability to be locked with a wire or padlock, the auto-latches have not been tested for effectiveness of preventing cockatoos accessing bins.

Domestic Waste Collection Contract

Council's current Domestic Waste Collection contract expires 31 May 2024.

For the new contract Council has partnered with Talis for the development of the Kerbside/Domestic Waste Contract.

Council and all stakeholders are currently at the preparation / release stage of the evaluation and assessment with changes to the scope and deliverables of this contract not amendable without a significant impact to timing and the contract not able to be implemented before the expiry of the existing contract and a gap in service provision our residents.

Should Council wish to pursue an ongoing, LGA wide implementation of the bin lid latches, the following costs would be incurred:

Dedicated resource (staffing /contractor) to install and provide maintenance of any locks	\$62,999.19 per year
Vehicle/travel costs	\$16,666 per year
Supply of 120 k latches to Red and Yellow bins	\$ 3,768,338.95
Administration costs	
Overall cost Exclusive of administrative cost	\$3,842,017.79

Installation timing and practicalities

As for the timing of an LGA wide installation program, where each latch took 5 minutes to install, the installation program would take approximately 6 years to attach a latch to all Red and Yellow bins.

Where the process took, 10 minutes per bin, it would take more than 11 years to attach latches to all Red and Yellow bins.

These timeframes do not include the repair or replacement of broken bin latches/locks, and do not include travel time, weather or other issues.

Given the cost and time implications of committing to an ongoing LGA wide program, along with the unknown demand/need for bin latches/locks, it is recommended that Council undertake a trial and adopt an as needs approach, with the trial to be reviewed over a 12 month (all seasonal) period.

Attachments

Nil

8.4 Campbelltown Local Housing Strategy 2041 - Public Exhibition

Reporting Officer

Executive Manager Urban Centres
City Development

Community Strategic Plan

Objective	Strategy
1 Community and Belonging	1.2.2 Improve wellbeing and quality of life
2 Places For People	2.2.2 Improve transport options and networks so that Campbelltown is an accessible and connected city for all 2.3.1 Ensure all people in Campbelltown have access to safe, secure, and affordable housing

Delivery Program

Principal Activity
1.1.1.1 Deliver initiatives that encourage social inclusion, community connections and celebrate our cultural diversity
2.2.1.3 Ensure infrastructure, including roads, cycleways, walking tracks and canopy cover, creates streets for people and promotes connectivity
5.2.1.4 Build a Resilient City and community

Officer's Recommendation

1. That the draft Campbelltown Local Housing Strategy 2041(attachment 3) be endorsed for the purpose of public exhibition and placed on public exhibition for a minimum period of 28 days.
2. That the outcome of the exhibition of the draft Campbelltown Local Housing Strategy 2041 be reported back to Council.

Executive Summary

- The Campbelltown Local Housing Strategy (LHS) was prepared by Council in accordance with the Western City District Plan and was endorsed by Council at its meeting on 29 September 2020. The LHS was conditionally approved by Department of Planning and Environment (DPE) on 8 July 2021, with an amended approval issued by DPE on 12 April 2022.

- The LHS provides the strategic framework for housing delivery in the Campbelltown Local Government Area (LGA) until 2036 and must be considered for all new planning proposals affecting housing supply.
- At its meeting on 10 May 2022, Council considered the DPE approval (as amended) and acknowledged the work required to update the LHS in the 2022-23 time period. Council resolved to separately prepare a stand-alone affordable housing strategy (AHS) to be undertaken in alignment with the Western Sydney Affordable Housing Strategy (WSAHS) anticipated to be completed in 2023.
- The amended DPE approval requires Council to update the LHS having regard to changes to the evidence base since the LHS was prepared by Council in 2020 and revised dwelling targets set by DPE. The DPE Approval has adjusted the 2021-26 housing target range for the Campbelltown LGA to between 7,100 – 8,250 dwellings, being at the upper end of the dwelling delivery target put forward by Council in the LHS.
- The current review process being undertaken to update the Campbelltown LHS is in accordance with the DPE approval, and is provided for Council's endorsement for the purposes of public exhibition (attachment 3).
- The final version of the updated LHS will be prepared for Council's consideration and endorsement following completion of the public exhibition period and assessment of any submissions.

Purpose

The purpose of this report is to inform the Council of the draft Campbelltown Local Housing Strategy 2041(draft Strategy) which is an updated version of the LHS and seek endorsement for the draft Strategy to be placed on public exhibition for a period of 28 days.

The LHS was prepared by Council in 2020 as a required action of the Campbelltown Local Strategic Planning Statement (LSPS) and forms part of the suite of plans required to inform the review of Council's Local Environmental Plan 2015 (CLEP 2015). A review and update of the Campbelltown LHS in 2022/23 is a requirement of the amended conditions of approval from the DPE, dated 12 April 2022.

History

Campbelltown Local Housing Strategy (LHS)

At its meeting on 29 September 2020, Council considered and endorsed the LHS, undertaken in accordance with the Western City District Plan and Campbelltown LSPS to guide future local and regional decisions on housing provision and growth in the LGA.

The LHS provides an evidence based assessment of housing trends and demand, and sets clear priorities and actions for Council to achieve appropriate housing outcomes in the LGA that meet the current and future needs of the local community to 2036.

The LHS (as updated) must be considered for any new planning proposals affecting housing supply, and will inform future reviews of Council's LSPS, CLEP 2015 and Campbelltown (Sustainable City) Development Control Plan 2015 (CSCDCP).

DPE Conditional Approval of LHS

The LHS as endorsed by Council was forwarded to DPE on 30 September 2020 for their approval as required under the Western City District Plan (WCDP). DPE issued a conditional approval to Council on 8 July 2021 which generally aligned with the actions agreed by Council under the LHS, however a number of conditions imposed more onerous commitments that were not contemplated by Council.

On 7 November 2021, a formal request was made to DPE requesting amendment of the conditions to address a number of concerns, and Council received an amended approval from DPE dated 12 April 2022 (attachment 1). The amended DPE approval was reported for consideration by Council at its meeting on 10 May 2022 (attachment 2).

The DPE approval (as amended) contains 17 specific conditions or requirements that Council must undertake in the implementation of the LHS, generally relating to the following areas:

- LHS Implementation and Delivery Plan
- Housing target goals and related data collection
- Review and update of the LHS to align with State Government Planning Policy Reforms
- Provision of infrastructure by State Government agencies
- Review and amendment of Council Planning Policies – CLEP 2015 and CSCDCP
- Advancement of Local Affordable Rental Housing Initiatives.

The amended DPE Approval conditions relevantly determine Council's obligations and commitments to implement and deliver on the LHS actions. The key issues for Council's current consideration as a result of the DPE conditions are outlined below.

Review and Update of Local Housing Strategy

The DPE Conditions require a broad review of the LHS in the 2022-23 time period, including updates required to address the revised DPE housing targets. The current review and update of the LHS addresses this requirement and provides an opportunity to consider new Census and housing data, and other relevant planning policy changes affecting housing delivery and supply in the Campbelltown LGA, including planning work completed by Council since the adoption of the LHS in September 2020.

Revised DPE Housing Targets (2021 – 2026)

The LHS as approved by Council at its meeting on 29 September 2020 provided a 5 year housing target (2021-26) in the Campbelltown LGA to be in the range of 4,750 and 8,250 dwellings. The DPE Approval has adjusted the 2021-26 housing target range to between 7,100 – 8,250 dwellings for the Campbelltown LGA, being at the upper end of the dwelling delivery target put forward by Council in the LHS. The revised housing target put forward by DPE aligns with the State Government's Letter of Support for the Campbelltown LSPS.

Council is required to regularly monitor housing delivery and provide timeframes for the completion of planning proposals relating to housing supply in order to support the delivery of the housing targets set by the DPE. Ongoing consultation will continue with DPE to ensure any issues with monitoring housing data and attaining the higher targets can be identified early and resolved as required.

Implementation and Delivery Plan for Housing Delivery

The DPE approval conditions also require the preparation by Council of an updated implementation and delivery (ID) plan to ensure that housing supply will align with the updated housing targets set for the Campbelltown LGA. A key focus of the updated ID Plan is to identify planning proposals that will facilitate housing supply and diversity outcomes in the LGA and provide for their determination in a timely manner.

Housing Diversity and Affordability

The DPE Conditions of Approval place strong emphasis on the promotion of housing diversity and affordability outcomes by Council, with a key condition being the preparation of an Affordable Housing Contribution Scheme and future housing diversity targets to be approved by DPE. This matter was considered by Council at its meeting held on 10 May 2022 (attachment 2), where Council resolved as follows:

1. That Council note the LHS Approval conditions issued by the DPE in July 2021 and amended 12 April 2022.
2. The Council engage with the relevant state government agencies in regard to the Implementation and Delivery Plan for the LHS.
3. That Council endorse the preparation of an Affordable Rental Housing Strategy guided by the options paper forming the Western Sydney Affordable Housing Strategy 2021.
4. That once the draft Campbelltown Affordable Housing Strategy has been prepared it be reported to Council for consideration prior to formal public exhibition.

In accordance with the above resolution, Council will prepare the draft Campbelltown Local Affordable Housing Strategy (LAHS) and Affordable Rental Housing Contributions Scheme having regard to the affordable housing work being undertaken for the South West Sydney Region by the Western Sydney Planning Partnership. The LAHS Strategy is to be prepared by Council in accordance with DPE requirements, including consultation with specific stakeholder groups, and then be reported back to Council for consideration and approval for public exhibition. It is anticipated that this work will be undertaken by Council in 2023 to align with the finalisation of the Western Sydney Affordable Housing Strategy.

Review of Campbelltown Planning Policy

The DPE approval conditions require Council to identify potential amendments to its Local Environmental Plan (LEP) and Development Control Plan (DCP) to achieve the LHS actions relating to housing diversity and housing affordability. The draft Strategy addresses this requirement by nominating clear actions for the amendment of Council's Planning Policies relating to the promotion of housing types to better align with community needs, including

smaller sized dwellings in appropriate locations and improved design controls for lower density forms of housing such as dual occupancies and secondary dwellings.

As noted above, additional work to promote housing diversity and affordability is also planned to be undertaken in 2023, having regard to the affordable housing work being undertaken by the Western Sydney Planning Partnership.

Report

Introduction

The LHS has been prepared in accordance with regional and district planning framework, and the Campbelltown LSPS. The LHS is an evidence based document and sets out the priorities and actions to deliver suitable housing in the right locations to meet the needs of the Campbelltown community until 2036. It ensures that housing delivery protects local amenity and character, open space and ecological values and is aligned with infrastructure provision.

The LHS has been reviewed and updated by Council with assistance by planning consultants HillPDA, engaged by Council through an open tender process in 2022. The drafting has included consideration of community feedback under the LSPS, work undertaken on the Campbelltown Employment Lands Study, and has been informed by preliminary consultation with key community groups and stakeholders in the LGA.

For the updated LHS to have effect in its revised form (attachment 3), it must be considered and approved by Council and referred back to DPE for review and endorsement. Future planning proposals and local planning policy amendments will then be required to align with the endorsed Local Housing Strategy as updated.

Draft Campbelltown Local Housing Strategy 2041 (Draft Strategy)

The Draft Campbelltown Local Housing Strategy 2041 (draft Strategy) is an updated version of the LHS prepared and approved by Council in 2020, having regard to the current evidence base, new Census data (2021), revised population and dwelling projections, and compliance with the LHS conditions issued by DPE including new housing delivery targets.

The draft Strategy (attachment 3) comprises four parts as described below:

- Part 1 Introduction and Policy Context - Establishes the purpose of the Strategy and provides an overview of the Campbelltown LGA and the policy context.
- Part 2 Evidence - Provides an overview of population and housing forecasts and drivers of change that will influence the future housing needs of the Campbelltown LGA.
- Part 3 Planning Priorities - Provides planning priorities and a long-term strategy to meet the housing needs of our community, including specific objectives, actions and performance indicators.
- Part 4 Implementation - Establishes a clear framework for planning for housing in the LGA, including urban renewal development and greenfield areas, and increasing housing diversity and choice.

The key objectives of the draft Strategy are to:

- a) Provide an evidence based assessment of the supply and demand of housing in the Campbelltown LGA, including consideration of demographic factors, housing trends, local land use opportunities and constraints, and infrastructure limitations.
- b) Identify and respond to the constraints and opportunities for the delivery of new housing in the Campbelltown LGA having regard to the requirements of the Greater Sydney Region Plan and Western City District Plan.
- c) Promote the efficient use of land and infrastructure by aligning housing growth with supporting infrastructure and social services, such as schools, health facilities and public transport.
- d) Comply with the requirements of the Department of Planning and Environment's Local Housing Strategy Guidelines.

The key components of the draft Strategy to deliver the above objectives are summarised as follows:

- Provision of a clear plan that will direct housing delivery in the Campbelltown LGA over the next 20 years, and align with the relevant requirements of the Greater Sydney Region Plan, Western City District Plan, and Council's LSPS.
- Identification of the preferred sequencing of housing delivery in the LGA to achieve growth targets in an orderly and efficient manner, including identification of areas that would not be appropriate for new housing due to local constraints.
- Details of engagement undertaken with the community and relevant stakeholders to identify local housing needs and aspirations.
- Discussion of opportunities to deliver affordable and social housing outcomes to meet the needs of the community, including consideration of Affordable Rental Housing Targets and Contributions Schemes.
- Discussion of opportunities to deliver housing outcomes to meet the needs of students and seniors.
- Recommendations on local planning mechanisms that may be implemented by Council, including potential amendments to CLEP 2015, to facilitate the delivery of housing outcomes identified in the Strategy.

Consultation

The draft Strategy has been prepared following consultation with the public, key stakeholder groups, and Council, summarised as follows:

- General feedback from residents as relevant to the housing in the Campbelltown LGA resulting from consultation undertaken on the LSPS, Reimagining Campbelltown, and the Community Strategic Plan.
- Online Public Survey (May 2020) during the preparation of the Campbelltown Local Housing Strategy 2020. In total 138 responses to the survey were received, 114 of which were general public who accessed the survey via the Council website.

- Submissions received during the public exhibition of the LHS
- Targeted phone calls and meetings with key housing providers and community groups, including real estate agents, housing groups and social service agencies.
- Internal Workshop with Council staff – 2 November 2022.
- Councillor Briefing Session and Feedback – 6 December 2022.

The key issues relating to housing provision resulting from the consultation process are summarised as follows:

- Suitable provision of affordable housing
- Housing to support victims of domestic violence
- Provision of an appropriate diversity of housing typologies
- Accessibility and inclusive design
- Preservation of scenic hills
- Protection and enhancement of rural residential land
- Protection of koala habitat and other general biodiversity conservation
- Support for higher density and mixed use within walkable distance to train stations
- Protection of heritage assets through revitalisation and adaptive reuse
- Celebration of arts and culture
- Appropriate and accessible open spaces and sports and recreation facilities

Updated Evidence Base

The draft Strategy considers new planning proposals relating to housing supply, updated census data (2021 census with date released in 2022) and revised demographic and dwelling projections for the Campbelltown LGA provided by the State Government under the Common Planning Assumptions. The key findings of the evidence assessment are summarised follows:

- Campbelltown is expected to see a significant growth to 2041, including in school aged children and families increasing demand on education and social infrastructure, and elderly residents increasing demand for housing appropriate for seniors.
- The synchronisation of residential growth with jobs and connectivity under the 30 minute city concept is an important requirement for sustainable growth.
- The Glenfield to Macarthur urban renewal corridor will provide increased density as well as employment and services lands with capacity for approximately 18,000 additional dwellings. Council is working on planning proposals for Campbelltown CBD, Minto and Ingleburn to facilitate growth in areas with access to existing transport infrastructure.
- Initial work has been completed for rezoning the growth areas to the south of Campbelltown, comprising Menangle Park and Gilead, expected to provide approximately 19,000 additional dwellings by 2036.
- Dwelling completions in the Campbelltown LGA between July 2016 and June 2021 exceeded the 5-year DPE housing target of 6,800 dwellings for that period.
- Population growth and projections for the LGA have generally been adjusted downward to account for impacts to migration during the Covid-19 pandemic.
- There is sufficient capacity within existing residential zoned land in the Campbelltown LGA to meet the amended DPE housing target of 7,100 – 8,250 dwellings for the 2021-26

period. Additional housing capacity will also be provided by new planning proposals being progressed through the planning system by Council and infill housing development within existing urban areas.

A greater mix of smaller housing types is required in appropriate locations to cater for different stages of life and diversity of household types. There is also a need for a greater diversity in the size of apartments.

Affordable Housing

Affordable Housing (AH) dwellings are generally benchmarked at a maximum rental cost of 30 percent of gross household income to reduce 'rental stress'.

'Affordable housing' is defined by the *Environmental Planning and Assessment Act 1979* as follows:

affordable housing means housing for very low income households, low income households or moderate income households, being such households as are prescribed by the regulations or as are provided for in an environmental planning instrument.

People are described as being on a very low income are those earning less than 50 per cent of the NSW or Sydney median income, depending on where they live. They include workers in a range of lower paid occupations, particularly in areas such as retail or manufacturing, as well as people earning the minimum wage [2] or who are on an aged or disability pension or other government benefit.

People earning more than 50 per cent but less than 80 per cent of the NSW or Sydney median income are described as earning a low income. They include many people working in jobs such as a child care worker, secretary or cleaner.

People described as being on a moderate income are those earning between 80-120 per cent of the NSW or Sydney median income. They may include people working in occupations such as teaching, policing or nursing, particularly if they are in earlier stages of their careers.

The draft Strategy identifies a number of opportunities for Campbelltown City Council to enable and promote AH development. This includes changes to the development process to mandate potential contributions by developers, provide incentives for AH under Councils LEP, and expand opportunities for AH through voluntary planning agreements.

The draft Strategy identifies these options for detailed investigation by Council under an Affordable Housing Strategy and Affordable Rental Housing Contributions Scheme for the Campbelltown LGA, which will be prepared in 2023 to align with work being undertaken through the Western Sydney Planning Partnership and preparation of the Western Sydney Affordable Housing Strategy.

Public Exhibition

It is proposed to publicly exhibit the draft Strategy for comment for a period of 28 days. This public exhibition period would exclude the time between 15 December 2022 and 15 January 2023 in accordance with Council's Community Participation Plan (CPP).

Any comments received during the community consultation period will be considered in a final review of the draft Strategy and reported back to Council for consideration in early 2023. In this respect, the final version of the draft Strategy will be reported back to Council seeking its approval, including any amendments undertaken to address issues raised during the public exhibition period.

Community consultation will be undertaken in accordance with the provisions of Council's CPP and any relevant conditions of the DPE Approval requiring consultation with State Agencies. Letters will also be sent to community housing providers, and key stakeholders relating to housing provision in the LGA.

Conclusion

At its meeting of 29 September 2020, Council considered and endorsed the Campbelltown Local Housing Strategy to guide future local and regional decisions on housing provision and growth in the Campbelltown Local Government Area. On 30 September 2020, the Local Housing Strategy was forwarded to the Department of Planning and Environment for approval. The Department of Planning and Environment issued approval on 8 July 2021 and an amended approval on 12 April 2022.

At its meeting on 10 May 2022, Council considered a report on the amended Department of Planning and Environment Approval and resolved to continue the planning work required to satisfy the conditions of the Department of Planning and Environment Approval, including the preparation of a stand-alone affordable housing strategy, to be separately prepared in 2023 to align and consider the work being undertaken by the Western Sydney Planning Partnership.

The Draft Campbelltown Local Housing Strategy 2041 (draft Strategy) has been updated to account for changes to the evidence base since the Local Housing Strategy was prepared by Council in 2020, and undertaken in accordance with the Department of Planning and Environment approval conditions. This includes an adjusted the 2021-26 housing target range for the Campbelltown LGA to between 7,100 – 8,250 dwellings, being at the upper end of the dwelling delivery target put forward by Council in the original Local Housing Strategy.

The draft Strategy has been informed by initial targeted consultation with community groups and key stakeholders, including real estate agents, housing groups and social service agencies. A formal public exhibition period is now requested to be undertaken, including consultation with State agencies as required by the Department of Planning and Environment approval.

When finalised, the draft Strategy will become the updated version of the Local Housing Strategy for the Campbelltown Local Government Area and will need to be considered for all planning proposals relating to the provision of housing. It is recommended that Council place the draft strategy on public exhibition for 28 days following 10 January 2023 in accordance with the Community Participation Plan.

Attachments

- 8.4.1 Department of Planning and Environment Conditional Approval (Amended 12 April 2022) (contained within this report) [↓](#)
- 8.4.2 Council Report on Local Housing Strategy 10 May 2022 (contained within this report) [↓](#)
- 8.4.3 Draft Local Housing Strategy (due to size)(distributed under separate cover)

**Department of Planning and Environment**

Ms Lindy Deitz
General Manager
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

Our ref: IRF22/937

Your ref:

File: EF20/1671

7 April 2022

Dear Ms Deitz

Campbelltown City Council's Local Housing Strategy (LHS) – Amended Letter of Approval

The department has considered Council's request received on 17 November 2021 seeking amendments to Council's LHS conditions of approval. Following consideration of the request, I have amended Conditions 2, 3, 5, 8 and 15. All other requirements and Advisory Notes remain as per the approval letter dated 8 July 2021.

The revised list of conditions is:

1. Council is to revise the 6-10 year (2021-2026) target to 7,100 – 8,250 dwellings to align with the lower GSC target range identified in the LSPS Letter of Support for the Campbelltown LSPS on the basis that the committed pipeline and capacity of existing planning controls are capable of achieving this target range.
2. Within twelve (12) months of this approval being granted by the department, Council is to review and revise the LHS Actions for housing diversity and housing affordability to ensure they clearly articulate expected outcomes. In doing so, Council is to:
 - a. confirm potential changes to the LEP and/or DCP to achieve the expected outcomes and the proposed timing by which Council will consider any necessary planning proposals;
 - b. update the nominated timeframes for all actions; and
 - c. nominate a timeframe for Action 4.7 of the LHS should it be retained.
3. As a direct outcome of Item 2 above, Council is to prepare and commence any planning proposals that are required to facilitate housing diversity and/or affordability outcomes within twelve (12) months of this approval being granted by the department. Council is encouraged to actively engage with the department and other State agencies to ensure the evidence base and strategic merit of any proposal is properly founded.
4. To enable achievement of Council's 6-10 year (2021-2026) GSC housing target, Council is to complete draft LEP amendments for the following planning proposals and submit to the department for finalisation by the following dates:
 - PP-2020-3129 Menangle Park 21 April 2022
 - PP-2020-3305 Kellicar Road, Macarthur 11 August 2021

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5. Within twelve (12) months of Council being notified of the LHS approval, Council prepares an updated and prioritised Implementation and Delivery Plan that clearly articulates the actions, roles and responsibilities and timing to facilitate housing supply, diversity and affordability between 2021 and 2026 and beyond. The Plan should be prepared in consultation with DPIE, TfSNW, Sydney Water and the Western Sydney Planning Partnership, to ensure any interdependencies are satisfactorily identified.
6. As part of the required Implementation and Delivery Plan per requirement 5 above, Council is to provide the department with the proposed program and milestones for finalising the current active planning proposals, which collectively will support the achievement of Council's 6-10 year and 10+ year housing supply horizons:
 - a. Minto Urban Renewal (PP-2020-3670)
 - b. The Meadows (PP-2020-3901)
 - c. St Andrews Rd, Varroville (PP-2020-2816)
 - d. Gilead Stage 1 (PP-2020-3093)
 - e. Ingleburn Town Centre (PP-2020-1845).
7. Future iterations of the LHS should provide housing diversity targets including non-standard dwellings, and outline the specific diversity and affordability outcomes that will be implemented to support key cohorts such as seniors housing, key worker housing, affordable housing and other typologies that suit the changing needs of existing and future households in identified investigation areas.
8. Future iterations of the LHS should consider the Metropolitan Rural Area and, in consultation with the DPE Regional Team, outline the specific actions that will be implemented by Council and the DPE to protect the rural, environmental and natural attributes of the Campbelltown City LGA.
9. Future iterations of the LHS should consider the Glenfield Place Strategy, if necessary.
10. Council is to monitor and review the supply and delivery of housing, in particular to track its performance against the 6-10 year housing target and the housing diversity and affordability outcomes delivered. A monitoring and review system will ensure that appropriate mechanisms can be identified and implemented to meet Campbelltown's housing needs.
11. In line with Council's commitment, it is to prepare an Affordable Housing Contribution Scheme (AHCS) in accordance with the department's Guideline for Developing an Affordable Housing Contribution Scheme. This is to commit Council to examine the feasibility of levying affordable housing contributions for any new planning proposals that would result in development uplift or an increase in land value. When preparing the AHCS, Council is to demonstrate:
 - a. it has considered all mechanisms and locations that may be available to secure affordable housing; and
 - b. in consultation with relevant stakeholders, State Government-owned sites,

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capable of contributing to long-term social and affordable housing demand, are identified.

12. Council is to collaborate with DPIE and other State agencies (in particular Sydney Water and TfNSW) to ensure infrastructure provision aligns with land release/housing delivery and to better articulate impacts to housing delivery.
13. When preparing planning proposals, Council is to clearly articulate the methodology used to calculate dwelling potential, and ensure robust data is included in future iterations of the LHS.
14. Council is to undertake a review of the LHS in 2022/23 following release of the updated Western City District Plan / Future Transport 2056 Plan. The outcomes of the review and any updates to the LHS are to be submitted to the department for approval.
15. Council is to prepare principles for assessing proponent-initiated requests for planning proposals, including out-of-sequence criteria to consider any additional housing opportunities for growth that are not identified in its LHS, or for urban renewal opportunities.
16. The direction and strategic planning approaches endorsed in any State-led strategies or plans are to prevail in the event of any inconsistency with this approval and/or the Council's LHS (as revised and current).
17. Council is to update or revise its LHS to inform Council's updates/revision to its Local Strategic Planning Statement following the making of a future District Plan.

Any planning proposals for new housing development will be assessed against Campbelltown City LHS, the conditions above and Advisory Notes. Any State Government policy changes that may occur in the future are to prevail in the event of any inconsistency.

Please be advised this amended letter of approval will be published on the NSW ePlanning Portal alongside the LHS and Advisory Notes.

Should you have any further questions, please contact Lance Collison, Senior Planning Officer on 9860 1536.

Yours sincerely,

12/04/2022

Catherine Van Laeren
Executive Director, Metro West
Planning & Land Use Strategy



Ordinary Council Meeting

10/05/2022

8. REPORTS FROM OFFICERS

8.1 Local Housing Strategy - Approval Conditions and Affordable Housing Initiatives

Reporting Officer

Executive Manager Urban Centres
City Development

Community Strategic Plan

Objective	Strategy
4 Outcome Four: A Successful City	4.5 - Work in partnership with the State Government to achieve positive planning outcomes

Officer's Recommendation

1. That Council note the Local Housing Strategy (LHS) Approval conditions issued by the Department of Planning and Environment in July 2021 and amended 12 April 2022 (attachment 1).
2. The Council engage with the relevant state government agencies in regards to the Implementation and Delivery Plan for the LHS.
3. That Council endorse the preparation of an Affordable Rental Housing Strategy guided by the options paper forming the Western Sydney Affordable Housing Strategy 2021 (attachment 2).
4. That once the draft Campbelltown Affordable Housing Strategy has been prepared it be reported to Council for consideration prior to formal public exhibition.

Purpose

The purpose of this report is:

1. To inform Council of the approval of the Campbelltown Local Housing Strategy (LHS) by The Department of Planning and Environment (DPE) in July 2021(amended 12 April 2022).
2. To seek Council's agreement to consult with state agencies like Transport for NSW on the implementation and Delivery Program for the LHS.
3. To update Council on the district wide Affordable Housing Strategy completed in 2021 to investigate affordable housing options for local Councils in the Sydney West Region, undertaken through the Western Sydney Planning Partnership (refer WSAH Strategy 2021 attachment 2).

4. To seek Council's endorsement to commence the preparation of a stand-alone Campbelltown Affordable Housing Strategy, to be guided by the endorsed Campbelltown LHS and the 2021 Western Sydney Affordable Housing Strategy (WSAH Strategy).

This report also enables new Councillors to become familiar with the work previously done in regards to the Campbelltown Local Housing Strategy.

Report

Background – Campbelltown Local Housing Strategy

At its meeting of 29 September 2020, Council considered and endorsed the Campbelltown LHS (attachment 3), undertaken in accordance with the Western City District Plan (WCDP) and Campbelltown Local Strategic Planning Statement (LSPS) to guide future local and regional decisions on housing provision and growth in the Campbelltown Local Government Area (LGA). The LHS provides an evidence based assessment of housing trends and demand, and sets clear priorities and actions for Council to achieve appropriate housing outcomes in the LGA that meet the current and future needs of the local community.

The LHS must be considered for any new planning proposals affecting housing supply, and will inform future reviews of Council's LSPS, Campbelltown Local Environmental Plan 2015 (CLEP 2015) and Campbelltown (Sustainable City) Development Control Plan 2009 (CSCDCP).

DPE Conditional Approval of LHS

The Council endorsed LHS was forwarded to DPE on 30 September 2020 for their approval as required under the WCDP.

On 8 July 2021, DPE issued a conditional approval to Council which generally aligned with the actions agreed by Council under the LHS, however a number of conditions did impose more onerous commitments that were not contemplated by Council. On 7 November 2021, a formal request was made to DPE requesting amendment of the conditions to address a number of concerns, and Council received an amended approval on 12 April 2022 (attachment 1).

The concerns raised with DPE regarding the original approval conditions are generally summarised as follows:

- Completion of planning tasks within compressed timeframes that do not account for Council decision making or reporting processes.
- The conditions limiting the ability of the elected Councillors to consider or endorse alternative planning outcomes.
- Attainment of housing targets by Council that rely upon the making of the Kellicar Road Precinct Planning Proposal, which has since been refused by DPE.
- Council being required to manage and coordinate State Government agencies responsible for the delivery of State-led infrastructure projects necessary to support housing growth in the LGA.
- State led planning reforms affecting housing delivery that will prevail over Council's LHS, with no obligation to consider or align with Council's LHS.
- Arbitrary time frames for the review of the LHS being imposed for Council to consider and respond to Planning Reforms which are yet to be undertaken by DPE.

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The DPE approval as amended contains 17 specific conditions or 'requirements' that Council must undertake in the implementation of the LHS, generally relating to the following areas:

- LHS Implementation and Delivery Plan
- Housing target goals and related data collection
- Review of the LHS to align with State Government Planning Policy Reforms
- Provision of infrastructure by State Government agencies
- Review and amendment of Council Planning Policies – CLEP 2015 and CSCDCP
- Advancement of Local Affordable Housing Initiatives.

The amended DPE Approval conditions relevantly determine Council's obligations and commitments to implement and deliver on the agreed actions of the LHS. The key issues for Council's current consideration as a result of the DPE conditions are outlined below.

Key Issues – LHS Actions and Approval Conditions

Revised Housing Targets

The LHS approved by Council identified a 6-10 year (2021-26) housing target for delivery of suitable housing in the Campbelltown LGA to be in the range of 4,750 and 8,250 dwellings.

The DPE Approval sets a revised 2021-26 housing target range of 7,100 – 8,250 dwellings for the Campbelltown LGA. This revised DPE housing target is at the upper end of the dwelling delivery target put forward by Council in the LHS, and aligns with the State Government's Letter of Support for the Campbelltown LSPS.

Preliminary housing completion data sourced by Council for the 6 month period 1 July 2021 to 31 December 2021 indicates a total of approximately 658 dwellings completed. This would equate to a total of 6,580 dwellings over the 2021-26 time period assuming an unchanged rate of dwelling completions, less than the target range set by the DPE Approval Conditions.

As part of the DPE Conditions, Council is required to regularly monitor housing delivery and collaborate with DPE to ensure timely progression towards the set targets. In this regard, ongoing consultation will continue with DPE to ensure any issues with attaining the higher targets can be identified early and resolved as required.

Review and Update of LHS: 2022 – 2023

The DPE Conditions require a broad review of the LHS in the 2022-23 time period, including updates required to address the revised housing targets.

The review and update of the LHS will provide an opportunity to consider new demographic and housing data, planning work completed by Council since the adoption of the LHS in September 2020, and other relevant changes affecting housing delivery and supply. The work to update and review the LHS is intended to commence in late 2022 and is critical to ensure the accuracy and effectiveness of the Strategy, alignment with Council's LSPS, and provision of an up to-date evidence base to support proposed actions.

The review of the LHS will also need to address the DPE approval conditions, including revised housing targets set for the 2021-26 time period. Other changes include revision of the LHS implementation and delivery (ID) plan (Section 9) to be updated in accordance with DPE

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Guidelines, to ensure the delivery of agreed actions over the 'short term' (2020 to 2021), 'medium term' (2021 to 2026) and 'long term' (2026 to 2036) periods. The ID Plan is also to be updated to consider the ongoing changes to the planning proposal pipeline affecting the planned delivery of housing growth.

Given the delayed timing of the amended DPE Approval (12 April 2022), the timeframe for short term actions under the LHS is being worked as '2020 to 2023' to allow for sufficient time for the completion of remaining actions relating to housing affordability and diversity outcomes (see below).

Housing Diversity and Affordability

A key short-term action of the LHS and the DPE Approval is for Council to pursue housing diversity and affordability initiatives.

In line with the LHS commitments, Council has been actively involved in the preparation of the Western Sydney Affordable Housing (WSAH) Strategy 2021 (attachment 2), undertaken by the Western Sydney Planning Partnership to examine affordable housing needs and opportunities across the Western Sydney region. The Strategy provides a regional and common basis for each of the Councils in the area to prepare their own local affordable housing plans, including consideration of affordable housing contribution schemes.

The DPE Conditions of Approval place strong emphasise on the promotion of housing diversity and affordability outcomes by Council, with a key condition being the development of future housing diversity targets to be approved by DPE. This matter is to be addressed in collaboration with DPE as work continues toward the next broad review of the LHS in 2022-23.

The short-term actions under the LHS to address housing diversity issues in the Campbelltown LGA require Council to review its LEP and DCP controls to better promote smaller sized dwellings in apartment developments, dual occupancies and secondary dwellings. This work is planned to be undertaken concurrently with the affordable housing work undertaken by Council following preparation of the WSAH.

It is therefore recommended that Council prepares the draft Campbelltown Local Affordable Housing Strategy (LAHS), to consider the options identified in the WSAH, comply with the actions of the LHS, and address the conditions of the DPE approval. To reduce the resourcing implications of undertaking this work, a suitably qualified planning consultant can be engaged and funded through grant funds already set aside for this purpose as part of the Department's LEP Planning Reforms package. The Draft LAHS Strategy would be prepared in line with DPE requirements, including consultation with specific stakeholder groups, and then be reported back to Council for consideration and approval for public exhibition.

Conclusion

At its meeting of 29 September 2020, Council considered and endorsed the Campbelltown Local Housing Strategy (LHS) to guide future local and regional decisions on housing provision and growth in the Campbelltown Local Government Area. On 30 September 2020, the LHS was forwarded to the Department of Planning and Environment (DPIE) for approval.

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On 8 July 2021, DPE issued a conditional approval to Council which generally aligned with the actions agreed by Council under the LHS, however a number of conditions did impose more onerous commitments that were not contemplated by Council. On 7 November 2021, a formal request was made to DPE requesting amendment of the conditions to address a number of concerns, and Council received an amended approval on 12 April 2022.

The conditions of the DPE Approval generally align with Council's commitments under the LHS, with notable amendments made to the 2021-26 housing targets to now be within the upper range of dwelling delivery projections under the LHS. A number of the conditions require further revision of the LHS, with a broad review and redrafting of the LHS to be undertaken by Council in 2022-23. The ongoing review of the LHS is necessary to ensure the evidence base of the LHS is appropriately updated.

The key short term actions of the LHS that are to be completed by Council relate to the promotion of housing diversity outcomes through the revision of Council's DCP and LEP, and the preparation of an Affordable Rental Housing Strategy for the Campbelltown LGA. It is therefore recommended that Council completes these initiatives through the preparation of a draft Campbelltown Local Affordable Housing Strategy, to consider the options identified in the WSAH, comply with the actions of the LHS, and address the relevant conditions of the DPE approval.

Attachments

1. Updated LHS Approval Conditions-12 April 2022 (contained within this report) [🔗](#)
2. WSAH Affordable Housing Strategy (due to size)(distributed under separate cover)
3. Campbelltown Local Housing Strategy (due to size)(distributed under separate cover)

**Department of Planning and Environment**

Ms Lindy Deitz
General Manager
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

Our ref: IRF22/937

Your ref:

File: EF20/1671

7 April 2022

Dear Ms Deitz

Campbelltown City Council's Local Housing Strategy (LHS) – Amended Letter of Approval

The department has considered Council's request received on 17 November 2021 seeking amendments to Council's LHS conditions of approval. Following consideration of the request, I have amended Conditions 2, 3, 5, 8 and 15. All other requirements and Advisory Notes remain as per the approval letter dated 8 July 2021.

The revised list of conditions is:

1. Council is to revise the 6-10 year (2021-2026) target to 7,100 – 8,250 dwellings to align with the lower GSC target range identified in the LSPS Letter of Support for the Campbelltown LSPS on the basis that the committed pipeline and capacity of existing planning controls are capable of achieving this target range.
2. Within twelve (12) months of this approval being granted by the department, Council is to review and revise the LHS Actions for housing diversity and housing affordability to ensure they clearly articulate expected outcomes. In doing so, Council is to:
 - a. confirm potential changes to the LEP and/or DCP to achieve the expected outcomes and the proposed timing by which Council will consider any necessary planning proposals;
 - b. update the nominated timeframes for all actions; and
 - c. nominate a timeframe for Action 4.7 of the LHS should it be retained.
3. As a direct outcome of Item 2 above, Council is to prepare and commence any planning proposals that are required to facilitate housing diversity and/or affordability outcomes within twelve (12) months of this approval being granted by the department. Council is encouraged to actively engage with the department and other State agencies to ensure the evidence base and strategic merit of any proposal is properly founded.
4. To enable achievement of Council's 6-10 year (2021-2026) GSC housing target, Council is to complete draft LEP amendments for the following planning proposals and submit to the department for finalisation by the following dates:
 - PP-2020-3129 Menangle Park 21 April 2022
 - PP-2020-3305 Kellicar Road, Macarthur 11 August 2021

**Department of Planning and Environment**

5. Within twelve (12) months of Council being notified of the LHS approval, Council prepares an updated and prioritised Implementation and Delivery Plan that clearly articulates the actions, roles and responsibilities and timing to facilitate housing supply, diversity and affordability between 2021 and 2026 and beyond. The Plan should be prepared in consultation with DPIE, TfSNW, Sydney Water and the Western Sydney Planning Partnership, to ensure any interdependencies are satisfactorily identified.
6. As part of the required Implementation and Delivery Plan per requirement 5 above, Council is to provide the department with the proposed program and milestones for finalising the current active planning proposals, which collectively will support the achievement of Council's 6-10 year and 10+ year housing supply horizons:
 - a. Minto Urban Renewal (PP-2020-3670)
 - b. The Meadows (PP-2020-3901)
 - c. St Andrews Rd, Varroville (PP-2020-2816)
 - d. Gilead Stage 1 (PP-2020-3093)
 - e. Ingleburn Town Centre (PP-2020-1845).
7. Future iterations of the LHS should provide housing diversity targets including non-standard dwellings, and outline the specific diversity and affordability outcomes that will be implemented to support key cohorts such as seniors housing, key worker housing, affordable housing and other typologies that suit the changing needs of existing and future households in identified investigation areas.
8. Future iterations of the LHS should consider the Metropolitan Rural Area and, in consultation with the DPE Regional Team, outline the specific actions that will be implemented by Council and the DPE to protect the rural, environmental and natural attributes of the Campbelltown City LGA.
9. Future iterations of the LHS should consider the Glenfield Place Strategy, if necessary.
10. Council is to monitor and review the supply and delivery of housing, in particular to track its performance against the 6-10 year housing target and the housing diversity and affordability outcomes delivered. A monitoring and review system will ensure that appropriate mechanisms can be identified and implemented to meet Campbelltown's housing needs.
11. In line with Council's commitment, it is to prepare an Affordable Housing Contribution Scheme (AHCS) in accordance with the department's Guideline for Developing an Affordable Housing Contribution Scheme. This is to commit Council to examine the feasibility of levying affordable housing contributions for any new planning proposals that would result in development uplift or an increase in land value. When preparing the AHCS, Council is to demonstrate:
 - a. it has considered all mechanisms and locations that may be available to secure affordable housing; and
 - b. in consultation with relevant stakeholders, State Government-owned sites,

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capable of contributing to long-term social and affordable housing demand, are identified.

12. Council is to collaborate with DPIE and other State agencies (in particular Sydney Water and TfNSW) to ensure infrastructure provision aligns with land release/housing delivery and to better articulate impacts to housing delivery.
13. When preparing planning proposals, Council is to clearly articulate the methodology used to calculate dwelling potential, and ensure robust data is included in future iterations of the LHS.
14. Council is to undertake a review of the LHS in 2022/23 following release of the updated Western City District Plan / Future Transport 2056 Plan. The outcomes of the review and any updates to the LHS are to be submitted to the department for approval.
15. Council is to prepare principles for assessing proponent-initiated requests for planning proposals, including out-of-sequence criteria to consider any additional housing opportunities for growth that are not identified in its LHS, or for urban renewal opportunities.
16. The direction and strategic planning approaches endorsed in any State-led strategies or plans are to prevail in the event of any inconsistency with this approval and/or the Council's LHS (as revised and current).
17. Council is to update or revise its LHS to inform Council's updates/revision to its Local Strategic Planning Statement following the making of a future District Plan.

Any planning proposals for new housing development will be assessed against Campbelltown City LHS, the conditions above and Advisory Notes. Any State Government policy changes that may occur in the future are to prevail in the event of any inconsistency.

Please be advised this amended letter of approval will be published on the NSW ePlanning Portal alongside the LHS and Advisory Notes.

Should you have any further questions, please contact Lance Collison, Senior Planning Officer on 9860 1536.

Yours sincerely,

12/04/2022

Catherine Van Laeren
Executive Director, Metro West
Planning & Land Use Strategy

8.5 Campbelltown Local Environmental Plan 2015 (CLEP 2015) update

Reporting Officer

Director City Development and Director City Growth
City Development

Community Strategic Plan

Objective	Strategy
5 Strong Leadership	5.2.1 Provide proactive and collaborative leadership on issues that are important to Campbelltown now and into the future

Delivery Program

Principal Activity
2.1.1.3 Deliver effective land use planning to ensure community needs are met

Officer's Recommendation

That Council note the previous work, current status and the next steps to review the Campbelltown Local Environmental Plan 2015 (CLEP 2015).

Purpose

To update Council on the previous work, current status and the next steps in the review of the Campbelltown Local Environmental Plan 2015 (CLEP 2015).

History

The Reimagining Campbelltown City Centre Masterplan was adopted by Council in April 2020. The document was developed alongside the Campbelltown-Macarthur Collaboration Area Place Strategy, which was adopted by the Greater Sydney Commission (now the Greater Cities Commission) in March 2020.

Together, the 2 documents:

- articulate a common vision that defines the high level aspirations for the City Centre shared by both Local and State Government;
- provide high level guidance on decision-making at both a Local and State level; and
- provide a high level strategic framework for development and public works in the City Centre.

In the last 2 years, Council has undertaken a number of significant reviews that have led to the development of strategies that provide a level of clarity and certainty of key and emerging issues across the Campbelltown Local Government Area.

These strategies also provide clear directions to inform legal planning instruments such as the CLEP 2015. These strategies include:

- a Place-Based Transport Strategy, developed in collaboration with Transport for NSW;
- an Economic Development Strategy; and
- an Employment Lands Strategic Review.

Given the above strategic works are complete, and the following additional works are in a mature and informative stage of their development, the review of the CLEP 2015, and particularly the standards that apply to the City Centre, can now commence. All of these items provide critical inputs to the review of the CLEP 2015 (NOTE – the timing of these items are not all within the control of Council):

- a Structure Plan for the City Centre, with anticipated completion in early 2023;
- a revision of the Local Housing Strategy, with anticipated completion in mid-2023;
- an Investment Attraction Strategy, with anticipated completion in early 2023;
- a Master Plan for the South West Sydney Community and Justice Precinct developed in partnership with the Western Parkland City Authority, the Department of Communities and Justice, and the Commonwealth Department of Infrastructure and Attorney General's Department with draft outcomes expected in early to mid-2023; and
- District/City Plans developed by the Greater Cities Commission, with draft outcomes anticipated in mid-2023.

Report

The time is now right to translate the critical elements from these packages of work into a legal framework that provides development confidence and flexibility but enables Council to enforce development standards for land use, density and building height in the City Centre, supporting the desired objectives and delivery of the 'Reimagining Vision'.

This will require a comprehensive review of, and amendments to be made to, the Council's preeminent planning legislative instrument being the CLEP 2015.

In order to amend CLEP 2015, Council will need to develop and submit a planning proposal to the Department of Planning and Environment (DPE), which seeks approval to amend the CLEP 2015.

Following on from the cross functional approach to Reimagining Campbelltown CBD, a cross-functional LEP Team with staff from various areas across the Council, will complete a Planning Pathway Map to guide the preparation of the Planning Proposal. The Planning Pathway Map will provide Council with an understanding of:

- the scope, inputs and timing to deliver the technical studies that will be required by DPE to approve an amendment to the CLEP 2015, with the intention that the first phase will focus on the Campbelltown CBD within the City Centre;
- the staging and timing of the phased development of the CLEP 2015 over the precincts; and

- the key milestones in the planning proposal process, including completion of technical studies, other statutory requirements, and a period of exhibition to the public.

Once the Planning Pathway Map has been completed, the LEP Team will proceed to undertake any additional technical studies required.

The LEP Team will have an accountability for progressing the entire and ongoing review of the CLEP 2015.

It is intended that Council will be updated on the progress of the review and the amending of CLEP 2015 on a quarterly basis.

Attachments

Nil

8.6 Campbelltown Southern Catchments Flood Study

Reporting Officer

Executive Manager Infrastructure
City Delivery

Community Strategic Plan

Objective	Strategy
1 Community and Belonging	1.2.3 Promote and support a safe community

Delivery Program

Principal Activity
1.2.2.1 Deliver and promote services and programs that keep our community safe and healthy.

Officer's Recommendation

1. That the Draft Campbelltown Southern Catchment Flood Study Report be endorsed and placed on public exhibition for a minimum period of 28 days in accordance with the Council's Community Participation Plan.
2. That the outcome of the public exhibition of the Draft Campbelltown Southern Catchment Flood Study Report be reported back to Council.

Purpose

The purpose of this report is to inform the Council of the Draft Campbelltown Southern Catchment Flood Study Report and seek endorsement for the Draft Campbelltown Southern Catchment Flood Study Report to be placed on public exhibition.

To advise Council regarding the Flood Risk Management Committee (FRMC) consultation and recommendation.

To outline the following steps to finalise the Flood Study Report for Campbelltown Southern Catchments.

History

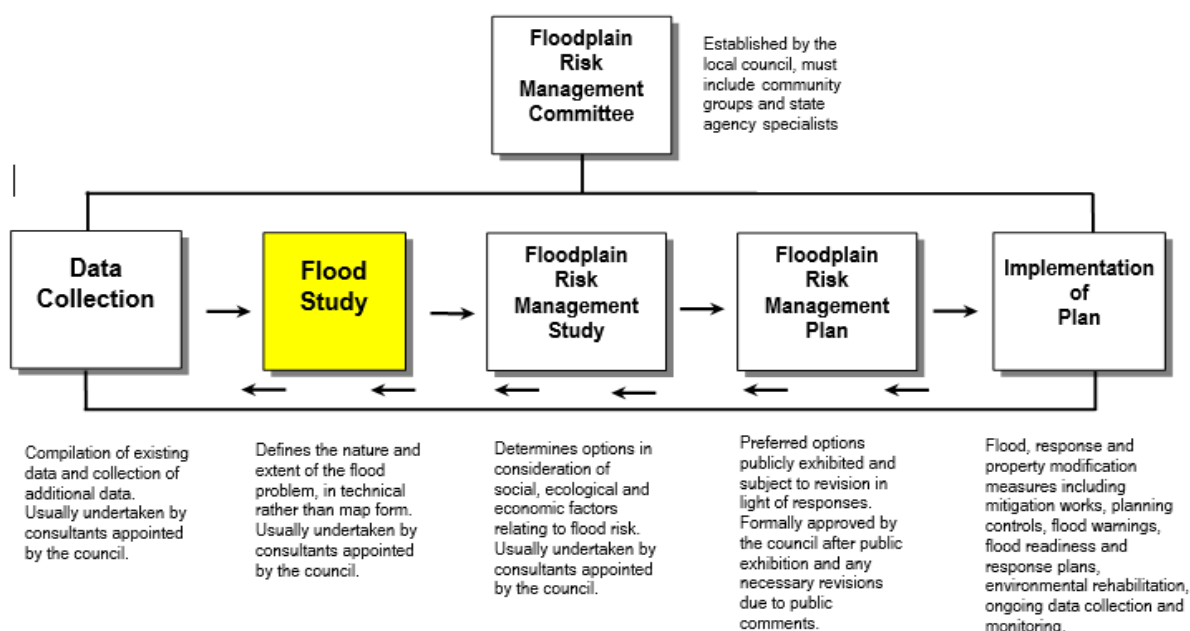
Historically, a number of flood studies covering 80 percent of Campbelltown urban area that comprises Bow Bowing Bunbury Curran Creek catchment were prepared. These were supplemented with a consolidated Floodplain Risk Management Study and Plan which was

presented to Council. These documents were adopted by Council at the meeting of 12 February 2019.

Report

Process

The recent Draft Flood Risk Management Manual 2020 provides a framework for preparation of the Flood Risk Management Study and Plan and pre-requirements (Flood study). Preparation of the Campbelltown Southern Catchments Flood Study is part of the process as set out in the NSW Draft Flood Risk Management Manual 2020 as shown below:



The Campbelltown Southern Catchments Flood Study encompasses an area of approximately 9 per cent (10.2 km²) of the Campbelltown urban area and comprises generally newer development areas comprising (all or part of) Airds, Bradbury, St Helens Park, Ambarvale and Rosemeadow. The extent covered by this flood study includes the Mansfield Creek and Spring Creek catchments as well as several smaller tributaries that drain to the Georges River.

Council engaged Catchment Simulation Solutions to prepare a flood study for the Campbelltown Southern catchments. It documents flood behaviour across the study area for a range of design floods. This includes information on flood discharges, levels, depths and flow velocities based on design 20 per cent Annual Exceedance Probability (AEP), 5 per cent AEP, 2 per cent AEP, 1 per cent AEP, 0.5 per cent AEP and 0.2 per cent AEP floods and the Probable Maximum Flood based upon the 2019 version of Australian Rainfall and Runoff (Geoscience Australia). It also provides information on the nature of the flood hazard and provides an assessment of the potential impacts of climate change on flood behaviour. This is a similar approach to Council's previous flood studies.

The outcome of the flood study is to identify the flood liable properties and areas of critical concern (based on flood issues). The total number of properties and buildings potentially at risk of inundation was also estimated. The study determined that of the 6,965 properties and 10,110

buildings within the study area, 725 properties and 161 habitable buildings may be at least partly exposed to inundation during a 1 per cent AEP flood.

A number of roadways are also predicted to be inundated during the 1 per cent AEP flood. Many of these roadways would be unsafe to drive through and highlights the ongoing need for community education to ensure people do not drive through floodwaters as outcome of such flood study. This is detailed in the complete copy of the final Draft Campbelltown Southern Catchments Flood Study. It is important to note that most of these locations will only experience inundation for a very short period of time.

Floodplain Risk Management Committee (FRMC)

A FRMC was required to ensure the community could participate early in the preparation of a flood study discussing social, technical, environmental, economic and cultural benefits, potential to reduce flood risk and finally recommendation to Council for consideration. It was conducted on 27 October 2022.

The structure used for the FRMC was:

- Elected member of Council (Chairperson)
- Council Internal Staff
- Representatives from the local Community
- Officers from Department of Planning and Environment
- Representatives from the State Emergency Service
- Representative from Chamber of Commerce (Campbelltown)

A previous call for interest in participation in the Floodplain Risk Management Committee garnered no response from the community. This may have been as a result of the call being made during COVID lockdowns. Another call for participation was made in June 2022 and we secured a local community member for the committee

The outcome of the FRMC was that the Flood Study Reports had minor amendments requested by NSW DPIE and NSW SES, these revised documents will be the ones placed on public exhibition.

Next Steps

As the final Draft Campbelltown Southern Catchments Flood Study is now complete, it is necessary to consult with the public following endorsement from Council.

This will provide an opportunity for the community to review the final Draft Campbelltown Southern Catchments Flood Study. This will also provide Council with an opportunity for further discussion with, and feedback from the community during the Public Exhibition that can be captured in the Flood Risk Management Study and Plan process at a later date.

Attachments

8.6.1 FINAL DRAFT Campbelltown Southern Catchments Flood Study (distributed under separate cover)

8.7 Minutes of the Multicultural Communities Advisory Committee held 20 September 2022

Reporting Officer

Director City Lifestyles
City Lifestyles

Community Strategic Plan

Objective	Strategy
1 Community and Belonging	1.1.1 Provide initiatives that foster a proud, inclusive, and connected community for all

Delivery Program

Principal Activity
1.1.1.1 Deliver initiatives that encourage social inclusion, community connections and celebrate our cultural diversity

Officer's Recommendation

That the minutes of the Multicultural Communities Advisory Committee held 20 September 2022 be adopted.

Purpose

That Council adopt the minutes of the Multicultural Communities Advisory Committee meeting held 20 September 2022.

History

The Multicultural Communities Advisory Committee was proposed by Councillors in 2022. The following committee meeting confirmed and informed the final copy of the previous meeting minutes:

- 20 September 2022: Chaired by Councillor Khalil. Subcommittee members confirmed approval of previous meeting minutes to be submitted to the Ordinary Council Meeting held in December 2022.

Report

The purpose of the Committee is to provide advice on matters pertaining to Multiculturalism and Social Cohesion related to cultural, linguistic and spiritual diversity so that Council can progress its work ensuring all residents can participate in local community life and that

Council's plans, actions and strategies are inclusive and give voice to all residents of Campbelltown.

Attachments

8.7.1 DRAFT MINUTES - Multicultural Communities Advisory Committee 20 September 2022
(contained within this report) [↓](#)

Minutes

Campbelltown Multicultural Communities Advisory Committee

20 September 2022



Campbelltown Multicultural Advisory Committee Meeting

20/09/2022

CAMPBELLTOWN CITY COUNCIL

Minutes Summary

Campbelltown Multicultural Advisory Committee Meeting held at Campbelltown City Council's Staff Training Centre (STC) on Tuesday, 20 September 2022 at 5.00pm

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Campbelltown Multicultural Advisory Committee Meeting

20/09/2022

Minutes of the Campbelltown Multicultural Advisory Committee Meeting held on 20 September 2022

In attendance Chairperson – M Khalil – Councillor
Member – M Chowdhury – Councillor
Member – J Cotter – Councillor
Member – R Manoto – Councillor
Member – W Morrison – Councillor
Member – J Chew – Councillor **joined at 5.17pm**
Member – R Munro – Councillor **joined at 5.20pm**
Member – S Grant – Director City Lifestyles
Member – T Soulos – Executive Manager Community Life
Member – B Duncan – Committee Secretary

1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Councillor M Khalil.

2. APOLOGIES

Member – D Lound – Councillor
Member – Ms L Deitz – General Manager

The committee commenced at 5.11pm

3. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

Campbelltown Multicultural Advisory Committee Meeting20/09/2022

4. MINUTES OF THE PREVIOUS ADVISORY COMMITTEE

4.1 Minutes of the Previous Campbelltown Multicultural Communities Advisory Committee Meeting held 19 July 2022

Reporting Officer

Councillor – Chairperson M Khalil

Officer's Recommendation

That the minutes of the Campbelltown Multicultural Communities Advisory Committee held 19 July 2022 be noted.

Committee's Recommendation:

That the minutes of the Campbelltown Multicultural Communities Advisory Committee held 19 July 2022 be formally submitted to the Council at its meeting held on 11 October 2022.

Report

The minutes of the Campbelltown Multicultural Communities Advisory Committee Meeting held 19 July 2022, copies of which have been circulated to each Sub Committee member via email on Thursday 28 July 2022 be endorsed.

Once formally approved, the Minutes will be adopted by Council at its meeting held 11 October 2022.

Attachments

- 4.1.1 Draft Minutes – Multicultural Communities Advisory Committee 19 July 2022 (contained within this report)

5. REPORTS

5.1 Review and Update on Previous Action Items

Reporting Officer

Director City Lifestyles
City Lifestyles

Minutes of the Campbelltown Multicultural Advisory Committee Meeting

Page 4

Officer's Recommendation

That the Multicultural Communities Advisory Committee review and note updates from previous committee meeting action items.

Committee's Recommendation:

That the Multicultural Communities Advisory Committee noted the updates from the previous committee meeting action items. Noted that all previous action items have since been actioned and closed.

Purpose

The purpose of this report is to review and note updates from the previous committee meeting action items noted within the report.

Report

The attached Actions Register has been created to oversee how previous action items have been formally addressed.

Attachments

5.1.1 Action Register - 6 September 2022 (contained within this report)

5.2 Terms of Reference**Reporting Officer**

Director City Lifestyles
City Lifestyles

Officer's Recommendation

That the Multicultural Communities Advisory Committee note the status of the Terms of Reference document.

Committee's Recommendation:

That the Multicultural Communities Advisory Committee noted that the Terms of Reference document was endorsed at the Ordinary Council Meeting held on 9 August 2022.

Purpose

The purpose of this report is to note the final version of the Terms of Reference document contained within this report as approved.

History

The finalised Terms of Reference document was formally endorsed at the Ordinary Council Meeting held on 9 August 2022.

Attachments

5.2.1 Final Terms of Reference - Multicultural Communities Advisory Group (contained within this report)

5.3 Review of Advisory Committee's Role in Community

Reporting Officer

Director City Lifestyles
City Lifestyles

Officer's Recommendation

That the Multicultural Communities Advisory Committee review the role that they play within the community.

Committee's Recommendation:

That the Multicultural Communities Advisory Committee members review the role they play within the community with respect to the charter at the committee. It was agreed that the committee members adhere to the following:

- Abide by the Code of Conduct
 - Disclose any conflict of interest items,
- Advocate on behalf of the community and raise feedback through the committee,
- Correspondence from the committee to community members is to be directed through the Mayor and Mayoral Office in the first instance.
- Correspondence from community members are to be directed to the Director through the Mayor and Mayoral Office in the first instance and can tabled at a future meeting if required.

Purpose

The purpose of this discussion is to review the role that the Advisory Committee play within the community.

Attachments

Nil

5.4 Multicultural Grant Funding Opportunities**Reporting Officer**

Executive Manager Community Life
City Lifestyles

Officer's Recommendation

That the Multicultural Communities Advisory Committee note the following:

1. Existing applications
2. Upcoming grant opportunities.

Committee's Recommendation:Existing Grant Funding Applications

The following items were clarified and confirmed:

1. **Multicultural NSW, 2022/23 Stronger Together Grants Program** - element of \$40,000 is to deliver elements of the 'Doing It Our Way - Resilient Communities' project. The main objective is to create a network of leaders and fund the protocol and practices that currently exist. The budget involves appointing a Project Officer resource as the role cannot be subsidised any other way.
2. **Resilience NSW, Disaster Risk Reduction Fund 2022/23** - element of \$150,000 for the 'Doing It Their Way project' includes the cost to run a forum which will establish a network of 'Resilience Leaders' with information protocols and Emergency Preparedness Plans among the LGA's most prominent culturally diverse communities. Will help inform Council officers on how we currently communicate with the

Campbelltown Multicultural Advisory Committee Meeting

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community, and help identify where the gaps and risks are and assist with how we continually improve.

3. Confirmation we were successful for application 1. Multicultural NSW, 2022/23 Stronger Together Grants Program – Festivals and Events Round One. Council have applied for items 2 and 3 but have yet to be informed if successful.

Upcoming Grant Funding Opportunities

Council will monitor application opportunities and report on the status of each, at future committee meetings.

Action: It was agreed that future 'Grant Funding Opportunities' reports include the status advising what stage the grant is at, the impact and the outcome of the funding, and who can/will apply for the funding. These include the following:

Status:

- Upcoming Grant – determination if criteria is appropriate for our community needs.
- Confirmed Grant – committee confirm to proceed with application and a future report addressing the particulars including what the funding will go towards will be provided.
- Applied Grant – application submitted
- Successful Grant – informed successful
- Unsuccessful Grant – informed unsuccessful.

Applicant:

- Campbelltown City Council (CCC) Applied Funding,
- Community Funding Opportunity – CCC will communicate and support the community with grant submissions.

Councillor M Khalil raised a new upcoming Stronger Together Multicultural NSW grant for \$500,000 per year, closing on Friday 7 October 2022. The funding is for a period of 2 years (2023 – 2024) for Council run cultural festivals and events. Link to webpage <http://www.multicultural.nsw.gov.au/>.

Action: Confirmed that Council will apply for the Stronger Together Multicultural NSW grant and a report will be provided at the next committee meeting.

Existing Grant Funding Applications

1. Multicultural NSW, 2022/23 Stronger Together Grants Program – Festivals and Events Round 1

\$14,000 to contribute towards the FEAST 2022 Event.

FEAST Campbelltown is a popular multicultural food and entertainment festival that is held annually in September in the Campbelltown LGA. The inaugural festival was held in 2018 and aimed to provide the community with an opportunity to experience the diverse local culture and

language through music and food. This exciting seven hour festival engages multicultural food traders, stallholders and entertainers to showcase their cultural talents while engaging with the community.

2. Resilience NSW, Disaster Risk Reduction Fund 2022/23

\$150,000 to appoint a Project Officer to coordinate and deliver the 'Doing It Their Way – Resilient Communities' project.

The Doing It Their Way project will establish a network of Resilience Leaders with information protocols and Emergency Preparedness Plans among the LGA's most prominent culturally diverse communities:

- Aboriginal and Torres Strait Islander communities,
- the Pacifika communities,
- Indian and Bangladeshi communities.

This project will engage with community leaders to:

- Understand how resilience is seen from the lens of local cultural knowledge and wisdom,
- Provide community leaders with a platform to share ideas, experiences and examples of community-led solutions to shocks and stresses,
- Promote collaboration across agencies, stakeholders and services,
- Undertake locally-led and place based resilience initiatives,
- Identify, reduce and mitigate shocks and stresses as identified in our Resilience Hazard Assessment.

3. Multicultural NSW, 2022/23 Stronger Together Grants Program – Projects

\$40,000 to deliver elements of the 'Doing It Our Way – Resilient Communities' project.

'Doing it Our Way' will enable community leaders to build resilience within Campbelltown's Pacific Islander communities and communities from the Indian Subcontinent.

This project will engage with community leaders to:

- Influence how resilience is communicated through the lens of local cultural knowledge and wisdom,
- Create a network of local Resilience Leaders to share ideas, experiences and examples of community-led solutions to shocks and stresses,
- Better collaborate with Governments, agencies, stakeholders, services,

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- Undertake locally-led and place-based emergency response initiatives.

The project will identify, reduce and mitigate shocks and stresses as identified in the Campbelltown Resilience Hazard Assessment.

Upcoming Grant Funding Opportunities

Nil

Attachments

Nil

5.5 2021 Census Data**Reporting Officer**

Executive Manager Community Life
City Lifestyles

Officer's Recommendation

That the Multicultural Communities Advisory Committee note the 2021 Census Data discussion paper.

Committee's Recommendation:

That the Multicultural Communities Advisory Committee note the 2021 Census Data discussion paper.

Councillor Chew requested Census 2021 data on household composition and Councillor Manoto requested Census 2021 data on ancestry.

Action: Agreed that Council staff will circulate the revised data to the committee prior the next quarterly meeting.

Purpose

To provide the Multicultural Communities Advisory Group information reported in the 2021 National Census.

Attachments

5.5.1 Census Data 2021 Discussion Paper – 6 September 2022 (contained within this report)

5.6 Review of 2022 / 2023 Calendar of Events**Reporting Officer**

Executive Manager Community Life
City Lifestyles

Officer's Recommendation

That the Multicultural Communities Advisory Committee review the upcoming calendar of events.

Committee's Recommendation:

That the Multicultural Communities Advisory Committee will receive and review the upcoming calendar of events at every committee meeting, ensuring it captures the following:

- Covers a 12 month period and addition of new events to be added to the list as they arise.
- Tick outlines whether the event is a Council or Community led funded event.
- More specific information outlining the detail of community events .
- Creation of a 'Cultural Calendar' to outline dates of cultural and community significance.

Schedule of Events, 2022-2023

The table below lists the upcoming community events scheduled in the LGA, delivered by both Council and community groups.

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2022-2023	Significant Event	CCC	Com
17 September 2022	FEAST A celebration of Campbelltown's cultural diversity.	✓	
15 October 2022*	Baisaki Sikh New Year's Day celebrating Spring-time harvest festival.		✓
3 - 13 November 2022	Festival of Fisher's Ghost Signature festival inspired by the legend of the ghost of Fred Fisher.	✓	
25 November - 10 December 2022	16 Days of Activism Campbelltown participates in the campaign to eliminate violence against women.	✓	
3 December 2022	Rocking Around Campbelltown Santa's convoy brings Christmas cheer and activities to parks across the LGA.	✓	
3 December 2022*	Bengala Mela A community-led multicultural festival.		✓
31 December 2022	New Years Eve Campbelltown's biggest party with family friendly entertainment.	✓	
26 January 2023	Australia Day With live music, food and rides, we celebrate Australia as an amazing place to live.	✓	
March 2023	Campbelltown City Challenge Walk For health enthusiasts, the event offers 6km and 11km track challenges.	✓	
19 March 2023	Holi Mela Hindu Festival of Colours.		✓
22 March 2023 - 20 April 2023	Ramadan Multiple community groups across the LGA share Iftar at sundown.		✓
April 2023	Ingleburn Alive A street party that honors the spirit and vibrancy of the Ingleburn community.	✓	
July 2023	NAIDOC Week - Community Connection Day On Dharawal land, the event honours the Aboriginal communities of Campbelltown.	✓	

(*Not confirmed)

Attachments

Nil

6. GENERAL BUSINESS

6.1 General Business Meeting Close

Reporting Officer

Director City Lifestyles
City Lifestyles

Officer's Recommendation

That the Multicultural Communities Advisory Committee discuss the potential future speakers and schedule.

Committee's Recommendation:

That the Multicultural Communities Advisory Committee discuss the potential future speakers and schedule.

Councillor J Chew recommended speaker Sana Al-Ahmar, local refugee support advocate, member of the Camden Cohesive Advisory Group be invited as a future guest to the committee meeting To speak on her experience of the post-Covid landscape and impacts on migrant settlement support.

Action: Invite Sana to a future Multicultural Communities Advisory Committee Meeting, possibly Tuesday 15 November 2022.

It was raised that it would be helpful for the committee to review a list of the existing community Multicultural Interagencies within our LGA.

Action: Create a list of existing community Multicultural Interagencies to be tabled at the next committee meeting.

Action: Committee members can send names of potential future speakers to Executive Manager Community Life, T Soulos.

Councillor M Chowdhury:

Mention of the recent FEAST event held on 17 September 2022. Noted that the 24 Country flags were raised at the event but noted that the Nepalese flag was missed out to note for the next event occurrence. Peak hours may be different for various cultures, encourage Council to check the start and end time of the event to ensure it suits the targeted demographic.

Councillor M Khalil:

Thank you to the Events team for the recent FEAST event. By holding these types of events, Campbelltown City Council are respecting and caring for the multicultural community within our

Campbelltown Multicultural Advisory Committee Meeting

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LGA. Noted that there is a total of 72 different multicultural communities that live within our Campbelltown LGA.

Attachments

Nil

The next meeting of the Campbelltown Multicultural Communities Advisory Committee will be held on Tuesday 15 November 2022 at the Staff Training Centre (STC).

Chairperson M Khalil

Chairperson

Meeting Concluded: 6.02pm



Contacting Us

24 hour telephone service (02) 4645 4000

Email council@campbelltown.nsw.gov.au

Postal address PO Box 57, Campbelltown NSW 2560

Visit us Corner Queen and Broughton Streets,
Campbelltown, NSW 2560

8.8 Campbelltown Billabong Parklands Quarterly Update Report

Reporting Officer

Executive Manager City Projects, City Growth
City Lifestyles

Community Strategic Plan

Objective	Strategy
2 Places For People	2.1.1 Provide public places and facilities that are accessible, safe, shaded and attractive

Delivery Program

Principal Activity
2.1.1.1 Create and maintain public places that are clean and safe (2.1.1.1)

Officer's Recommendation

That the Council notes the contents of this report and the progress that is being made in the delivery of the Campbelltown Billabong Parklands project for the community.

Purpose

The purpose of the report to Council is to provide a quarterly update to Councillors in relation to the Campbelltown Billabong Parklands and Apex Park Project in accordance with the resolution of Council on 14 June 2022.

Background

At its Ordinary Meeting on the 14 June 2022, The Council resolved as follows:
That the Council:

1. Note the contents of this report in relation to the Campbelltown Billabong Parklands Project.
2. Note that the Campbelltown Billabong Parklands project is forecast to be delivered in alignment with the allocated project budget.
3. Note that the Campbelltown Billabong Parklands project is expected to be handed over to Council for operation in mid-September 2023.
4. That Councillors be provided with a quarterly report on the progress of the Billabong

Project and the opportunity to inspect the site when feasible.

Min No. [112/2022]

This report responds to item 4 of this Resolution.

Report

Construction

The construction of the main aquatics elements onsite is now well progressed. Piling and excavation of the main water bodies is complete and concreting of the 'zero-depth' splash play areas has commenced. The 20,000 litre balance tanks for the main aquatics features have been installed and backfilled. Concreting of the 'splash-pads' and 'ripples' elements has commenced and it is anticipated that concreting of the two larger pools will commence prior to Christmas.

Program

The project remains on-schedule for construction to be complete in mid-September 2023, however the delay contingency within the program is continuing to be reduced by the ongoing wet-weather, which is hampering the construction of the main aquatics features. The delivery of the aquatics features has been reprogrammed to mitigate the impacts of the wet-weather.

Procurement

Tender submissions are currently being sought for the remaining works and it is anticipated that this contractor will be onsite early in 2023 to construct the buildings and landscaping works.

Governance

The project is the subject of a Project Control Group (PCG), which continues to report through to the Executive Steering Group (ESG) on a monthly basis.

In accordance with the Mayoral Minute from the Council meeting of 12 July 2022, a brief has been developed and has been issued to appropriately qualified and experienced auditors to undertake an external, independent assessment and audit of the project. A separate report will be brought back to Council in relation to this matter.

Finance

The Project Team is continuing to monitor expenditure and forecast costs. It is still anticipated that the project will be delivered in alignment with the allocated budget of \$34,574,582.

Conclusion

The construction of the aquatics elements is now well progressed. The delivery of the Campbelltown Billabong Parklands project remains on-schedule for completion mid-September 2023, however ongoing wet weather has impacted upon the programs wet-weather contingency.

A tender for the remaining onsite works is in progress and it is anticipated that a contractor will be onsite in early 2023 to complete these works.

A separate report will be brought to Council in relation to the appointment of the independent auditor.

Attachments

Nil

8.9 Reports and Letters Requested

Reporting Officer

Director City Governance
City Governance

Community Strategic Plan

Objective	Strategy
5 Strong Leadership	5.1.2 Ensure the community is continuously informed about current and future issues affecting Campbelltown and key delivery partners

Delivery Program

Principal Activity
5.1.2.1 Communicate in a diverse, open and inclusive way that informs and engages our communities to build confidence and trust

Officer's Recommendation

That the comments and updates to the reports and letters requested be noted.

Report

Attached for the information of Councillors is a status list of reports and letters requested from Council as at 6 December 2022.

Attachments

8.9.1 Reports Requested (contained within this report) [↕](#)

8.9.2 Letters Requested (contained within this report) [↕](#)

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Delivery			
13.10.20 Lake	NM 11.1 - Charging for parking within the Campbelltown Local Government Area That a full feasibility report be presented to Council outlining the financial and non-financial implications of introducing paid parking into the Campbelltown Local Government Area.	Further studies are required for paid parking to a part of a parking strategy.	February 2023
2.11.21 Hunt	8.7 Grey Headed Flying Fox Residential Assistance Program 3. That a report be presented to Council detailing the success of the program and the approach undertaken at the end of the trial period or as soon as the funding has been exhausted.	It is envisaged that the GHFF Residential Assistance Program will be rolled out at the end February 2022. A report presented to Council upon completion of the trial which is expected to last 6 months (from application to acquittal).	March 2023
8.2.22 Hunt	NM 11.2 Koala Virtual Fencing 1. Investigate with priority the status and effectiveness of virtual fencing as a means of protecting animals along road ways. 2. Provide a report to the Council on the findings of the investigation including recommendations as to whether virtual fencing or any similar system would be a viable interim protection measure along Appin Road until permanent fauna crossing points have been installed.	Early stages of investigation and research into effectiveness of virtual fencing underway with further detailed analysis to be undertaken to produce recommendations and report. Note that Appin Road is owned and managed by the NSW Government and Council does not own land parcels on either side of the road.	February 2023

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Delivery			
13.10.22 Brsticevic	<p>NM 11.3 Footbridge over Bow Bowling Creek</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. provide a report on the feasibility of building a footbridge over Bow Bowling Creek (causeway) at Bow Bowling towards Minto. 2. Ensure the report includes particular reference to any current legislative requirements for pedestrian footbridges and addresses accessibility for those with mobility and/or disability issues. 3. That Council also advocate to the Member for Macquarie Fields in relation to the development of the bridge to seek funding to ensure it is built to an appropriate standard. 	Currently under investigation.	March 2023
9.8.22 Chowdhury	<p>NM 11.4 - Grass Cutting</p> <ol style="list-style-type: none"> 1. That a briefing be presented to Councillors on the grass cutting maintenance program undertaken throughout the LGA, including the frequency during the four seasons; and 2. That a report be presented that details the current maintenance program and the costs associated with increasing the frequency of the program to enhance a consistent look of the city. 	Currently under investigation.	February 2023

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Delivery			
8.3.22 Khalil	<p>NM 11.5 - Simmos Beach, Macquarie Fields</p> <p>That a report be presented to Council outlining ways to increase visitation to Simmos Beach, Macquarie Fields. The report should include:</p> <ul style="list-style-type: none"> a) identification of any future enhancement works planned or required to improve the location. b) marketing opportunities to increase visitation and tourism. c) any environmental factors to be taken into account because of increasing visitation. d) any future resourcing considerations to enable an ongoing program of works and marketing activity. 	<p>A review of previous work undertaken has commenced including:</p> <ul style="list-style-type: none"> - 2016 study of bushwalking and associated recreational facilities - improvement works undertaken in 2018 and 2019 to upgrade Simmos beach including signage, trail upgrades, kayak ramp and picnic facilities - bushcare and bush explorers programs including the recently launched 'It's Our Backyard' program. <p>Further investigations have also commenced.</p>	February 2023
9.8.22 Brticevic	<p>NM 11.5 -District Park Midlothian Reserve, St Andrews</p> <p>1. Seeks a report in relation to a district park at St Andrews. The report includes detailed planning, timeline, consultation with community and funding for the park with consideration of the State of Play Strategy (2016-2036). In addition, consider any funding opportunities such as Everyone Can Play (Department Planning and Environment) to accelerate the project.</p>	Currently under investigation.	April 2023

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Delivery			
10.5.22 Stellino	<p>NM 11.2 - Reptile Protection</p> <p>1. That Council investigate the need and feasibility of reptile handling/catching services to be added to council capabilities.</p> <p>2. That a report be provided to the Council on the outcome of the investigation and include what opportunities are available for Council to increase public education on the existence of and response to snakes and other reptiles.</p>	Currently under investigation.	February 2023
20.9.22 Brticevic	<p>NM 11.3 - International Mother Language Day Monument</p> <p>1. That Council present a briefing to Councillors on the imminent updated version of the Monuments and Memorials policy.</p>	Amended draft policy was presented to the Executive. A policy update will be provided to the Council at a an upcoming briefing.	February 2023

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Development			
9.4.19 Thompson	ORD 8.6 - Submission Report - Amendment to Campbelltown Sustainable City Development Control Plan (Caledonia Precinct) 5. That a further report be submitted to Council in regard to the acquisition of No. 306 Bensley Road, Ingleburn for open space purposes.	To be completed as part of the next housekeeping amendment to the Local Infrastructure Contributions Plan.	June 2023
8.12.20 Hunt	ORD 8.2 - Amendments to the Mount Gilead Stage 2 Biodiversity Certification Application 3. That a further report be provided to Council detailing the outcomes of the public exhibition process and associated amendments to the Biodiversity Certification Application.	Public exhibition closed on 14/2/2021 with issues and responses being investigated. Application requires updating to comply with NSW Chief Scientist and Engineer advice on the protection of the Campbelltown Koala Colony.	February 2023
8.6.21 Oates	ORD 8.6 - Planning Proposal - "Glenlee Estate" Menangle Park 3. That following the public exhibition: (a) where submissions are received by Council during the public exhibition period, a submissions report be presented to Council	Gateway Determination altered by DPE as advised in Councillor Weekly Bulletin of 25 March 2022. Proponent is required to satisfy requirements of NSW Heritage prior to seeking the issuing of a new Gateway Determination.	April 2023

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Development			
3.8.21 Manoto	ORD 8.5 - Ingleburn CBD - Planning Proposal and Development Control Plan 4. That a further report be presented to Council outlining options for developer contributions planning for the Ingleburn CBD.	Specialist studies completed, namely Traffic and Parking Study. Gateway issued. Amendments to the Local Infrastructure Contributions Plan required. Outcome will be reported to Council.	April 2023
2.11.21 Bricevic	ORD 8.1 - Planning Proposal (Mount Gilead Urban Release Area) - Outcome of Public Exhibition 3. That a report be prepared for Council, that investigates rezoning of land identified by Condition 22A of DA2984/2020/DA-CW, to a land use zone suitable for a koala strategic linkage corridor, consistent with the recommendations of the NSW Chief Scientist and Engineer report – Advice on the protection of the Campbelltown Koala Population.	Report to be integrated with Stage 2 Biodiversity Certification Application which relates to most of Menangle Creek.	February 2023
10.5.22 Bricevic	ORD 8.1 - Local Housing Strategy - Approval Conditions and Affordable Housing Initiatives 4. That once the draft Campbelltown Affordable Housing Strategy has been prepared it be reported to Council for consideration prior to formal public exhibition.	Procurement process commencing for preparation of the strategy which is anticipated to take 9 months.	April 2023

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Development			
8.11.22 Oates	ORD 8.6 - Planning Proposal - 80 O'Sullivan Road, Leumeah 5. That at the conclusion of the public exhibition, a report be presented to Council on the outcome of the public exhibition.	Public exhibition will not occur until Gateway Determination has been received. Post exhibition report will not occur until November 2023.	November 2023
10.5.22 Brticevic	NM 11.1 - No Smoking - Queen Street, Campbelltown That Council present a report on the feasibility of banning smoking/vaping in the public areas of Queen Street, Campbelltown and Ingleburn CBD. Considerations for the report: <ul style="list-style-type: none"> • Consulting with businesses, the community and other stakeholders. • The geographical boundaries of any ban such as other sections of the Campbelltown CBD. • Designated smoking areas. 	Further investigations with other Councils and Industry ongoing with an expected reporting timeframe being March 2023, subject to the findings of the investigation.	March 2023
14.6.22 Stellino	NM 11.1 - Bin Lid Latches That a report be provided to Council investigating the feasibility for bin latches to be included with the 2024 Domestic Waste Collections Tender and/or provided as a separate and stand-alone solution.	A report to be presented to Council at the December 2022 meeting as Item 8.3 on the agenda	December 2022

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Development			
13.7.21 Morrison	<p>ORD 8.3 - Menangle Park - Amendments to Development Control Plan</p> <p>3. That where submissions on the amendments are received during the public exhibition period, a further report on the outcome of the public exhibition be provided to the Council.</p> <p>4. That a further report be presented to Council that includes street names, derived from Table 1.3 of the current Campbelltown (Sustainable City) Development Control Plan, Part 8 Menangle Park, for places of Non-Indigenous Heritage Significance for inclusion on the list of road names approved for Menangle Park.</p>	<p>3. A report was prepared and presented to Council at the November 2021 meeting as Item 8.2 on the agenda.</p> <p>4. Future report to be presented which includes additional street names relating to places of non-indigenous heritage for use on streets for future subdivisions in Menangle Park. Timing of report is linked to the timing of the development and the submission of relevant subdivision plans.</p>	Mar-23
City Governance			
13.10.22 Munro	<p>ORD 8.11 - Review of Code of Meeting Practice</p> <p>2. That following the exhibition period a further report be presented to Council.</p>	A report to be presented to Council at the December 2022 meeting as Item 8.16 on the agenda	December 2022
13.10.22 Chew	<p>ORD 8.12 - Policy Review - Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors</p> <p>3. That a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the policy.</p>	A report to be presented to Council at the December 2022 meeting as Item 8.15 on the agenda	December 2022

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Growth			
10.3.20 Morrison	<p>ORD 8.12 - Latest Findings on Climate Change</p> <p>1. That a further report be provided outlining the emission reduction pathways required for Council and the community to transition towards net zero emissions.</p>	<p>Council is currently working to develop a plan that provides suitable pathways to transition Council's operations to Net Zero. The plan utilises information from Council's sustainability dashboard. The dashboard captures and presents consumption and cost information for the following activities - energy and water consumption, vehicle fleet and waste.</p> <p>In addition, Council continues to embed improvements as part of its commitment to reducing greenhouse gas emissions. These commitments include increasing the provision of renewable electricity, investigating low emission fleet opportunities and working in partnership with developers to deliver low emission communities.</p>	March 2023
3.8.21 Manoto	<p>ORD 8.5 - Ingleburn CBD - Planning Proposal and Development Control Plan</p> <p>3. That a further report be presented to Council outlining options for a design excellence process for the development of the future car park site for a mixed use building and a public park. This report is to consider the appropriateness of this site for a possible iconic building.</p>	<p>A Project Definition Plan (PDP) is in preparation. This will include an outline of costs required to undertake a feasibility study to determine the sites viability from a triple bottom line perspective (ie financial, social and environmental). The required funding will be considered as part of Council's annual budget planning process for 2022-23.</p> <p>The project feasibility will take approximately 3 months to complete once funding has been made available.</p>	May 2023

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Growth			
9.6.22 Brticevic	NM 11.1 - LED Street Lighting 1. That a report on the contribution of the street lighting network (both public and private) to Council's electricity consumption, and opportunities to work	Council is currently collating information on the public and private street lighting network. This information will assist in understanding the extent and impact of the networks on Council's greenhouse gas emissions, and potential opportunities. Council is also in discussion with Endeavour Energy to undertake a street lighting LED replacement program.	February 2023
9.6.22 Brticevic	NM 11.2 - Electric Vehicle Charging That Council present a report: 1. On the progress of electric vehicle infrastructure in public car parks across the LGA, including the Farrow Road car park. 2. On how the provision of solar and/or the purchase of renewable energy can assist in making assets carbon neutral. 3. Consider the economic benefits of the various options for the infrastructure	Currently under investigation.	February 2023

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Growth			
14.9.21 Oates	<p>NM 11.2 - Creative Arts Fund</p> <p>1. That a report be presented investigating the establishment/trial of a local creative arts fund with the purpose of providing opportunities to improve the wellbeing, resilience and social cohesion of our community through creative expression and social connection.</p> <p>2. That the report also include the current and past, small and localised art funding initiatives undertaken by Campbelltown City Council including the cost associated with these initiatives.</p>	A report is currently being drafted that investigates the opportunity of a local creative arts fund to improve our community's well-being, resilience, and social cohesion through creative expression and social connection. The report will include the current and past, small and localised art funding initiatives undertaken by Campbelltown City Council.	February 2023
8.3.22 Lound	<p>NM 11.4 - Business Parking in the Campbelltown CBD</p> <p>1. That Council undertake further engagement with Campbelltown CBD Businesses to understand their concerns regarding parking.</p> <p>2. That a report be presented to Council for discussion and consideration of appropriate potential solutions.</p> <p>3. Develop an appropriate data strategy to ensure that recommendations regarding parking are based on evidence.</p>	Information and data regarding parking is being collected from a number of sources, including a recent travel survey, pedestrian movement data and anecdotal feedback from CBD businesses including through a targeted initial discussions in April 2022. Council has partnered with TfNSW to deliver a kerbside data project, with cameras and sensors installed in and around Queen Street. Additional data will be available in the coming months and will allow Council to make evidenced based assessment of vehicle and pedestrian movement in relation to car parking. A report will be presented to Council to consider options moving forward.	February 2023

Reports requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates	Expected completion date
City Lifestyles			
14.6.22 Brsticevic	ORD 8.5 - Campbelltown Billabong Parklands - Project Update 4. That Councillors be provided with a quarterly report on the progress of the Billabong project and the opportunity to inspect the site when feasible.	Quarterly report dates have been scheduled as follows: October 2022 - Aquatics - Completed December 2022 - Aquatics/Landscaping March 2023 - Aquatics / Landscaping / Buildings June 2023 - Aquatics / Landscaping / Buildings September 2023 - Completion	December 2022
20.9.22 Cotter	NM 11.2 - Youth Centres 1. That a report be presented to Council on youth centres within Campbelltown Local Government Area. The report should include whether the current centres meet the community's needs and the feasibility of establishing a council-managed centre or transforming an under-utilised asset to cater to the needs.	Council will investigate current centres within our LGA and the feasibility of establishing a council-managed centre.	April 2023
Office of the General Manager			
11.10.22 Khalil	ORD 8.1 - Draft Community Engagement Strategy – Public Exhibition 2. That following public exhibition, a further report will be submitted to Council seeking formal endorsement of the Final Community Engagement Strategy.	A report to be presented to Council at the December 2022 meeting as Item 8.1 on the agenda	December 2022

Letters requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates
City Delivery		
8.11.22 Stellino	<p>NM - 11.2 - Roads</p> <p>1. That council write to the NSW Minister for transport David Elliot & Minister for Infrastructure Rob Stokes as well as Federal Minister for Transport & Infrastructure The Hon. Catherine King MP and Dr Mike Freelander MP Federal Member for Macarthur and request urgent works to be carried out on the Hume Motorway in the Campbelltown LGA in order to fix the series of potholes which continue to expand, link up and provide dangerous driving conditions for motorists from and passing through Campbelltown</p>	Letters currently being drafted.
14.6.22 Hunt	<p>ORD 7.1 - Koala Care and Treatment Facilities</p> <p>2. That Council write to the new Federal Minister for the Environment and Water, the Hon. Tanya Plibersek MP, seeking funding for koala protection.</p>	2. Letter sent 4/07/2022 to the new Federal Minister for the Environment and Water, the Hon. Tanya Plibersek MP.

Letters requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates
9.8.22 Stellino	<p>NM 11.3 - Use of 1080 Poison</p> <p>2. That Council write to Mr Kevin Anderson, MP Minister for Lands and Water , Mr Anoulack Chanthivong, MP Member for Macquarie Fields and Mr Greg Warren MP, Member for Campbelltown to advocate the non-use of 1080 poison (Sodium Fluoracetate) & Strychnine poison on private or State Government owned or managed lands within the Campbelltown LGA.</p>	<p>Letter sent Tuesday 4 October to Mr Kevin Anderson. The office of Hon Kevin Anderson MP advised via email on the 17 October with the below: After review, it has been determined to fall within the portfolio and responsibilities of the Hon. Dugald Saunders MP, Minister for Agriculture, and Minister for Western New South Wales.</p> <p>I have referred your correspondence to the Hon. Dugald Saunders MP, Minister for Agriculture, and Minister for Western New South Wales's office for review.</p>
13.10.22 Khalil	<p>NM 11.1 - Bus Services in Campbelltown LGA</p> <p>1. That Council writes to the Hon. David Elliott MP, Minister for Transport and Ms Jo Haylen MP, Shadow Minister for Transport and if appropriate to the Minister for Education and Shadow Minister for Education and to our local MP's advocating for the following: a) implementation of an enhancement to the bus service network in Macarthur Heights to improve the residents' access to Campbelltown Station. b) establish additional bus services for students to and from schools in Campbelltown Local Government Area to reduce traffic congestion outside the school and ensure greater safety for the school children.</p>	<p>Letters currently being drafted.</p>

Letters requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates
City Delivery		
9.8.22 Stellino	<p>NM 11.1 - Koala Care</p> <ol style="list-style-type: none"> 1. That Council write to the Minister for Environment and Heritage James Griffin MP requesting them not to administer the Chlamydia vaccine to koalas within our region for so long as no signs of Chlamydia are detected in the colony. 2. That Council include in the letter that Koala experts hold the opinion that there was no merit in trialling the vaccine in Campbelltown, since the disease is not present, the vaccine is not inheritable and we are already at maximum reproductive rates leading to only possible negative outcomes. 3. That Council include in the letter support for the rest of the program announced, including the Chlamydia testing machine to assist in detection of the disease as well as the allocation of state funds for habitat restoration of koala corridors in the Campbelltown Local Government Area. 4. That Council ask if the minister has allocated or intends to allocate funding towards koala carers in the region under the NSW Koala strategy. 5. That Council utilises the letter tabled by Councillor Stellino from Doctor Steve Phillips with the letter to the Minister for Environment and Heritage James Griffin MP. 	Letters sent 15/11/22 to the Hon James Griffin MP- Minister for the Environment and Heritage

Letters requested effective 6 December 2022

*Date of Decision *Mover	Action Item	Comments / updates
City Development		
9.8.22 Oates	<p>ORD 8.3 - Illegal Rubbish Dumping</p> <p>3. That Council write to the Minister for Environment and Heritage, the Honourable James Griffin MP, to convey Council's concerns as it relates to the illegal dumping of waste, and to request additional and restricted funding be provided to each Council for the purpose of employing a dedicated staff member, engaged to prevent and respond to illegally dumped waste.</p>	3. Letter sent 1/09/2022 to the Hon. James Griffin MP - Minister for the Environment and Heritage.
City Lifestyles		
13.10.22 Khalil	<p>NM 11.2 - Selective schools in Campbelltown LGA</p> <p>1. That Council writes to the Hon. Sarah Mitchell MLC, Minister for Education and Early Learning and Ms Prue Car MP, Shadow Minister for Education, advocating for the following:</p> <p>a) creation of additional selective schools in the Campbelltown Local Government Area to serve the region's growing population including a selective sports high school.</p> <p>b) the upgrade of Macquarie Fields High School to provide for and accommodate more gifted and talented students.</p> <p>c) the upgrade of Sarah Redfern High School to provide for and accommodate more gifted and talented students.</p>	Letters sent 7/11/2022 to the Hon. Sarah Mitchell MLC, Minister for Education and Early Learning and Ms Prue Car MP, Shadow Minister for Education

8.10 Quarterly Business Review Statement as at 30 September 2022

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Community Strategic Plan

Objective	Strategy
5 Strong Leadership	5.2.2 Ensure that public funds and assets are managed strategically, transparently and efficiently

Delivery Program

Principal Activity
5.2.2.4 Deliver financial sustainability through short, medium and long-term financial planning

Officer's Recommendation

That the adjustments recommended in the Quarterly Business Review be adopted.

Purpose

To advise Council that the quarterly financial review has been conducted on the original income and expenditure estimates presented in the 2022-23 budget. The adjustments relating to the review of the original budget allocations are presented for Council's consideration.

Introduction

The current planning and reporting framework for NSW Local Government has a greater focus on financial sustainability. In an effort to achieve consistency in reporting between councils, the Office of Local Government introduced a set of minimum requirements and predefined templates to assist councils in meeting their legislative obligations. Collectively, these documents are known as the quarterly budget review statement (QBRS). The latest QBRS under the reporting framework is attached.

Report

In accordance with Clause 203 of the Local Government (General) Regulations 2005, the Responsible Accounting Officer is required to prepare a quarterly budget review of income and expenditure estimates and submit a report to Council. The QBRs must also include an opinion of the Responsible Accounting Officer concerning the financial position of Council. This report provides an overview of the results of the financial review for the quarter ended 30 September 2022.

The original budget allowed for the effects of the COVID-19 pandemic, and while its effects have lessened recently the lag in recovery will continue to affect Council's operations throughout the year. There are a number of adjustments to both income and expenditure items across many section budgets. While there will be loss of revenue in some operations and increased costs in others, the measures that Council has implemented forecasts a balanced budget at year end.

In June 2022, Council adopted a balanced budget for 2022-23. There is no proposed change to the budget result in this review.

The recommended movements relating to income and expenditure are summarised in the attachment and details of significant items greater than \$20,000 are listed in the body of this report for Council's consideration.

The following items are detailed with corresponding adjustments recommended following the completion of the quarterly financial review:

Adjustments to salaries across the following functions:

General Manager - \$19,300 decrease in expenditure
City Standards and Compliance Management - \$65,000 decrease in expenditure
Swimming Pool Inspection Program - \$15,000 decrease in expenditure
Planning and Development - \$228,000 decrease in expenditure
Community Businesses Executive Manager - \$20,900 decrease in expenditure
Educational Cycleway - \$10,000 decrease in expenditure
Asset Services - \$75,900 decrease in expenditure
Infrastructure - \$130,500 decrease in expenditure
Open Space - \$17,400 decrease in expenditure
Project Delivery - \$221,500 decrease in expenditure
Corporate Services and Governance Executive Management - \$10,000 decrease in expenditure
Procurement - \$38,000 decrease in expenditure
Corporate Systems Support - \$60,500 decrease in expenditure
Customer Services - \$31,800 decrease in expenditure
Investment Attraction - \$30,100 decrease in expenditure
Economy and Business - \$22,800 decrease in expenditure

The major adjustments are listed above, with the total salary adjustment approximately a \$996,700 reduction. As part of the budget preparation process, the organisational salary structure is fully funded. These salary savings have resulted from decreased casual usage, limiting overtime where possible and general staff vacancy and turnover. These savings have been utilised to fund expenditure in other programs and loss of revenue.

Adjustments to hired personnel and consultants across the following functions:

Project Delivery - \$184,000 increase in expenditure

Corporate Systems Support - \$17,000 increase in expenditure

The above consulting and hired personnel costs have resulted from the use of agencies and temporary contracted staff to provide specialised advice. All costs have been off-set by salary savings. During the pandemic, the use of hired personnel and consultants has been limited.

Strategic Partnerships - \$25,000 increase in expenditure

A new opportunity has arisen to supplement our city's advocacy campaign following Council's endorsement of the Our Call to NSW Government for Support.

Animal Care Facility - \$100,000 increase in expenditure

Operations at the Animal Care Facility are undergoing review. While the review is being finalised additional salary resources have been required. This additional income has been part offset by an anticipated increase in income from fines and penalties.

Standards and Compliance - \$969,400 increase in expenditure

The recently approved business case affecting the staffing and operations of various sections within the Standards and Compliance team has been funded for the remaining part of the year in this review. The business case addressed shortages in essential resources required to deliver on the outcomes of the CSP2032, particularly in relation to environmental protection. The business case incorporated increased salary and vehicle resources across various programs including; Environmental Health, Development and Environmental Compliance, Community Response and Environmental Protection. It is anticipated that the additional costs will be offset by increased income from fines (penalty notices) resulting from the increased compliance activity and further operational efficiencies generated by the revised resources and roles.

Community Response General Duties - \$35,000 increase in expenditure

The current contract for the Infringement Processing System is due for renewal. This adjustment will allow for the purchase of phones and hand held devices that will be used with the new technology.

Education and Care Services - \$50,000 increase in income

The projected income received through user charges and fee subsidy for various long day care centres is projected to be greater than the budgeted amount. This is due to an increase in utilisation at the centres.

Facility Hire/Program Income - \$17,000 increase in income

Recovery from COVID-19 has varied across Council income sources. Income losses have been identified in the usage of some Council facilities and increases in others. The major services affected include the following:

Sporting Grounds Facility Hire - \$65,000 decrease in income as sports ground facility hire fees were not charged over the winter period due to accessibility challenges during an inclement weather period. Community Halls and Centres - \$82,000 increase in income-While hall hire has not fully returned to normal levels, the current usage is now forecast to exceed the anticipated original budget.

Electricity Charges - General - \$82,000 increase in expenditure

While it is early in the financial year it is anticipated the increased cost of electricity charges will have an impact on the overall budget allocated. At this stage an amount of \$82,000 has been added to the utilities budget, however further funds may be required in future reviews once the impact has been further reviewed. Gas charges are in a similar position and may need adjusting in future reviews.

Open Space Contributions - \$17,400 increase in expenditure

The contribution to the Georges River Combined Councils Committee is greater than was anticipated when the original budget was prepared.

Strategic Property- \$59,400 increase in expenditure

Additional funds have been allocated to the Strategic Property budget for ongoing legal advice and professional fees.

Development Reserve Movements - various adjustments

There have been changes to rental income and land sales within the Development Reserve budget. Movements to or from the reserve offset all adjustments. Adjustments include the following items:

- Edmondson Park Child Care Centre - \$15,900 income increase - adjusted rental
- Woodbine Store - \$17,700 income increase - new lease
- Sale of Lot 2412 Blaxland Road - \$10 million increase

Land Sales - \$2,200,000 increase in income

As reported to Council recently, the sale of a portion of Culverston Road to an adjoining property owner has been finalised. The income from the sale has been retained in Council's reserves to fund future Infrastructure works as required, as such this will not affect the overall budget result.

Governance and Risk- Councillor Support - \$50,000 increase in expenditure

In line with recent changes to superannuation legislation, the payment of the superannuation guarantee to Councillors is now permitted. Council resolution occurred following the original budget commencement and therefore requires amendment in this financial review.

Financial Assistance Grant - \$897,000 increase in income

Due to the uncertainty around the grant allocation entitlement, Council was conservative when setting the original budget. Advice of an increased grant amount has now been received from the Grants Commission. A separate report has been presented to Council previously. The Financial Assistance Grant has 2 components: Local Roads and General. The Local Roads component has increased by \$182,300 and this will be allocated to the roads renewal program.

Interest on Investments - \$500,000 increase in income

The projected income from interest earned on cash investments has been revised due to the rise in interest rates. Council conservatively projected a lower interest rate when the original budget was approved.

Transfer to Infrastructure Reserves - \$1,897,100

In 2020-21 Council resolved to vote Billabong Parklands construction project an additional \$13 million from unrestricted reserves with a commitment to repayment from savings achieved throughout the year over a 6 year period circa \$2 m per annum. Repayments to date include:

- FY22 - \$3,100,000

In this review a further \$1.9 m has been identified via salary savings and revenue increases to bring the balance of repayments to \$8 m which is anticipated to be addressed in future reviews in accordance with the original Council resolution.

Rates Income - \$353,000 increase in income

This amendment relates directly to rates growth achieved since the original rate levy at the start of the financial year.

Summary

As reported to Council in previous years, the financial objective has been to budget a surplus to improve Council's liquidity ratio. The liquidity ratio has improved to a satisfactory level and as such, a balanced budget is projected for the 2022-23 financial year.

As per the Responsible Accounting Officer's statement, the 2022-23 results continue to support Council's sound financial position in the short to medium term. During 2023-24, Council will further refine its financial strategy in line with the development of the 10 year Long Term Financial Plan required by the Integrated Planning and Reporting Framework and determine the most appropriate and financially responsible action for future periods.

Attachments

8.10.1 Quarterly Business Review statement as at 30 September 2022 (contained within this report) [📄](#)

Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

30 September 2022

It is my opinion that the Quarterly Budget Review Statement for Campbelltown City Council for the quarter ended 30/09/22 indicates that Council's projected financial position at 30/6/23 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: signature has been removed

date:

Corinne Mears
Responsible Accounting Officer

Campbelltown City Council

Quarterly Budget Review Statement
 for the period 01/07/22 to 30/09/22
Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2022

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes					Revised Budget 2022/23	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income											
Rates and Annual Charges	127,918	-	-	-	-	-	127,918	589	1	128,507	128,243
User Charges and Fees	10,394	-	250	-	-	-	10,644	342	2	10,986	4,258
Interest and Investment Revenues	1,904	-	-	-	-	-	1,904	500	3	2,404	283
Other Revenues	7,058	-	(194)	-	-	-	6,864	982	4	7,846	2,975
Grants & Contributions - Operating	31,869	1,309	6,436	-	-	-	39,614	(7,247)	5	32,366	7,868
Grants & Contributions - Capital	30,764	7,031	516	-	-	-	38,311	-		38,311	6,039
Total Income from Continuing Operations	209,906	8,339	7,008	-	-	-	225,254	(4,835)		220,419	149,666
Expenses											
Employee Costs	80,520	2,471	(39)	-	-	-	82,952	(36)	6	82,916	23,693
Borrowing Costs	172	-	-	-	-	-	172	-		172	(4)
Materials & Contracts	37,211	6,591	1,319	-	-	-	45,121	131	7	45,252	11,457
Depreciation	28,061	-	-	-	-	-	28,061	-		28,061	-
Legal Costs	1,087	-	3	-	-	-	1,090	75	8	1,166	278
Consultants	4,590	5,865	82	-	-	-	10,538	817	9	11,354	2,262
Other Expenses	33,768	496	60	-	-	-	34,324	550	10	34,874	10,628
Total Expenses from Continuing Operations	185,410	15,423	1,425	-	-	-	202,259	1,537		203,795	48,314
Net Operating Result from Continuing Operation	24,496	(7,084)	5,583	-	-	-	22,995	(6,372)		16,623	101,352
Discontinued Operations - Surplus/(Deficit)							-			-	
Net Operating Result from All Operations	24,496	(7,084)	5,583	-	-	-	22,995	(6,372)		16,623	101,352
Net Operating Result before Capital Items	(6,268)	(14,114)	5,067	-	-	-	(15,316)	(6,372)		(21,687)	95,312

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/22 and should be read in conjunction with the total QBRs report

Campbelltown City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

**Income & Expenses Budget Review Statement
Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	Additional rate income generated from supplementary levies.
2	Additional fee income received including; child care fees, hall hire, leisure centre programs, due to increases in utilisation.
3	The amount of funds held on investment has remained higher than was anticipated when the budget was set, and interest rates have increased sooner than was expected.
4	Anticipated increase in income from fines and penalties as a result of the restructure in the Compliance Section, this has been offset by increased salary and vehicle costs.
5	Increase in child care subsidy due to increased utilisation, decrease in the FAG due to the policy of paying the grant in advance.
6	Variations in employee costs due to new staff and staff vacancies which in some case have been transferred to fund contract staff, or used to offset costs incurred in other sections.
7	Funding of contracted positions due to staff vacancies, transfer of funds to/from the capital budget and redistribution of funds to accommodate programs.
8	Minor adjustments to legal advice budget.
9	Additional consultancy services utilised for property related works, as well as redistribution of funds to accommodate programs.
10	Various increases and decreases across a number of areas, including contribution to other authorities, additional equipment, hired personnel, electricity charges and unspent funds taken as savings.

Campbelltown City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2022

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes					Revised Budget 2022/23	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Capital Expenditure											
New Assets											
- Land & Buildings	500	121	477	-	-		1,098	(510)	1	588	377
Renewal Assets (Replacement)											
- Plant & Equipment	3,463	70	(0)	-	-		3,533	362	2	3,895	2,126
- Office Equipment/Furniture & Fittings	23	221	-	-	-		244	21	3	265	55
- Land & Buildings	37,936	11,413	1,040	-	-		50,389	(11)	4	50,378	2,667
- Roads, Bridges, Footpaths	25,801	10,114	4,647	-	-		40,562	221	5	40,783	6,109
- Stormwater/Drainage	1,394	1,715	(118)	-	-		2,991	-		2,991	-
- Other Assets	349	-	-	-	-		349	-		349	65
Loan Repayments (Principal)	2,372	-	-	-	-		2,372	-		2,372	312
Total Capital Expenditure	71,838	23,653	6,045	-	-	-	101,537	83		101,620	11,712
Capital Funding											
Rates & Other Untied Funding	15,525	2,508	5,040	-	-		23,072	65	6	23,138	3,261
Capital Grants & Contributions	30,764	7,031	516	-	-		38,311	-		38,311	6,063
Reserves:											
- External Restrictions/Reserves	(6,314)	2,452	1,314	-	-		(2,548)	-		(2,548)	231
- Internal Restrictions/Reserves	20,625	11,663	(3,036)	-	-		29,252	25	7	29,277	(627)
Receipts from Sale of Assets											
- Plant & Equipment	1,236	-	-	-	-		1,236	(7)	8	1,229	574
- Land & Buildings	10,000	-	2,210	-	-		12,210	-		12,210	2,210
- Other Assets	4	-	-	-	-		4	-		4	-
Total Capital Funding	71,838	23,653	6,045	-	-	-	101,537	83		101,620	11,712
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	-	0		0	0

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/22 and should be read in conjunction with the total QBRs report

Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22**Capital Budget Review Statement**
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

- | | |
|---|--|
| 1 | Transfer of capital budget to operational budget. |
| 2 | Increased vehicle allocation costs due to the restructure in the Compliance Section, this has been offset by increased income. |
| 3 | Funding allocation for the purchase of various office equipment. |
| 4 | Transfer of funds to operational budget. |
| 5 | Additional funding from the roads component of the FAG and infrastructure rates allocated to road renewal works. |
| 6 | Reconciliation of untied funds as a result of capital movements utilised to fund capital works. |
| 7 | Funding from the development and plant reserves to fund capital projects. |
| 8 | Budgeted receipts from the proceeds from various plant purchases. |
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Campbelltown City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2022

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2022/23	Movement in Reserves			Current Balance 2022/23	Projected Movement 2022/23	Notes	Projected Year End Balance	Actual YTD figures
		Income/ Expenses	Transfers to/from	Works in Kind					
Externally Restricted ⁽¹⁾									
Stormwater Management	829	-	(95)	-	734	(500)		234	734
Specific Purpose Grants	26,872	-	(8,511)	-	18,360	(8,000)		10,360	17,945
Specific Purpose Contributions	5,542	-	(13)	-	5,530	-		5,530	5,530
Developer Contributions - S7.11	36,284	2,697	(294)	(150)	38,537	-		38,537	38,537
Developer Contributions - Other	1,561	-	-	-	1,561	-		1,561	1,561
Domestic Waste Management	17,250	-	-	-	17,250	-		17,250	17,250
Self Insurance Workers Compensation Claims	4,389	-	-	-	4,389	-		4,389	4,389
Total Externally Restricted	92,727	2,697	(8,913)	(150)	86,361	(8,500)		77,861	85,946
(1) Funds that must be spent for a specific purpose									
Internally Restricted ⁽²⁾									
Property Development	571	-	(2,000)	-	(1,429)	10,000		8,571	(1,429)
Committed Works	13,607	-	(460)	-	13,147	(5,000)		8,147	13,147
Self Insurance Workers Compensation Claims	2,215	-	-	-	2,215	-		2,215	2,215
Replacement of Plant and Vehicles	8,888	-	(490)	-	8,399	-		8,399	8,399
Committed Works funded by Loans	3,826	-	(28)	-	3,798	(1,000)		2,798	3,798
Employee Leave Entitlements	8,972	-	-	-	8,972	-		8,972	8,972
Environmental Sustainability	1,978	6	26	-	2,011	-		2,011	2,011
Asset Replacement	6,680	-	1,182	-	7,861	-		7,861	7,861
Infrastructure Replacement Fund	44,015	-	3,829	-	47,844	(10,000)		37,844	47,844
Olympic Ambassador	130	-	5	-	135	-		135	135
Event Attraction	1,874	-	(5)	-	1,869	-		1,869	1,869
Insurance Claims - Excess	7,330	-	606	-	7,936	-		7,936	7,936
Local Government Elections	470	-	214	-	684	-		684	684
Other	99	-	-	-	99	-		99	99
Total Internally Restricted	100,655	6	2,879	-	103,540	(6,000)		97,540	103,540
(2) Funds that Council has earmarked for a specific purpose									
Unrestricted (i.e. available after the above Restricti	2,884				32,979	-		32,979	33,394
Total Cash & Investments	196,266				222,881	(14,500)		208,381	222,881

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/22 and should be read in conjunction with the total QBRS report

Campbelltown City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

Cash & Investments Budget Review Statement**Comment on Cash & Investments Position**

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$222,880,855.

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.

The date of completion of this bank reconciliation is 30/09/22.

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)		6,108,307
Investments on Hand		217,416,528
less: Unpresented Cheques	(Timing Difference)	-
add: Undeposited Funds	(Timing Difference)	500,665
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	(1,147,508)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	2,864
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	-
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	-
Reconciled Cash at Bank & Investments		222,880,855
Balance as per Review Statement:		222,880,855
Difference:		-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Campbelltown City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 30 September 2022

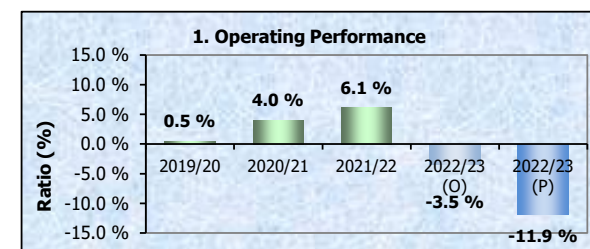
(\$000's)	Current Projection		Original Budget 22/23	Actuals	
	Amounts	Indicator		Prior Periods	
	22/23	22/23		21/22	20/21

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	-21,687	-11.9 %	-3.5 %	6.1 %	4.0 %
Operating Revenue (excl. Capital Grants & Contributions)	182,108				

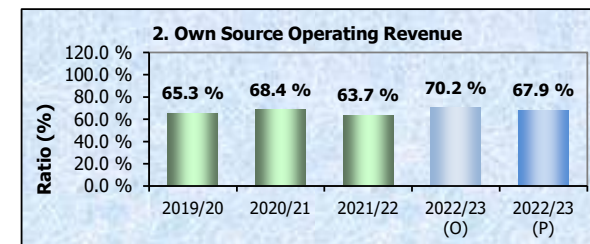
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	149,742	67.9 %	70.2 %	63.7 %	68.4 %
Total Operating Revenue (incl. Capital Grants & Cont)	220,419				

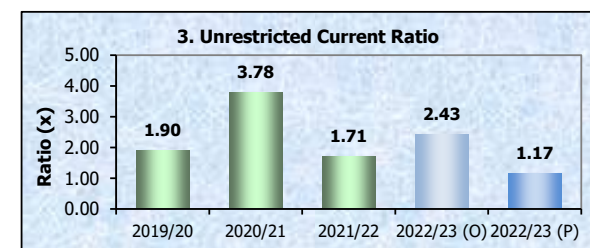
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



3. Unrestricted Current Ratio

Current Assets less all External Restrictions	53,481	1.17	2.43	1.71	3.78
Current Liabilities less Specific Purpose Liabilities	45,774				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Campbelltown City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 30 September 2022

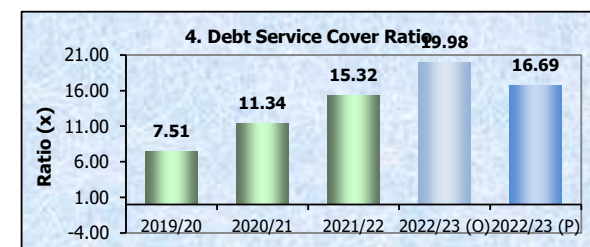
(\$000's)	Current Projection		Original Budget 22/23	Actuals Prior Periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	42,453	16.69	19.98	15.32	11.34
Principal Repayments + Borrowing Interest Costs	2,544				

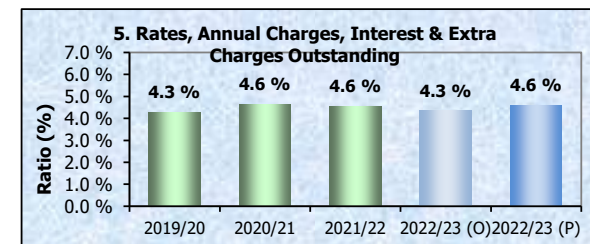
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	5,910	4.6 %	4.3 %	4.6 %	4.6 %
Rates, Annual & Extra Charges Collectible	128,780				

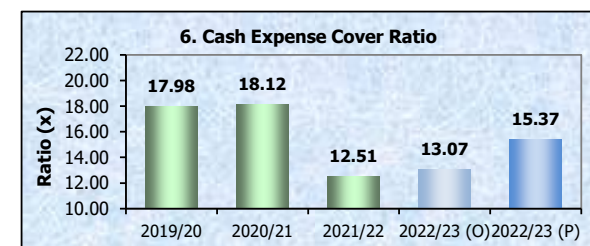
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl. Term Deposits)	222,881	15.37	13.07	12.51	18.12
Operating & financing activities Cash Flow payments	173,992				

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



Campbelltown City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2022

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Procurement Process Undertaken	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
EXPENDITURE \$50,000 - \$150,000						
HillIPDA Pty Ltd	T22/16 Preparation of Housing Strategies	Public Tender	16/09/22	Until completion	Y	
Enviro-LCS Pty Ltd ATF for Shea Group Trading Trust.	Q22/04 Hygiene Services Pty Ltd	Public Quotation	01/07/22	2 years with 2 x 12 month options for extension	Y	1
EXPENDITURE \$150,000 - \$300,000						
Ethos Urban Pty Ltd	Q22/05 Hurley Street Integrated Movement and Place Masterplan	BuyNSW	07/07/22	Until completion	Y	
Pro Asset Painting Maintenance Pty Ltd Programmed Property Services Pty Ltd	T22/07 Painting Services	Public Tender	25/07/22	2 years with 3 x 12 month options for extension	Y	
Austec Irrigation and Garden Supplies Pty Ltd. Green Options Pty Ltd.	T22/03 Irrigation Services	Public Tender	04/07/22	2 years with 3 x 12 month options for extension	Y	
OpenCities Pty Ltd	D22/09 Website and Content Management System	Local Government Procurement	08/08/22	3 years with 2 x 12 month options for extension	Y	
Smartbuilt (NSW) Pty Ltd	T22/08 Pest Control Services	Public Tender	29/09/22	2 years with 2 x 12 month options for extension	Y	
Stydall Pty Ltd t/as Executive Collections	Q22/08 Debt Collection Services	Procurement Australia	10/08/22	3 years with 1 x 12 month option for extension	Y	
EXPENDITURE > \$300,000						

Notes:

** Contract Values are commercial in confidence

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/22 and should be read in conjunction with the total QBRS report

Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Contracts Budget Review Statement
Comments & Explanations relating to Contractors Listing

Notes Details

1 Price is per service, therefore price is estimation only

Campbelltown City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	2,262,245	Y
Legal Fees	277,853	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

8.11 Suburb Boundary Adjustment due to Airds Bradbury Renewal Project

Reporting Officer

Director City Governance
City Governance

Community Strategic Plan

Objective	Strategy
1 Community and Belonging	1.1.1 Provide initiatives that foster a proud, inclusive, and connected community for all

Delivery Program

Principal Activity
1.1.1.1 Deliver initiatives that encourage social inclusion, community connections and celebrate our cultural diversity

Officer's Recommendation

That Council approve the suburb boundary adjustment between Airds, Bradbury, Campbelltown, Ruse and St Helens Park in order to ensure consistency between the suburb boundary map and the addresses held in the databases of Council and State Government.

Purpose

To seek Council's approval for a minor adjustment of the location of the suburb boundaries between Airds, Bradbury, Campbelltown, Ruse and St Helens Park in order to make the suburb boundary map reflect the addresses already in use in Council and State Government registers.

History

Stages 1, 2, 3 and 6 of the Airds Bradbury Renewal development project are located across the suburb boundaries of Airds and Bradbury. Part of the land used by these stages was formerly vacant land reserved for an arterial road that has now been rezoned. The existing suburb boundary followed this road reserve, which has now been consumed by the development. As a result, the boundary on the suburb map does not reflect the new residential properties.

There are also inconsistencies between the suburb boundaries of Campbelltown, Ruse and St Helens Park, which adjoin the boundaries of Airds and Bradbury. This also relates to the boundary following the former road reserve.

Report

The existing suburb boundaries shown on the attached maps need to be adjusted to ensure they match with addresses throughout this area. This change will simply reflect the property addresses that have already been implemented in the renewal project.

There are no private residential or commercial properties that need to change their address. It is only the suburb boundary map that needs to be changed. Likewise, the land owned by Council and various State Government departments and agencies will not require any addresses to change.

Reporting this change to Council aims to ensure transparency and clarify exactly what change is occurring, and why.

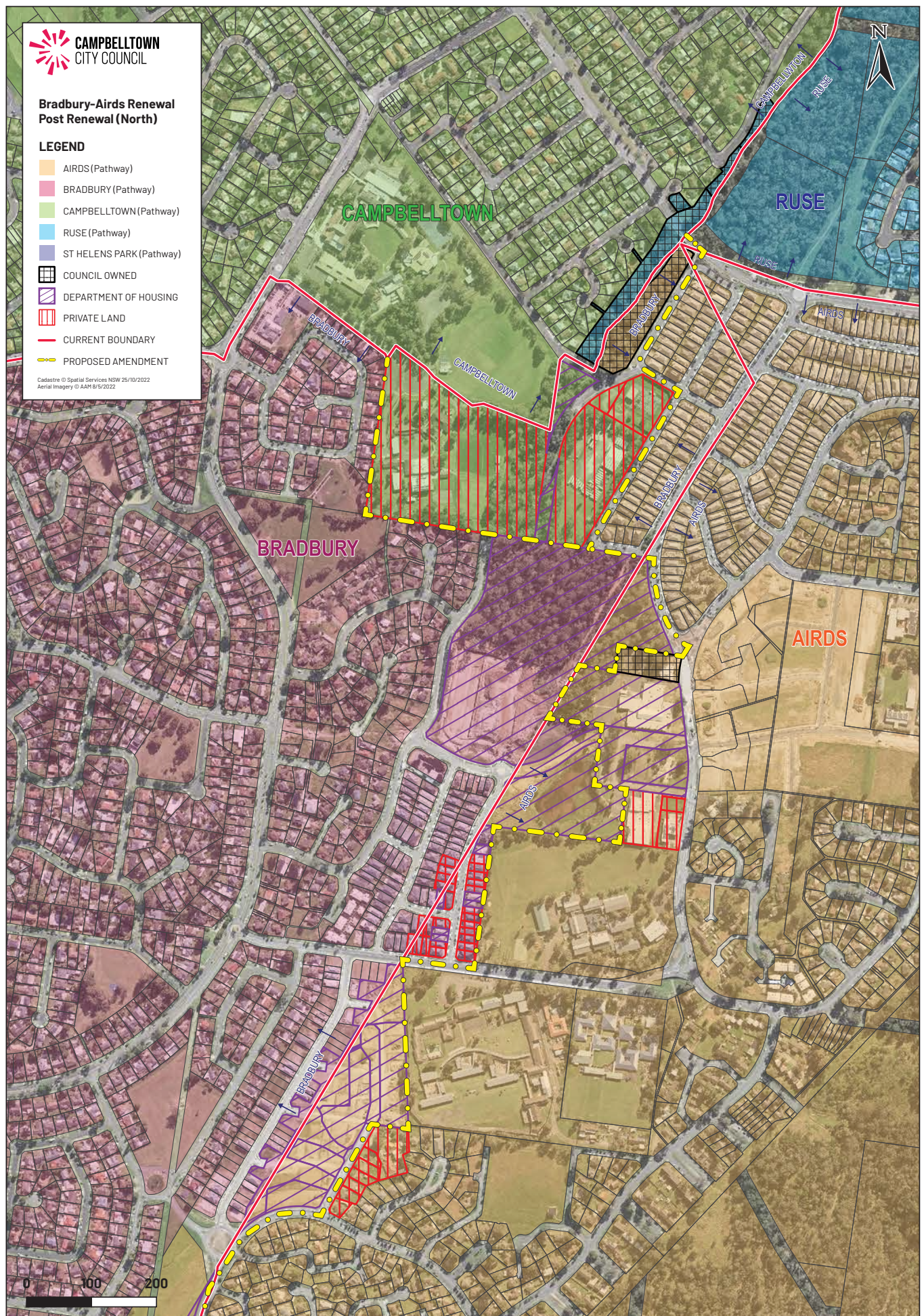
Attachments

- 8.11.1 Suburb Realignment S realign (contained within this report) [↓](#)
- 8.11.2 Suburb Realignment S context (contained within this report) [↓](#)
- 8.11.3 Suburb Realignment S 2014 (contained within this report) [↓](#)
- 8.11.4 Suburb Realignment N realign (contained within this report) [↓](#)
- 8.11.5 Suburb Realignment N context (contained within this report) [↓](#)
- 8.11.6 Suburb Realignment N 2014 (contained within this report) [↓](#)













8.12 Road Naming Proposal Maryfields Estate

Reporting Officer

Director City Governance
City Governance

Community Strategic Plan

Objective	Strategy
1 Community and Belonging	1.1.1 Provide initiatives that foster a proud, inclusive, and connected community for all

Delivery Program

Principal Activity
1.1.1.1 Deliver initiatives that encourage social inclusion, community connections and celebrate our cultural diversity

Officer's Recommendation

1. That Council approve the proposed road names listed in attachment 1 to this report for use within the new Maryfields development.
2. That Council advertise its proposal to use these road names in local newspapers for a period of 28 days and notify the authorities prescribed by the Roads Regulation 2018.
3. That should no objections to the proposed road names be received, during the exhibition period, Council publish notice of these new road names in the NSW Government Gazette

Purpose

To seek Council's approval of new road names to be used within the new subdivision named 'Maryfields' on what is now the Bethlehem Monastery and Franciscan Friary in Campbelltown.

History

It has been Council's protocol for some time to select specific themes in an effort to harmonise road names within suburbs and development areas.

The Bethlehem Monastery and Franciscan Friary are to be redeveloped for residential housing and a business park. The names being put forward reflect the historical connection to these institutions.

Report

A new subdivision on what is now the Bethlehem Monastery and Franciscan Friary, will result in the creation of new streets. The applicant proposes names that will show a connection to this history of the property.

The names that the applicant has requested to be used are listed in attachment 1 and have been pre-approved by the Geographical Names Board (GNB). These names reflect the history of the property.

The proposed road names comply with the requirements of the NSW Addressing Policy and the NSW Addressing User Manual, including Principle 6.7.5 (Acceptable Road Names) which states that the use of given or first names in conjunction with a surname is not acceptable for road naming.

The road naming process

Division 2 of Part 2 of the Roads Regulation 2008 outlines the procedure that Council must follow when naming public roads under its control. In accordance with these procedures, it is recommended that, subject to Council approval, the proposed road names are advertised in local newspapers to allow for public comment and that Australia Post, the Registrar General, the Surveyor General and the various emergency services are also notified of Council's intention to use these proposed road names within this development.

Should no objections be received in the period of one month following advertisement and notification of this proposal, it is also recommended that Council then completes the road naming process by publishing a notice of these new road names in the NSW Government Gazette. Should any objections be received during the exhibition period, a further report on this matter will be presented to the next available Council meeting.

Attachments

8.12.1 Maryfields Road Naming Submissions (contained within this report) [↓](#)

Maryfields Estate Road Names

Road Name	Description
Nexus Place	Nexus Business Park is the name by which the front of the estate has been publicly known for the last 6-years. It means 'connected'. The road is the only one that connects both sides for buses and emergency services vehicles. It also is the only road that 'connects' the Heritage Park, Business Park and Seniors Living Scheme. The business park is intended to be a medical and allied health enterprise zone with a future 'nexus' with WSU, the clinical school of medicine and local hospitals.
Keane Drive	The Rudd-Keane family gifted most of the land to the Franciscan Friars in the 1930's (Lots 5 and 6 in particular). There is already a Rudd Road in Leumeah, hence 'Keane' adopted here, and this road happens to spine through the middle of the original landholding that was gifted.
Assisi Circuit	The town of Assisi in Italy is the birthplace and base of both St Francis and St Claire.
Alverna Road	Named for the mountain in Italy where St Francis received the Stigmata.
Bethlehem Drive	The current name of the Monastery upon the property.
Subasio Road	Named for the mountain in Italy where the town of Assisi is located.

8.13 General Valuation – base date 2022

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Community Strategic Plan

Objective	Strategy
5 Strong Leadership	5.2.2 Ensure that public funds and assets are managed strategically, transparently and efficiently

Delivery Program

Principal Activity
5.2.2.4 Deliver financial sustainability through short, medium and long-term financial planning

Officer's Recommendation

That the information be noted.

Purpose

To update Council on the effects of valuation movements in the recent general valuation supplied by the Valuer-General.

Report

The Valuer-General's Department supplied new valuations to Council in November 2022. The valuations have since been imported into Council's database enabling further analysis. Valuations have been brought forward by three years in line with the requirements of the *Valuation of Land Act 1916*.

In total the land valuation register increased from \$26.373 billion to \$43.281 billion, in percentage terms this represents an increase of 64.1 per cent.

The Valuer-General's Department has not yet issued valuation notices to all land owners within the Local Government Area (LGA). Ratepayers will have the opportunity to request a review of their land valuation within 60 days of receiving their notice of valuation. Information regarding this process is normally included with the valuation notice and to anyone who contacts Council for assistance. The Valuer-General's Department have advised valuation notices will be sent to the Campbelltown land owners on 24 March 2023 and ratepayers will have until 9 June 2023 to lodge an objection.

Comparisons of valuation changes have been grouped into the three key rating categories within the LGA: Residential; Business; and Farmland. The average valuation changes from 1 July 2019 base date to 1 July 2022 for Residential land is an increase of 58 per cent, Farmland is an increase of 120 per cent and Business land is an increase of 74.76 per cent.

The effect of these valuation increases on individual ratepayers will be subject to a presentation to Council as part of the annual budget process. However it should be noted that the land valuations are not used to calculate the rates notice, rather they are used for the distribution of the total rateable income for Council. Council is not required to use these new valuations until the commencement of the 2024 financial year on 1 July 2023.

Residential land values

The most significant changes to Residential land values have been increases in the localities of Gilead, Denham Court, St Helens Park and Minto with increases of 97.7 per cent, 94 per cent, 71.9 per cent and 65.6 per cent respectively. Further analysis has found some outliers in most localities, as an example in Bardia the land value on one property has risen by 2686 per cent, this appears correct as the land had been rezoned from being impaired to having significant development potential. Conversely the localities with the lowest average increase have been in Wedderburn, Minto Heights, Campbelltown and Glenfield with increases of 37.5 per cent, 41.3 per cent, 46.9 per cent and 48.5 per cent respectively.

Farmland land values

The most significant changes to Farmland land values have been increases in the localities of Glenfield, Menangle Park, Gilead and Kentlyn with increases of 992.5 per cent, 365.2 per cent, 178.7 per cent and 63.7 per cent respectively. Further analysis has found just one outlier in Glenfield where the land value has increased from \$2.2 million to \$45.4 million a change of 1964 per cent which has skewed the average. Land values in Menangle Park and Gilead have been impacted by rezoning and increased market activity which has had an impact through speculative buying. Conversely the localities with the lowest average increase have been in Blairmount, Eagle Vale, Campbelltown and Eschol Park with increases between 27.6 and 25.2 per cent.

Business land values

The most significant changes to Business land values have been increases in the localities of Woodbine, Menangle Park, Glenfield and Gilead with increases of 232.8 per cent, 141.3 per cent, 124.7 per cent and 121.1 per cent respectively. Further analysis has identified an outlier valuation in Glenfield, the land value increased from \$2.76 million to \$95.1 million a change of 3346 per cent which has skewed the average. This property has been rezoned, the rezoning came into effect in 2021 and therefore did not impact the previous 2019 base date land values. Conversely the localities with the lowest average increase have been in Wedderburn, Glen Alpine, Bow Bowing and Macquarie Links with increases between 21.9 and 20 per cent.

Attachments

8.13.1 Land valuation changes between 2019 and 2022 by locality (contained within this report) [↗](#)

Changes in Land Valuations from 2019 to 2022 by locality

Locality	Residential	Farmland	Business
Airds	59.9%		71.4%
Ambarvale	64.2%		45.7%
Bardia	63.1%		30.4%
Blair Athol	60.4%		35.2%
Blairmount	56.7%	25.2%	57.7%
Bow Bowing	54.7%		21.5%
Bradbury	56.2%		93.5%
Campbelltown	46.9%	27.5%	49.2%
Claymore	65.0%		64.1%
Denham Court	94.0%	27.6%	39.6%
Eagle Vale	56.9%	27.4%	26.2%
Englorie Park	48.6%		22.1%
Eschol Park	57.2%	27.6%	34.9%
Gilead	97.7%	178.7%	121.1%
Glen Alpine	55.0%		21.6%
Glenfield	48.5%	992.5%	124.7%
Ingleburn	49.2%	42.7%	91.1%
Kearns	58.6%	59.1%	55.5%
Kentlyn	62.5%	63.7%	43.4%
Leumeah	54.2%		56.0%
Long Point	57.7%		58.3%
Macquarie Fields	49.7%		30.7%
Macquarie Links	59.4%		20.0%
Menangle Park	63.1%	365.2%	141.3%
Minto	65.6%	42.4%	105.6%
Minto Heights	41.3%	41.5%	
Raby	58.2%		52.3%
Rosemeadow	63.9%		67.9%
Ruse	62.1%		47.2%
St Andrews	54.4%		52.0%
St Helens Park	71.9%		56.3%
Varroville	62.5%	39.8%	43.1%
Wedderburn	37.5%	37.2%	21.9%
Woodbine	58.6%		232.8%
Average	58.00%	120.04%	74.76%

8.14 Investments and Revenue Report - October 2022

Reporting Officer

Executive Manager Corporate Services and Governance
City Governance

Community Strategic Plan

Objective	Strategy
5 Strong Leadership	5.2.2 Ensure that public funds and assets are managed strategically, transparently and efficiently

Delivery Program

Principal Activity
5.2.2.4 Deliver financial sustainability through short, medium and long-term financial planning

Officer's Recommendation

That the information be noted.

Purpose

To provide a report outlining activity in Council's financial services portfolio for the month of October 2022.

Report

Council's investment portfolio as at 31 October 2022 stood at approximately \$210 million. Funds are currently being managed by both Council staff and fund managers and are in accordance with the *Local Government Act 1993*, Local Government (General) Regulation 2021 and Council's Investment Policy.

All investments are placed with approved deposit taking institutions and no funds are placed with any unrated institutions.

As at 31 October, Council's annual return exceeded the benchmark by some 74 basis points on an annualised basis which is a positive on an absolute basis. This return excludes funds held in at-call account but includes the 30 day notice saver account.

The yield on the AusBond Bank Bill Index has been very low in recent years, however the weighted 12 month annualised return continues to improve at 0.760 per cent which reflects the commencement of improving interest rates. Council's investment performance has maintained a positive return in comparison with an annualised return of 1.503 per cent.

The portfolio is diversified with maturities ranging up to the maximum 5 year period in accordance with Council's Investment Policy.

Council's investment advisor, Amicus Advisory have confirmed that Council's investment portfolio is being well managed and is compliant with current policy settings, with clear buffers between exposures to individual entities and credit limits.

Council's total liquidity to meet short to medium term cash flow needs remains strong with \$3 million held in an at call account and \$10 million in a 31 day notice saver account. The interest rate on the 31 day notice saver account remains attractive for short term deposits at 3.30 per cent and also increases in line with increases in the official cash rate.

The official cash rate is 2.85 per cent following an increase of 0.25 per cent announced at the November meeting of the Reserve Bank Board. This is a further step in the withdrawal of the extraordinary monetary support that has been in place to support the Australian economy. The Board places a high priority on returning inflation to within the target range of 2-3 per cent and decided to increase the cash rate by a further 25 basis points, as it continues to assess the outlook for inflation and economic growth in Australia and expects that further increases may be necessary.

The ASX200 closed at 6,863.50 for October with the monthly change being positive 6.24 per cent. Over the past several months, the share market has been subject to heightened volatility due to global conditions and inflation. Economists are predicting a rebound over time during 2022-23 with the share market recovering losses as the economy strengthens and inflationary pressures ease.

The market value of the Treasury Corporation Long Term Growth Fund which has a current asset allocation of around 50 per cent in domestic and international shares, also correlates to this downturn in global equity markets. This Treasury Corporation fund is a long term growth fund with high return potential over the long term that may experience occasional periods of negative returns. It is intended to be at least a 7 year investment with the expectation of a return of CPI plus 3.5 per cent over a rolling 10 year period.

It is important to note that councils are restricted to conservative investments only in line with the Minister's Investment Order of 17 February 2011 and other relevant legislation including the *Local Government Act 1993* and the *Trustee Act 1925*. Investments in equities are prohibited under the legislation and therefore a benchmark such as the Bank Bill Index is used in line with Council's Investment Policy and the recommendations of the Office of Local Government Guidelines.

Rates

Rates and Charges levied for the period ending 31 October 2022 totalled \$134,899,345 representing 100 per cent of the current budget estimate.

The rates and charges receipts collected to the end of October totalled \$51,909,529. In percentage terms, 39 per cent of all rates and charges due to be paid have been collected, compared to 37.9 per cent collected in the same period last year.

To mitigate the risk of debts becoming unmanageable, Council staff have been actively assisting ratepayers with their quarterly instalments and provide advice on options available such as regular weekly payments. Special consideration is given to support all ratepayers that have been affected by the COVID pandemic with particular attention to the business community. Where the charging of penalty interest causes hardship, the charges are waived in accordance with Councils Hardship Policy and an application being made. An on-line application form is available on Council's website to assist ratepayers to apply and complete their request at a convenient time.

Debt recovery action during the month involved the issue of 152 Statements of Claim to ratepayers who had been issued letters in previous months and had not made suitable arrangements to clear their debt or failed to maintain their agreed payments. Further recovery on accounts with previous action resulted in 7 Judgments and 20 Writs being served on defaulters that have not made suitable payment arrangements or failed on multiple occasions to maintain an agreed payment schedule.

Positive feedback continues to be received from Pensioners that can now make an application for a Pension Rebate Concession over the phone and via the internet. During the month, 41 applications were made over the phone and 32 online. Given the level of success, implementation for both phone and internet will continue as a permanent service to the community alongside the paper based over the counter process or by mail.

Ratepayers who purchased property since the annual rates and charges notices had been issued, are provided a 'Notice to new owner' letter. During the month, 103 of these notices were sent to ratepayers advising them of the amount unpaid on their account and the amount levied in annual rates and charges.

Sundry Debtors

Debts outstanding to Council as at 31 October 2022 are \$2,683,426 reflecting a decrease of \$2,913,946 since September 2022. During the month 1376 invoices were raised totalling \$1,295,427. The majority of these are paid within a 30 day period. Those that are not paid within the 30 day period are reflected in the ageing report.

Debts exceeding 90 days of age totalled \$330,109 as at 31 October 2022. The majority of this debt relates to City Standards items totalling \$98,468 which mostly relates to health licence inspection fees of \$96,929. These fees are generated for various shop premises, household pool inspections, fire safety services and wastewater management systems for the local government area. Council staff continue to reach out to our customers experiencing difficulty in paying to offer suitable payment arrangements. Some of the debt is also due to shop closures and the licensee is no longer contactable. If the cost of recovery is uneconomical to recover the debt is then put forward for write-off.

Corporate Governance debts totalling \$68,911 with the most significant amount of \$25,204 in this category which relates to various property related debts for clean-up orders issued and the recovery of costs associated with restoring private property to a suitable healthy status. In some cases, property owners are already in financial distress or are uncontactable. Council staff continue to reach out to the owners in the hope of a positive resolution however, debts are encumbered to the land and are often finalised with the sale of the property.

An additional amount of significance is \$12,102 which relates to operational expenses for the Campbelltown State Emergency Services (SES) from July 2021 to June 2022. The SES requested further information to support the calculations which was supplied. Also in this group is the \$5,000 debt for bin services supplied to 'Eat, Shop, Love', Market for various events, the account is now being managed by Council's agents for recovery. The last group within this category is a combined amount of \$6,280 relating to legal recovery of 3 accounts; one for hall hire and two for health licence inspection fees. In all cases the debt involved has proved to be unrecoverable with our agents who have advised to cease legal action and have now recommended the accounts for write-off.

Public hall hire fees of \$62,569 are a result of debts raised in advance and in accordance with council policy do not need to be finalised until 2 weeks prior to the function. This process also gives hirers an option to book in advance and then to make smaller regular payments leading up to their event. In this category however there are a few accounts with the combined outstanding balance of \$27,152. Council staff have reached out seeking a suitable payment arrangement, if no responses to requests are received these matters will be referred onto our agents for formal recovery.

Grants debts totalling \$37,966 in relation to the Office of Local Government 55 per cent "Pension Rebate Subsidy", payment is expected end of November 2022.

Debt recovery action is undertaken in accordance with Council's Sundry Debtors Recovery Procedures Policy, the process commences with the issue of a tax invoice. A person or entity may be issued any number of invoices during the calendar month for any business, services or activities provided by Council. At the conclusion of each calendar month, a statement of transactions is provided with details of all invoices due and how payments or credit notes have been apportioned. Once an invoice is paid, it no longer appears on any subsequent statement.

All debts that age by 90 days or more are charged a statement administration fee of \$5.50 per statement. Debtors are contacted by telephone, email or in writing to make suitable arrangements for payment of the overdue debt. Where a suitable arrangement is not achieved or not maintained as agreed, a 7 day letter is issued referencing referral to Council's debt recovery agents.

Matters referred to Council's recovery agent are conducted in accordance with relevant legislation and the *Civil Procedures Act 2001*. Formal legal recovery commences with a Letter of Demand (or Letter of Intent) providing debtors with at least 14 days to respond. In the event that no response is received, instructions are given to proceed to Statement of Claim allowing a further 28 days to pay or defend the action. Failing this, the matter will automatically proceed to judgment and continue through the *Civil Procedures Act 2001* process.

All costs associated with formal legal recovery are payable by the debtor, and staff continue to make every effort to assist debtors to resolve their outstanding debt before escalating it through the local court.

During the month, 4 accounts were issued a Letter of Demand on Council's letterhead advising that if the account was not settled or an appropriate arrangement was not made, the account will escalate to formal legal action through Council's agent.

Council's agents were not instructed to issue any legal recovery on matters.

Council officers are mindful of the ongoing impact of COVID on our community and continue to provide assistance to debtors experiencing difficulties in paying their accounts. Debtors are encouraged to clear their outstanding debts through regular payments where possible to avoid any further recovery action.

Attachments

8.14.1 Summary of Council's Investment Portfolio - October 2022 (contained within this report) [↓](#)

8.14.2 Rates and Charges Summary and Statistics - October 2022 (contained within this report) [↓](#)

8.14.3 Debtors Summary and Ageing Report - October 2022 (contained within this report) [↓](#)

Summary of Council's Investment Portfolio

Portfolio as at 31 October 2022



Product Type	Face Value	% of Total
At Call Deposits	3,339,398	1.6%
Notice Account	10,109,338	4.8%
Term Deposits – Fixed Rate	110,271,013	52.4%
Term Deposits – Floating Rate	44,000,000	20.9%
Fixed Rate Bond	22,050,000	10.5%
FRN	20,650,000	9.8%
Grand Total	210,419,750	100.0%
Managed Funds – TCorp*	4,814,790	

* Market Value as at month end

Total Term Deposits (Fixed & Floating Rate) by Institution's Long-Term Credit Rating

Credit Rating	Holdings	% of Total
AA+	6,900,000	4.5%
AA-	104,371,013	67.7%
A+	3,000,000	1.9%
BBB+	21,000,000	13.6%
Baa1	1,000,000	0.6%
BBB	13,000,000	8.4%
Baa2	5,000,000	3.2%
Total Term Deposits	154,271,013	100.0%

Fixed and Floating Rate Notes

ISIN	Issuer	Issuer Rating	Maturity Date	Coupon	Face Value
none	NT Treasury Corp	Aa3	15-Dec-22	0.90% Annually	\$5,000,000
none	NT Treasury Corp	Aa3	15-Dec-23	0.80% Annually	\$5,000,000
none	NT Treasury Corp	Aa3	15-Dec-24	1.00% Annually	\$5,000,000
none	NT Treasury Corp	Aa3	15-Jun-25	0.90% Annually	\$2,500,000
AU3CB0289072	Royal Bank of Canada – Covered Bond	AAA	6-May-25	Fixed at 3.75% s.a.	\$1,000,000
AU3CB0282358	ING – Covered Bond	AAA	19-Aug-26	Fixed at 1.10% s.a.	\$1,800,000
AU3CB0286763	NAB	AA-	25-Feb-27	Fixed at 2.9545% s.a.	\$1,750,000
AU3FN0053146	RACQ Bank (prev QT Bank)	BBB+	24-Feb-23	3m BBSW + 0.93%	\$1,850,000
AU3FN0048724	NAB	AA-	19-Jun-24	3m BBSW + 0.92%	\$1,300,000
AU3FN0051561	Citibank	A+	14-Nov-24	3m BBSW + 0.88%	\$1,000,000
AU3FN0052908	Macquarie Bank	A+	12-Feb-25	3m BBSW + 0.84%	\$5,000,000
AU3FN0072617	Suncorp Metway – Covered Bond FRN	AAA	17-Oct-25	3m BBSW + 0.88%	\$2,000,000
AU3FN0063103	CBA – Green Bond	AA-	23-Dec-26	3m BBSW + 0.41%	\$5,000,000
AU3FN0070025	Royal Bank of Canada – Covered Bond	Aaa	13-July-27	3m BBSW + 1.05%	\$1,000,000
AU3FN0070579	CBA	AA-	18-Aug-27	3m BBSW + 1.02%	\$3,500,000

Summary of Council's Investment Portfolio – October 2022 cont'd

Long-Term Credit Rating	Exposure of Entire Portfolio				
	Actual	Cumulative*	Minimum*	Maximum	Compliant
AAA	2.8%	2.8%	40%	100%	Yes
AA+, AA, AA- (or MTB*)	68.3%	71.0%		100%	Yes
A+, A, A-	4.3%	75.3%	60% (70%) ¹	100%	Yes
BBB+, BBB, BBB-	24.7%	100.0%	100%	100%	Yes
TCorp LTGF	2.2%	-	0%	20%	Yes

*Policy limits are measured on a cumulative basis calculated from the respective rating category band on an **"and above"** basis

Portfolio Return

Council's investment portfolio (excluding NSW TCorp LTGF and At Call Deposits but includes Notice Saver Account) provided a weighted average return (running yield) of:

31 October 2022	Monthly Return	Annual Return
Campbelltown City Council – Investment Portfolio	0.224%	1.503%
Benchmark – Bloomberg Ausbond Bank Bill Index	0.242%	0.760%
Performance Relative to Benchmark	-0.018%	0.743%

Rates Summary

Statement of all Outstanding Rates and Extra Charges



Rate - Charge	30/06/2022	Net Levy for Year	Pension Rebates	Extra Charges	Total Receivable	Cash Collected	Net Amount Due	Postponed Rates & Interest	Gross Amount Due
Residential	3,628,718.16	73,175,632.79	1,352,392.56	292,874.00	75,744,832.39	27,958,767.47	47,786,064.92	301,834.17	48,087,899.09
Business	691,071.49	20,941,673.13		34,154.47	21,666,899.09	10,201,677.32	11,465,221.77		11,465,221.77
Farmland	43,366.65	449,360.49	217.90	1,422.33	493,931.57	185,963.88	307,967.69	261,345.94	569,313.63
Mining	0.00	29,551.52		0.00	29,551.52	29,551.52	0.00		0.00
SR - Loan	762.80	0.00		29.16	791.96	0.00	791.96	0.00	791.96
SR - Infrastructure	404,110.68	7,166,563.35		4,802.18	7,575,476.21	2,871,616.13	4,703,860.08	55,941.06	4,759,801.14
Total	\$4,768,029.78	\$101,762,781.28	\$1,352,610.46	\$333,282.14	\$105,511,482.74	\$41,247,576.32	\$64,263,906.42	\$619,121.17	\$64,883,027.59
Garbage	1,143,646.84	27,537,720.63	864,963.84	18,928.25	27,835,331.88	10,065,536.16	17,769,795.72		17,769,795.72
Stormwater	78,048.53	1,474,093.56		388.12	1,552,530.21	596,416.20	956,114.01		956,114.01
Grand Total	\$5,989,725.15	\$130,774,595.47	\$2,217,574.30	\$352,598.51	\$134,899,344.83	\$51,909,528.68	\$82,989,816.15	\$619,121.17	\$83,608,937.32

Total from Rates Financial Transaction Summary	82,870,866.83
Overpayments	-738,070.49
Difference	0.00

Analysis of Recovery Action

Rate accounts greater than 6 months less than 12 months in arrears	850,123
Rate accounts greater than 12 months less than 18 months in arrears	740,906
Rate accounts greater than 18 months in arrears	108,912
TOTAL rates and charges under instruction with Council's agents	1,699,941



Rates Statistics

No. of documents Issued	July	August	September	October	November	December	January	February	March	April	May	June	Oct-21
Rate Notices	58,585	22	17	2									18
Electronic - DoH	4,730												
Instalment Notices				44,219									43,662
Electronic - DoH				4,978									4,691
Missed Instalment Notices - Pensioners > \$15.00			10,168										
			1,219										
Notice to new owner	179	101	98	103									113
7-day Letters - Council issued			922										
- Pensioners > \$1000			120										
7-day Letters - Agent Issued			421										
Statement of Claim	144	16	2	152									
Judgments	21	27	11	7									
Writs	27	15	1	20									
Electronic - eRates & BPAYView	14,164	14,927	15,119	15,280									12,294
Pensioner applications	143	67	51	73									61
Arrangements	99	91	99	83									101

DEBTORS SUMMARY 1 October 2022 to 31 October 2022



DEBTOR TYPE/DESCRIPTION	ARREARS AT 30/09/2022	RAISED THIS PERIOD	RECEIVED THIS PERIOD	BALANCE AT 31/10/2022	% DEBT RATIO
Corporate Governance	542,957	80,165	398,924	224,066	8.41%
City Delivery	132,229	104,949	46,595	190,584	7.16%
City Standards	162,050	261,360	94,823	328,587	12.34%
Community Businesses	71,164	35,032	15,662	90,534	3.40%
Community Life	244,268	144	135,835	108,577	4.08%
Grants	3,954,820	130,800	2,738,066	1,347,554	50.59%
Hall Hire	143,776	113,864	134,068	123,572	4.64%
Property Services	326,107	569,114	645,269	249,952	9.38%
	5,577,372	1,295,427	4,209,241	2,663,426	100%

AGEING OF SUNDRY DEBTOR ACCOUNTS - 31 October 2022



	Current Charges	Total 30 Days	Total 60 Days	Total 90+ Days	Balance Due	Previous Month 90+ days
Corporate Governance	76,075	56,624	22,457	68,911	224,066	97,850
City Delivery	102,196	60,652	11,984	15,752	190,584	21,094
City Standards	185,036	18,919	26,165	98,468	328,587	97,800
Community Businesses	52,453	20,476	7,231	10,374	90,534	6,848
Community Life	-947	37,096	44,349	28,080	108,577	26,827
Grants	130,800	0	1,178,787	37,967	1,347,554	65,596
Hall Hire	48,084	3,913	9,006	62,569	123,572	66,198
Property Services	205,814	31,091	5,056	7,990	249,952	5,105
	799,512	228,770	1,305,034	330,109	2,663,426	387,318

8.15 Outcome of Public Exhibition - Revised Policy - Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors

Reporting Officer

Manager Governance and Risk
City Governance

Community Strategic Plan

Objective	Strategy
5 Strong Leadership	5.2.1 Provide proactive and collaborative leadership on issues that are important to Campbelltown now and into the future

Delivery Program

Principal Activity
5.2.2.1 Conduct Council business in an open, transparent and accountable manner

Officer's Recommendation

That the Policy - Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors shown as the attachment to this report be adopted.

Purpose

To advise Council of the outcome of the public exhibition of the revised policy - Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors and to seek Council's endorsement of the policy.

Report

The abovementioned policy has been reviewed in accordance with the *Local Government Act 1993*, Council's Record Management Policy and procedure for Policy Development and Review. At the Council Meeting on 11 October 2022, it was resolved that the revised Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy be publicly exhibited and open for submissions for at least 28 days.

The revised policy - Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors was placed on public exhibition from 19 October – 16 November 2022. Copies of the revised policy were available for inspection at the Civic Centre, HJ Daley Central Library and on Council's Website.

There were no submissions received during the public exhibition period of the revised Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy

It is recommended that the policy be adopted.

Attachments

8.15.1 Post-exhibition draft Councillor Expenses and Facilities Policy (contained within this report) [↓](#)



Policy for the Payment of Expenses and the Provision of Facilities for the Mayor and Councillors

DATA AND DOCUMENT CONTROL		
Division: City Governance Section: Governance and Risk DocSet: 2450543	Adopted Date: 01/03/2004 Revised Date: 10/12/2019 Minute Number: 271 Review Date: 31/12/2021	Page: 1 of 22

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PART G – Related Legislation and Definitions

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Definitions

The following definitions apply throughout this policy.

Term	Definition
accompanying person	Means a spouse, partner or de facto or other person who has a close personal relationship with or provides carer support to a Councillor
appropriate refreshments	Means food and beverages, excluding alcohol, provided by council to support Councillors undertaking official business
Act	Means the Local Government Act 1993 (NSW)
clause	Unless stated otherwise, a reference to a clause is a reference to a clause of this policy
Code of Conduct	Means the Code of Conduct adopted by Council or the Model Code if none is adopted
Councillor	Means a person elected or appointed to civic office as a member of the governing body of council who is not suspended, including the Mayor
General Manager	Means the General Manager of Council and includes their delegate or authorised representative
incidental personal use	Means use that is infrequent and brief and use that does not breach this policy or the Code of Conduct
long distance intrastate travel	Means travel to other parts of NSW of more than three hours duration by private vehicle
maximum limit	Means the maximum limit for an expense or facility provided in the text and summarised in Appendix 1
NSW	New South Wales
official business	Means functions that the Mayor or Councillors are required or invited to attend to fulfil their legislated role and responsibilities for council or result in a direct benefit for council and/or for the local government area, and includes: <ul style="list-style-type: none"> meetings of council and committees of the whole meetings of committees facilitated by council civic receptions hosted or sponsored by council meetings, functions, workshops and other events to which attendance by a Councillor has been requested or approved by council

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Executive Summary

This policy enables the reasonable and appropriate reimbursement of expenses and provision of facilities to Councillors to help them undertake their civic duties.

It ensures accountability and transparency, and seeks to align Councillor expenses and facilities with community expectations. Councillors must not obtain private or political benefit from any expense or facility provided under this policy.

The policy has been prepared in accordance with the *Local Government Act 1993* (the Act) and *Local Government (General) Regulation 2005* (the Regulation), and complies with the Office of Local Government's Guidelines for the payment of expenses and provision of facilities to Mayors and Councillors in NSW.

The policy sets out the maximum amounts council will pay for specific expenses and facilities. Expenses not explicitly addressed in this policy will not be paid or reimbursed.

Additional costs incurred by a Councillor in excess of these limits are considered a personal expense that is the responsibility of the Councillor.

Councillors must provide claims for reimbursement within three months of an expense being incurred. Claims made after this time cannot be approved.

Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a council meeting every six months and published in full on council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

The main expenses and facilities are summarised in the table below. All monetary amounts are exclusive of GST.

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Campbelltown City Council

Part A –Context, Objectives and Principles

1. Introduction

- 1.1 The provision of expenses and facilities enables Councillors to fulfil their civic duties as elected representative of Campbelltown City Council.
- 1.2 This policy, and associated procedures and guidelines, may be cited as the Expenses and Facilities for Councillors Policy and is effective from 10TH December 2019.

2. Scope

- 2.1 In this policy, and associated procedures and guidelines, unless otherwise stated, the expression 'Councillor' refers to all Councillors of Campbelltown City Council, including the Mayor and Deputy Mayor.
- 2.2 Expenses and facilities provided by this policy are in addition to fees paid to Councillors. The minimum and maximum fees a council may pay each Councillor are set by the Local Government Remuneration Tribunal as per Section 241 of the Act and reviewed annually. Council must adopt its annual fees within this set range.

3. Policy Objectives

- 3.1. The objectives of this policy are to:
 - a. enable the reasonable and appropriate reimbursement of expenses incurred by Councillors while undertaking their civic duties
 - b. assist Councillors to represent the interests of residents and ratepayers of Campbelltown and to facilitate communication between the community and the Council.
 - c. support a diversity of representation
 - d. provide Councillors with a level of support which will serve to encourage residents to seek election to civic office.
 - e. fulfil the council's statutory responsibilities.

4. Principles

- 4.1. Council commits to the following principles:
 - a. **Proper conduct:** Councillors and staff acting lawfully and honestly, exercising care and diligence in carrying out their functions
 - b. **Reasonable expenses:** providing for Councillors to be reimbursed for expenses reasonably incurred as part of their role as Councillor
 - c. **Participation and access:** enabling people from diverse backgrounds, underrepresented groups, those in carer roles and those with special needs to serve as a Councillor
 - d. **Equity:** there must be equitable access to expenses and facilities for all Councillors
 - e. **Appropriate use of resources:** providing clear direction on the appropriate use of council resources in accordance with legal requirements and community expectations
 - f. **Accountability and transparency:** clearly stating and reporting on the expenses and facilities provided to Councillors.

DATA AND DOCUMENT CONTROL

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Campbelltown City Council

5. Code of Conduct

- 5.1 You must use council resources ethically, effectively, efficiently and carefully in exercising your official functions, and must not use them for private purposes, except when supplied as part of a contract of employment (but not for private business purposes), unless this use is lawfully authorised and proper payment is made where appropriate.
- 5.2 You must be scrupulous in your use of council property, including intellectual property, official services, facilities, technology and electronic devices and must not permit their misuse by any other person or body.

6. Private or political benefit

- 6.1. Councillors must not obtain private or political benefit from any expense or facility provided under this policy.
- 6.2. Private use of council equipment and facilities by Councillors may occur from time to time. For example, telephoning home to advise that a council meeting will run later than expected.
- 6.3. Such incidental private use does not require a compensatory payment back to council.
- 6.4. Councillors should avoid obtaining any greater private benefit from Council than an incidental benefit. Where there are unavoidable circumstances and more substantial private use of council facilities does occur, Councillors must reimburse the council.
- 6.5. Campaigns for re-election are considered to be a political benefit. The following are examples of what is considered to be a political interest during a re-election campaign:
- production of election material
 - use of council resources and equipment for campaigning
 - use of official council letterhead, publications, websites or services for political benefit
 - fundraising activities of political parties or individuals, including political fundraising events.

7. Limits

7.1 Monetary Limits

- a. Monetary limits are stated in this policy against each expenses category as required. These monetary limits set out the maximum amount payable in respect of any facility or expense. Any additional cost incurred by the Councillor in excess of any limit set shall be considered as personal expenses that is the responsibility of the Councillor. All monetary amounts stated are exclusive of GST.
- b. Where expense limits are specified in this Policy, these given limits and requirements apply whether the item is purchased via direct payment by Council or reimbursement to the Councillor.

7.2 Time Limits

- a. Reimbursement of costs and expenses to Councillors must be made within three months of the cost or expense being incurred.

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Part B – Expenses

8. General expenses

- 8.1. All expenses provided under this policy will be for a purpose specific to the functions of holding civic office. Allowances for general expenses are not permitted under this policy.
- 8.2. Expenses not explicitly addressed in this policy will not be paid or reimbursed.

9. Professional development

- 9.1 Council is committed to ensuring its Councillors are up to date with contemporary issues facing council and the community, and local government in NSW and acknowledges the value of Councillor professional development and attendance at conferences, seminars and training to enable them to be both knowledgeable and current on issues affecting the Campbelltown City.
- 9.2 In the first year of a new council term, Council will provide a comprehensive induction program for all Councillors which considers any guidelines issued by the Office of Local Government (OLG). The cost of the induction program will be in addition to the ongoing professional development funding.
- 9.3 In order to ensure that ongoing Councillor professional development training, and attendance at conferences and seminars is equitable, transparent and consistent, the following will apply:
 - a. Council will meet the reasonable costs of a seminar, conference or training course associated with approved professional development and where relevant to the business and interests of Council including:
 - registration fees
 - costs of official meals
 - associated tours
 - transportation
 - accommodation
 - Cost of meals where not otherwise including in the training conference or seminar fees which are authorised by the Council, Mayor or General Manager in accordance with the Australian Taxation Office (ATO) Tax Determination current at the time the expense was incurred.
 - b. Each Councillor is entitled to attend the Local Government NSW Annual Conference, these costs are excluded from each Councillor's individual professional development allocation—the number and details of the voting delegates and attendees are to be determined by resolution of Council.
 - c. Council will provide an annual allocation (Table 1) for each Councillor to facilitate professional development through programs, training, education courses, membership of professional bodies and attendance at conferences and seminars.
 - d. The General Manager will ensure that access to expenses relating to professional development is distributed equitably. In assessing a Councillor request for a professional development activity, the General Manager must consider the factors set out in Clause 9.4, as well as the cost of the professional development in relation to the Councillor's remaining budget.
 - e. Councillors may attend conferences throughout the year in addition to LGNSW each year in accordance with the professional development allocation. The conference must directly

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relate to the business of Council. More than one Councillor may attend the same conference if Council resolves that this will be beneficial for both Council and the Councillors concerned.

- f. Council will also meet the reasonable cost of meals when they are not included in the professional development activity or conference fees. Reimbursement for meals not included in the conference fees will be subject to Clauses 6.18-6.21.

9.4 Professional Development Approval process (including conferences and seminars)

- a. Councillors must seek prior approval to undertake professional development or attend a conference at Council's expense.
- b. Approval for professional development activities including training, attendance at seminars or conferences within the NSW are determined by the General Manager and Mayor, subject to a prior written request to the outlining the:
 - relevance of the topics and presenters to current council priorities and business and the exercise of the Councillor's civic duties;
 - details and cost of the professional development activity.
- c. Approval to attend a conference or other professional development training or seminar requiring air travel outside of NSW is subject to a resolution of Council. The Councillor must submit a prior written request to the General Manager. The General Manager prepare a report to Council proving an assessment of the Councillor request, including the:
 - relevance of the topics and presenters to current council priorities and business and the exercise of the Councillor's civic duties;
 - cost of the conference or seminar and the proportion of the conference and seminar budget utilised in relation to the total remaining budget.
- d. Annual membership of professional bodies will only be covered where the membership is relevant to the exercise of the Councillor's civic duties, the Councillor actively participates in the body and the cost of membership is likely to be fully offset by savings from attending events as a member.

- 9.5 Each year, Council officers will provide a full report of professional development expenditure and conference attendance by Councillors in the Annual Report.

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10. Travel Arrangements and expenses

All travel by Councillors should be undertaken using the most direct route and the most practicable and economical mode of transport.

Except in exceptional circumstances all travel bookings such as flights, accommodation and registration fees will be made by Council. Councillors are not entitled to receive private benefits relating to travel bonuses such as frequent flyer schemes and other loyalty programs.

10.1 Local Travel Arrangements and Expenses

- a. Councillors are expected to provide their own transport to and from the Council Offices and the Councillor's home and/or place of work for the purpose of undertaking Council business. Councillors using their private vehicles for official Council business such as attending meetings of the Council, Advisory Committees, Council briefings, reference groups, community consultations, may be reimbursed by kilometre at the rate prescribed in the Local Government (State) Award as is applicable to employees of the Council.
- b. Councillors seeking reimbursement for use of a private vehicle must submit a log with the claim, detailing the date, distance and purpose of travel being claimed.
- c. Council is not liable for any traffic, parking or transport fines, or costs of repairs, maintenance, registration, insurance or depreciation incurred by Councillors while using their private vehicles on Council business.
- d. Transport to and from the Council Offices and a Councillor's home and/or place of work may be provided by Council at the discretion of the General Manager having regard to the circumstances, if it is not practicable for a Councillor to use his or her normal method of transport.
- e. Each Councillor may expend up to a total of **\$1000** per year, and the Mayor up to a total of **\$4000** per year, for travel expenses other than private vehicle use incurred while undertaking official business.

This includes:

- public transport fares
- parking costs for Council and other meetings
- Cabcharge card or equivalent
- documented ride-share programs, such as Uber, where tax invoices can be issued.

10.2 Travel within NSW and ACT

- a. Council shall reimburse Council business related travel expenses by a Councillor while using their own private vehicle, by way of a reimbursement for each kilometre travelled for the specific journey. The rate of reimbursement for kilometres travelled shall be equivalent to the rate prescribed in the Local Government (State) Award as is applicable to employees of the Council.
- b. Councillors travelling into country NSW and ACT may choose the mode of transport that is most suitable, considering economy and convenience. Air travel will require prior approval by the Mayor and General Manager.
- c. If any travel within NSW and ACT requires payment or reimbursement of accommodation expenses, please refer to Section 'Accommodation costs', as prior approval is required.
- d. Economy class air travel will be provided as standard for travel within New South Wales.
- e. For train travel, first class train travel will be provided, including sleeping berths where available.
- f. The cost of any upgrade is the responsibility of the Councillor.

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10.3 Interstate Travel

- a. Prior Council approval is required for interstate travel for which reimbursement or payment is sought by Councillors. Any proposal for Councillors to travel interstate is to be included in the non-confidential business papers of Council, for which due public notice has been given.
- b. Applications for interstate travel must be made in writing to the General Manager, giving full details of the travel including: itinerary, expected total costs, reasons for the travel and expected benefits. The General Manager, will provide a report to Council for its consideration.
- c. Economy class air travel will be provided as standard for travel within Australia except for flights longer than 3 hours where premium economy class will be provided. The cost of any further upgrade shall be the responsibility of the Councillor.
- d. Council shall meet the cost of any transfers between a Councillor's residence and a transport interchange (i.e.: airport) and between the transport interchange and hotel or venue.

10.4 Overseas Travel

- a. Council will scrutinise the value and need for Councillors to undertake overseas travel. Councils should avoid overseas trips unless direct and tangible benefits can be established for the Council and the local community.
- b. Councillors wishing to undertake overseas travel must do so at their own cost.
- c. Independently funded travel – Council officials who travel to cities that have a Sister City, Friendship or Partnership relationship with the Campbelltown City Council, are only able to present themselves as representing Council, if this representation has been endorsed by Council prior to the visit.
- d. Where the Mayor has been invited to officially represent Campbelltown overseas, a detailed report outlining the purpose of the trip, expected benefits, duration, itinerary and approximate costs, is to be included in the business papers of Council for which due public notice has been given. Council must approve the international travel and payment of expenses relating to such travel.
- e. After returning from overseas, a detailed report will be provided to a meeting of the Council on the aspects of the trip relevant to council business and/or the local community.
- f. A report should be given in the annual report for the year in which the visit took place, outlining how the objectives were met and what quantifiable benefits will flow to the community.
- g. Premium economy class air travel will be provided as standard for international travel. Where the flight exceeds 4 hours or the travel schedule requires the Mayor to work within 3 hours of arrival, business class air travel will be provided. The cost of any further upgrade shall be the responsibility of the Mayor.
- h. Council shall meet the cost of any transfers between the Mayor's residence and a transport interchange (i.e.: airport) and between the transport interchange and hotel or venue.
- i. Reimbursement of overseas travel expenses is not allowed unless prior authorisation of the travel has been obtained.

10.5 Cancellation policy

- a. Councillors will be advised of the penalty-free cancellation period for professional development and conference related bookings such as flights, accommodation and registration fees. After this date, except in exceptional circumstances of unforeseen

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illness and/or misadventure Councillors will be required to reimburse the Council any applicable cancellation penalties.

- For interstate/ overseas travel requiring Council resolution the cut-off date for cancellation without penalty will be advised in the Officers report to Council
- For Sydney Region and other events cancellation without penalty will be advised at the time of booking

11. Accommodation and meals

- 11.1 Council shall meet the costs of accommodation for Councillors travelling on Council business, when prior appropriate approval has been granted as follows:
- Outside of Council area but within NSW - prior approval from General Manager and Mayor
 - Interstate and overseas accommodation - prior approval by resolution of Council
- 11.2 Where possible, Council will make payment of the accommodation booking prior to the date of arrival.
Accommodation required by Councillors will be provided by Council subject to availability, access to venue and cost. A reasonable standard of accommodation is considered to be 4 – 4.5 star although other standards of accommodation may be provided where no suitable alternative accommodation is available.
- 11.3 The cost of any upgrade is the responsibility of the Councillor.
- 11.4 The need to obtain overnight accommodation shall be determined by the General Manager (or delegate) having regard to the safety of Councillors travelling on official business and local conditions applicable in the area. Where Councillors are required to attend conferences or seminars which involve evening sessions or are required to make an early start at work in a location outside of the Local Government Area, overnight accommodation shall be appropriately granted by the General Manager (or delegate).
- 11.5 The daily limits for accommodation and meal expenses within Australian are to be consistent with those set out in the Australian Taxation Office (ATO) Tax Determination current at the time the expense was incurred.

12. Legal assistance provisions and expenses

- 12.1 Council may, if requested, indemnify or reimburse the reasonable legal expenses of:
- a Councillor defending an action arising from the performance in good faith of a function under the Local Government Act provided that the outcome of the legal proceedings is favourable to the Councillor
 - a Councillor defending an action in defamation, provided the statements complained of were made in good faith in the course of exercising a function under the Act and the outcome of the legal proceedings is favourable to the Councillor
 - a Councillor for proceedings before an appropriate investigative or review body, provided the subject of the proceedings arises from the performance in good faith of a function under the Act and the matter has proceeded past any initial assessment phase to a formal investigation or review and the investigative or review body makes a finding substantially favourable to the Councillor.
- 12.2 In the case of a code of conduct complaint made against a Councillor, legal costs will only be made available where the matter has been referred by the General Manager to a conduct

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reviewer and the conduct reviewer has commenced a formal investigation of the matter and makes a finding substantially favourable to the Councillor.

- 12.3 Legal expenses incurred in relation to proceedings arising out of the performance by a Councillor of his or her functions under the Act are distinguished from expenses incurred in relation to proceedings arising merely from something that a Councillor has done during his or her term in office. For example, expenses arising from an investigation as to whether a Councillor acted corruptly would not be covered by this section.
- 12.4 Legal assistance will be provided to Councillors in the event of an inquiry, investigation or hearing, into the conduct of a Councillor by the:
- Independent Commission Against Corruption
 - Office of the NSW Ombudsman
 - Department of Premier and Cabinet's Office of Local Government
 - NSW Police Force
 - Director of Public Prosecutions
 - Local Government Pecuniary Interest and Disciplinary Tribunal
 - Council's Code of Conduct Reviewer.
- 12.5 Reimbursement of properly and reasonably incurred legal expenses may be provided, subject to the following conditions:
- a. must have Council approval by way of a resolution at a Council meeting prior to costs being incurred.
 - b. the outcome of the legal proceedings is favourable to the Councillor or where an investigatory or review body makes a finding that is not substantially unfavourable to the Councillor
 - c. the amount of such reimbursement shall be reduced by the amount of any monies that may be or are recouped by the Councillor on any basis
 - d. the Councillor's exercise of his or her function, was in the opinion of Council bona fide and/or proper; and as a Councillor
 - e. the amount of legal expense reimbursement shall be paid at a rate equivalent to the average hourly partner rate charged by Council's Panel Solicitors.
- 12.6 Council will not meet the legal costs:
- a. of legal proceedings initiated by a Councillor under any circumstances
 - b. of a Councillor seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation
 - c. for legal proceedings that do not involve a Councillor performing their role as a Councillor.

13. Insurances

- 13.1 In accordance with Section 382 of the Local Government Act, Council is insured against public liability and professional indemnity claims. Councillors are included as named insured and will receive the benefit of insurance cover to the limit in Council's insurance policies for the following:
- a. Personal injury – Personal injury or death whilst on Council business covering bodily injury caused by accidental, violent, external and visible means. Personal injury insurance also

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provides specified benefits for lost income and other expenses arising from permanent disablement, temporary total disability and temporary partial disability. The cover does not include medical expenses.

- b. Professional indemnity – Applies in relation to claims arising out of the Councillor's (alleged) negligent performance of civic duties or exercise of their functions as Councillors provided the performance or exercise of the relevant civic duty or function is in the opinion of council bona fide and/or proper. This is subject to any limitations or conditions set out in the policy of insurance that is taken out at the direction of Council.
 - c. Public liability – Applies in relation to claims arising out of the Councillor's (alleged) negligent performance of civic duties or exercise of functions as Councillors. This is subject to any limitations or conditions set out in the policy of insurance that is taken out at the direction of Council.
 - d. Councillors and Officers liability – Applies to cover expenses incurred by Councillors in respect of claims made against them for any alleged wrongful acts arising out of their official capacities (but excludes cover for statutory penalties).
- 13.2 Insurance protection is only provided if a claim arises out of or in connection with the Councillor's performance of their civic duties, or exercise of their functions as a Councillor. All insurances are subject to any limitations or conditions set out in the policies of insurance.
- 13.3 Council shall pay the insurance policy excess in respect of any claim accepted by council's insurers, whether defended or not.
- 13.4 Appropriate travel insurances will be provided for any Councillors travelling on approved overseas travel on council business.

14. Special requirements and carer expenses

- 14.1 Council encourages wide participation and interest in civic office. It will seek to ensure council premises and associated facilities are accessible, including provision for sight or hearing impaired Councillors and those with other disabilities.
- 14.2 Transportation provisions outlined in this policy will also assist Councillors who may be unable to drive a vehicle.
- 14.3 In addition to the provisions above, the General Manager may authorise the provision of reasonable additional facilities and expenses in order to allow a Councillor with a disability to perform their civic duties.
- 14.4 Councillors who are the principal carer of a child or other elderly, disabled and/or sick immediate family member will be entitled to reimbursement of carer's expenses up to a maximum of **\$4000** per annum for attendance at official business, plus reasonable travel from the principal place of residence.
- 14.5 Child care expenses may be claimed for children up to and including the age of 16 years where the carer is not a relative.
- 14.6 In the event of caring for an adult person, Councillors will need to provide suitable evidence to the General Manager that reimbursement is applicable. This may take the form of advice from a medical practitioner.

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15. Expenses for Spouses, Partners and Accompanying persons

- 15.1 In recognition of a good work and family balance, spouses, partners or accompanying persons are welcome to join Councillors while attending events away from home. In such circumstances, Council will not require reimbursement of costs if no additional travel and accommodation expenses are incurred over and above what would have been expended by the individual Councillor. For example, if the person travels as a passenger in the Councillor's vehicle and are able to be accommodated in the same room already provided as standard to the Councillor, it will be considered that no additional cost has been incurred to Council.
- 15.2 Where the Councillor is accompanied by their spouse/partner, costs incurred for the spouse/partner (including travel, sustenance, registration and partner's program) will be borne by the Councillor. Council will not be responsible for any costs incurred by other members of a Councillor's family.
- 15.3 Where a Councillor is accompanied by his or her spouse/partner to the annual Local Government NSW Association Conference, Council will meet the cost of the official dinner for the spouse/partner. Any additional travel and accommodation expenses will be the personal responsibility of the Councillor.

Part C – Facilities

16. General facilities for all Councillors

- 16.1 Council will provide the following facilities to Councillors to assist them to effectively discharge their civic duties:
- a Councillor lounge area and beverage service
 - a Councillor work area appropriately furnished to include telephone, photocopier, printer, desks, computer terminals and pigeon holes
 - access to shared car parking spaces while attending council offices on official business
 - personal protective equipment for use during site visits
 - a name badge which may be worn at official functions, indicating the wearer holds the office of Councillor and/or Mayor or Deputy Mayor
- 16.2 Councillors may book meeting rooms for official business in a specified council building at no cost. Rooms may be booked through a specified officer in the Mayor's office or the Manager, Governance and Risk.
- 16.3 The provision of facilities will be of a standard deemed by the General Manager as appropriate for the purpose.
- 16.4 Council will provide the following stationery to Councillors each year:
- letterhead, to be used only for correspondence associated with civic duties
 - business cards
 - up to 50 ordinary postage stamps
 - up to 300 Christmas or festive cards per year for Councillors and 500 for the Mayor.

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- 16.5 Council will provide administrative support to Councillors to assist them with their civic duties only. Administrative support may be provided by the Manager, Governance and Risk, nominated staff in the Mayor's Office or General Manager's office.
- 16.6 Appropriate meals and refreshments will be available for Council meetings, Council Committee Meetings, Councillor Briefings, approved meetings and engagements, and official council functions as approved by the General Manager.

As an indicative guide for the standard of refreshments to be provided at council related meetings, the General Manager must be mindful of Part B Monetary Rates of the NSW Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009, as adjusted annually.

17 Additional facilities for the Mayor

- 17.1 Council will provide to the Mayor a maintained vehicle to the value outlined in Table 1 and approved by the General Manager, with a fuel card for official and associated use.
- 17.2 Where the Mayor elects to use a privately owned vehicle instead of Council provided, Council will reimburse the cost of the vehicle registration, CTP, comprehensive insurance and general service costs to a maximum of \$3000 per year. Each claim should be supported by the provision of receipts and approved by the General Manager. A fuel card will also be provided for official and associated use. The Mayor accepts all liability associated with insurance claims.
- 17.3 Motor vehicle parking space – A permanent parking space in the basement of the Administration Building.
- 17.4 Council will provide the Mayor with a furnished office incorporating a computer configured to council's standard operating environment, telephone and meeting space.
- 17.5 In performing their civic duties, the Mayor will be assisted by staff providing administrative and secretarial support, as determined by the General Manager.
- 17.6 The number of exclusive staff provided to support the Mayor and Councillors will not exceed one full time equivalent.

18 Information and communications technology (ICT)

- 18.1 Council will provide or reimburse Councillors for expenses associated with appropriate ICT devices and services as approved by the General Manager in accordance with the limits in Table 1, comprising:
- mobile telephone
 - personal computer or laptop
 - iPad or tablet
 - Multi-function device (combines printer, copier, scanner and facsimile)
 - Home internet service
- 18.2 ICT equipment shall be provided to a Councillor only once during the term of each Council, with the exception of mobile telephones, which may be replaced more frequently within the limits provided in Table 1.
- 18.3 Council remains in ownership of the equipment and will be responsible for maintenance, replacement, insurance, technology upgrades and supply of consumables. The equipment is required to be returned at the end of the term of each Councillor.

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- 18.4 ICT devices and services provided by Council will be fully serviced and maintained by Council with business hours.
- 18.4 Councillors, where their allocated equipment is damaged, lost or destroyed, are required to report this to Council urgently. If there are repeated instances requiring the equipment to be repaired or replaced, where this exceeds the allowable limits in Table 1 this may be at the Councillors cost.
- 18.5 At the conclusion of their term, Councillors shall be offered the option to purchase the equipment that they have been in possession of, at current market value. Unless stated otherwise, the Councillor shall be responsible for all other costs of operating this equipment.
- 18.6 Councillors may elect to purchase their own ICT equipment. Council will reimburse Councillors that elect to purchase their own equipment up to 80 per cent of the value of the standard ICT package approved by the General Manager, in accordance with the limitations set in Table 1 of this policy. Councillors that purchase their own ICT devices and services will be responsible for service and maintenance of that equipment.
- 18.7 Reimbursements will be made only for communications devices and services used for Councillors to undertake their civic duties, such as:
- receiving and reading council business papers
 - relevant phone calls and correspondence
 - diary and appointment management.

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Part D – Processes

19. Approval arrangements

- 19.1 Expenses should only be incurred by Councillors in accordance with the provisions of this policy.
- 19.2 Approval for incurring expenses, or for the reimbursement of such expenses, should be obtained before the expense is incurred.
- 19.3 Up to the maximum limits specified in this policy, approval for the following may be sought after the expense is incurred:
- local travel relating to the conduct of official business
 - carer costs
 - ICT expenditure
- 19.4 Claims for payment or reimbursement of expenses and the provision of facilities under this Policy will be assessed/approved by at least two of the following:
- General Manager or delegate
 - Director City Governance
 - Executive Manager, Corporate Services and Governance
 - Manager, Governance and Risk.
- 19.5 All claims for reimbursement of expenses incurred must be made on the prescribed form, supported by appropriate receipts and/or tax invoices and with sufficient information and time to allow for the claim to be assessed and processed.

20. Advance payment

- 20.1 Council may pay a cash advance for Councillors attending approved conferences, seminars or professional development. The maximum value of cash advance is \$500 which should be reconciled within one month of incurring the cost and/or returning home. This includes providing to council:
- A full reconciliation of all expenses including appropriate receipts and/or tax invoices
 - Reimbursement of any amount of the advance payment not spent in attending to official business or professional development.
 - If a claim is refused, council will inform the Councillor in writing that the claim has been refused and the reason for the refusal.
 - Council may pay a cash advance for Councillors attending approved conferences, seminars or professional development.
- 20.2 The maximum value of a cash advance is \$200 per day of the conference, seminar or professional development activity to a maximum of \$500.
- 20.3 Requests for advance payment must be submitted to the Manager, Governance and Risk for assessment against this policy using the prescribed form with sufficient information and time to allow for the claim to be assessed and processed.

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20.4 Councillors must fully reconcile all expenses against the cost of the advance within one month of incurring the cost and/or returning home. This includes providing to council:

- a full reconciliation of all expenses including appropriate receipts and/or tax invoices
- reimbursement of any amount of the advance payment not spent in attending to official business or professional development.

21. Reimbursement

- 21.1 If a claim is approved, Council will make payment directly or reimburse the Councillor through accounts payable.
- 21.2 If a claim is refused, Council will inform the Councillor in writing that the claim has been refused and the reason for the refusal.
- 21.3 If council has incurred an expense on behalf of a Councillor that exceeds a maximum limit, exceeds reasonable incidental private use or is not provided for in this policy:
- council will invoice the Councillor for the expense
 - the Councillor will reimburse council for that expense within 28 days of the invoice date.
- 21.4 If the Councillor cannot reimburse council within one month (28 days) of the invoice date, they are to submit a written explanation to the General Manager. The General Manager may elect to deduct the amount from the Councillor's allowance.

22. Disputes

- 22.1 If a Councillor disputes a determination under this policy, the Councillor should discuss the matter with the General Manager.

23. Return or retention of facilities

- 23.1 All unexpended facilities or equipment supplied under this policy are to be relinquished immediately upon a Councillor or Mayor ceasing to hold office or at the cessation of their civic duties.
- 23.2 Should a Councillor desire to keep any equipment allocated by council, then this policy enables the Councillor to make application to the General Manager to purchase any such equipment. The General Manager will determine an agreed fair market price or written down value for the item of equipment.
- 23.3 The prices for all equipment purchased by Councillors will be recorded in Council's annual report.

24. Publication

- 24.1 This policy will be published on council's website.

25. Reporting

- 25.1 Council will report on the provision of expenses and facilities to Councillors as required in the Act and Regulations in the Annual report and on Council's website.

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26. Auditing

- 26.1 The operation of this policy, including claims made under the policy, will be included in council's audit program and an audit undertaken at least every three years.

27. Breaches

- 27.1 Suspected breaches of this policy are to be reported to the General Manager.
- 27.2 Alleged breaches of this policy shall be dealt with by following the processes outlined for breaches of the Code of Conduct, as detailed in the Code and in the Procedures for the Administration of the Code.

PART E – Fees and Superannuation

28. Councillor Fees

- 28.1 An annual fee is paid to each Councillor by the Council. The fee is the amount fixed by the Council under section 248 of the *Local Government Act 1993* in accordance with the appropriate determination of the Local Government Remuneration Tribunal.
- 28.2 All fees payable under this policy shall be paid monthly in arrears as provided by section 250 of the Act, for each month (or part of a month) for which the Councillor holds office.
- 28.3 Council may enter into an arrangement with a Councillor under which the Councillor agrees to forego all or part of their annual fee in exchange for the Council making contributions to a complying superannuation fund on their behalf.

29. Mayoral Fee

- 29.1 An annual fee is paid to the Mayor by the Council. The fee is the amount fixed by the Council under section 249 of the *Local Government Act 1993* in accordance with the appropriate determination of the Local Government Remuneration Tribunal. This fee will be in addition to the Councillor's fee.
- 29.2 The Mayor's fee payable under this policy shall be paid monthly in arrears as provided by section 250 of the Act, for each month (or part of a month) for which the Mayor holds office.
- 29.3 In the event that the Mayor stands aside, is incapacitated or voluntarily ceases to perform the functions of the Mayor for any reason, the Council may, by resolution, pay an additional fee to the Deputy Mayor for that period (on a pro rata basis) while they carry out the duties and responsibilities on behalf of the Mayor. This fee will be in addition to the Councillor fee and will be deducted from the Mayoral fee. This fee will be paid to the Councillor monthly in arrears as provided by Section 250 of the Act.

30. Superannuation

- 30.1 From 1 July 2022 Council will make superannuation contribution payments to the Mayor and Councillors at the level equivalent to the superannuation guarantee levy. A superannuation contribution payment does not constitute salary for the purpose of any Act.

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31. Sitting Fees

- 31.1 A sitting fee for the Sydney Western City Planning Panel of \$500 per meeting attended is payable to Councillors nominated to the panel by the Council.

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PART F – Table 1

Expense or facility	Maximum amount	Frequency
General travel expenses	\$1000 per Councillor \$4000 for the Mayor	Per year
Accommodation and meals	With consideration of the current Australian Taxation Office (ATO) Tax Determination	Per meal/night
Professional development (excluding conferences and seminars)	\$20,000 per Councillor plus an additional \$10,000 for the Mayor	Per term
Conferences and seminars	\$5000 per Councillor plus an additional \$2500 for the Mayor	Per year
PC/Laptop with MS Office (or equivalent) and Antivirus Multi-function device (Printer/scanner/fax & consumables)	\$3000 per Councillor	Per term
ICT accessories e.g. protective case, keyboard, stylus	\$1000 per Councillor	Per term
Mobile Phone	\$2500 per Councillor*	Per term
Mobile phone call/ data costs	\$350 per Councillor	Per month
iPad/Tablet	\$1500 per Councillor	Per term
Data sim for iPad/tablet	\$30 per Councillor	Per month
Carer expenses	\$4000 per Councillor	Per year
Home office expenses – Internet service	\$100 per Councillor	Per month
Home office expenses (such as filing cabinet, briefcase etc)	\$600 per Councillor	Per term
Postage expenses	\$50 per Councillor	Per year
Christmas or festive cards	300 per Councillor 500 for the Mayor	Per year
Subscriptions to resource materials	\$1000 per Councillor	Per year
Access to facilities in Councillor lounge and work room	Provided to all Councillors	Not relevant
Council vehicle and fuel card	\$50,000 Provided to the Mayor	Not relevant
Private vehicle reimbursable expense limit	\$3,000 Provided to the Mayor	Not relevant
Reserved parking space at Council offices	Provided to the Mayor	Not relevant
Furnished office	Provided to the Mayor	Not relevant
Number of exclusive staff supporting Mayor and Councillors	One full time equivalent provided to the Mayor	Not relevant

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PART G – Related Legislation and Definitions

Relevant legislation and guidance:

- *Local Government Act 1993*, Sections 252 and 253
- *Local Government (General) Regulation 2005*, Clauses 217 and 403
- Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW, 2009 – Issued under section 23A
- Office of Local Government Circular 09-36 Guidelines for Payment of Expenses and Facilities
- Local Government Circular 05-08 Legal assistance for Councillors and Council Employees.
- Office of Local Government Circular 10/26 Misuse of council resources
- Independent Commission Against Corruption (ICAC) publication, No excuse for misuse, preventing the misuse of council resources – Guidelines 2 (November 2002).

Related Council policies:

- Code of Conduct
- Policy – Councillors Access to Information and Interaction with Staff
- Councils Internet and Email Usage Authorised Statement

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8.16 Outcome of Public Exhibition – Policy Review – Code of Meeting Practice

Reporting Officer

Manager Governance and Risk
City Governance

Community Strategic Plan

Objective	Strategy
5 Strong Leadership	5.2.1 Provide proactive and collaborative leadership on issues that are important to Campbelltown now and into the future

Delivery Program

Principal Activity
5.2.2.1 Conduct Council business in an open, transparent and accountable manner

Officer's Recommendation

That:

1. The Code of Meeting Practice shown as an attachment to this report be adopted.
2. That the review date for the Code of Meeting Practice be set at 31 March 2025.

Purpose

To advise Council of the outcome of the public exhibition of the revised Code of Meeting Practice, and to seek Council's adoption of the policy.

History

Council at its meeting held 11 October 2022 resolved that the revised Code of Meeting Practice be publically exhibited for a period of not less than 28 days.

Report

The revised Code of Meeting Practice has been reviewed in accordance with Council's Record Management Policy and the adopted procedure for Policy Development and Review. The review incorporated the provisions of the Model Code of Meeting Practice and included a briefing to Council on 27 September 2022.

The revised Code of Meeting Practice was placed on public exhibition from 19 October – 30 November with written submissions being received up until 30 November 2022. Copies of the revised Code were available for inspection at the Civic Centre, HJ Daley Central Library and on Council's Website.

The purpose of the Code of Meeting Practice is to set out the manner in which meetings of Campbelltown City Council are to be convened and conducted, to be an effective aid to good governance and ensure maximum transparency and openness of all Council and Committee meetings in accordance with the following principles:

- Transparent – Decisions are made in a way that is open and accountable.
- Informed – Decisions are made based on relevant, quality information.
- Inclusive – Decisions respect the diverse needs and interests of the local community.
- Principled – Decisions are informed by the principles prescribed under Chapter 3 of the Act.
- Trusted – The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.
- Respectful – Councillors, staff and meeting attendees treat each other with respect.
- Effective – Meetings are well organised, effectively run and skilfully chaired.
- Orderly – Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

The new mandatory provisions to the Model Code which have been incorporated into Council's Draft Code for exhibition are in **blue text**, the non-mandatory provisions are in **red text**, and the proposed deletions are ~~struck through~~. The main proposed amendments include:

- A new statement of ethical obligations
- A number of new provisions for meetings by audio-visual link which incorporates and formalises the pandemic emergency provisions for online meetings by audio-visual link

There were no submissions received during the public exhibition period of the revised Code of Meeting Practice.

It is recommended that the policy be adopted.

Attachments

8.16.1 Post Exhibition Draft Code of Meeting Practice (contained within this report) [↓](#)



CODE OF MEETING PRACTICE

2022 DRAFT FOR EXHIBITION

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1. INTRODUCTION

Campbelltown City Council's Code of Meeting Practice is based on the Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) and is [prescribed](#) under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation). Campbelltown City Council's Code of Meeting practice incorporates the mandatory provisions of the Model Meeting Code.

The Code of Meeting Practice applies to all meetings of Council Council and Committees of the Council of which all the members are Councillors. Council committees whose members include persons other than Councillors may adopt their own rules for meetings unless Council determines otherwise.

Council's adopted Code of Meeting Practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions in so far that any supplementary provisions are not inconsistent with the mandatory provisions of the Model Meeting Code.

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2. MEETING PRINCIPLES**2.1** Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that Councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skillfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

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3. BEFORE THE MEETINGTiming of ordinary Council meetings

- 3.1 Ordinary meetings of the Council will be held on the second Tuesday of each month except for January when the Council is in recess. Ordinary meetings of Council start at 6.30pm and are held in the Council Chamber, Level 3, at the Council Civic Centre, 91 Queen Street, Campbelltown, unless otherwise advertised.

The Council is required to meet at least ten times each year, each time in a different month.

(section 365)

Extraordinary meetings

- 3.2 If the Mayor receives a request in writing, signed by at least two (2) Councillors, the Mayor must call an Extraordinary Meeting of the Council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The Mayor can be one of the two Councillors requesting the meeting.

(section 366)

- 3.3 The General Manager, in consultation with the Mayor, may call an Extraordinary Meeting of Council for any specific purpose.

(Council protocol)

Notice to the public of Council Meetings

- 3.4 The Council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of Committees of the Council.

(section 9(1))

- 3.5 For the purposes of clause 3.4, notice of a meeting of Council and of a Committee of Council is to be published before the meeting takes place. The notice must be published on the Council's website, and in such other manner that the Council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.6 For the purposes of clause 3.4, notice of more than one (1) meeting may be given in the same notice.

Notice to Councillors of Ordinary Council Meetings

- 3.7 The General Manager must send to each Councillor, at least three (3) days before each meeting of the Council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

(section 367(1))

- 3.8 The notice and the agenda for, and the business papers relating to, the meeting may be given to Councillors in electronic form, but only if all Councillors have facilities to access the notice, agenda and business papers in that form.

(section 367(3))

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Notice to Councillors of extraordinary meetings

- 3.9 Notice of less than three (3) days may be given to Councillors of an extraordinary meeting of the Council in cases of emergency.

(section 367(2))

Giving notice of business to be considered at Council meetings

- 3.10 A Councillor may give notice of any business they wish to be considered by the Council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted **by 9am, seven days** before the meeting is to be held.
- 3.11 A Councillor may, in writing to the General Manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered. Such a request must be made by 9am, seven days before the meeting is to be held.
- 3.12 If the General Manager considers that a Notice of Motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the General Manager may prepare a report in relation to the Notice of Motion for inclusion with the business papers for the meeting at which the Notice of Motion is to be considered by the Council.
- 3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in Council's current adopted operational plan should identify the funding source, or should seek the preparation of a further report on the availability of funds and to identify a funding source.

Questions with notice

- 3.14 A Councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the General Manager about the performance or operations of the Council. Questions must be in writing and must be submitted by **9am, seven days** before the meeting is to be held.
- 3.15 A Councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the General Manager or a member of staff of the Council, or a question that implies wrongdoing by the General Manager or a member of staff of the Council.
- 3.16 The General Manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the Council or orally at the meeting.

Agenda and business papers for ordinary meetings

- 3.17 The General Manager must cause the agenda for a meeting of the Council or a committee of the Council to be prepared as soon as practicable before the meeting.
- 3.18 The General Manager must ensure that the agenda for an ordinary meeting of the Council states:
- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the Council, and

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- (b) if the Mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - (d) any business of which due notice has been given under clause 3.10.
- 3.19 Nothing in clause 3.18 limits the powers of the Mayor to put a Mayoral Minute to a meeting under clause 9.6.
- 3.20 The General Manager must not include in the agenda for a meeting of the Council any business of which due notice has been given if, in the opinion of the General Manager, the business is, or the implementation of the business would be, unlawful. The General Manager must report, without giving details of the item of business, any such exclusion to the next meeting of the Council.
- 3.21 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the General Manager, is likely to take place when the meeting is closed to the public, the General Manager must ensure that the agenda of the meeting:
 - (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
 - (b) states the grounds under section 10A(2) of the Act relevant to the item of business.

(section 9(2A)(a))
- 3.22 The General Manager must ensure that the details of any item of business which, in the opinion of the General Manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to Councillors for the meeting concerned. Such details must not be included in the business papers made available to the public and must not be disclosed by a Councillor or by any other person to another person who is not authorised to have that information.

Statement of Ethical obligations

- 3.23 Business papers for all ordinary and extraordinary meetings of the council and committees of the council must contain a statement reminding Councillors of their oath or affirmation of office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Availability of the agenda and business papers to the public

- 3.24 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the Council and committees of Council, are to be published on the Council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the Council, at the relevant meeting and at such other venues determined by the Council.

(section 9(2) and (4))
- 3.25 Clause 3.24 does not apply to the business papers for items of business that the General Manager has identified under clause 3.21 as being likely to be considered when the meeting is closed to the public.

(section 9(2A)(b))

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- 3.26 For the purposes of clause 3.24, copies of agendas and business papers must be published on the Council's website and made available to the public at a time that is as close as possible to the time they are available to Councillors.

(section 9(3))

- 3.27 A copy of an agenda, or of an associated business paper made available under clause 3.24, may in addition be given or made available in electronic form.

(section 9(5))

Agenda and business papers for extraordinary meetings

- 3.28 The General Manager must ensure that the agenda for an extraordinary meeting of the Council deals only with the matters stated in the notice of the meeting.

- 3.29 Despite clause 3.28, business may be considered at an extraordinary meeting of the Council, even though due notice of the business has not been given, if:

- (a) a motion is passed to have the business considered at the meeting, and
- (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.

- 3.30 A motion moved under clause 3.29(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.

- 3.31 Despite clauses 10.20-10.30, only the mover of a motion moved under clause 3.29(a) can speak to the motion before it is put.

- 3.32 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.29(b) on whether a matter is of great urgency.

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4. COUNCILLOR BRIEFINGS

- 4.1 Councillor briefings are conducted to fully inform Councillors of matters of significance or complexity that are to be the subject of a staff report at a future meeting of Council or are of particular current interest to Council.
- 4.2 Councillor briefing sessions are to be held in the absence of the public.
- 4.3 [Councillor briefing sessions may be held by audio-visual link.](#)
- 4.4 The Mayor presides at Councillor briefing sessions.
- 4.5 Councillors must not use Councillor briefing sessions to debate or make preliminary decisions on items of business they are being briefed on, and any debate and decision-making must be left to the formal Council meeting at which the item of business is to be considered.
- 4.6 Councillors must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of a briefing at a Councillor briefing session, in the same way that they are required to do so at a Council meeting. The Council is to maintain a written record of all conflict of interest declarations made at Councillor briefing sessions and how the conflict of interest was managed by the Councillor who made the declaration.
- 4.7 On occasion, confidential matters will be presented at Councillor Briefings and this will be noted in the presentation and accompanying documentation. Councillors and staff must maintain the integrity and security of confidential documents or information distributed or discussed at Councillor Briefings, in accordance with the Code of Meeting Practice, Codes of Conduct and supporting policies.

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5. COMING TOGETHERAttendance by Councillors at meetings

- 5.1 All Councillors must make reasonable efforts to attend meetings of the Council and of committees of the Council of which they are members.

Note: A Councillor may not attend a meeting as a Councillor (other than the first meeting of the Council after the Councillor is elected or a meeting at which the Councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A Councillor cannot participate in a meeting of the Council or of a committee of the Council unless personally present at the meeting, [unless permitted to attend the meeting by audio-visual link under this code](#).
- 5.3 Where a Councillor is unable to attend one or more ordinary meetings of the Council, the Councillor should request that the Council grant them a leave of absence from those meetings. This clause does not prevent a Councillor from making an apology if they are unable to attend a meeting. However, the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.
- 5.4 A Councillor's request for leave of absence from Council meetings should, if practicable, identify (by date) the meetings from which the Councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The Council must act reasonably when considering whether to grant a Councillor's request for a leave of absence.
- 5.6 A Councillor's civic office will become vacant if the Councillor is absent from three (3) consecutive ordinary meetings of the Council without prior leave of the Council, or leave granted by the Council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the Council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.
(section 234(1)(d))
- 5.7 A Councillor who intends to attend a meeting of the Council despite having been granted a leave of absence should, if practicable, give the General Manager at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.8 The quorum for a meeting of the Council is a majority of the Councillors of the Council who hold office at that time and are not suspended from office.
(section 368(1))
- 5.9 Clause 5.8 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the Council.
(section 368(2))

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- 5.10 A meeting of the Council must be adjourned if a quorum is not present:
- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - (b) within half an hour after the time designated for the holding of the meeting, or
 - (c) at any time during the meeting.
- 5.11 In either case, the meeting must be adjourned to a time, date, and place fixed:
- (a) by the chairperson, or
 - (b) in the chairperson's absence, by the majority of the Councillors present, or
 - (c) failing that, by the General Manager.
- 5.12 The General Manager must record in the Council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the Council, together with the names of the Councillors present.
- 5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the [health](#), safety or welfare of Councillors, Council staff and members of the public may be put at risk by attending the meeting because of a natural disaster [or a public health emergency](#), the Mayor may, in consultation with the General Manager and, as far as is practicable, with each Councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the Council's website and in such other manner that the Council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.14 Where a meeting is cancelled under clause 5.13, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the Council or at an extraordinary meeting called under clause 3.3.

Meetings held by audio-visual link

- 5.15 A meeting of the council or a committee of the council may be held by audio-visual link where the Mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The Mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of Councillors and staff at risk. The Mayor must make a determination under this clause in consultation with the General Manager and, as far as is practicable, with each Councillor.
- 5.16 Where the Mayor determines under clause 5.15 that a meeting is to be held by audio-visual link, the General Manager must:
- (a) give written notice to all Councillors that the meeting is to be held by audio-visual link, and
 - (b) take all reasonable steps to ensure that all Councillors can participate in the meeting by audio-visual link, and
 - (c) cause a notice to be published on the council's website and in such other manner the General Manager is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-visual link and providing information about where members of the public may view the meeting.
- 5.17 This code applies to a meeting held by audio-visual link under clause 5.16 in the same way it would if the meeting was held in person.

Note: Where a council holds a meeting by audio-visual link under clause 5.15, it is still required under section 10 of the Act to provide a physical venue for members of the public to attend in person and observe the meeting.

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Attendance by councillors at meetings by audio-visual link

- 5.18 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee.
- 5.19 A request by a Councillor for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and must provide reasons why the Councillor will be prevented from attending the meeting in person.
- 5.20 Councillors may request approval to attend more than one meeting by audio-visual link. Where a Councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.19.
- 5.21 Council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a Councillor to attend a meeting by audio-visual link.
- 5.22 A Councillor who has requested approval to attend a meeting of the council or a committee of the council by audio-visual link may participate in the meeting by audio-visual link until the council or committee determines whether to approve their request and is to be taken as present at the meeting. The Councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.
- 5.23 A decision whether to approve a request by a Councillor to attend a meeting of the council or a committee of the council by audio-visual link must be made by a resolution of the council or the committee concerned. The resolution must state:
- (a) the meetings the resolution applies to, and
 - (b) the reason why the Councillor is being permitted to attend the meetings by audio-visual link where it is on grounds other than illness, disability, or caring responsibilities.
- 5.24 If the Council or Committee refuses a Councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.
- 5.25 A decision whether to approve a Councillor's request to attend a meeting by audio-visual link is at the council's or the relevant committee's discretion. The council and committees of the council must act reasonably when considering requests by Councillors to attend meetings by audio-visual link. However, the council and committees of the council are under no obligation to approve a Councillor's request to attend a meeting by audio-visual link where the technical capacity does not exist to allow the Councillor to attend the meeting by these means.
- 5.26 The council and committees of the council may refuse a Councillor's request to attend a meeting by audio-visual link where the council or committee is satisfied that the Councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the council or a committee of the council by audio-visual link.
- 5.27 This code applies to a Councillor attending a meeting by audio-visual link in the same way it would if the Councillor was attending the meeting in person. Where a Councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.

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- 5.28 A Councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The Councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.
- 5.29 A Councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring Council or the Committee into disrepute.

Attendance of the General Manager and other staff at meetings

- 5.30 The General Manager is entitled to attend, but not to vote at, a meeting of the Council or a meeting of a committee of the Council of which all of the members are Councillors.
(section 376(1))
- 5.31 The General Manager is entitled to attend a meeting of any other committee of the Council and may, if a member of the committee, exercise a vote.
(section 376(2))
- 5.32 The General Manager may be excluded from a meeting of the Council or a committee while the Council or committee deals with a matter relating to the standard of performance of the General Manager or the terms of employment of the General Manager.
(section 376(3))
- 5.33 The attendance of other Council staff at a meeting, (other than as members of the public) shall be with the approval of the General Manager.
- 5.34 The General Manager and other council staff may attend meetings of the council and committees of the council by audio-visual-link. Attendance by council staff at meetings by audio-visual link (other than as members of the public) shall be with the approval of the General Manager.

Entitlement of the public to attend Council meetings

- 5.35 Everyone is entitled to attend a meeting of the Council and committees of the Council. The Council must ensure that all meetings of the Council and committees of the Council are open to the public.
(section 10(1))
- 5.36 Clause 5.35 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.
- 5.37 A person (whether a Councillor or another person) is not entitled to be present at a meeting of the Council or a committee of the Council if expelled from the meeting:
- (a) by a resolution of the meeting, or
 - (b) by the person presiding at the meeting if the Council has, by resolution, authorised
 - (c) the person presiding to exercise the power of expulsion.
- (section 10(2))

Note: Clause 15.15 confers a standing authorisation on all chairpersons of meetings of the Council and committees of the Council to expel persons other than Councillors from meetings.

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Campbelltown City CouncilWebcasting of meetings

- 5.38 Each meeting of the council or a committee of the council is to be recorded by means of an audio or audio-visual device.
- 5.39 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:
- (a) the meeting is being recorded and made publicly available on the council's website, and
 - (b) persons attending the meeting should refrain from making any defamatory statements.
- 5.40 The recording of a meeting is to be made publicly available on the council's website:
- (a) at the same time as the meeting is taking place, or
 - (b) as soon as practicable after the meeting.
- 5.41 The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting.
- 5.42 Clauses 5.40 and 5.41 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.
- (Regulation, section 236)*
- 5.43 Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

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6. PUBLIC ADDRESS

- 6.1 The Council shall permit oral submissions from residents, ratepayers and other eligible representatives on items of business listed on the Council Meeting agenda.
- 6.2 To speak at a Council or Committee of Council meeting, a person must first make an application to the Council in the approved form. Applications to speak at Council must be received by **12pm on the day the Council meeting** is to be held. Each speaker requesting to address the Council must provide the following details:
- (a) Name
 - (b) The organisation or group representing (if applicable)
 - (c) Agenda item number and title
 - (d) Indication of whether 'For' or 'Against' the Officers recommendation in the Council meeting agenda report
 - (e) The interest of the speaker (for example, affected person, neighbour, applicant, applicants representative)
- 6.3 The application must relate to a matter which is an item of business listed on the Council Meeting agenda with the exclusion of the following:
- (a) Notice of Rescission
 - (b) Questions with Notice
 - (c) All personnel related matters
- 6.4 Applicants seeking to address Council or a Committee of Council must meet one of the following eligibility criteria:
- (a) a resident or owner of land within the City of Campbelltown Local Government Area
 - (b) a person or entity entitled to vote in the City of Campbelltown under the Local Government Act 1993
 - (c) the representative of an entity owning land, conducting a business or providing a service in the Campbelltown Local Government Area
 - (d) a duly appointed person including the legal, financial or town planning representative of any person or entity listed above with a matter before Council
 - (e) a local community organisation representative
 - (f) any representative of a State or Federal Government Agency with a matter before Council.
- 6.5 A person may apply to speak on no more than **three** items of business on the agenda of the Council meeting.
- 6.6 The General Manager or their delegate may refuse an application to speak at a Council meeting. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
- 6.7 No more than **three** speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council meeting.
- 6.8 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the Council on the item of business. If the speakers are not able to agree on whom to nominate to address the Council, the General Manager or their delegate will select speakers based on the order of receipt.
- 6.9 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of

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business, the General Manager or their delegate may, in consultation with the Mayor or the Mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the Council to hear a fuller range of views on the relevant item of business.

- 6.10** The General Manager or their delegate may consider and determine a request for special provisions such as attendance by audio visual link by an applicant requesting to address the Council.
- 6.11** Approved speakers are to register with the Council any written, material to be presented in support of their address to the Council.
- 6.12** Each speaker will be allowed **five** minutes to address the Council. This time is to be strictly enforced by the Chairperson.
- 6.13** Speakers must not digress from the item on the agenda of the Council meeting they have applied to address the Council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 6.14** A Councillor may, through the chairperson, ask questions of a speaker following their address at a Council meeting. Questions put to a speaker must be direct, succinct and without argument.
- 6.15** Speakers are under no obligation to answer a question put under clause 6.13. Answers by the speaker, to each question are to be limited to **two** minutes.
- 6.16** Speakers cannot ask questions of the Council, Councillors or Council staff.
- 6.17** The General Manager or their nominee may, with the concurrence of the chairperson, address the Council for up to **five** minutes in response to an address to the Council after the address and any subsequent questions and answers have been finalised.
- 6.18** When addressing the Council, speakers must comply with this code and all other relevant Council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the Council's code of conduct or making other potentially defamatory statements.
- 6.19** If the chairperson considers that a speaker has engaged in conduct of the type referred to in clause 6.17, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.
- 6.20** Clause 6.18 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at Council meetings in accordance with the provisions of Part 15 of this code.
- 6.21** Where a speaker engages in conduct of the type referred to in clause 6.18, the General Manager or their delegate may refuse further applications from that person to speak at a Council meeting for such a period as the General Manager or their delegate considers appropriate. A decision to refuse an application to speak at a Council meeting on the basis of disorderly conduct must be reviewed within three months of the refusal.

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7. ~~WEBCASTING OF MEETINGS~~ (replaced by clauses 5.38-5.42)

- ~~7.1 All meetings of the Council and committees of the Council are to be webcast on the Council's website. The webcast of the meeting will be livestreamed, and the audio visual recording published on the Council website.~~
- ~~7.2 Clause 7.1 does not apply to parts of a meeting that have been closed to the public under section 10A of the Act.~~
- ~~7.3 At the start of each meeting the chairperson is to make a statement informing those in attendance that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.~~
- ~~7.4 A recording of each meeting of the Council and committee of the Council is to be retained on the Council's website for 12 months. Council meetings will be livestreamed, then the audio-visual recording will be added to the website archive the day following the meeting. Recordings of meetings may be disposed of in accordance with the provisions of State Records Act 1998.~~
- ~~7.5 A fault in the technology or an inability to record or livestream a meeting will not invalidate decisions from the meeting.~~

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7. THE CHAIRPERSON AND MODES OF ADDRESSThe chairperson at meetings

- 7.1 The Mayor, or at the request of or in the absence of the Mayor, the deputy Mayor presides at meetings of the Council.
(section 369(1))
- 7.2 If the Mayor and the deputy Mayor are absent, a Councillor elected to chair the meeting by the Councillors present presides at a meeting of the Council.
(section 369(2))

Election of the chairperson in the absence of the Mayor and deputy Mayor

- 7.3 If no chairperson is present at a meeting of the Council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 7.4 The election of a chairperson must be conducted:
- (a) by the General Manager or, in their absence, an employee of the Council designated by the General Manager to conduct the election, or
 - (b) by the person who called the meeting or a person acting on their behalf if neither the General Manager nor a designated employee is present at the meeting, or if there is no General Manager or designated employee.
- 7.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 7.6 For the purposes of clause 7.5, the person conducting the election must:
- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 7.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 7.8 Any election conducted under clause 7.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 7.9 When the chairperson rises or speaks during a meeting of the Council:
- (a) any Councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
 - (b) every Councillor present must be silent to enable the chairperson to be heard without interruption.

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- 7.10 If the chairperson is the Mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor'.
- 7.11 Where the chairperson is not the Mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 7.12 A Councillor is to be addressed as 'Councillor [surname]'.
- 7.13 A Council officer is to be addressed by their official designation or as Mr/Ms [surname].

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8. ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

8.1 The general order of business for an ordinary meeting of the Council shall be:

Opening meeting and Notification of Audio-visual recording and livestream
 01 Acknowledgement of Land
 02 Apologies and applications for a leave of absence [or attendance by audio visual link](#) by Councillors
 03 Confirmation of minutes
 04 [Statement of ethical obligations and](#) Declarations of interests
 05 Mayoral minute(s)
 06 Petitions
 07 Correspondence
 08 Reports from Officers
 09 Questions with notice
 10 Rescission Motion
 11 Notice of Motion
 12 Urgent General Business (without notice)
 13 Presentations by Councillors
 14 Confidential Reports from Officers
 Conclusion of the meeting

8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the Council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

8.3 Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 8.2 may speak to the motion before it is put.

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9. CONSIDERATION OF BUSINESS AT COUNCIL MEETINGSBusiness that can be dealt with at a Council meeting

- 9.1 The Council must not consider business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business, as required by clause 3.10, and
 - (b) unless notice of the business has been sent to the Councillors in accordance with clause 3.7 in the case of an ordinary meeting or clause 3.9 in the case of an extraordinary meeting called in an emergency.
- 9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:
- (a) is already before, or directly relates to, a matter that is already before the Council, or
 - (b) is the election of a chairperson to preside at the meeting, or
 - (c) subject to clause 9.9, is a matter or topic put to the meeting by way of a Mayoral minute, or
 - (d) is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the Council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the Council even though due notice of the business has not been given to the Councillors if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.
- 9.4 A motion moved under clause 9.3(a) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 9.3(a) can speak to the motion before it is put.
- 9.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.3(b).

Mayoral minutes

- 9.6 Subject to clause 9.9, if the Mayor is the chairperson at a meeting of the Council, the Mayor may, by minute signed by the Mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the Council, or of which the Council has official knowledge.
- 9.7 A Mayoral minute, when put to a meeting, takes precedence over all business on the Council's agenda for the meeting. The chairperson (but only if the chairperson is the Mayor) may move the adoption of a Mayoral minute without the motion being seconded.
- 9.8 A recommendation made in a Mayoral minute put by the Mayor is, so far as it is adopted by the Council, a resolution of the Council.
- 9.9 A Mayoral minute must not be used to put without notice matters that are routine and not urgent or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the Council before the next scheduled ordinary meeting of the Council.

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- 9.10 Where a Mayoral Minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in Council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the Mayoral Minute does not identify a funding source, the General Manager may prepare supplementary information on the availability of funds for implementing the recommendation if adopted.

Staff reports

- 9.11 A recommendation made in a staff report is, so far as it is adopted by the Council, a resolution of the Council.

Reports of committees of Council

- 9.12 The recommendations of a committee of the Council are, so far as they are adopted by the Council, resolutions of the Council.
- 9.13 If in a report of a committee of the Council distinct recommendations are made, the Council may make separate decisions on each recommendation.

Questions

- 9.14 A question must not be asked at a meeting of the Council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.10 and 3.14.
- 9.15 A Councillor may, through the chairperson, put a question to another Councillor about a matter on the agenda.
- 9.16 A Councillor may, through the General Manager, put a question to a Council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the General Manager at the direction of the General Manager.
- 9.17 A Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents [information](#). Where a Councillor or Council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the Council.
- 9.18 Councillors must put questions directly, succinctly, respectfully and without argument.
- 9.19 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a Councillor or Council employee.

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10. RULES OF DEBATEMotions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A Councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a Councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to Councillors, the Councillor may request the withdrawal of the motion when it is before the Council.
- 10.4 In the absence of a Councillor who has placed a notice of motion on the agenda for a meeting of the Council:
- (a) any other Councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - (b) the chairperson may defer consideration of the motion until the next meeting of the Council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the Council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment, or other matter that the chairperson has ruled out of order is taken to have been lost.

Motions requiring the expenditure of funds

- 10.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the Council's current adopted operational plan should identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the Council may defer consideration of the matter, pending a report from the General Manager on the availability of funds for implementing the motion if adopted.

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Amendments to motions

- 10.10 An amendment to a motion must be moved and seconded before it can be debated.
- 10.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the Council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one motion and one proposed amendment can be before Council at any one time.
- 10.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.16 An amendment may become the motion without debate or a vote where it is accepted by the Councillor who moved the original motion.

Foreshadowed motions

- 10.17 A Councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the Council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.18 Where an amendment has been moved and seconded, a Councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the Council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

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Limitations on the number and duration of speeches

- 10.20 A Councillor who, during a debate at a meeting of the Council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 10.21 A Councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.22 A Councillor must not, without the consent of the Council, speak more than once on a motion or an amendment, or for longer than five minutes at any one time.
- 10.23 Despite clause 10.22, the chairperson may permit a Councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five minutes on that motion or amendment to enable the Councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.24 Despite clause 10.22, the Council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 10.25 Despite clauses 10.20 and 10.21, a Councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no Councillor expresses an intention to speak against it, or
 - (b) if at least two Councillors have spoken in favour of the motion or amendment and at least two Councillors have spoken against it.
- 10.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.25. A seconder is not required for such a motion.
- 10.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.20.
- 10.28 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.29 All Councillors must be heard without interruption and all other Councillors must, unless otherwise permitted under this code, remain silent while another Councillor is speaking.
- 10.30 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

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Campbelltown City Council

11. VOTINGVoting entitlements of Councillors

- 11.1 Each Councillor is entitled to one vote.
(section 370(1))
- 11.2 The person presiding at a meeting of the Council has, in the event of an equality of votes, a second or casting vote.
(section 370(2))
- 11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at Council meetings

- 11.4 A Councillor who is present at a meeting of the Council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- 11.5 If a Councillor who has voted against a motion put at a Council meeting so requests, the General Manager must ensure that the Councillor's dissenting vote is recorded in the Council's minutes.
- 11.6 The decision of the chairperson as to the result of a vote is final unless the decision is immediately challenged and not fewer than two Councillors rise and call for a division.
- 11.7 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The General Manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the Council's minutes for the meeting.
- 11.8 When a division on a motion is called, any Councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.4 of this code.
- 11.9 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the Council may resolve that the voting in any election by Councillors for Mayor or Deputy Mayor is to be by secret ballot.

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Voting on planning decisions

- 11.10 The General Manager must keep a register containing, for each planning decision made at a meeting of the Council or a Council committee (including, but not limited to a committee of the Council), the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.
- 11.11 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the Council or a Council committee.
- 11.12 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.13 Clauses 11.10–11.12 apply also to meetings that are closed to the public.

(section 375A)

Note: The requirements of clause 11.11 may be satisfied by maintaining a register of the minutes of each planning decision.

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12. COMMITTEE OF THE WHOLE

12.1 The Council may resolve itself into a committee to consider any matter before the Council.
(section 373))

12.2 All the provisions of this code relating to meetings of the Council, so far as they are applicable, extend to and govern the proceedings of the Council when in committee of the whole, except the provisions limiting the number and duration of speeches.

Note: Clauses 10.20–10.30 limit the number and duration of speeches.

12.3 The General Manager or, in the absence of the General Manager, an employee of the Council designated by the General Manager, is responsible for reporting to the Council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full but any recommendations of the committee must be reported.

12.4 The Council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the Council's minutes. However, the Council is not taken to have adopted the report until a motion for adoption has been made and passed.

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13. DEALING WITH ITEMS BY EXCEPTION

- 13.1 The Council or a committee of Council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 13.2 Before the Council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.
- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.2.
- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.
- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the council's code of conduct.

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13. CLOSURE OF COUNCIL MEETINGS TO THE PUBLICGrounds on which meetings can be closed to the public

14.1 The Council or a committee of the Council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:

- (a) personnel matters concerning particular individuals (other than Councillors),
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the Council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
- (i) alleged contraventions of the Council's code of conduct.

(section 10A(1) and (2))

14.2 The Council or a committee of the Council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

(section 10A(3))

Matters to be considered when closing meetings to the public

14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

(section 10B(1))

14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:

- (a) are substantial issues relating to a matter in which the Council or committee

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- is involved, and
- (b) are clearly identified in the advice, and
- (c) are fully discussed in that advice.

(section 10B(2))

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

(section 10B(3))

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
 - (i) cause embarrassment to the Council or committee concerned, or to Councillors or to employees of the Council, or
 - (ii) cause a loss of confidence in the Council or committee.

(section 10B(4))

- 14.7 In deciding whether part of a meeting is to be closed to the public, the Council or committee concerned must consider any relevant guidelines issued by the Departmental Chief Executive of the Office of Local Government.

(section 10B(5))

Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the Council, or of a committee of the Council, may be closed to the public while the Council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
- (b) the Council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

(section 10C)

Representations by members of the public

- 14.9 The Council, or a committee of the Council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

(section 10A(4))

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.

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- 14.11 Where the matter has been identified in the agenda of the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the Council in the approved form. Applications must be received by **12pm on the day of the** meeting at which the matter is to be considered.
- 14.12 The General Manager (or their delegate) may refuse an application made under clause 14.11. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
- 14.13 No more than **three** speakers are to be permitted to make representations under clause 14.9.
- 14.14 If more than the permitted number of speakers apply to make representations under clause 14.9, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the Council. If the speakers are not able to agree on whom to nominate to make representations under clause 14.9, the General Manager or their delegate is to determine who will make representations to the Council.
- 14.15 The General Manager (or their delegate) is to determine the order of speakers.
- 14.16 Where the Council or a committee of the Council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than **three** speakers to make representations in such order as determined by the chairperson.
- 14.17 Each speaker will be allowed **five** minutes to make representations, and this time limit is to be strictly enforced by the chairperson. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-Councillors from meetings closed to the public

- 14.18 If a meeting or part of a meeting of the Council or a committee of the Council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a Councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

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Obligations of Councillors attending meetings by audio-visual link

- 14.20 Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the Act.

Information to be disclosed in resolutions closing meetings to the public

- 14.21 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

(section 10D)

Resolutions passed at closed meetings to be made public

- 14.22 If the Council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.23 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 14.21 during a part of the meeting that is webcast.

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15. KEEPING ORDER AT MEETINGSPoints of order

- 15.1 A Councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 15.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the Councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.4 The chairperson, without the intervention of any other Councillor, may call any Councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.5 A Councillor who claims that another Councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the Council.
- 15.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.8 A Councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

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Acts of disorder

- 15.11 A Councillor commits an act of disorder if the Councillor, at a meeting of the Council or a committee of the Council:
- (a) contravenes the Act or the Regulation in force or this code, or
 - (b) assaults or threatens to assault another Councillor or person present at the meeting, or
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the Council or the committee, or addresses or attempts to address the Council or the committee on such a motion, amendment or matter, or
 - (d) insults, makes [unfavourable personal remarks about](#) or imputes improper motives to any other Council official, or alleges a breach of the Council's code of conduct, or
 - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the Council or the committee into disrepute.
- (section 182, Regulation)*
- 15.12 The chairperson may require a Councillor:
- (a) to apologise without reservation for an act of disorder referred to in clauses 15.11(a), (b) or (e), or
 - (b) to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
 - (c) to retract and apologise without reservation for [any statement that constitutes](#) an act of disorder referred to in clauses 15.11(d) and (e).

How disorder at a meeting may be dealt with

- 15.13 If disorder occurs at a meeting of the Council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The Council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of Councillors.

Expulsion from meetings

- 15.14 All chairpersons of meetings of the Council and Committees of the Council are authorised under this Code to expel any person other than a Councillor, from a Council or Committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the Council or the Committee of the Council.
- 15.15 Clause 15.14, does not limit the ability of the Council or a committee of the Council to resolve to expel a person, including a Councillor, from a Council or committee meeting, under section 10(2)(a) of the Act.
- 15.16 A Councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the Council for having failed to comply with a requirement under clause 17.12. The expulsion of a Councillor from the meeting for that reason does not prevent any other action from being taken against the Councillor for the act of disorder concerned.

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- 15.17 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the Council for engaging in or having engaged in disorderly conduct at the meeting.
- (section 233(2), Regulation)
- 15.18 Where a Councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.19 If a Councillor or a member of the public fails to leave the place where a meeting of the Council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the Councillor or member of the public from that place and, if necessary, restrain the Councillor or member of the public from re-entering that place for the remainder of the meeting.

How disorder by Councillors attending meetings by audio-visual link may be dealt with

- 15.20 Where a Councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the Councillor's audio link to the meeting for the purposes of enforcing compliance with this code.
- 15.21 If a Councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the Councillor's audio-visual link to the meeting.

Use of mobile phones and the unauthorised recording of meetings

- 15.22 Councillors, Council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the Council and committees of the Council.
- 15.23 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the Council or a committee of the Council without the prior authorisation of the Council or the committee.
- 15.24 **Without limiting clause 15.17, a contravention of clause 15.24 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.17.** Any person who contravenes or attempts to contravene clause 15.21, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.25 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

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16. CONFLICTS OF INTEREST

- 16.1 All Councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the Council and committees of the Council in accordance with the Council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.
- 16.2 Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with the council's code of conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the Councillor's audio-visual link to the meeting must be suspended or terminated and the Councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

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17. DECISIONS OF THE COUNCILCouncil decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the Council at which a quorum is present is a decision of the Council.

(section 371)

- 17.2 Decisions made by the Council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering Council decisions

- 17.3 A resolution passed by the Council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.10.

(section 372(1)).

- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

(section 372(2))

- 17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.10.

(section 372(3))

- 17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) Councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

(section 372(4))

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

(section 372(5))

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

(section 372(7))

- 17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.11 with the consent of all signatories to the notice of motion.

- 17.10 A motion to alter or rescind a resolution of the Council may be moved on the report of a committee of the Council and any such report must be recorded in the minutes of the meeting of the Council.

(section 372(6))

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- 17.11 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the Council may be moved at the same meeting at which the resolution was adopted, where:
- (a) a notice of motion signed by three Councillors is submitted to the chairperson, and
 - (b) a motion to have the motion considered at the meeting is passed, and
 - (c) the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.
- 17.12 A motion moved under clause 17.12(b) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.12(b) can speak to the motion before it is put.
- 17.13 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.12(c).

Recommitting resolutions to correct an error

- 17.14 Despite the provisions of this Part, a Councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:
- (a) to correct any error, ambiguity or imprecision in the Council's resolution, or
 - (b) to confirm the voting on the resolution.
- 17.15 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.14(a), the Councillor is to propose alternative wording for the resolution.
- 17.16 The chairperson must not grant leave to recommit a resolution for the purposes of clause 19.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.
- 17.17 A motion moved under clause 17.14 can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.14 can speak to the motion before it is put.
- 17.18 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.14.
- 17.19 A motion moved under clause 17.14 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

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18. TIME LIMITS ON COUNCIL MEETINGS

- 18.1 Meetings of the Council and committees of the Council are to conclude no later than **10.30pm**.
- 18.2 If the business of the meeting is unfinished at 10.30pm, the Council or the committee may, by resolution, extend the time of the meeting by 30 minutes.
- 18.3 If the business of the meeting is unfinished at 10.30pm, and the Council does not resolve to extend the meeting, the chairperson must either:
- (a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the Council, or
 - (b) adjourn the meeting to a time, date and place fixed by the chairperson.
- 18.4 Clause 18.3 does not limit the ability of the Council or a committee of the Council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 18.5 Where a meeting is adjourned under clause 18.3 or 18.4, the General Manager must:
- (a) individually notify each Councillor of the time, date and place at which the meeting will reconvene, and
 - (b) publish the time, date and place at which the meeting will reconvene on the Council's website and in such other manner that the General Manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

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19. AFTER THE MEETINGMinutes of meetings

- 19.1 The Council is to keep full and accurate minutes of the proceedings of meetings of the Council.
(section 375(1))
- 19.2 At a minimum, the General Manager must ensure that the following matters are recorded in the Council's minutes:
- (a) the names of Councillors attending a council meeting and whether they attended the meeting in person or by audio-visual link,
 - (b) details of each motion moved at a Council meeting and of any amendments moved to it,
 - (c) the names of the mover and seconder of the motion or amendment,
 - (d) whether the motion or amendment was passed or lost, and
 - (e) such other matters specifically required under this code.
- 19.3 The minutes of a Council meeting must be confirmed at a subsequent meeting of the Council.
(section 375(2))
- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.
(section 375(2))
- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 19.7 The confirmed minutes of a Council meeting must be published on the Council's website. This clause does not prevent the Council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 19.8 The Council and committees of the Council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.
(section 11(1))
- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.
(section 11(2))
- 19.10 Clause 19.8 does not apply if the Council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be

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treated as confidential because they relate to a matter specified in section 10A(2) of the Act.
(section 11(3))

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the Council

- 19.12 The General Manager is to implement, without undue delay, lawful decisions of the Council.
(section 335(b))

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20. COUNCIL COMMITTEESApplication of this Part

20.1 This Part only applies to committees of the Council whose members are all Councillors.

Council committees whose members are all Councillors

20.2 The Council may, by resolution, establish such committees as it considers necessary.

20.3 A committee of the Council is to consist of the Mayor and such other Councillors as are elected by the Councillors or appointed by the Council.

20.4 The quorum for a meeting of a committee of the Council is to be:

- (a) such number of members as the Council decides, or
- (b) if the Council has not decided a number – a majority of the members of the committee.

Functions of committees

20.5 The Council must specify the functions of each of its committees when the committee is established but may from time to time amend those functions.

Notice of committee meetings

20.6 The General Manager must send to each Councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:

- (a) the time, date and place of the meeting, and
- (b) the business proposed to be considered at the meeting.

20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Attendance at committee meetings

20.8 A committee member (other than the Mayor) ceases to be a member of a committee if the committee member:

- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
- (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.

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- 20.9 Clause 20.8 does not apply if all of the members of the Council are members of the committee.

Non-members entitled to attend committee meetings

- 20.10 A Councillor who is not a member of a committee of the Council is entitled to attend, and to speak at a meeting of the committee. However, the Councillor is not entitled:
- (a) to give notice of business for inclusion in the agenda for the meeting, or
 - (b) to move or second a motion at the meeting, or
 - (c) to vote at the meeting.

Chairperson and deputy chairperson of Council committees

- 20.11 The chairperson of each committee of the Council must be:
- (a) the Mayor, or
 - (b) if the Mayor does not wish to be the chairperson of a committee, a member of the committee elected by the Council, or
 - (c) if the Council does not elect such a member, a member of the committee elected by the committee.
- 20.12 The Council may elect a member of a committee of the Council as deputy chairperson of the committee. If the Council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 20.13 If neither the chairperson nor the deputy chairperson of a committee of the Council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.
- 20.14 The chairperson is to preside at a meeting of a committee of the Council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 20.15 Subject to any specific requirements of this code, each committee of the Council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the Council unless the Council or the committee determines otherwise in accordance with this clause.
- 20.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the Council or the committee determines otherwise in accordance with clause 20.15.
- 20.17 Voting at a Council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

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Closure of committee meetings to the public

- 20.18 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the Council to the public in the same way they apply to the closure of meetings of the Council to the public.
- 20.19 If a committee of the Council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the Council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.19 during a part of the meeting that is webcast.

Disorder in committee meetings

- 20.21 The provisions of the Act and this code relating to the maintenance of order in Council meetings apply to meetings of committees of the Council in the same way as they apply to meetings of the Council.

Minutes of Council committee meetings

- 20.22 Each committee of the Council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- (a) the names of Councillors attending a council meeting and whether they attended the meeting in person or by audio-visual link,
 - (b) details of each motion moved at a meeting and of any amendments moved to it,
 - (c) the names of the mover and seconder of the motion or amendment,
 - (d) whether the motion or amendment was passed or lost, and
 - (e) such other matters specifically required under this code.
- 20.23 The minutes of meetings of each committee of the Council must be confirmed at a subsequent meeting of the committee.
- 20.24 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 20.25 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.
- 20.26 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 20.27 The confirmed minutes of a meeting of a committee of the Council must be published on the Council's website. This clause does not prevent the Council from also publishing unconfirmed minutes of meetings of committees of the Council on its website prior to their confirmation.

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21. IRREGULARITIES

21.1 Proceedings at a meeting of a Council or a Council committee are not invalidated because of:

- (a) a vacancy in a civic office, or
- (b) a failure to give notice of the meeting to any Councillor or committee member, or
- (c) any defect in the election or appointment of a Councillor or committee member, or
- (d) a failure of a Councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a Council or committee meeting in accordance with the Council's code of conduct, or
- (e) a failure to comply with this code.

(section 374)

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Campbelltown City Council

22. DEFINITIONS

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 15.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
audio-visual link	means a facility that enables audio and visual communication between persons at different places
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the Council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 7.1 and 7.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
this code	means the Council's adopted code of meeting practice
committee of the Council	means a committee established by the Council in accordance with clause 20.2 of this code (being a committee consisting only of Councillors) or the Council when it has resolved itself into committee of the whole under clause 14.1
Council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two Councillors under clause 11.7 of this code requiring the recording of the names of the Councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a Councillor under clause 10.18 of this code during debate on the first amendment
foreshadowed motion	means a motion foreshadowed by a Councillor under clause 10.17 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means

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planning decision	means a decision made in the exercise of a function of a Council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of Councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2021</i>
webcast	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time
year	means the period beginning 1 July and ending the following 30 June

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8.17 Minutes of the Audit Risk and Improvement Committee meeting held 22 November 2022

Reporting Officer

Governance Officer Secretariat
City Governance

Officer's Recommendation

That the minutes of the Audit Risk and Improvement Committee held 22 November 2022 be noted.

Purpose

To seek Council's endorsement of the minutes of the Audit Risk and Improvement Committee meeting held 22 November 2022.

Report

Detailed below are the recommendations of the Audit Risk and Improvement Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration.

Reports listed for consideration

6.1 2023 ARIC Meeting Schedule

That the proposed 2023 ARIC meeting schedule be noted, and committee members to advise the Internal Auditor if there are any scheduling conflicts.

6.2 Internal Audit Progress Report

That the Committee receive and note the internal audit update.

6.3 Audit, Risk and Improvement Committee Annual Report 2021-22

That the Committee receive and endorse the ARIC Annual Report 2021-22 subject to the minor amendments provided by Independent Member Jim Mitchell for inclusion in the Annual report.

6.4 Compliance and Reporting Matters

That the information be noted.

6.5 Risk Management Update

That the information be noted.

6.6 Quarter 1 performance report: Operational Plan 2022-23

That the ARIC note the following report:

1. Summary of Quarter 1 progress against the Delivery Program 2022-26 and Operational Plan 2022-23.

6.7 Continuous Improvement: Quarter 1 Update

That the ARIC note the following report:

1. Summary of continuous improvement initiatives for Quarter 1 2022/23.

Attachments

1. Minutes of the Audit Risk and Improvement Committee held 22 November 2022 (contained within this report)

CAMPBELLTOWN CITY COUNCIL

Minutes Summary

Audit Risk and Improvement Committee Meeting held at 4:00 pm on Tuesday, 22 November 2022.

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Minutes of the Audit Risk and Improvement Committee Meeting held on 22 November 2022

Present Mr Bruce Hanrahan - Independent Member (Chairperson)
Mr Jim Mitchell - Independent Member
Councillor Warren Morrison - Elected Council Representative

In attendance Ms L Deitz - General Manager
Mr Sam Helweh - Internal Auditor
Mr Phu Nguyen - Director City Governance
Mr Scott Grant - Director City Lifestyles
Mr Jim Baldwin - Director City Development
Ms Corinne Mears - Executive Manager Corporate Services and Governance
Ms Monique Dunlop - Manager Governance and Risk
Mr Warren Kear - Risk Coordinator
Ms Cathy Gavin - Senior Financial Accountant
Mr Chris Magee - Manager Insights and Corporate Strategy
Ms Monique Bishop - Executive Support

1. ACKNOWLEDGEMENT OF LAND

An Acknowledgement of Land was presented by the Chairperson Mr Bruce Hanrahan.

2. APOLOGIES

Ms Rhonda Wheatley - Independent Member
Ms Rebecca Grasso - Director City Growth
Ms Somaiya Ahmed - Director, Financial Audit Services - Audit Office of NSW
Mr Ali Amjad - Audit Leader - Audit Office of NSW
Mr Kevin Lynch - Director City Delivery

3. CONFIRMATION OF MINUTES

3.1 Minutes of the Ordinary Meeting of the Audit Risk and Improvement Committee held 18 October 2022

Committee's Recommendation: (Mitchell/Morrison)

That the Minutes of the Ordinary Audit Risk and Improvement Committee Meeting held 18 October 2022, copies of which have been circulated to each Councillor, be taken as read and confirmed.

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

5. GENERAL MANAGER - VERBAL UPDATE

1. Staff presented the Financial Statements, our annual highlights and results of the audit to Council on the 8th November at our Annual General Meeting. The report was well received. The Council complimented staff, ARIC members and our auditors on another strong financial result and for the work in getting through another year end audit without qualification.
2. In the last month, the Executive and I held our strategic planning days. I found the sessions very useful as we were able to achieve collective agreement on the priorities for the Council's next planning cycle. We are in the process of sharing those priorities with staff and Councillors as we begin development of the next Operational Plan. I look forward to also updating ARIC in the near future.
3. In this ARIC meeting, the IP&R report provides a summary of Q1 progress against our current Operational Plan. I am pleased to inform ARIC that 85% of our actions are completed or on-track, which is a positive outcome.
4. Key projects progress update:
 - a. Billabong Parklands - Earthworks complete, Crystal pools on site constructing aquatic spaces, and tenders out for building / amenity block. Project remains on track to complete September 2023.
 - b. WestInvest - Early planning continues now that 'non-competitive' projects have been announced. Circa \$26m in projects have been approved with work to begin in early 2023. The outcome of the competitive round applications are expected to be announced at the end of this year.

6. REPORTS

6.1 2023 ARIC Meeting Schedule

Purpose

For the Committee to consider and determine the ARIC meeting dates for 2023.

Officer's Recommendation

That the ARIC discuss and determine the 2023 ARIC meeting schedule.

Committee's Recommendation: (Mitchell/Morrison)

That the proposed 2023 ARIC meeting schedule be noted, and committee members to advise the Internal Auditor if there are any scheduling conflicts.

6.2 Internal Audit Progress Report

Purpose

To provide the Committee an update on the progress of the internal audit activity.

Officer's Recommendation

That the Committee receive and note the internal audit update.

Committee's Recommendation: (Mitchell/Morrison)

That the Committee receive and note the internal audit update.

6.3 Audit, Risk and Improvement Committee Annual Report 2021-22

Purpose

To report to Council the activities of the Audit, Risk and Improvement Committee for the year ending 30 June 2022.

Officer's Recommendation

That the Committee receive and endorse the ARIC Annual Report 2021-22.

Committee's Recommendation: (Mitchell/Morrison)

That the Committee receive and endorse the ARIC Annual Report 2021-22 subject to the minor amendments provided by Independent Member Jim Mitchell for inclusion in the Annual report.

6.4 Compliance and Reporting Matters

Purpose

To provide a 6 monthly report to the Audit, Risk and Improvement Committee of compliance and reporting matters to the Independent Commission Against Corruption (ICAC), the Office of the NSW Ombudsman and the Office of Local Government.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Mitchell/Morrison)

That the information be noted.

6.5 Risk Management Update

Purpose

To provide the Committee with an update on the work of Council's Risk Management function.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Mitchell/Morrison)

That the information be noted.

6.6 Quarter 1 performance report: Operational Plan 2022-23

Purpose

This report is part of Council's reporting and accountability towards the long-term vision for Campbelltown, as documented in our Community Strategic Plan (CSP): Campbelltown 2032. This report ensures compliance under the Integrated Planning & Reporting Framework (IP&R).

Officer's Recommendation

That the ARIC note the following report:

1. Summary of Quarter 1 progress against the Delivery Program 2022-26 and Operational Plan 2022-23.

Committee's Recommendation: (Mitchell/Morrison)

That the ARIC note the following report:

1. Summary of Quarter 1 progress against the Delivery Program 2022-26 and Operational Plan 2022-23.
-

6.7 Continuous Improvement: Quarter 1 Update

Purpose

The purpose of this report is to provide the ARIC with a progress report on continuous improvement actions during Quarter 1 2022/23.

Officer's Recommendation

That the ARIC note the following report:

1. Summary of continuous improvement initiatives for Quarter 1 2022/23.

Committee's Recommendation: (Mitchell/Morrison)

That the ARIC note the following report:

1. Summary of continuous improvement initiatives for Quarter 1 2022/23.
-

7. GENERAL BUSINESS

The next meeting of the Audit Risk and Improvement Committee will be held Tuesday, 21 February 2023 at 4:00 pm at the Civic Centre, Campbelltown.

Bruce Hanrahan

Chairperson

Meeting Concluded: 4.26pm

8.18 Campbelltown 2022 Report

Reporting Officer

Manager Insights and Corporate Strategy
City Growth

Community Strategic Plan

Objective	Strategy
5 Strong Leadership	5.2.1 Provide proactive and collaborative leadership on issues that are important to Campbelltown now and into the future

Delivery Program

Principal Activity
5.2.1.1 Lead and improve corporate planning for a sustainable future

Officer's Recommendation

That Council note the Campbelltown 2022 report.

Purpose

To provide Council with an updated profile of the Campbelltown community, drawing on data from multiple sources (including the 2021 ABS Census).

The attached Campbelltown 2022 Report provides a robust evidence-base that will be used for a number of purposes, including:

- Monitoring progress against the Community Strategic Plan, Delivery Program, and Operational Plan.
- Informing strategic decision making (e.g. the next Operational Plan and strategic initiatives) and advocacy.

Report

The Campbelltown 2022 Report provides a high level overview of the Campbelltown LGA, in terms of its strategic context, people, economy, environment, and leadership. The report integrates data from multiple sources (e.g. 2021 Census, Health Stats NSW, Resilience Sydney, 2022 Community Survey), and is an important component of the Community Strategic Plan: Campbelltown 2032.

The Report has 2 main objectives:

- To provide baseline data to monitor progress against Campbelltown 2032.
- To provide a single 'source-of-truth' to inform: strategies, projects, and initiatives; advocacy work; business plans; grant applications; and, community engagement.

The Report is structured around Community Strategic Plan: Campbelltown 2032, with data presented according to the 5 Community Outcomes and underlying focus areas:

- Outcome 1: Community and Belonging
- Outcome 2: Places for People
- Outcome 3: Enriched Natural Environment
- Outcome 4: Economic Prosperity
- Outcome 5: Strong Leadership

Attachments

8.18.1 Campbelltown 2022: Snapshot of the LGA (contained within this report) [↓](#)

8.18.2 Background Paper for Campbelltown 2022 (contained within this report) [↓](#)

Campbelltown 2022

Snapshot of the LGA

October 2022





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Executive Summary

This report provides a high level overview of the Campbelltown LGA, in terms of its strategic context, people, economy, environment, and leadership. The report integrates data from multiple sources (e.g. 2021 Census, Health Stats NSW, Resilience Sydney, 2022 Community Survey), and is an important component of the Community Strategic Plan: Campbelltown 2032. The Report has 2 main objectives:

- To provide baseline data to monitor progress against Campbelltown 2032.
- To provide a single 'source-of-truth' to inform: strategies, projects, and initiatives; advocacy work; business plans; grant applications; and, community engagement.

Background Information

Campbelltown, a vibrant and growing City of 176,519 residents, is located 55km from the Sydney CBD in the south-western suburbs. As part of the Western Parkland City, Campbelltown is recognised as a metropolitan cluster in the Western City District Plan. The Western City is experiencing rapid growth, with the population expected to increase 30% – 53% in the next 2 decades. The Western Sydney International (Nancy-Bird Walton) Airport will be a key driver of economic growth within the Western City region, with priority precincts driving significant population growth within the Macarthur region.

Campbelltown 2032 presents the Community's 10-year vision for Campbelltown, and is structured around 5 Community Outcomes and 23 Focus Areas. A comprehensive performance indicator framework has been developed to track progress against all IP&R documents (including the CSP) and identify emerging needs. The framework includes > 80 indicator categories, which draw on multiple internal and external data sources. The indicators outlined in this report will be monitored over time, and will directly inform the State of our City report.

Campbelltown 2022

Outcome 1 – Community and Belonging

Focus Area 1.1 – A Proud and Inclusive Community

Campbelltown is increasingly culturally diverse, with 35% of residents born overseas and 35.8% speaking a language other than English at home. Campbelltown has a large indigenous population compared with Greater Sydney (4.1% vs 1.6%). About half of residents are satisfied with feeling part of their community. Overall, 42.3% of residents are satisfied with 'local arts and cultural activities', and 52.7% are satisfied with 'local events and festivals'.

Focus Area 1.2 – Community Health, Wellbeing and Resilience

Health: Campbelltown has lower life expectancy, higher fertility rates, higher levels of psychological stress, and higher obesity than NSW and Greater Sydney. Campbelltown also has comparatively higher rates of chronic illnesses including arthritis, asthma, diabetes, heart disease and kidney disease.

Education: Local schools typically have lower attendance rates and NAPLAN scores compared with NSW and national benchmarks. However, 60% of residents are satisfied with local schools and childcare centres.

Crime: Campbelltown has higher rates of crime than the NSW average in 15/17 major offences. However, 64.5% of residents responded positively to feeling safe in their local community.



Community Advantage/Disadvantage: Campbelltown is more socially disadvantaged than the NSW benchmark as indicated by SEIFA. However, this varies considerably across suburbs in the LGA. Campbelltown has a high proportion of residents in need of assistance at 6.3% of the population.

Focus Area 1.3 – Our Cultural Heritage

Heritage: Approximately half of residents are satisfied with efforts being made to recognise and celebrate Campbelltown's history and cultural heritage.

Indigenous Culture: 42.9% of residents are satisfied with local efforts to respect and learn from local Aboriginal and Torres Strait Islander culture. The local indigenous population had lower levels of year 12 attainment, lower labour force participation and higher unemployment rates.

Outcome 2 – Places for People

Focus Area 2.1 – Public Spaces and Facilities

Campbelltown has an overprovision of community halls, but an under provision of Community Arts Space, Performing Arts Centres, Multi-Purpose Centres. Overall, 65.8% of residents are satisfied with local community facilities. Furthermore, 59% of residents are satisfied with local places for leisure, recreation and physical activity, and 68% are satisfied with local parks, reserves, and green spaces. Finally, 50.2% of residents are satisfied with the overall appearance of their neighbourhood

Focus Area 2.2 – Accessibility and Connectivity

Transport: 27% of residents are dissatisfied with local walking paths and cycle ways, and 33% are dissatisfied with local roads. About half of residents are satisfied with local public transport.

Digital Connectivity: In 2016 (the most recent data), 14.2% of Campbelltown households did not have an internet connection at their dwelling. Over half (55%) of residents are satisfied with their home internet connection, although only 33% are satisfied with the quality of internet within public places.

Focus Area 2.3 – Housing a Growing City

In 2016, 15% of Campbelltown households were experiencing housing stress. Campbelltown residents are experiencing growing cost of living pressures with inflation outpacing income. In terms of housing, 78% of residents are satisfied with the home they live in. Between 2017 and 2022, there were 9,852 residential building approvals in Campbelltown, and 6,385 residential buildings constructed. Just over one-third (37.2%) of residents are satisfied with current or recent housing developments in the area.

Outcome 3 – Enriched Natural Environment

Focus Area 3.1 – Our Natural Environment and Biodiversity

Just over half (54%) of the LGA contains native vegetation. Canopy cover is approximately 45%; this varies substantially across the LGA and urban areas have much less canopy cover. The Campbelltown LGA has approximately 236 km of waterway; 66% is in fair/good condition and 65.4% in medium/high ecological condition. Furthermore, 74% of measured riparian corridors are in fair/good condition. Nearly half (46%) of residents are satisfied with local efforts to conserve the natural environment.

Focus Area 3.2 – Our Natural Resources

In the FY2019/2020, the Campbelltown LGA used a total of 14,482 mega litres of water, representing a reduction of 7.9% from the previous year. Total carbon dioxide emissions declined by around



105,000 tonnes from 2016 to 2020, while solar capacity increased 156% in the past 5 years. Two-thirds (67.9%) of residents are satisfied with local waste management and recycling.

Focus Area 3.3 – Climate Change and Extreme Weather Events

In 2021, 271 hectares of hazard reduction burns were undertaken, estimated to protect 9,700 local assets. In 2021, the LGA recorded 14 days of significant rainfall (> 25mm), a significant year-on-year increase since 2017. During 2021 the LGA recorded 7 days with a max temperature of 35 degrees and over. 2017, 2018 and 2019 all recorded over 25 days with a max temperature of 35 degrees or more. Only 25.6% of residents are satisfied with local efforts to respond to climate change, and 49% are satisfied with local efforts to respond to extreme weather events.

Outcome 4 – Economic Prosperity

Focus Area 4.1 – Local Jobs and Workforce

Currently, 62.1% of employed residents travel outside the LGA for work, this is despite the number of local jobs increasing an average of 3.4% per annum over the past 5 years. Only 34.9% of residents are satisfied with local job opportunities. The unemployment rate in the Campbelltown LGA is estimated at 6.4%. Approximately one-third (32.1%) of residents are satisfied with support for local businesses. Campbelltown has a lower proportion of residents who have completed year 12 or equivalent compared with Greater Sydney (53.5% vs 64.5%). Furthermore, 20.8% of the population (aged 15 and over) have a bachelor's degree or above, whilst 16% of residents have completed vocational training. Just over half (52.5%) of residents are satisfied with local tertiary education and training opportunities.

Focus Area 4.2 – Business Growth and Investment

Campbelltown's Gross Regional Product (GRP) is estimated at around \$8.75 billion. The number of businesses within the LGA has increased by an average of 4.7% per annum. Over the past 5 years the value of building approvals related to non-residential buildings within the Campbelltown LGA has been in excess of \$1.5 billion.

Focus Area 4.3 – Revitalise the City Centre

Retail spending across the LGA was \$3.03 billion in FY22. Just under half (43.4%) of residents are satisfied with the Campbelltown City Centre, with 30.2% satisfied with the Ingleburn City Centre.

Outcome 5 – Strong Leadership

Focus Area 5.1 – Responsive Customer Service

In 2021, Council meetings were attended by a total of 288 community members. Approximately one-third (31.7%) of residents are satisfied with feeling informed about local issues, with 31.3% satisfied with 'opportunities to have a say on local matters'.

Focus Area 5.2 – Plan and Lead for the Future

Campbelltown City Council performed above the benchmark in 8 of the 9 financial benchmarks. A total of 27.5% of residents are satisfied with the management of public funds and local infrastructure, and 31.7% are satisfied with local leadership.



Introduction

Campbelltown is the economic, civic and cultural hub for the Macarthur region, one of the fastest growing regions in Australia. In addition to the increasing population and urban development, significant infrastructure projects (e.g. Western Sydney International Airport) and economic investment across the Western City are shaping the expansion of the Campbelltown LGA.

The current Community Strategic Plan (CSP) - Campbelltown 2032 - outlines the community's long-term plan for the future of Campbelltown. The CSP was developed through engagement with the community, extensive analyses of relevant population, economic, and environmental data, and consideration of relevant regional plans and priorities. As the highest-level plan developed by Council, the CSP guides the direction of Council during its elected term, with its projects, programs, and actions articulated through the Delivery Program and annual Operational Plan.

Timely, accurate, and valid data are important for informing the development, implementation, and evaluation of all Council Plans and Strategies. This Report draws together key datasets to provide a comprehensive overview of Campbelltown in terms of its people, environment, economy, and leadership. The Report has 2 main objectives:

1. To summarise baseline data that will be used to monitor progress against Campbelltown 2032. This is part of the performance indicator framework, and will inform the future State of Our City Report.
2. To provide a single 'source-of-truth' that can be used across the organisation to drive evidence-based decision making and advocacy. For example, the Report (and underlying data) can be used to inform longer-term strategic decisions regarding the Delivery Program such as priorities, major projects and initiatives, principal activities, KPIs, and service reviews. In the shorter-term, the Report can be used in an ongoing basis to identify issues/topics that require a deeper dive (e.g. to inform more targeted community engagement activities) and to inform business cases, grant applications, operational plan actions, improvement initiatives etc.

This Report is directly aligned with the Community Outcomes and Focus Areas articulated through Campbelltown 2032. The remainder of this report is structured as follows:

- Background Information on Campbelltown, including key state and regional plans/priorities, and demographic profile.
- Overview of Campbelltown 2032 Indicator Framework, including the key datasets included in this report
- Current State of Campbelltown, against the 5 CSP Outcomes
 1. Community and Belonging
 2. Places for People
 3. Enriched Natural Environment
 4. Economic Prosperity
 5. Strong Leadership
- Summary and Conclusions



Background Information

Local and Regional Context

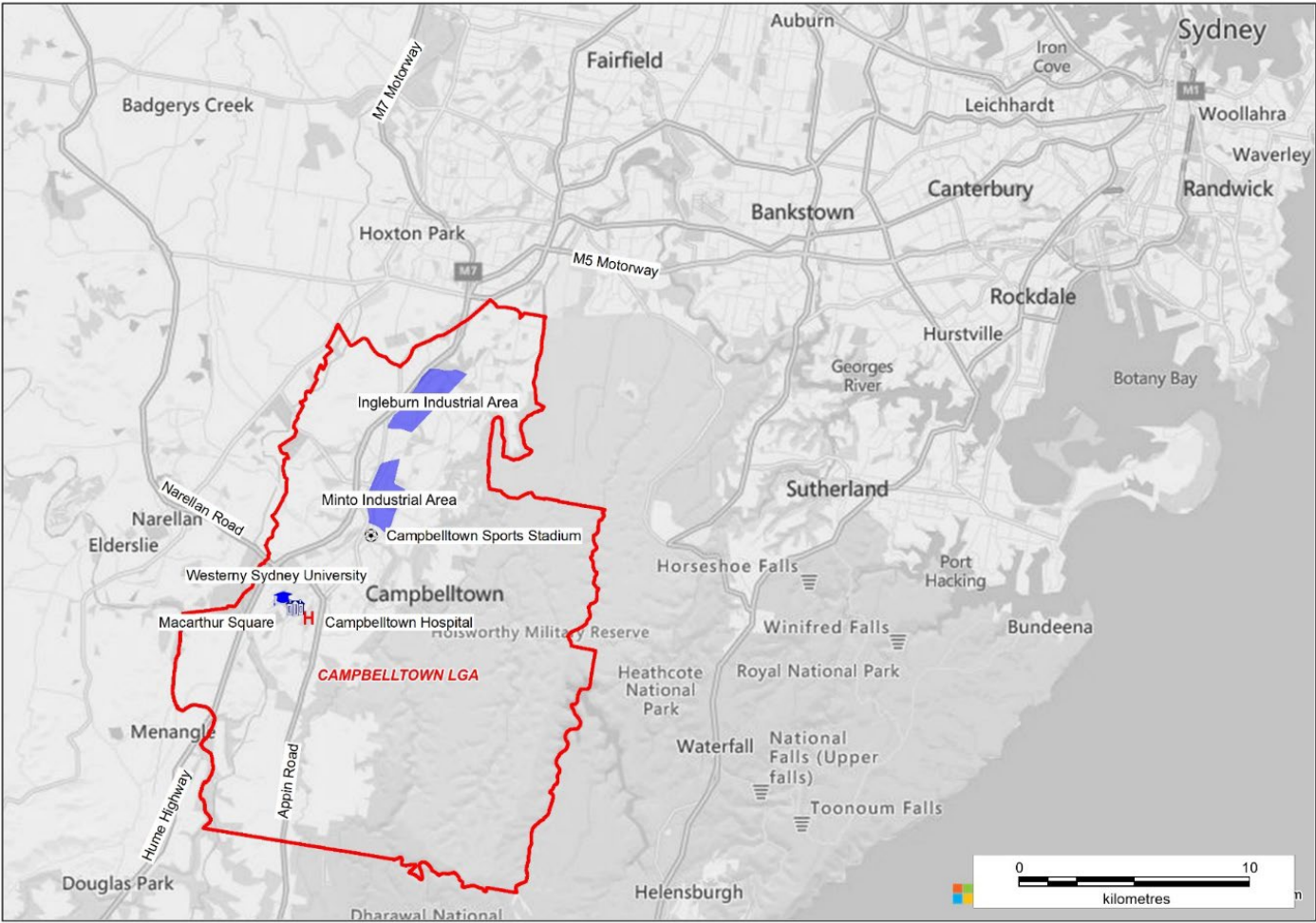
The City of Campbelltown is located in the outer south-western suburbs of Sydney, 55km from the Sydney Central Business District (CBD). The Campbelltown Local Government Area (LGA) is bounded by Liverpool LGA to the north, Sutherland Shire to east, Wollondilly Shire to the south and Camden LGA to the west. The City of Campbelltown comprises 31,200 hectares of land including 1,189 hectares of protected national park.

Campbelltown is located at the junction of two major arterial roads, namely the Hume Motorway and M7 Motorway. Due to this location, the area enjoys easy road accessibility to and from the Sydney CBD, and throughout the Western and Northern suburbs of Sydney. The Hume Highway also provides access to the southern suburbs of New South Wales including the Southern Highlands and Canberra. Furthermore, Appin Road located to the south of the Campbelltown LGA provides a key connection to Wollongong and the Illawarra region. The Campbelltown LGA also enjoys excellent rail access to the broader Sydney region and Southern Highlands, serviced by the T8, South Line, T5 Cumberland Line, T2 Inner West Line and the South Highlands Line.

The Campbelltown LGA contains a number of regional facilities attracting visitors from the surrounding local government areas including Macarthur Square, Campbelltown Hospital, Western Sydney University and Campbelltown Stadium as well as comprising two significant industrial areas at Minto and Ingleburn.



Map 1 – Campbelltown Regional Context





Strategic Context and Infrastructure Projects

To understand the current state of the Campbelltown LGA we must recognise the strategic role of Campbelltown within the broader context of Western Sydney, Greater Sydney and New South Wales. This is essential for ensuring that Campbelltown is well placed to leverage opportunities and plan for the future.

This section provides a summary of key long-term strategic plans that directly impact the Campbelltown LGA, including:

- Key Region and District Plans relating to the future of Macarthur Region/South-Western Sydney.
- State Planning Priorities
- Major infrastructure projects
- Major residential developments and priority precincts

This section also provides a brief overview and status update on the current review of the Region and District Plan reviews.

Reframing Greater Sydney's Extent and the Region and District Plan Review

<https://greatercities.au/six-cities-region>

[Six Cities Region | Greater Cities Commission](#)

In March 2022, the Greater Sydney Commission, responsible for preparing Region and District Plans and other key strategies matters for Greater Sydney's future, became the Greater Cities Commission. This coincided with a change to the extent of the spatial area that is identified as the Greater Sydney Region.

In 2018 when the current Region and District Plans were released, and as noted above, Greater Sydney comprised the Eastern Harbour City, the Central River City and the Western Parkland City. The new Six Cities Region retains these three cities but also includes the Lower Hunter and Greater Newcastle City, Central Coast City, and the Illawarra-Shoalhaven City.

This change in direction requires review of the existing Region and District Plans. In September 2022, the Greater Cities Commission released The Six Cities Region Discussion Paper to guide the current review for consultation. The paper establishes a vision and puts forward Six Region Shapers to guide the review process and future planning for the Region:

1. An embedded First Nations voice
2. A connected Six Cities Region
3. Housing supply, diversity and affordability
4. Inclusive places connected to infrastructure
5. Powering local jobs and economies
6. Climate-resilient green cities.



At the time of writing, the engagement process is continuing with further opportunities to provide input into Region and City Plans being developed. It is anticipated that draft plans will be publicly exhibited in 2023.

Greater Sydney Region Plan: A Metropolis of Three Cities

<https://www.greater.sydney/metropolis-of-three-cities/vision-of-metropolis-of-three-cities/western-parkland-city-vision>

Intended to be replaced by a new Region Plan to reflect the newly formed Six Cities Region, the current Greater Sydney Region Plan, adopted in 2018, provides a high-level blueprint for managing future growth and change across Metropolitan Sydney by integrating and aligning land-use, transport and infrastructure planning. The aim is to transform metropolitan Sydney into a metropolis, where most residents will live within 30 minutes of their employment, education, health facilities, services and great places. The three cities include:

- The Western Parkland City
- The Central City
- The Eastern Harbour City

Campbelltown forms part of the Western Parkland City along with seven other council areas including Blue Mountains, Camden, Fairfield, Hawkesbury, Liverpool, Penrith and Wollondilly. The Western Parkland City is envisaged to be a polycentric city based around the established higher order centres (metropolitan centres) of Liverpool, Penrith and Campbelltown as well as a future centre at Bradfield – the centre of the Aerotropolis and the closest centre serving the new Western Sydney International Airport.

The Western Parkland City is currently experiencing unprecedented growth and by 2056 is expected to be home to over 1.5 million.

The future Western Sydney International Airport and associated transport infrastructure has been identified as a catalyst for economic growth in the Western Parkland City. It is anticipated that the new airport will attract internationally significant defence and aerospace activities, and lead the development of a western Sydney economic corridor with specialisation in freight, logistics, advanced manufacturing, health, education and science. This economic corridor is projected to provide more knowledge intensive jobs to the area, which is expected to drive the growth and development of the designated higher order metropolitan cluster centres.

Currently identified by the NSW Government as one of four metropolitan centres for Greater Sydney's Western Parkland City (WPC) and as the key metropolitan centre serving the southern part of the WPC, Campbelltown-Macarthur's offer has a both regional and local catchment. It also has the opportunity to leverage the benefits of District wide growth spurred by the Aerotropolis precinct. It is noted that the current Region Plan and Western Parkland City District Plan limit the extent of Campbelltown City Centre to the Campbelltown-Macarthur Centre Precincts. The Reimagining Campbelltown City Centre Vision and Master Plan, released in 2020, extent the boundaries of the centre to also include the Leumeah Centre Precinct. There is opportunity to reflect this positive change in the current Region and District Plan reviews (discussed in more detail below).



The Western City District Plan

<https://www.greater.sydney/western-city-district-plan>

The current Western City District Plan sits beneath the Greater Sydney Region Plan and guides the implementation of the Region Plan at a district level (i.e. the Western City). Following the development of a new Region Plan for the Six Cities Region, new City Plans will be developed and will require consideration in future plans for Campbelltown.

According to the current District Plan, the Western City District is expected to experience significant growth over the next 20 years with forecast demand for an additional 184,500 dwellings by 2036. This growth will be accommodated through new land release areas as well as urban renewal areas close to existing centres such as Campbelltown.

The District will also benefit from a once-in-a-generation economic boom with the Western Sydney Airport, Aerotropolis and health and education precincts poised to drive the creation of knowledge-intensive jobs. Furthermore, the expansive industrial and urban services lands to the north and east of the Airport are well-placed to serve Greater Sydney's long-term freight, logistics and industrial needs. These factors will result in a more contained Western City District with a greater choice of jobs, transport and services aligned with population growth.

The realisation of the Western City District Plan will generate many potential benefits for residents, including quicker and easier access to a wider range of jobs, housing types and activities, and ultimately a true 30-minute city.

As noted earlier, Campbelltown-Macarthur is identified as a Metropolitan Centre within the Western City District Plan. The Centre is the key location for providing the metropolitan functions within the Macarthur Region and beyond including concentrations of higher order jobs; a wide range of goods and services; entertainment, leisure and recreational services; as well as cultural and arts experiences.



Premiers Priorities

<https://www.nsw.gov.au/premiers-priorities>

The NSW State Government has identified a number of priorities it aims to address to enhance the quality of life for people in NSW. These Premier's Priorities "aim to tackle many of the issues that have been put in the too hard basket, for too long". These priorities, which have ambitious targets, have been developed to deliver the NSW government's key policy priorities, which are:

- A strong economy
- Highest quality education
- Well connected communities with quality local environments
- Putting customer at the centre of everything we do
- Breaking the cycle of disadvantage.

The following actions or initiatives against these Priorities are currently underway, and require careful consideration by Council to ensure our strategic direction is aligned:

- Bumping up education results for children
- Increasing the number of Aboriginal young people reaching their potential
- Protecting our most vulnerable children
- Increasing permanency for children in out of home care
- Reducing domestic violence reoffending
- Reducing recidivism in prison population
- Reducing homelessness
- Improving service levels in hospitals
- Improving outpatient and community care
- Towards zero suicides
- Greener public spaces
- Greening our city
- Government made easy
- World class public service

Key Infrastructure and Residential Projects

Infrastructure Projects

The Western City is currently experiencing unprecedented growth both in terms of residential population and infrastructure. Major infrastructure projects planned or currently underway within the Western City are summarised in Table 1 below.

These major infrastructure projects will act as catalytic drivers of economic growth in the Western Sydney region. The significant focus around key transport links for the Western City have the potential to provide a comparative advantage for the region in industries that typically require freight and logistics such as industrial and manufacturing markets.



Table 1 – Major Infrastructure Projects

Project	Description
Western Sydney International (Nancy-Bird Walton) Airport	This \$5.3 billion international airport is planned to be a catalytic driver of economic growth within the Western City region. Construction commenced in September 2018, and Stage 1 is expected to be completed by 2026. Once completed, the airport will have the capacity to service some 10 million travellers per year.
Western Sydney Aerotropolis (Bradfield)	<p>The Western Sydney Aerotropolis encompasses 11,200 hectares of land immediately surrounding the new Western Sydney Airport and will provide employment opportunities for nearby residents. NSW government reports, the initial development will comprise 5 key precincts:</p> <ol style="list-style-type: none"> 1. Aerotropolis Core: The economic hub of the aerotropolis will be a dense urban precinct provided around a Metro station, estimated to accommodate ≈ 50,000 – 60,000 employees. 2. Badgerys Creek Precinct: This precinct will transform the Airport to a higher order hub specialising in areas such as technology, advanced manufacturing and industry uses. The precinct will support ≈ 10,000 employees. 3. Wianamatta-South Creek Precinct: An interconnected blue-green corridor providing parks, sporting fields and waterways. 4. Northern Gateway Precinct: Specialised centre and key interface to the airport from the rest of Greater Sydney, with the new Sydney Science Park as its foundation. This precinct will accommodate ≈ 21,000 employees. 5. Agribusiness Precinct: A place of opportunity for NSW agribusiness and agricultural sectors. The precinct will provide ≈10,000 workers building on Western Sydney's heritage of successful agriculture operations.
Bringelly Road Upgrade	A \$509 million upgrade to Bringelly Road between Camden Valley Way and The Northern Road is under construction. The project will include a widening of the road from a two lane undivided road to a 4 - 6 lane divided road.
Northern Road Upgrade	A 35 km section of the Northern Road between the Old Northern Road at Narellan and Jamison Road at Penrith is currently under construction. The project is planned to upgrade the road from a two lane undivided road to a minimum four lane road capable of supporting the growing resident and worker population planned around the Western Sydney Airport.
North South Rail Extension	The north south rail was committed in the City Deal to provide a passenger rail corridor from St Marys in the north to Macarthur via the Western Sydney Airport in the south. The first phase of the metro, from the aerotropolis to St Marys via the new Airport is underway, set to open in 2026. A south west rail link connecting Western Sydney Airport to Glenfield is under investigation.
Sydney Orbital	The New South Wales Government is planning for a long term transport link between Box Hill in the north and the Hume Highway near Menangle in the south.
Campbelltown Hospital Stage 2	A \$632 million expansion of Campbelltown Hospital has recently been completed, with the development focused around providing additional mental health and paediatric services. Campbelltown Hospital now provides a total of around 800 beds.
Ingham Institute for Applied Medical Research	The Macarthur Ingham Institute for Applied Medical Research is planned to open in 2023. The facility will be co-located with Campbelltown Hospital and provide a world class medical research facility, specialising in diabetes, mental health and paediatrics.



Project	Description
Australian Institute of Botanical Science	The new \$60m Herbarium, located adjacent to the Plant Bank at the Australian Botanic Garden, Mount Annan has recently opened. Australia's priceless botanical collection, currently housed at the Royal Botanic Garden, Sydney, is being transferred to this new facility, along with up-to 200 staff.

Major Residential Projects and Priority Precincts

Major residential projects that are planned or currently under construction within the Campbelltown LGA are outline in Table 2:

Table 2 – Major Residential Developments

Development	Developer	First Homes	Completion	Dwellings
Figtree Hill	Lendlease	2023	2032	3,300
Menangle Park	Dahua Group	2022	2038	5,250
Macarthur Heights	Landcom	2015	2024	1,040
Rosalind Park	Leda	2025	2035	1,600
Willowdale	Stockland	2014	2025	3,700
New Breeze	Dahua Group	2018	2024	1,280
22 – 32 Queen Street	Aland Developments	2024	2024	750
Hurlstone	Landcom	2025	2040	3,000

Additionally, a number state led priority growth areas have been identified for the region as follows:

Glenfield to Macarthur Urban Renewal Precincts – The Glenfield to Macarthur Corridor Strategy is an urban renewal program that seeks to increase density and activate the key transit centres within the Campbelltown LGA. The renewal strategy is anticipated to yield some 15,000 additional dwellings over the period to 2036 and generate some 20,700 jobs.

Greater Macarthur Priority Growth Area – The Greater Macarthur Land Release Investigation Area comprises an area of approximately 17,600 hectares, extending to Menangle Park in the north, Appin in the east and Wilton in south. The area is anticipated to accommodate between 53,000 (low case) and 80,000 (high case) new dwellings.

South West Sydney Priority Growth Area – The South West Sydney Priority Growth Area encompasses around 10,000 hectares of greenfield land across the Camden, Liverpool and Campbelltown LGA's. Upon completion the South West Priority Growth Area is projected to accommodate a population in excess of 110,000 persons



Population and Demographics

Campbelltown Population

According to the ABS: 2021 Census of the Population, the Campbelltown LGA had an estimated resident population (ERP) of 176,519. Based on population forecasts undertaken by Department of Planning and Environment this is expected to increase by 54,000 people, to around 230,000 residents by 2041; this represents an average annual growth rate of 1.3% (refer Table 3). Based on projections undertaken by Forecast ID Campbelltown could be home to as many as 270,000 people by 2041.

Table 3 – Campbelltown Population Forecasts, 2021 – 2041

Population	ABS ERP	Projections			
	2021	2026	2031	2036	2041
DPIE	175,687	182,892	197,476	214,263	229,301
Forecast ID	175,687	195,130	229,665	256,041	272,303
Population Change		2021-26	2026-31	2031-36	2036-41
DPIE		7,205	14,584	16,787	15,038
Forecast ID		19,443	34,535	26,376	16,262
Average Annual Change		2021-26	2026-31	2031-36	2036-41
DPIE		0.8%	1.5%	1.6%	1.4%
Forecast ID		2.1%	3.3%	2.2%	1.2%

Source: ABS - 2021 Census of the Population, Forecast.id, DPIE - Population Projections

Campbelltown Socio-economic Profile

Table 4 details the socio-economic changes for the Campbelltown LGA between the 2016 – 2021 Census. Key points about changes in the demographic profile of the Campbelltown LGA are as follows:

- The median age increased slightly from 34 years to 35 years
- The proportion of overseas born residents increased from 31.4% to 35.0%. In aggregate, this represents an increase of around 12,600 overseas born residents.
- Due to the increase in overseas born residents, the proportion of languages other than English spoken at home increased from 30.3% to 35.8%
- Both individual income and household income increased by around 17%.
- There was a decrease in the proportion of residents that owned their home outright, with an increase in owner mortgages and renters.



Table 4 – Campbelltown Socio-economic Profile, 2016 – 2021

	Campbelltown (NSW)	
	2016	2021
Population		
Males	49.0%	49.1%
Females	51.0%	50.9%
Population	100.0%	100.0%
Age		
Median Age	34.0	35.0
Place of Birth (% of the population)		
Australia	62.0%	59.5%
Overseas	31.4%	35.0%
Not Stated	6.7%	5.4%
Language Spoken at Home (% of the population)		
English Only	63.8%	57.8%
Other Language	30.3%	35.8%
Not Stated	5.9%	6.4%
Median Weekly Income Levels		
Individual	632	738
Household	1,459	1,700
Household Composition (% of households)		
Family Households	79.3%	77.8%
Lone Persons	18.4%	19.8%
Group Households	2.3%	2.4%
Household Size		
Average Household Size	3.0	2.9
Housing Status (% of occupied dwellings)		
Owned Outright	23.2%	22.8%
Owner Mortgage	37.4%	40.0%
Renting	31.1%	33.9%
Other Tenure Type	1.4%	1.8%
Tenure Type Not Stated	6.9%	1.5%
Public Housing	9.8%	8.7%
Motor Vehicles		
Average Vehicles per H/hold	1.8	1.8

Source: ABS Census of Population



Macarthur Population

Relevantly the Campbelltown City Centre is identified as the metropolitan cluster for the Macarthur region, one of the fastest growing regions in Australia. As at the 2021 census the Macarthur region was home to 351,816 people. Over the next 20 years the region is anticipated to grow to between 517,000 and 615,000 persons (refer to Table 5).

Table 5 – Macarthur Population Forecasts, 2021 – 2041

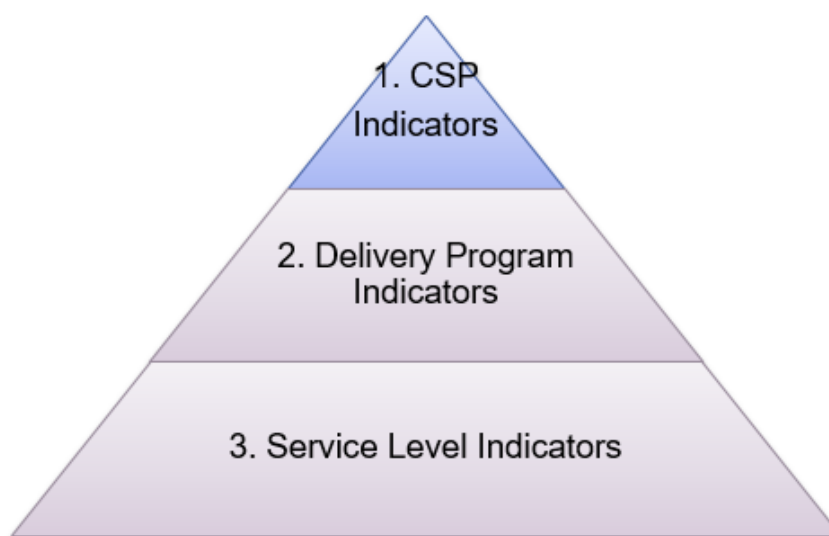
Population	Actual	Projections			
	2021	2026	2031	2036	2041
Campbelltown					
• DPIE	177,689	182,892	197,476	214,263	229,301
• Forecast ID	177,689	195,130	229,665	256,041	272,303
Camden					
• DPIE	119,951	123,841	144,882	167,922	197,735
• Forecast ID	119,951	143,987	181,415	214,411	243,531
Wollondilly					
• DPIE	54,176	58,579	65,594	76,176	90,356
• Forecast ID	54,176	62,924	75,454	87,865	99,600
Macarthur					
• DPIE	351,816	365,312	407,952	458,361	517,393
• Forecast ID	351,816	402,041	486,534	558,317	615,434

Source: ABS - 2021 Census of the Population, Forecast.id, DPIE - Population Projections



Campbelltown 2032 Progress Indicator Framework

The Campbelltown Progress Indicator Framework provides the methodology to assess and report on progress against the CSP, Delivery Program and Operational Plan. For reasons of clarity, the framework draws a broad distinction between indicators at the community-level (CSP) and those at a corporate level (Delivery Program and Operational Plan). This Report provides baseline data for the community indicators to track progress against Campbelltown 2032. The indicators outlined in this report and the subsequent changes of these indicators over time will directly inform the State of our City report for this term of Council.



Whilst it should be noted that Council's ability to impact these indicators is relative to Council's sphere of control over the relevant focus area as well as the local impact of other macro and micro factors, these do provide an indicative measure against the effectiveness of Council initiatives in driving outcomes for the community. Campbelltown 2022 and the CSP indicator model draws information from a wide variety of available data. The CSP Survey and 2021 Census are key inputs into this report with details as follows:

CSP Baseline Survey – The CSP baseline survey was conducted by New Focus on behalf of Council in August 2022. The survey questionnaire was designed to align with the focus areas of the CSP and provides an overview of community satisfaction with the Campbelltown LGA. The results of the CSP Baseline survey can be found in Table 1 of the Appendix.

2021 Census of the Population – The Census is a household survey undertaken by the Australian Bureau of Statistics every 5 years. It provides the most comprehensive snapshot of the economic, social and cultural make-up the population. An overview of the Census results for the Campbelltown LGA are provided on Profile ID. <https://profile.id.com.au/campbelltown>

Table 6 below provides an overview of all data sources used to inform this report, shown against each CSP Outcome and Focus Area.

Table 6 – List of datasets

Outcome	Focus Area	Topics	Source
1 – Community and Belonging	1.1 - A Proud and Inclusive Community	Diversity	ABS – Census of the Population Council - CSP Baseline Survey
	1.2 - Community Health, Wellbeing and Resilience	Health	PHIDU – Social Health Atlas of Australia ABS – Census of the Population Department of Health – Health Workforce Council – CSP Baseline Survey
		Education	ACECQA - Childcare Register ACARA – School Attendance Rates ACARA – NAPLAN Council – CSP Baseline Survey
		Crime	BOSCAR Council – CSP Baseline Survey
		Community Advantage/Disadvantage	ABS – SEIFA ABS - Census of the Population Council – CSP Baseline Survey
	1.3 - Our Cultural heritage	Heritage	Council – Heritage Item List Council – CSP Baseline Survey
		Indigenous Culture	ABS – Census of the Population Council - CSP Baseline Survey
2 – Places for People	2.1 - Public Spaces and Facilities	Community Facilities	Council – Community Facilities Register Council – CSP Baseline Survey
		Open Space	Council – Open Space Register Council – CSP Baseline Survey
		Sport	Sports Eye Council – CSP Baseline Survey
		Shopping and Retail	Council – Land Zoning Council – CSP Baseline Survey



	2.2 - Accessibility and Connectivity	Transport	ABS – Census of the Population TfNSW - Crash and Casualty Statistics TfNSW – Opal Trips Bus Council – CSP Baseline Survey
		Internet	ABS – Census of the Population Council - CSP Baseline Survey
	2.3 Housing a Growing City	Housing Stress	ABS – Census of the Population FACS – Rent and Sales Report Council – CSP Baseline Survey
		Cost of Living	EconomyID – Household Disposable Income ABS – Consumer Price Index
		Residential Growth	ABS – Building Approvals DPIE - Metropolitan Housing Monitor Council – CSP Baseline Survey
3 – Enriched Natural Environment	3.1 – Our Natural Environment and Biodiversity	Biodiversity	SEED – Flora and Fauna Arbor Carbon – Canopy Cover Council - Waterway Health Council – CSP Baseline Survey
	3.2 Our Natural Resources	Resource Consumption	Resilient Sydney
		Waster	Resilient Sydney Council – CSP Baseline Survey
	3.3 Climate Change and Extreme Weather Events	Emergency Management and Extreme Weather	CCC – Hazard Reduction Burns BOM – Rainfall and Max Temp Council – CSP Baseline Survey
4 – Economic Prosperity	4.1 Local Jobs and Workforce	Local Employment	ABS – Census of the Population EconomyID – Local Employment ABS – Labour Force TfNSW – Employment Projections Council – CSP Baseline Survey



	4.2 Business Growth and Investment	Economic Growth	EconomyID – GRP ABS – Counts of Australian Businesses ABS - Building Approvals LMIP – Small Area Labour Force Estimates Council – CSP Baseline Survey
	4.3 Revitalise the City	City Centres	TRA – Visitor Numbers Spendmapp – Retail Spend Council – CSP Baseline Survey
5 - Strong Leadership	5.1 – Responsive Customer Service	Community Engagement	Council – Council Meeting Attendance Council – CSP Baseline Survey
	5.2 – Plan and Lead for the Future	Governance	Council – Financial Data Council – CSP Baseline Survey
		Planning	Council – Land Zoning



Current State of Campbelltown

This section of the report provides a high level overview of the current state of the Campbelltown LGA structured against the relevant outcomes and focus areas within the CSP. The data used to inform this report is presented within the appendix to this report.

Outcome 1 - Community and Belonging

This outcome reflects the community's aspirations for Campbelltown to be a culturally diverse, healthy and inclusive city.

1.1 A Proud and Inclusive Community

Diversity

Heterogeneity in race, ethnicity, gender, cultural background, sexual orientation, and other attributes is a key ingredient of flourishing societies. Empirical evidence reveals that diversity has numerous benefits for organisations, communities, and nations, including greater innovation, higher quality decisions and economic growth¹. Understanding the diversity of an area is important in successfully planning, designing and implementing approaches to engage the community and improve outcomes². The Campbelltown LGA contains a diverse community with key points as follows;

- As at the 2021 Census, 35% of residents were born overseas increasing from 31.4% since 2016. This represents a net increase of 12,630 overseas born residents. Outside of Australia, the countries of India, Bangladesh and the Philippines represent the highest place of birth for residents at 3.9%, 3.1% and 2.8% of the population, respectively.
- Compared to Greater Sydney the Campbelltown LGA comprises a larger proportion of residents with Indian (6.0%), Bengali (4.2%), Filipino (4.1%), Australian Aboriginal (3.8%), and Samoan (3.0%) ancestry.
- The Campbelltown LGA comprises a large indigenous population, reflecting 4.1% of the population. This is significantly higher than the Greater Sydney average at 1.7%.
- 35.8% of the population speak a language other than English at home, increasing from 30.3% in 2016. The most common of these language were Arabic, Bengali, Nepali and Hindi.
- 4.3% of the population do not speak English well or at all.
- Campbelltown comprises a relatively young population with a median age of 35 years. This is lower than the Sydney median of 37 years.
- Median per capita and household incomes within the Campbelltown LGA are lower than the Sydney median.
- The Campbelltown LGA comprises a larger than average household size at an average of 2.9 persons per household.

¹ Adam et al, Maximizing the Gains and Minimizing the Pains of Diversity: A Policy Perspective. Association for Psychological Science, 2015

²Graham et al, What is the Role of Culture, Diversity, and Community Engagement in Transdisciplinary Translational Science, Oxford University Press, 2016



- The Campbelltown LGA comprises a large traditional family market (i.e. couples with children under the age of 15), representing 33.8% of families.

Arts and cultural activities, and events and festivals are ways to celebrate diversity and create a sense of community. Based on the CSP baseline survey undertaken by Campbelltown Council in August 2022, local residents felt the following about local arts and cultural activities and events and festivals:

- 42.3% of residents responded positively to satisfaction with local arts and cultural activities, with only 17.0% noted being either dissatisfied or very dissatisfied. Residents aged 25 – 34 had the highest positive response rate at 47.4%. Conversely, residents aged 18 – 24 had the highest negative response rate at 34.6%, significantly higher than the LGA average.
- 52.7% of residents responded positively to local events and festivals, whilst 18.3% responded negatively. Residents aged 35 – 34 had the highest positive response rate to local events and festivals at 63%, whilst residents aged 18 – 24 had the highest negative response rate at 31.4%

Relevantly some 50.5% of residents responded positively to feeling part of the neighbourhood, the highest positive response rate was among residents aged over 70 at 72.6%, with younger residents aged 18-24 having the lowest positive response rate at 43.5%. Of note residents born overseas had a positive response rate of 60.9% for feeling part of the neighbourhood.

1.2 Community Health, Wellbeing and Resilience

Health

Following a healthy lifestyle, regardless of age, will have numerous health benefits, being proven to reduce the risk of cardiovascular disease, decreases incidence of obesity and diabetes, the risk of malignancy, psychiatric disorders and cognitive dysfunction³. There are a number of health issues and lifestyle indicators, relative to Greater Sydney and broader New South Wales that may impact on the health and well-being of local residents, including:

- Lower life expectancy at 80.9 years compared to 84.5 years for Greater Sydney and 83.3 years for New South Wales
- Higher fertility rates at 2.1 births per female.
- Greater prevalence of low birth weight babies and smoking during pregnancy at 6.9% and 13.1%, respectively.
- Higher proportion of residents with high or very high psychological stress at 14.6% of the population compared to 12.4% and 12.1% for New South Wales and Greater Sydney, respectively.
- Greater prevalence of residents that are overweight or obese at 70.1% of adults. Relevantly, 73.4% of local adults undertake an inadequate level of physical activity compared to 65.3% and 65.2% for NSW and Greater Sydney, respectively.

Campbelltown City has a comparatively higher rates of chronic illness for:

- Arthritis at 8.6% of adults

³ G T Popa, A I Cuza, The importance of Healthy Lifestyle in Modern Society: A Medical, Social and Spiritual Perspective, European Journal of Science and Theology Vol 10 No 3, 2014



- Asthma at 8.5% of adults
- Diabetes at 6.6% of adults
- Heart disease at 3.7% of adults
- Kidney disease at 3.7% of adults

Despite relevant health indicators and higher rates of hospitalisation, with the exception of podiatrists the Campbelltown LGA currently has a lower provision of all major health and allied health professionals in relation to population size when compared with the NSW average.

Based on the CSP baseline survey some 62.4% of residents were satisfied with local health and medical services. Response rates were relatively consistent across all demographic variables.

Education

Sending children to day care has been linked to improved social skills, better cognitive and language development and school readiness⁴. There are 85 long day childcare centres within the Campbelltown LGA providing some 4,481 childcare places, including 7 Council owned and operated facilities. Currently 30.9% of childcares within the LGA are exceeding National Quality Standards (NQS).

Primary school provides children with the educational foundation for life-long learning with a focus on essential literacy, numeracy and social skills⁵. The relevant primary school indicators for Campbelltown, include:

- 27 of the 38 local primary schools had attendance rates below the NSW average. The schools with the lowest attendance rates were Claymore Public School, Ambarvale Primary School and Curran Public School.
- 29 of 44 schools achieved Year 3 NAPLAN results below the national average in 3 or more assessable areas. Relevantly 28 of these schools were government primary schools.
- Similarly, 29 of 44 schools achieved Year 5 NAPLAN results below the national average in 3 or more assessable areas, with 26 of these being government primary schools.

Secondary schooling is aimed at building a broader knowledge base for students and provide pathways for further education and/or career development⁶. Local secondary school indicators are as follows:

- Only 5 of the 16 local high schools had an attendance rate above the NSW average, including only 2 government schools. The schools with the lowest attendance rates were Airds High School and James Meehan High School.
- 13 of 20 schools achieved Year 7 NAPLAN results below the national average in 3 or more assessable areas. Relevantly 10 of these schools were government high schools.
- Similarly, 13 of 20 schools achieved Year 9 NAPLAN results below the national average in 3 or more assessable areas, with 10 of these being government high schools.

⁴ E S Peisner-Feinberg PhD, Child Care and Its Impact on Young Children's Development, FPG Child Development Institute, University of North Carolina, 2007

⁵ Australian Government Department of Foreign Affairs and Trade, The Australian Education System – Foundation Level,

⁶ <https://www.ozstudies.com/studying-in-australia/what-to-study-in-australia/secondary-education>



Based on the CSP baseline survey some 59.9% of residents were satisfied with local schools and childcare centres. The highest positive response rate was among younger residents with those aged 18 – 24 and 25 - 34 having a positive response rate of 74.1% and 61.1%, respectively. Older residents had the lowest positive response rate for local schools and childcare at 55.8% for those aged over 70 and 52.6% for those aged 50 – 69. Notably older residents did not have a comparable higher negative response rate, with a greater level of neutral and don't know response. This is likely due to having less interaction with local schools and childcare centres than other age cohorts.

Crime

Criminal activity can have direct and severe effects on victims as well as ongoing long term harm⁷. Additionally, high crime rates can impact on the perception of safety and place which can ultimately lead to increases in negative health and well-being outcomes for the local community⁸. High levels of criminal activity can also impact the local economy driving down house prices and hampering business trading capacity. Relevant crime statistics for the Campbelltown LGA are as follows.

- Campbelltown has higher rates of crime than the NSW average across 15 of the 17 major offences
- The offences in which Campbelltown has the highest rate compared to the NSW average include 'Robbery without a Weapon', 'Robbery with a Weapon not a Firearm' and 'Domestic Violence'.

Based on the CSP baseline survey some 64.5% of residents responded positively to feeling safe in their local community. Safety perceptions were greatest among older residents with residents aged over 50 having the highest positive response rate. Negative response rates were higher across younger age cohorts.

Community Advantage/Disadvantage

Socio-Economic Indexes for Areas (SEIFA) is a ranking of areas in Australia according to relative socio-economic advantage and disadvantage⁹. As at the 2016 Census the Campbelltown LGA had SEIFA score of 950. This is below the national median score of 1,000. Campbelltown was ranked as the 39th (3rd decile) and 175th (4th decile) most disadvantaged LGA in NSW and Australia, respectively. Relevantly Claymore (531) and Airds (563) were ranked the two most disadvantaged suburbs in New South Wales, whilst Macquarie Links (1,103) and Glen Alpine (1,094) were significantly above the national median. Other relevant community advantage/disadvantage indicators, include:

- The number of homeless residents within the Campbelltown LGA was estimated at 928 in 2016 representing an increase of 44% from 2011.
- Social housing within the Campbelltown LGA accounts for around 8.7% of total dwellings. This is significantly higher than the level of social housing across NSW and Greater Sydney.
- The Campbelltown LGA has a lower proportion of elderly residents with around 4.9% of the population aged over 70 compared to 7.9% and 6.8% for NSW and Greater Sydney, respectively.

⁷ <https://www.victimsofcrime.vic.gov.au/the-crime/the-effects-of-crime>

⁸ Putrick et al, Assessing the Role of Criminality in Safety Feeling and Self-reported Health, 2019

⁹ <https://www.abs.gov.au/websitedbs/censushome.nsf/home/seifa>



- Campbelltown has a high proportion of residents in need of assistance at 6.3% of the population compared to 5.8% for NSW and 5.2% for Greater Sydney.

Based on the CSP baseline survey some 40.2% of residents responded positively to local support services. Despite the low positive response rate local support services had a comparably low negative response rate. This is reflective of the high neutral and 'don't know' response rate indicative of the smaller proportion of the population that uses these services.

1.3 Our Cultural Heritage

Heritage

Cultural heritage is inevitably implicated in the creation of a sense of community¹⁰. It ensures knowledge and skills are transmitted from one generation to the next and provides a sense of identity and continuity¹¹. Heritage related indicators for the Campbelltown LGA are as follows:

- There are currently 94 heritage listed items within the Campbelltown LGA.
- Based on the results of the CSP baseline survey, some 50.9% of residents were either satisfied or very satisfied with local efforts to recognise and celebrate Campbelltown's history and cultural heritage. Older residents were the most satisfied with those aged over 70 having a positive response rate of 67.2%. There was no significant variation in responses across other demographic variables.

Indigenous Culture

Campbelltown is located on the traditional custodial lands of the Dharawal people. The area has rich indigenous history and is home to large indigenous population, representing around 4.1% of the population. Key local indigenous indicators are as follows:

- Based on the results of the CSP baseline survey, some 42.9% of residents were either satisfied or very satisfied with local efforts to respect and learn from local Aboriginal and Torres Strait Islander culture. There was no significant variation in responses between demographic variables.
- The local indigenous population had lower levels of year 12 attainment at 32.7% of the population.
- Lower participation rate at 51.3% of the working aged population.
- Higher unemployment rate at 9.9%.

¹⁰ Howard P, Heritage: management, interpretation, identity, London New York Continuum, 2003

¹¹ Petronela T, The Importance of the Intangible Cultural Heritage in the Economy, Procedia Economics and Finance: Volume 39, 2016



Outcome 2 - Places for People

This Outcome reflects the community's aspirations for Campbelltown to be a city of great places that connect, inspire and celebrate our lifestyle and heritage.

2.1 Public Spaces and Facilities

Community Facilities and Local Amenity

Community facilities provide amenity for local residents, playing a key role in the liveability of an area. Community facilities can promote education, physical activity as well as cultural and leisure activities¹². Key notes about current community facilities and amenity within the Campbelltown LGA include:

- There are currently 24 community halls provided within the Campbelltown Local Government Area (LGA), 18 of which are available for community hire. This equates to one community hall per 7,404 residents. This is above Council's generally accepted population threshold of one community hall for every 20,000 persons, as per the Community Facilities Strategy.
- There are currently 4 libraries provided across the LGA, equating to a provision of one library for every 44,422 residents. This broadly in-line with the recommended provision of one library for every 45,000 persons.
- The Campbelltown LGA currently has an under provision Community Arts Space, Performing Arts Centre, Multi-Purpose Centre.
- In the CSP baseline survey, some 65.8% of residents responded positively to local community facilities (i.e. libraries and leisure centres etc). Residents aged over 70 had the highest positive response rate at 74.2%. Conversely residents aged between 25 and 34 had the lowest positive response rate at 60.3%.
- The Campbelltown LGA has a total of 379 identified open space areas encompassing some 1,490 hectares of land. The provision of open space includes sportgrounds, bushland, parks and ancillary open space.
- In the latest CSP baseline survey some 67.6% of resident's responded positively to local parks, reserves and green spaces. Older residents were the most satisfied with those aged over 70 having a positive response rate of 81.1%. There was no significant variation in responses across other demographic variables.
- There are some 15,400 participants in organised sports within the Campbelltown LGA. The sports with the highest participation levels are football (4,771), rugby league (3,235) and netball (2,287).
- Around 59% of resident's were either satisfied or very satisfied with local places for leisure, recreation and physical activity. Positive response rates were relatively consistent across demographic variables. Higher negative response rates were recorded by younger residents and residents within the Southern Campbelltown precinct.
- Currently within the Campbelltown LGA around 12.4% of land zoned low density residential (R2) and 7.4% of land zoned medium density residential (R3) are further than 2km from their

¹² Coleman S. Built environment: Livability: Urban amenity. In: Australia state of the environment 2016, Australian Government Department of the Environment and Energy, Canberra, 2016



closest supermarket. Relevantly 61.8% of residents were satisfied or very satisfied with the range and quality of local shops, with this relatively stable across different demographics.

Based on the CSP baseline survey 50.2% of residents were satisfied or very satisfied with the overall appearance of their neighbourhood. Elderly residents aged over 70 had the highest positive response rate at 72.6%. The two age brackets with the highest negative response rate were 18 - 24 and 25 – 34 at 30.1% and 29.3%, respectively. Residents in the Southern Campbelltown were marginally less satisfied with the overall appearance of their neighbourhood compared to the western and northern precincts.

2.2 Accessibility and Connectivity

Transport

The ease of movement, including both private and public transport, is an important measure of local liveability providing residents access to employment and services as well as offering significant social benefits such as increased community cohesion and decreased isolation¹³. Additionally, the use of public transport has been found to reduce traffic congestion and maximise economic returns¹⁴. Key points to note about transport within the Campbelltown LGA, include:

- In the CSP baseline survey local walking paths and cycle ways received a negative response rate of 27.2%. The highest negative response rate was among younger demographics with 31.6% of residents aged 18 – 24 and 30.5% of residents aged 25 – 34 being either dissatisfied or very dissatisfied with local walking paths and cycle ways. Residents of the South Campbelltown precinct had the highest level of dissatisfaction with a negative response rate of 33.7%.
- The local area continues to be heavily car dependent with around 48.2% of residents using a car as either driver or passenger as their primary method of travel to work. The Campbelltown LGA also has a larger number of residents that use the train at 3.1% compared to the Greater Sydney average of 2.5%. Of note is the significant increase in residents working from home growing from 2.3% in 2016 to 21.2% in 2021.
- The number of car crashes within the Campbelltown LGA has decreased from 450 in 2016 to 337 in 2020, reflecting a decrease of 25%.
- In the CSP baseline survey, 33% of residents indicated they were dissatisfied with local roads. Dissatisfaction was most prominent within the western precinct with a negative response rate of 45.4%.
- The number of bus users is significantly lower than the Greater Sydney average. Bus patronage within the local bus network, which includes Campbelltown and Camden, increased by around 25% over the period of 2017 to 2019. Figures for 2020 and 2021 are significantly impacted by COVID restrictions and as such have been excluded from the analysis.
- Local public transport received a positive response rate of 50.5% in the CSP baseline survey. Positive response rates varies between age groups with lowest response rates within the age

¹³ Tourism and Transport Forum, The Benefits of Public Transport, 2010

¹⁴ Md Aftabuzzaman, G Currie and M Sarvi, Evaluating the Congestion Reduction Impacts of Public Transport – a Comparative Assessment, 2008



cohorts of 25 – 34 and 50 – 69 and the highest response rates within the 18 – 24 and 35 – 49 age brackets.

Digital Connectivity

Information and communication technologies are having profound impacts on social interactions. These derive from changes in communities, networks and forms of connectivity that form the core elements of a network society¹⁵. This process can also cause digital divide between those with internet connectivity and those without. Digital connectivity indicators for the Campbelltown LGA are as follows:

- The 2021 Census did not ask questions about internet connectivity. The 2016 Census indicated that 14.2% of Campbelltown households did not have an internet connection at their dwelling, which has higher than the Greater Sydney average of 11.2%.
- Based on the 2022 CSP baseline survey 54.8% of residents were satisfied or very satisfied with their home internet connection. Positive response rates were relatively consistent across age cohorts, gender and location. Satisfaction was more polarised for younger age groups with higher negative response rates for residents aged 18 – 24 and 25 – 34.
- The quality of internet within public places was rated much lower by residents with a positive response rate of just 33.3%. Similarly to home internet connection, positive response rates were relatively consistent across age cohorts, gender and location. Satisfaction was again more polarised for younger age groups with higher negative response rates for residents aged 18 – 24 and 25 – 34.

2.3 Housing a Growing City

Housing Affordability

Housing Stress is defined by the National Centre for Social and Economic Modelling (NATSEM) as those households that are both:

- In the lowest 40 per cent of incomes
- Paying more than 30 per cent of their usual gross weekly income on housing costs

Housing stress is higher in Campbelltown compared with NSW and Greater Sydney. It is estimated that 15% of Campbelltown households were experiencing housing stress in 2016 compared with 11.7% and 11.8% of households in all of NSW and Greater Sydney respectively.

Over the period of 2016 – 2021 household income increased by 5.2%, whilst cost of living (reflected by Greater Sydney CPI) and house prices in the Campbelltown LGA increased by greater rates of 9.2% and 31.6%, respectively. This indicates that there is growing household pressures relating to cost of living for local residents as well as increased barrier of entry into the property market.

Notably, the CSP baseline survey indicates that 78% of residents were satisfied or very satisfied with the home they lived in. Renters were less likely to be satisfied compared with those who owned their home (59.7% vs 89.8%).

¹⁵ Jones I, Connectivity, Digital Technologies and Later Life, Routledge Handbook of Cultural Gerontology, 2015



The development approval process is a key tool for council to achieve the desired vision of the local area. It allows council to leverage local development in order to ensure housing target are met and that a range of housing typologies are available to the local community. Indicators related to local housing development include:

- Over the period of FY2017 to FY2022 there were 9,852 residential building approvals in the Campbelltown LGA, with an estimated value of \$2.88 billion.
- Over the period of FY2017 to FY2021 there were some 6,385 residential buildings constructed within Campbelltown LGA.
- Notably, only 37.2% of residents responded positively in the CSP baseline survey around current or recent housing developments in the area. Younger residents aged 18 – 24 had the highest positive response rate at 43.4%. Responses were relatively consistent across all other demographic variables.

Outcome 3 – Enriched Natural Environment

This outcome reflects the community's aspiration to protect and enrich our valued natural environment and biodiversity.

3.1 Our Natural Environment and Biodiversity

Biodiversity

Australia has a globally distinct ecosystems comprising a diverse array flora and fauna species. Biodiversity plays a key role in providing numerous irreplaceable services to Australia including providing economic, ecological life support, recreation, cultural and scientific benefits. Additionally biodiversity and each species of flora and fauna has an intrinsic value regardless of whether this aligns with human value¹⁶. Key points related to local biodiversity are as follows:

- Approximately 17,940 hectares (or 54% of the Campbelltown LGA) contains native vegetation, with 77% of the remaining vegetation considered to be of high conservation value.
- Native vegetation within the LGA is made up of 19 vegetation communities. Twelve of these communities are listed as endangered ecological communities under the NSW TSC Act 1995.
- Tree canopy covers approximately 44.9% of the Campbelltown LGA. The majority of this canopy cover is provided within national park and other environmental conservation areas. Excluding the suburbs in which the dominant land zoning is national park, environmental management or conservation (i.e. Denham Court, Holsworthy, Kentlyn, Long Point, Minto Heights, Varroville, Wedderburn, Woronora Dam) the canopy cover for the remainder of the LGA is just 21.5%. The suburbs with the lowest canopy cover are Bow Bowing, Englorie Park, Bardia and Rosemeadow.

To date over 1,500 flora species have been recorded within the LGA. Twenty-one of these species are listed as threatened species under the NSW TSC Act, 16 of these species are also listed under the Commonwealth EPBC Act.

¹⁶ Cresswell ID, Murphy H (2016). Biodiversity: Importance of biodiversity. In: Australia state of the environment 2016, Australian Government Department of the Environment and Energy



Human health and well-being are fundamentally dependent on the governance and management of land and water for sustainability. The impacts of wetlands, defined broadly to include waterways, on health in terms of “core human requirements” (provision of food and water), “personal exposure and risks” (psychosocial stressors, water-borne and vector-borne diseases, toxics), and “social determinants” (lifestyles and livelihoods)¹⁷. Local indicators for riparian and waterway health include:

- Across the Campbelltown LGA there is approximately 236 km of waterway. Based on the most recent waterway quality testing, around 156km (66%) of these waterways are defined as being in fair or good condition.
- The ecological condition of waterways refers to the ability for waterways to support aquatic habitats. Across the Campbelltown LGA some 65.4% of waterway length is regarded as having a medium or high ecological condition.
- A riparian corridor refers to vegetation growing alongside a waterbody. Within the Campbelltown LGA some 74% of the measured riparian corridors were identified as having a condition of fair or good.

Based on the CSP baseline survey 45.5% of residents were satisfied or very satisfied with local efforts to conserve the natural environment. Residents aged over 70 had the highest positive response rate at 53.9% whilst those aged 50 – 69 had lowest rate at 39.3%. Across the three precincts Western Campbelltown had the lowest positive response rate at 25.1%.

3.2 Our Natural Resources

Resource Consumption and Waste

The environment is not infinite and we need to understand its limits so that future generations can enjoy the same or better quality of life. Our household decisions, including the ways we use energy, water, and other natural resources, as well as how we dispose of them, can have a heavy impact on our environment, our neighbours, and our future. Key points related to local resource consumption and waste recovery are as follows:

- Over the year ending June 2020, the Campbelltown LGA used a total of 14,482 mega litres of water, representing a reduction of 7.9% from the previous year. The largest proportion of this usage came from low density residential.
- The total emissions of carbon dioxide within the Campbelltown LGA has declined by around 105,000 tonnes over the period of 2016 – 2020, this reflects a decrease of around 6.2%.
- Across the Campbelltown LGA there is total solar capacity of approximately 44,904 kilowatts. Local solar capacity has increased 156% over the past 5 years.
- As at 2021, Campbelltown City Council collected 37,859 tonnes of kerbside residual waste equating to 12.2 kilograms per household and 4.5 kilograms per capita per week. Comparatively the average household and per capita per week waste collection in New South Wales is 11.6 kilograms and 4.7 kilograms, respectively.

Based on the CSP baseline survey, around 67.9% of residents were satisfied or very satisfied with local waste management and recycling. Residents aged over 70 had the highest positive response rate at

¹⁷ Kormacher K et al, Health Impact Assessment of Urban Waterway Decisions, International Journal of Environmental Research and Public Health, 2015



84.8%, whilst the younger demographic aged 18 - 24 had the lowest positive response rate at 52.4%. Positive response rates were consistent across the three precincts, however negative responses were higher within the southern precinct at 14.1% as compared to the LGA average of 11.3%.

3.3 Climate Change and Extreme Weather Events

Emergency Management and Extreme Weather

Effects that scientist had long predicted would result from global climate change are now occurring such as sea ice loss, rising sea levels and longer more intense heatwaves. Some changes such as droughts, wildfires and extreme rainfall are happening faster than scientists previously assessed¹⁸. Local emergency management and extreme weather indicators include:

- 271 hectares of hazard reduction burns were undertaken within the Campbelltown LGA in 2021. This is estimated to have protected some 9,700 local assets.
- The CSP baseline survey indicates that 25.6% of residents responded positively to local efforts to respond to climate change. This was the lowest positive response rate for the survey. Relevantly this question had a significant proportion of neutral and don't know response at 36.8% and 15.6%, respectively.
- During 2021 the Campbelltown LGA recorded 14 days in which there was significant rainfall i.e. over 25mm. This has increased significantly year on year since 2017.
- During 2021 the Campbelltown LGA recorded 7 days with a max temperature of 35 degrees and over. This is significantly lower than previous years with 2017, 2018 and 2019 having all recorded over 25 days with a max temperature of 35 degrees or more.
- 49% of resident's responded positive to local efforts to respond to extreme weather events such as floods, bushfires and storms. Responses were relatively consistent across demographic variables.

Outcome 4 – Economic Prosperity

This outcome reflects the community's aspiration to build a strong and vibrant local economy with diverse jobs, services and education opportunities.

4.1 Local Jobs and Workforce

Local Employment

Commuting long distances to work has been linked to poorer health outcomes through limiting capacity to undertake physical activity as well as mental health risks through reduced family leisure time and more predominant sleeping issues¹⁹. Furthermore, long commute times have been associated with persons whom higher education degrees working in more knowledge intensive professions²⁰. This is indicative of worker movements from the outer suburbs of Sydney into the commercial centres of Sydney CBD and Parramatta. Key points related to local employment are as follows:

¹⁸ NASA, The Effects of Climate Change, <https://climate.nasa.gov/effects/>

¹⁹ Halonen et al, Commuting Time to Work and Behaviour-related Health: A Fixed-effect Analysis, 2020

²⁰ Kersting, M., Matthies, E., Lahner, J. et al. A socioeconomic analysis of commuting professionals. Transportation, 2020



- As at the 2021 Census, 45,185 residents (62.1% of employed residents) left the LGA for work.
- Around 68% of white collar workers currently leave the LGA for work.
- The number of local jobs has increased an average of 3.4% per annum over the past 5 years to over 64,675 in 2021.
- As at 2021, 45% of local workers were employed in white collar jobs.
- The unemployment rate in the Campbelltown LGA is estimated at 6.4% significantly higher than the unemployment rate across NSW of 4.6%. The areas with the highest unemployment include Bradbury-Wedderburn, Campbelltown-Woodbine and Macquarie Fields-Glenfield.
- Based on employment projections undertaken by Transport for NSW the number of jobs within the Campbelltown LGA is expected to increase to 95,984 by 2056, representing an increase of 72% from the 2016 Census date. Over the same time period jobs within NSW is projected to increase by around 52%.
- Based on the 2022 CSP baseline survey just 34.9% of residents were satisfied or very satisfied with local job opportunities. Younger residents had the highest positive response rate at 48.1% for 18 – 24 year olds and 37.8% for 25 – 34 year olds. Despite having the highest positive response rate the younger demographics also had the highest negative response rate at 32.6% for residents 18 – 24 and 22.2% for residents 25 – 34 compared to the LGA average of 21.9%. The lowest positive response rate was across older residents with 50 – 69 year olds and 70 years and over having a positive response rate of 29.6% and 24.6%, respectively.

Tertiary Education

Tertiary education focuses on learning in a specialised field, playing an important role in developing professional capabilities and job ready skills. Higher levels of tertiary education has also been linked to increased worker productivity and economic growth²¹. Within the Campbelltown LGA there is currently:

- A lower proportion of residents that have completed year 12 or equivalent at 53.5% of the adult population, compared to 64.5% for Greater Sydney.
- 20.8% of the population (aged 15 and over) have a bachelor's degree or above compared to 33.3% for Greater Sydney.
- A higher proportion of residents whom have completed vocational training at 16% compared to 11.8% for Greater Sydney.
- The CSP baseline survey indicates that 52.5% of residents were satisfied or very satisfied with local tertiary education and training opportunities. Positive responses were highest for those aged over 70 at 64.6%. Response rates were relatively consistent across other demographic variables.

4.2 Business Growth and Investment

Local Economy

A strong local economy will result in increased business output, lower unemployment and increased average incomes. This also generally results in place based advantages including increased local

²¹ Deloitte Access Economics, The Importance of Universities to Australia's Prosperity, 2015



investment and lower vacancy rates. The following provides a high level overview of the Campbelltown local economy:

- The size of the Campbelltown local economy, represented as gross regional product (GRP) is estimated at around \$8.75 billion. Over the past 5 years the local economy has grown at an average annual rate of 3.4%, significantly higher than the NSW average of 1.4%.
- The number of businesses within the LGA has increased by an average of 4.7% per annum to over 10,653 in 2021. This is significantly faster than the average annual growth in businesses across NSW at 3.1%.
- Over the past 5 years the value of building approvals related to non-residential buildings within the Campbelltown LGA has been in excess of \$1.5 billion.

The CSP baseline survey indicates that 32.1% of residents were satisfied or very satisfied with support for local businesses. Relevantly, local business owners were slightly less satisfied with support for local businesses with a positive response rate of 28.9%. Response rates were relatively consistent across other demographic variables.

4.3 Revitalise the City

Campbelltown and Ingleburn City Centres

City Centres are vital for supporting a greater concentration of private sector jobs – and high-value knowledge-intensive jobs in particular – That can gain from the agglomeration benefits that city centres can provide²². The Campbelltown LGA has two identified town centres namely, Campbelltown City Centre and Ingleburn Town Centre, which provide order retail and commercial facilities for the region. Key points relating to city centres within the Campbelltown LGA are as follows:

- Retail spending across the LGA amounted to some \$3.03 billion in FY22. Grocery stores and supermarkets accounted for the largest portion of expenditure at around 26% of total retail spend.
- The CSP baseline survey indicates that 43.4% of residents reported being satisfied or very satisfied with the Campbelltown City Centre. Of note residents within the southern precinct, whom would make up the primary users of the Centre reported a lower positive response rate of 40.6%. Residents aged 50 -69 had the lowest positive response rate at 36.2%. Response rates across other age brackets were similar ranging from 44.3% to 48.5%.
- The Ingleburn City Centre received a positive response rate of 30.2%. The positive response rate was much higher for residents within the northern precinct at 50.3%.

Outcome 5 - Strong Leadership

This outcome reflects the community's aspiration for strong local leadership that ensures we realise our shared vision for Campbelltown.

5.1 Responsive Customer Service

Community Engagement

²² McGough L, Thomas E, Delivering Change: Putting City Centres at the Heart of the Local Economy, Centre for Cities, 2014



In democratic governance, premium is placed on transparency in good governance as a boost to public trust and participation of the citizens. Transparent conduct of government reduces the information gaps between government and the citizens and enhances the perception of institutions “responsiveness to citizens” actions. Its absence diminishes citizens’ trust in administrative processes and actions as citizens feel distant and often excluded from the governance process²³. Places are more responsive to external events, and better able to shape their own future, where community groups and government agencies interact continuously, thereby creating well-understood working relationships²⁴.

Key data relating to government engagement with community members is as follows:

- In 2021, Council meetings were attended by a total of 288 community members, including 252 online and 36 in person attendees. To date in 2022, there have been 278 community member attendees at Council meetings. .
- The CSP baseline survey indicates that 31.7% of Campbelltown residents either disagreed or strongly disagreed that they were adequately informed about local issues. This was among the highest negative response rate for the survey. Residents aged over 70 had the lowest negative response rate at 24.9%. Response rates were relatively consistent across other age cohorts and demographic variables.
- Similarly, “opportunities to have a say on local matters” received a negative response rate of 31.3%. Residents aged over 70 had the lowest negative response rate at 24.7%. Response rates were relatively consistent across other age cohorts and demographic variables.

5.2 Plan and Lead for the Future

Local Governance

Increasing attention has been given to the role of leadership as an important determinant of growth at the regional or local scale. Places that want to prosper in future need to plan for, and implement, strategies that deliver to them effective leadership in the short-, medium- and long-term²¹. Key points related to local governance are as follows:

- Campbelltown City Council performed above the benchmark in 8 of the 9 financial benchmarks.
- Council income amounted to \$227 million in FY2021, an increase of 6.6% from the previous year.
- Council expenses amounted to \$239 million in FY2021, as increase of just 0.4% from the previous year.
- Some 27.5% of residents responded positively to survey questions around the management of public funds and local infrastructure. This was among the lowest positive response rate within the questionnaire. Younger residents responded more positively with 18 – 24 and 25 – 34 having positive response rates of 30.8% and 33.4%, respectively. The lowest positive response rates were recorded in residents aged 35 – 49 at 26.3% and 50 – 69 at 22.1%.

²³ Krah R, Mertens G, Transparency in Local Governments: Patterns and Practices of Twenty-first Century, Political Insight, 2020

²⁴ Beer A, Clower T, Mobilizing leadership in cities and regions, Regional Studies, Regional Science, 2014



- Similarly, local leadership received a relatively low positive response rate in the CSP baseline survey of just 31.7%. Positive response rate were consistent across all demographic variables.

Land zoning through the Local Environmental Plan (LEP) and Development Control Plan (DCP) are key tools use by local government to provide appropriate land uses to support community needs as well as implement and promote good urban design. A high level overview of local land zoning is provided below:

- Currently around 18.1% or some 5,847 hectares of available land is zoned residential, with the largest portion of this zoned low density residential. Around 1,288 hectares or some 4.0% of the LGA is zoned for employment uses.



Summary and Conclusions

This Report provides a comprehensive overview of Campbelltown in 2022, drawing on multiple internal and external data sources. This represents the baseline that would be used to monitor progress against the CSP. In addition, the insights derived through this report can be used to inform: strategies, projects, and initiatives; advocacy work; business plans; grant applications; and, community engagement. It is important to note that these insights are deliberately high-level and need to be complemented by more detailed analyses of available data and/or targeted community engagement.

Key findings from this report are as follows:

- Campbelltown is growing in cultural diversity. Over the past 5 years the LGA has seen a net increase of 12,630 overseas born residents.
- Local residents typically have poorer health as compared to Greater Sydney and New South Wales.
- Local schools typically have lower attendance rates and achieve lower NAPLAN results than the benchmark.
- Campbelltown has higher rates of crime than the NSW average across 15 of the 17 major offences.
- Campbelltown has greater levels of socio-economic disadvantage as measured through SEIFA. There is also a rising number of homeless residents and residents that need assistance with day to day activities.
- Campbelltown comprises a large indigenous population. The local indigenous population had lower levels of year 12 attainment, lower labour force participation and higher unemployment rates.
- Currently across the Campbelltown LGA there is an over provision of community halls but an under provision of Community Arts Space, Performing Arts Centre, Multi-Purpose Centre.
- The city contains a large number of residents that participate in community and organised sport
- Campbelltown is heavily car dependent, with this being the primary method of travel for local residents. Residents have indicated a level of dissatisfaction with the local road network.
- Local residents indicated a level of dissatisfaction for internet availability within public places.
- High proportion of residents experiencing housing stress as compared to Greater Sydney. There is also growing cost of living pressures for local residents.
- Few residents have positive responses to housing developments in their local areas.
- Urban areas of Campbelltown LGA have low tree canopy cover
- Residents have suggested a level of dissatisfaction with efforts to preserve the natural environment
- There has been an increase in extreme weather events; residents have low satisfaction ratings of responses to climate change.
- A large proportion of residents currently leave the LGA for work, with this highest among residents employed in white collar occupations. Residents had a level of dissatisfaction with local job opportunities.



- The Campbelltown economy, as measured through GRP, and local business numbers are growing faster than the NSW average.
- Residents have indicated a level of dissatisfaction with the two major commercial centres in Campbelltown City Centre and Ingleburn City Centre
- Residents have suggested a level of dissatisfaction with feeling informed on local issues and having their say on local matters
- Residents have indicated dissatisfaction with management of public funds and infrastructure and local leadership



Appendix

Background Paper for Campbelltown 2022

October 2022



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Community Satisfaction

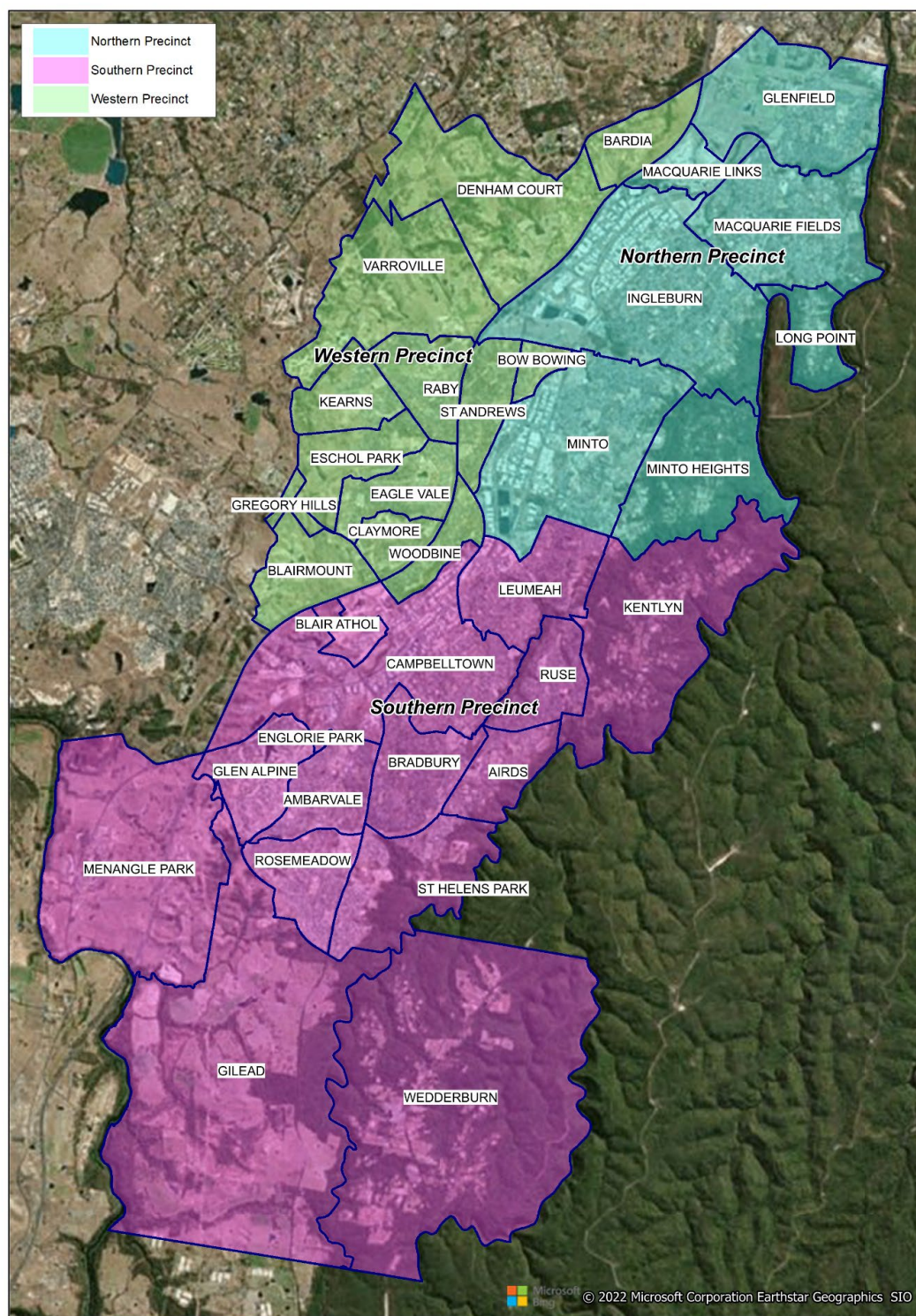
Table 1 – CSP Baseline Survey

How satisfied are you with?	Positive Responses (%)	Negative Responses (%)
The type of home you live in	78.0%	7.7%
Local waste management and recycling	67.9%	11.3%
Local parks, reserves, and green spaces	67.6%	16.7%
Local community facilities (e.g. libraries and leisure centres)	65.8%	12.6%
Feeling safe in your neighbourhood	64.5%	17.6%
Local health and medical services	62.4%	19.5%
The range and quality of local shops	61.8%	15.2%
Local schools and childcare centres	59.9%	7.8%
Local places for leisure, recreation, and physical activity	59.0%	19.3%
The quality of internet available to your household	54.8%	21.1%
Events and festivals in your local area	52.7%	18.3%
Local tertiary education and training opportunities (e.g. Uni, TAFE, VET, etc.)	52.5%	10.3%
Recognise and celebrate Campbelltown's history and cultural heritage	50.9%	14.5%
Feeling part of your neighbourhood	50.5%	20.8%
Local public transport	50.5%	14.6%
The overall appearance of your neighbourhood	50.2%	23.9%
Respond to extreme weather events such as floods, bushfires, storms, etc.	49.0%	16.3%
Local walking paths and cycleways	47.9%	27.2%
Local efforts to protect and conserve the natural environment	45.5%	23.1%
Campbelltown City Centre	43.4%	25.6%
Respect and learn from local Aboriginal and Torres Strait Islander culture	42.9%	16.9%
The local road network	42.4%	33.0%
Arts and cultural activities in your local area	42.3%	17.0%
Local support services (e.g. disability support, welfare services)	40.2%	14.7%
Current or recent housing developments in your area	37.2%	22.7%
Being informed about local issues	35.6%	31.7%
Local job opportunities	34.9%	21.9%
The quality of internet available in local public places	33.3%	20.3%
Support for local businesses	32.1%	12.6%
Local leadership	31.7%	24.3%
Ingleburn City Centre	30.2%	18.7%
Opportunities to have a say on local matters	29.0%	31.3%
Public funds and local infrastructure being responsibly managed	27.5%	29.2%
Respond to climate change	25.6%	21.9%

Source: Campbelltown City Council



Map 1 – CSP Baseline Survey Precincts





1. Outcome 1 – Community and Belonging

1.1 A Proud and Inclusive Community

Diversity

Table 2 – Country of Birth

Birthplace	2016		Greater Sydney	2021		Greater Sydney
	Campbelltown LGA			Campbelltown LGA		
Australia	97,312	62%	57%	105,084	60%	57%
Total overseas born	49,228	31%	37%	61,856	35%	39%
Not stated	10,462	7%	6%	9,564	5%	5%
Top 10 Overseas Birthplaces						
India	4,625	2.9%	2.7%	6,833	3.9%	3.6%
Bangladesh	3,354	2.1%	0.5%	5,504	3.1%	0.5%
Philippines	4,111	2.6%	1.6%	5,006	2.8%	1.7%
United Kingdom	5,010	3.2%	3.7%	4,430	2.5%	3.5%
New Zealand	4,247	2.7%	1.8%	4,299	2.4%	1.6%
Nepal	1,096	0.7%	0.6%	3,667	2.1%	1.1%
Fiji	2,678	1.7%	0.7%	2,965	1.7%	0.7%
China	1,568	1.0%	4.7%	2,020	1.1%	4.6%
Samoa	1,690	1.1%	0.2%	1,865	1.1%	0.2%
Pakistan	1,099	0.7%	0.5%	1,740	1.0%	0.6%

Source: ABS - Census of the Population

Table 3 – Ancestry

Ancestries	2016			2021		
	Campbelltown LGA		Greater Sydney	Campbelltown LGA		Greater Sydney
Top 10 Ancestries						
Australian	44,739	28.5%	23.5%	43,804	24.8%	22.3%
English	42,004	26.8%	25.3%	39,733	22.5%	23.8%
Indian	8,588	5.5%	4.0%	10,590	6.0%	4.5%
Irish	12,077	7.7%	8.6%	10,142	5.7%	7.7%
Scottish	9,792	6.2%	6.4%	8,831	5.0%	6.0%
Bengali/Bangladeshi	4,464	2.8%	0.6%	7,404	4.2%	0.7%
Filipino	5,692	3.6%	2.1%	7,190	4.1%	2.5%
Australian Aboriginal	972	0.6%	0.2%	6,785	3.8%	1.6%
Chinese	4,894	3.1%	10.1%	6,057	3.4%	10.6%
Samoan	4,587	2.9%	0.5%	5,299	3.0%	0.6%

Source: ABS - Census of the Population



Table 4 – Language Spoken at Home

Language	2016			2021		
	Campbelltown LGA		Greater Sydney	Campbelltown LGA		Greater Sydney
Speaks English only	100,162	64%	58%	102,037	58%	57%
Non-English total	47,631	30%	36%	63,226	36%	37%
Not stated	9,210	6%	6%	11,256	6%	5%
Top 10 Languages Spoken at Home (excluding english)						
Bengali	4,637	3.0%	0.6%	7,475	4.2%	0.7%
Arabic	5,344	3.4%	4.0%	7,381	4.2%	4.2%
Nepali	1,275	0.8%	0.7%	4,391	2.5%	1.2%
Filipino/Tagalog	3,444	2.2%	1.3%	4,113	2.3%	1.4%
Hindi	3,740	2.4%	1.3%	3,772	2.1%	1.5%
Samoan	3,386	2.2%	0.3%	3,208	1.8%	0.3%
Spanish	2,657	1.7%	1.2%	2,650	1.5%	1.2%
Urdu	1,358	0.9%	0.6%	2,426	1.4%	0.8%
Mandarin	1,650	1.1%	4.7%	2,074	1.2%	5.0%
Punjabi	1,124	0.7%	0.6%	1,961	1.1%	0.8%
Does not Speak English Well	5,976	3.8%	6.5%	7,657	4.3%	6.4%

Source: ABS - Census of the Population

Table 5 – Age Profile

Age Bracket	2016			2021		
	Campbelltown LGA		Greater Sydney	Campbelltown LGA		Greater Sydney
0 to 4	11,605	7.4%	6.4%	13,106	7.4%	6.0%
5 to 9	11,649	7.4%	6.4%	13,457	7.6%	6.3%
10 to 14	10,604	6.8%	5.8%	12,302	7.0%	6.2%
15 to 19	10,656	6.8%	6.0%	10,930	6.2%	5.6%
20 to 24	11,451	7.3%	7.1%	11,285	6.4%	6.6%
25 to 29	11,217	7.1%	7.9%	12,147	6.9%	7.5%
30 to 34	12,094	7.7%	8.1%	13,457	7.6%	8.0%
35 to 39	10,895	6.9%	7.4%	14,418	8.2%	7.9%
40 to 44	10,206	6.5%	7.1%	12,172	6.9%	7.0%
45 to 49	9,533	6.1%	6.7%	10,694	6.1%	6.6%
50 to 54	10,030	6.4%	6.3%	9,592	5.4%	6.2%
55 to 59	9,827	6.3%	5.8%	10,027	5.7%	5.8%
60 to 64	8,722	5.6%	5.0%	9,472	5.4%	5.3%
65 to 69	7,341	4.7%	4.4%	8,107	4.6%	4.5%
70 to 74	4,736	3.0%	3.3%	6,709	3.8%	3.9%
75 to 79	2,961	1.9%	2.4%	4,169	2.4%	2.8%
80 to 84	1,820	1.2%	1.8%	2,523	1.4%	2.0%
85 and over	1,666	1.1%	2.0%	1,953	1.1%	2.0%
Median Age	34		36	35		37

Source: ABS - Census of the Population



Table 6 – Income Profile

Median Income	Campbelltown LGA		Greater Sydney	
	2016	2021	2016	2021
Personal	632	738	719	881
Family	1,597	1,927	1,988	2,374
Household	1,459	1,700	1,750	2,077
Household Income Levels				
Less than \$650	18.0%	15.7%	16.8%	14.1%
More than \$3,000	12.9%	19.9%	23.6%	32.0%

Source: ABS - Census of the Population

Table 7 – Household Size

Age Bracket	2016			2021		
	Campbelltown LGA		Greater Sydney	Campbelltown LGA		Greater Sydney
1 person	9,180	18%	22%	11,367	20%	23%
2 persons	14,117	28%	30%	16,090	28%	31%
3 persons	9,441	19%	18%	10,946	19%	17%
4 persons	9,395	19%	18%	10,513	18%	17%
5 persons	4,508	9%	8%	4,906	9%	7%
6 or more persons	3,341	7%	5%	3,551	6%	4%
Average Household Size	3.0		2.8	2.9		2.7

Source: ABS - Census of the Population

Table 8 – Household Composition

	2016			2021		
	Campbelltown LGA		Greater Sydney	Campbelltown LGA		Greater Sydney
Household Composition						
Family Households	39,635	79.3%	73.6%	44,638	77.8%	72.6%
Lone Person Households	9,180	18.4%	21.6%	11,367	19.8%	23.2%
Group Households	1,161	2.3%	4.7%	1,368	2.4%	4.2%
Family Composition						
Couple Family without Children	11,647	27.9%	33.4%	13,328	28.4%	34.8%
Couple Family with Children	20,390	48.8%	49.5%	23,262	49.6%	48.4%
One Parent Family	9,087	21.7%	15.2%	9,528	20.3%	15.1%
Other Family	660	1.6%	1.8%	798	1.7%	1.7%

Source: ABS - Census of the Population



1.2 Community Health Wellbeing and Resilience

Health

Table 9 – Local Health Indicators

Health Indicator	Year	Measure	Campbelltown		Greater Sydney
			LGA	NSW	
Life Expectancy at Birth	2020	Years	80.9	83.3	84.5
Fertility Rate	2020	Average Birth rate per female	2.1	1.7	1.6
Low Birth Weight	2019	Percent	6.9%	6.4%	6.3%
Smoking During Pregnancy	2019	Percent	13.1%	9.0%	6.0%
Full Immunisation in Children (at age 5)	2018	Percent	95.3%	94.6%	94.0%
Self Assessed Health (Poor health)	2018	Percent	15.8%	14.1%	13.4%
High or Very High Psychological Stress	2018	Percent	14.6%	12.4%	12.1%
High Blood Pressure	2018	Percent	23.2%	23.1%	22.8%
Overweight or Obese	2018	Percent	70.1%	65.9%	62.6%
Smokers	2018	Percent	16.6%	14.4%	12.7%
High Alcohol Consumption	2018	Percent	8.5%	15.5%	13.3%
Adequate Fruit Intake	2018	Percent	53.1%	52.5%	54.2%
Inadequate Level of Physical Activity	2018	Percent	73.4%	65.3%	65.2%
Chronic Health Conditions (Proportion of Total Residents)					
Arthritis	2021	Percent	8.6%	6.7%	8.4%
Asthma	2021	Percent	8.5%	6.8%	7.8%
Cancer	2021	Percent	2.3%	2.4%	2.8%
Dementia	2021	Percent	0.6%	0.7%	0.8%
Diabetes	2021	Percent	6.6%	4.6%	4.8%
Heart Disease	2021	Percent	3.7%	3.4%	3.9%
Kidney Disease	2021	Percent	1.0%	0.8%	1.0%
Lung Condition	2021	Percent	1.6%	1.2%	1.7%
Mental Health Condition	2021	Percent	7.7%	6.6%	8.0%
Stroke	2021	Percent	0.9%	0.7%	0.9%
Other Health Condition	2021	Percent	8.1%	7.4%	7.8%

Source: PHIDU - Social Health Atlas of Australia, ABS - Census of the Population



Table 10 – Local Health Workforce

Profession	Campbelltown (2020)		NSW (2020)
	Number	Population	Provision per 10,000 persons
Chiropractors	18	174,055	1.0
Dental Practitioners	106	174,055	6.1
Medical Practitioners	761	174,055	43.7
Medical Radiation Practitioners	109	174,055	6.3
Nurses and Midwives	2229	174,055	128.1
Occupational Therapists	131	174,055	7.5
Optometrists	35	174,055	2.0
Osteopaths	8	174,055	0.5
Pharmacists	153	174,055	8.8
Physiotherapists	122	174,055	7.0
Podiatrists	36	174,055	2.1
Psychologists	251	174,055	14.4

Source: Department of Health - Health Workforce Data

Education

Table 11 – Local Childcare Centres

Childcare Rating	Number	Proportion	Places
Working Towards National Quality Standards	8	9.4%	409
Meeting National Quality Standards	48	56.5%	2,427
Exceeding National Quality Standards	25	29.4%	1,388
No Rating	4	4.7%	257
Total	85	100.0%	4,481

Source: ACECQA - Childcare Register

*Table 12 – School Attendance Rates*

Attendance Rates	2017	2018	2019	2020	2021
Primary Schools					
NSW Average	94.0%	93.5%	93.0%	n.a.	92.7%
Campbelltown LGA					
• Equal to or above NSW average	21%	8%	18%	n.a.	29%
• Below NSW average	79%	92%	82%	n.a.	71%
High School					
NSW Average	91.1%	90.3%	89.9%	n.a.	88.4%
Campbelltown LGA					
• Equal to or above NSW average	31%	19%	25%	n.a.	31%
• Below NSW average	69%	81%	75%	n.a.	69%
Combined Schools					
NSW Average	92.8%	92.2%	91.7%	n.a.	91.0%
Campbelltown LGA					
• Equal to or above NSW average	75%	75%	75%	n.a.	100%
• Below NSW average	25%	25%	25%	n.a.	0%

Soucre: ACARA



Table 13 – NAPLAN Results

NAPLAN Results	2021				
	Reading	Writing	Spelling	Grammar	Numeracy
Year 3					
NSW Average	438	425	421	433	403
Campbelltown LGA					
• Equal to or above NSW average	30%	36%	43%	36%	25%
• Below NSW average	70%	64%	57%	64%	75%
Year 5					
NSW Average	511	480	504	503	495
Campbelltown LGA					
• Equal to or above NSW average	32%	36%	50%	34%	32%
• Below NSW average	68%	64%	50%	66%	68%
Year 7					
NSW Average	542	522	548	533	550
Campbelltown LGA					
• Equal to or above NSW average	30%	50%	45%	30%	30%
• Below NSW average	70%	50%	55%	70%	70%
Year 9					
NSW Average	577	551	580	573	588
Campbelltown LGA					
• Equal to or above NSW average	40%	25%	40%	35%	40%
• Below NSW average	60%	75%	60%	65%	60%

Soucre: ACARA



Crime

Table 14 – Criminal Activity Campbelltown LGA 2021

Offence Type	Campbelltown		NSW
	Number of Incidents	Rate per 100,000 Population	Rate per 100,000 Population
Murder	2	1.1	0.6
Domestic violence related assault	942	541.1	393.4
Non-domestic violence related assault	608	349.3	344.6
Sexual assault	163	93.6	89.2
Indecent assault, act of indecency and other sexual offences	200	114.9	90.2
Robbery without a weapon	32	18.4	11.7
Robbery with a firearm	2	1.1	1.0
Robbery with a weapon not a firearm	21	12.1	8.8
Break and enter dwelling	348	199.9	218.4
Break and enter non-dwelling	139	79.8	87.3
Motor vehicle theft	252	144.8	128.2
Steal from motor vehicle	723	415.3	339.3
Steal from retail store	517	297.0	219.4
Steal from dwelling	381	218.9	201.4
Steal from person	42	24.1	21.9
Fraud	1096	629.6	549.7
Malicious damage to property	1344	772.1	601.6

Source: NSW Bureau of Crime Statistics and Research



Community Advantage

Table 15 – Socio-economic Indexes for Areas (SEIFA) 2016

Suburb	SEIFA
Campbelltown LGA	950
Airds	563
Ambarvale	887
Bardia	1070
Blair Athol	1031
Blairmount	967
Bow Bowing	1022
Bradbury	953
Campbelltown	937
Claymore	531
Denham Court	1067
Eagle Vale	964
Englorie Park	986
Eschol Park	996
Gilead	1028
Glen Alpine	1094
Glenfield	1014
Ingleburn	965
Kearns	1044
Kentlyn	1028
Leumeah	953
Long Point	1076
Macquarie Fields	879
Macquarie Links	1103
Menangle Park	986
Minto	937
Minto Heights	1060
Raby	1016
Rosemeadow	926
Ruse	1004
St Andrews	979
St Helens Park	979
Varroville	1035
Wedderburn	1033
Woodbine	996
Australia	1000

Source: ABS - Socio-Economic Indexes for Australia, 2016



Table 16 – Homeless Counts and Social Housing

	Campbelltown LGA				NSW	
	2016		2021		2016	2021
	Number	Proportion	Number	Proportion	Proportion	Proportion
Homeless Counts	928	0.6%	n.a.	n.a.	0.5%	n.a.
Social Housing	5,192	9.9%	5,017	8.7%	4.4%	4.2%

Source: ABS - Census of the Population

Table 17 – Vulnerable Communities

	Campbelltown LGA				Greater Sydney	
	2016		2021		2016	2021
	Number	Proportion	Number	Proportion	Proportion	Proportion
Aged over 70	11,183	7.1%	15,354	8.7%	9.5%	10.7%
Need for Assistance	9,198	5.9%	11,184	6.3%	4.9%	5.2%

Source: ABS - Census of the Population



1.3 Our Cultural Heritage

Heritage

Table 18 – Heritage Listed Items

	Campbelltown 2022
Campbelltown LGA	94
Airds	1
Blair Athol	1
Blairmount	1
Bradbury	1
Campbelltown	36
Claymore	2
Denham Court	1
Eagle Vale	1
Englorie Park	1
Eschol Park	1
Gilead	8
Glen Alpine	2
Glenfield	1
Ingleburn	8
Kearns	1
Kentlyn	2
Leumeah	1
Macquarie Fields	1
Menangle	7
Minto - Minto Heights	6
St Andrews	1
St Helens Park	2
Other	3
Varroville	1
Wedderburn	4

Source: Campbelltown City Council

Indigenous Culture

Table 19 – Indigenous Indicators

	Campbelltown		Greater Sydney
	Indigenous	Population	Population
Year 12 Attainment	32.7%	53.5%	64.5%
Participation Rate	51.3%	56.5%	60.0%
Unemployment	9.9%	6.4%	5.1%

Source: Campbelltown City Council



2. Outcome 2 – Places for People

2.1 Public Places and Facilities

Community Facilities and Local Amenity

Table 20 – Provision of Community Facilities

Community Facility	Number	Residents	Residents per Facility	Benchmark
Library				
• Regional	0	177,689	n.a.	1:150,000
• District	4	177,689	44,422	1:45,000
Community Centre				
• Multi-purpose Centre	3	177,689	59,230	1:45,000
• Community Hall	24	177,689	7,404	1:20,000
Arts Centre				
• Community Arts Centre	5	177,689	35,538	1:45,000
• Community Arts Space	2	177,689	88,845	1:20,000
• Performing Arts Centre	2	177,689	88,845	1:45,000
Recreation Facility				
• Multi-purpose Recreation Facility	6	177,689	29,615	1:40,000

Table 21 – Open Space

	Sportsgrounds	Bushland	Parks	Ancillary	Total
Campbelltown LGA					
Number of Parks/Reserves	52	33	267	27	379
Total Area (ha)	465	552	418	55	1,490



Table 22 – Sports Club Members

Sporting Code	Members
Football	4,771
Rugby League	3,235
Netball	2,287
Gymnastics	981
Athletics	940
Basketball	848
Softball	496
Australian Football	475
Baseball	430
Hockey	355
Swimming	208
Tennis	164
Volleyball	77
Touch Football	45
Cycling	43
Pony Club	22
Ice Skating	9
Total	15,386

Source: Sports Eye

Table 23 – Supermarket Accessibility

Land Zoning Category	Area further than 2km from nearest supermarket	Area ha	Proportion of Zoned Land
Environmental Living	90.4	370.4	24.4%
Environmental Management	2,797.7	3,888.3	72.0%
Large Lot Residential	83.2	84.6	98.3%
Low Density Residential	544.9	4,395.4	12.4%
Medium Density Residential	32.1	434.2	7.4%
Rural Landscape	2,254.3	2,345.0	96.1%
Transition	8.6	8.6	100.0%
Village	14.4	14.4	100.0%
Total Zoned Area	5,825.6	30,657.4	100.0%



2.2 Accessibility and Connectivity

Transport

Table 24 – Primary Method of Travel to Work 2016

Main Method of Travel	Campbelltown LGA		Greater Sydney	
	2016	2021	2021	
	Number	Proportion	Number	Proportion
Train	11,816	17.2%	1,068	2.0%
Bus	802	1.2%	402	0.8%
Tram or Ferry	16	0.0%	6	0.0%
Taxi	107	0.2%	98	0.2%
Car - as driver	42,271	61.4%	26,687	50.8%
Car - as passenger	3,548	5.2%	2,416	4.6%
Truck	751	1.1%	350	0.7%
Motorbike	271	0.4%	175	0.3%
Bicycle	101	0.1%	69	0.1%
Walked only	807	1.2%	661	1.3%
Other	583	0.8%	474	0.9%
Worked at home	1,554	2.3%	11,166	21.2%
Did not go to work	5,466	7.9%	8,764	16.7%
Not stated	758	1.1%	237	0.5%
Employed persons aged 15+	68,851	100.0%	52,573	100.0%

Source: Australian Bureau of Statistics, Census of Population and Housing 2016 and 2021

Table 25 – Campbelltown Car Accidents

	2016	2017	2018	2019	2020	Trend
Crash Type						
Fatal	3	1	3	5	2	↓
Serious Injury	88	85	76	80	81	↑
Moderate Injury	115	90	100	78	97	↑
Minor Injury	95	74	56	63	60	↓
Non-Casualty	149	118	106	92	97	↑
Total	450	368	341	318	337	↑

Source: Transport for NSW - Crash and Casualty Statistics

Table 26 – Campbelltown and Camden Bus Patronage

	2017	2018	2019	2020*	2021*
Bus Patronage (million)					
Campbelltown and Camden	3.08	3.88	3.86	2.48	1.83

* Year impacted by COVID-19 Restrictions

Source: transport for NSW - Opal Trips Bus



Digital Connectivity

Table 27 – Internet Connectivity

	2011			2016		
	Campbelltown LGA	Greater Sydney		Campbelltown LGA	Greater Sydney	
Household Composition						
Internet Connection	36,410	74.2%	76.5%	41,336	78.8%	81.4%
No Internet Connection	9,155	18.7%	15.9%	7,443	14.2%	11.2%
Not Stated	3,517	7.2%	7.6%	3,699	7.0%	7.4%
Total Households	49,082	100%	100.0%	52,478	100%	100.0%

Source: ABS - Census of the Population

2.3 Housing a Growing City

Housing Affordability

Table 28 – Housing Affordability

	Campbelltown LGA				NSW
	2011		2016		2016
	Number	Proportion	Number	Proportion	Proportion
Housing Stress	6,831	13.9%	7,595	14.6%	13.7%

Source: ABS - Census of the Population

Table 29 – Housing Rents and Sales Prices

	Dec-16	Dec-17	Dec-18	Dec-19	Dec-20	Dec-21
Median Weekly Rent						
Flat/Unit		\$350.0	\$350.0	\$350.0	\$363.0	\$370.00
House		\$430.0	\$430.0	\$420.0	\$450.0	\$470.00
Townhouse		\$390.0	\$380.0	\$370.0	\$390.0	\$393.00
Other		\$380.0	\$380.0	\$345.0	\$350.0	\$360.00
Total		\$410.0	\$405.0	\$390.0	\$415.0	\$430.00
Median Sales Price (000's)						
Non-Strata	\$614.0	\$655.0	\$601.0	\$606.0	\$650.0	\$815.00
Strata	\$451.0	\$485.0	\$420.0	\$433.0	\$440.0	\$518.00
Total	\$585.0	\$630.0	\$575.0	\$580.0	\$630.0	\$770.00

Source: Family and Community Services - Rent and Sales Report

Table 30 – Household Income and Consumer Price Index

	2017	2018	2019	2020	2021
Campbelltown LGA					
Household Disposable Income (\$)	122,648	117,561	118,685	122,018	125,644
Cost of Living (Index)	111.7	114.0	115.9	114.7	119.4

Source: National Institute of Economic and Industry Research (NIEIR), ABS Consumer Price Index

*Table 31 – Building Approvals and Completions*

	2017	2018	2019	2020	2021	2022
Residential Building Approvals						
Total Approvals	1,538	1,840	1,883	1,678	1,680	1,233
Completions	1,393	1,233	1,610	808	1,341	n.a.
Building Approval Value (\$M)						
Residential Buildings	401.5	528.76	553.87	485.79	485.9	422.8

Source: ABS - Building Approvals, Australia, DPIE - Metropolitan Housing Monitor

3. Outcome 3 – Enriched Natural Environment

3.1 Our Natural Environment and Biodiversity

Biodiversity

Table 32 – Native Vegetation

	Hectares	Proportion of LGA
Campbelltown LGA		
Native Vegetation	17,940	54%

Table 33 – Flora and Fauna

	Number	Endangered or Threatened
Campbelltown LGA		
Vegetation Communities	19	12
Flora Species	1,500	21
Fauna	330	44



Table 34 – Tree Canopy Cover

Suburb	Area (ha)	Canopy Cover (ha)	Canopy Cover	Proportion of LGA Canopy Cover
AIRDS	241	80.0	33.2%	0.6%
AMBARVALE	276	48.0	17.4%	0.3%
BARDIA	214	20.2	9.4%	0.1%
BLAIR ATHOL	90	10.8	12.0%	0.1%
BLAIRMOUNT	299	29.8	10.0%	0.2%
BOW BOWING	73	4.6	6.3%	0.0%
BRADBURY	359	60.7	16.9%	0.4%
CAMPBELLTOWN	1,115	164.4	14.8%	1.2%
CLAYMORE	136	18.4	13.5%	0.1%
DENHAM COURT	867	220.7	25.4%	1.6%
EAGLE VALE	248	35.6	14.4%	0.3%
ENGLORIE PARK	11	1.0	8.7%	0.0%
ESCHOL PARK	272	42.2	15.5%	0.3%
GILEAD	2,588	933.0	36.1%	6.7%
GLEN ALPINE	294	48.5	16.5%	0.4%
GLENFIELD	696	98.7	14.2%	0.7%
GREGORY HILLS	45	6.7	15.0%	0.1%
HOLSWORTHY	9,953	6507.3	65.4%	46.6%
INGLEBURN	1,235	253.5	20.5%	1.8%
KEARNS	236	32.5	13.8%	0.2%
KENTLYN	1,057	711.0	67.3%	5.1%
LEUMEAH	448	91.8	20.5%	0.7%
LONG POINT	191	121.3	63.4%	0.9%
MACQUARIE FIELDS	691	142.3	20.6%	1.0%
MACQUARIE LINKS	163	39.7	24.4%	0.3%
MENANGLE PARK	1,327	247.3	18.6%	1.8%
MINTO	951	105.3	11.1%	0.8%
MINTO HEIGHTS	629	422.9	67.3%	3.0%
MOUNT ANNAN	190	50.1	26.3%	0.4%
RABY	261	26.1	10.0%	0.2%
ROSEMEADOW	301	28.6	9.5%	0.2%
RUSE	260	71.3	27.4%	0.5%
ST ANDREWS	224	26.1	11.7%	0.2%
ST HELENS PARK	514	246.2	47.9%	1.8%
VARROVILLE	735	204.5	27.8%	1.5%
WEDDERBURN	2,539	1826.1	71.9%	13.1%
WOODBINE	150	29.6	19.7%	0.2%
WORONORA DAM	1,249	961.9	77.0%	6.9%
Total	31,127	13968.5	44.9%	100.0%

Source: Campbelltown City Council and Arbor Carbon



Table 35 – Waterway and Riparian Health

Condition	2022	
	Section Length (m)	Proportion
Waterway Health		
Poor	79,704	33.8%
Fair	72,986	30.9%
Good	83,274	35.3%
Aquatic Habitat Condition		
Modified	39,613	17.6%
Low	38,190	17.0%
Medium	7,945	3.5%
High	138,908	61.8%
Riparian Health		
Very Poor	20,738	8.9%
Poor	36,456	15.7%
Fair	23,647	10.2%
Good	151,758	65.2%

Source: Campbelltown City Council



3.2 Our Natural Resources

Resource Consumption and Waste

Table 36 – Resource Consumption

	2015-16	2016-17	2017-18	2018-19	2019-20
Water (Megalitres)					
Non-Residential - Commercial	34.1	34.4	35.6	36.0	34.9
Non-Residential - Education	92.0	94.3	113.5	107.2	92.0
Non-Residential - Health	732.5	735.3	850.3	817.4	734.3
Non-Residential - Industrial	1,305.4	1,577.7	1,927.9	2,074.5	1,879.3
Non-Residential - Retail	1,023.7	910.4	862.4	838.0	743.5
Residential - Attached	1,418.5	1,416.5	1,620.3	1,560.9	1,460.4
Residential - Detached	9,130.8	9,552.5	10,510.1	9,854.2	9,121.2
Residential - Multi-unit	372.4	337.0	438.9	429.6	416.3
All	14,109.5	14,658.1	16,359.0	15,717.9	14,481.8
Emissions (1000 Tonnes CO²)					
Electricity	1,102.1	1,082.6	1,034.9	941.8	904.3
Gas	40.6	44.4	49.3	49.3	51.7
Transport	396.4	353.5	431.5	435.1	427.9
Waster	155.0	145.5	187.0	209.6	204.5
Total Emissions	1,694.1	1,626.1	1,702.7	1,635.8	1,588.4
Installation Size (Solar Capacity)					
<2.5 kW	7,368.5	7,467.3	7,629.8	7,739.3	7,805.7
2.5-4.5 kW	5,167.6	5,757.9	6,303.6	6,770.0	7,330.4
4.5-6.5 kW	2,614.3	3,742.6	5,608.5	8,089.8	10,385.3
6.5-9.5 kW	275.6	374.9	608.8	2,692.0	9,231.9
9.5-14 kW	447.6	604.8	868.8	1,528.4	3,221.5
14-25 kW	327.2	437.0	549.2	861.3	1,356.5
25-50 kW	434.9	541.5	741.8	1,074.8	1,596.5
50-100 kW	926.8	1,365.5	1,796.6	2,739.5	3,404.5
100-5,000 kW	n.a.	n.a.	572.1	572.1	572.1
Cumulative Solar Capacity (KW)	17,562.4	20,291.4	24,107.1	31,495.0	44,904.4

Source: Resilient Sydney

Table 37 – Waste Recovery

	Campbelltown			New South Wales	
	Kerbside Tonnes Collected	Kilograms per Household Per Week	Kilograms per Capita Per Week	Kilograms per Household Per Week	Kilograms per Capita Per Week
2020-21					
Residual Waste	37,859	12.2	4.5	11.63	4.7
Dry Recycling	11,648	3.8	1.4	3.82	1.54
Garden Organics	19,111	6.3	2.3	5.65	2.21

Source: EPA - Local Council Waste and Resource Recovery Data Reports



3.3 Climate Change and Extreme Weather Events

Emergency Management and Extreme Weather

Table 38 – Hazard Reduction Burn

Hazard Reduction Burns	2017	2018	2019	2020	2021
Hectares	8,200	6,300	8,900	8,200	9,700
Assets Protected	242	334	246	191	271

Source: Campbelltown City Council

Table 39 – Extreme Weather

Days	2017	2018	2019	2020	2021
Rainfall over 25mm	6	7	3	10	14
Max Temp over 35 degrees	29	25	27	13	7

Source: Bureau of Meteorology

4. Outcome 4 – Economic Prosperity

4.1 Local Jobs and Workforce

Local Employment

Table 40 – Resident Place of Work

	2021	
	Number	Proportion
Campbelltown LGA		
Live and Work in the Area	25,178	34.6%
Work Outside the LGA	45,185	62.1%
No Fixed Place of Work	2,416	3.3%
Total	72,779	100%

Sources: ABS – Census of the Population

Table 41 – Place of Work by Occupation Type

	2021		
	Live and Work in the Area	Work Outside the LGA	No Fixed Place of Work
Campbelltown LGA			
White Collar Jobs	30.0%	68.3%	1.7%
Blue Collar Jobs	35.3%	59.0%	5.7%
Grey Collar Jobs	43.3%	54.0%	2.8%

Sources: ABS – 2016 Census of the Population



Table 42 – Local Jobs

	2017	2018	2019	2020	2021	2017-2021
Campbelltown LGA						
Local Employment	56,536	59,637	61,569	62,583	64,675	
Annual Growth		5.5%	3.2%	1.6%	3.3%	3.4%

Sources: ABS – Labour Force, National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id

Table 43 – Occupation Type

	2021	
	Number	Proportion
Campbelltown LGA		
White Collar Jobs	23,115	45%
Blue Collar Jobs	16,941	33%
Grey Collar Jobs	11,439	22%

Sources: ABS – 2016 Census of the Population

Table 44 – Campbelltown Unemployment Rates

Unemployment Rate	2018	2019	2020	2021	2022*
Campbelltown LGA	5.00%	6.50%	7.40%	8.30%	6.40%
Campbelltown - Woodbine	7.20%	9.40%	9.60%	9.20%	7.40%
Bradbury - Wedderburn	5.40%	7.10%	8.60%	10.20%	8.40%
Claymore - Eagle Vale - Raby	5.60%	6.80%	7.60%	8.10%	6.10%
Ingleburn - Denham Court	3.30%	4.20%	5.40%	7.00%	4.80%
Leumeah - Minto Heights	4.60%	6.50%	6.90%	7.80%	5.90%
Macquarie Fields - Glenfield	4.90%	6.30%	7.60%	8.90%	6.90%
Minto - St Andrews	4.30%	5.50%	6.10%	7.30%	5.60%
Rosemeadow - Glen Alpine	5.10%	6.60%	7.50%	8.10%	6.40%
NSW	4.80%	4.40%	5.00%	6.00%	4.60%

*Indicates year ending March

Source: Labour Market Information Portal – Small Area Labour Force Estimates

Table 45 – Employment Projections

	2016	2021	2026	2031	2036	2041	2046	2051	2056
Campbelltown LGA	55,801	66,037	72,311	77,574	82,415	86,478	90,092	92,842	95,984
Average Annual Growth	2016-21	2021-26	2026-31	2031-36	2036-41	2041-46	2046-51	2051-56	
Campbelltown LGA	3.4%	1.8%	1.4%	1.2%	1.0%	0.8%	0.6%	0.7%	
NSW	2.1%	1.3%	1.1%	1.0%	0.9%	0.9%	0.7%	0.5%	

Sources: Transport for NSW - Employment Projections



Tertiary Education

Table 46 – Year 12 Attainment

	2016		2021		2016-21
	Number	Proportion	Number	Proportion	
Secondary School - Year 12 Attainment					
Campbelltown LGA	58,368	47.4%	73,685	53.5%	6.1%
Greater Sydney		60.0%		64.5%	4.5%
NSW		52.1%		56.9%	4.8%

Source: ABS Census of the Population

Table 47 – Tertiary Education

	2016		2021		2016-21
	Number	Proportion	Number	Proportion	
Campbelltown LGA					
Bachelor Degree or Higher	18,901	15.3%	28,589	20.8%	3.8%
Advanced Diploma or Diploma	10,442	8.5%	12,318	8.9%	1.5%
Vocational	25,263	20.5%	21,955	16.0%	0.6%
Greater Sydney					
Bachelor Degree or Higher		28.3%		33.3%	8.4%
Advanced Diploma or Diploma		9.3%		9.7%	1.0%
Vocational		15.1%		11.8%	-2.6%

Source: ABS Census of the Population

4.2 Business Growth and Investment

Local Economy

Table 48 – Campbelltown Gross Regional Product

	2017	2018	2019	2020	2021	2017-2021
Campbelltown LGA						
GRP (\$M)	7,642	7,899	8,235	8,374	8,747	1,105
Annual Growth		3.4%	4.3%	1.7%	4.5%	3.4%
NSW						
Annual Growth		2.3%	2.5%	-0.6%	1.4%	1.4%

Source: National Institute of Economic and Industry Research (NIEIR)©2021. Compiled and presented in economy.id by.id

**Table 49 – Campbelltown Business Count**

	2017	2018	2019	2020	2021	2017-2021
Campbelltown LGA						
Businesses	8,869	9,629	9,882	10,125	10,653	
Annual Growth		8.6%	2.6%	2.5%	5.2%	4.7%
NSW						
Annual Growth		3.9%	3.0%	1.8%	4.0%	3.1%

Source: ABS – Counts of Australian Businesses

Table 50 – Non-residential Buildings

	2017	2018	2019	2020	2021	2022
Building Approval Value (\$M)						
Non-Residential Buildings	110.38	201.18	156.86	614.33	182.2	394.3

Source: ABS - Building Approvals, Australia

4.3 Revitalise the City

Campbelltown and Ingleburn City Centres

Table 51 – Campbelltown Tourism Numbers

	2017	2018	2019	2020	2021	2016-20
Campbelltown LGA						
International Visitor Nights	909,335	771,668	689,957	590,921	0	
Domestic Visitor Nights	495,067	509,089	1,171,200	347,455	231,748	
Total Visitor Nights	1,404,402	1,280,757	1,861,157	938,376	231,748	
Annual Growth	-6.5%	-8.8%	45.3%	-49.6%	-75.3%	-36.3%
Domestic Daytrips	685,538	712,750	975,963	1,039,890	920,403	
Annual Growth	35.0%	4.0%	36.9%	6.6%	-11.5%	7.6%
NSW						
Visitor Nights Annual Growth	6.0%	5.5%	7.6%	-21.4%	-37.1%	-1.4%
Domestic Daytrips Annual Gro	-0.3%	7.8%	12.7%	-10.0%	-12.3%	-1.0%

Source: Tourism Research Australia. Compiled and presented in economy.id by.id

Table 52 – Retail Spend

	FY2020	FY2021	Change (%)
Retail Expenditure (\$m)	2,926	3,043	4%

Sources: Spendmapp by Geographia



5. Outcome 5 – Strong Leadership

5.1 Responsive Customer Service

Community Engagement

Table 53 – Council Meeting Attendance Numbers

	2021	2022*
Council Meeting Attendees		
Online	252	278
In Person	36	0
Total	288	278

* Denotes year to date

Source: Campbelltown City Council

5.2 Plan and Lead for the Future

Local Governance

Table 54 – Campbelltown City Council Financials

	2016/17	2017/18	2018/19	2019/20	2020/21	Benchmark
Financials						
Income (\$M)	254.4	231.4	206.8	213	227	
Expenses (\$M)	194.3	233.9	221.2	238	239	
Assets (\$M)	2,639	2,400	2,544	2,663	2,830	
Liabilities (\$M)	51	47.3	47	54	53	
Infrastructure, Property, Plant and Equipment (\$M)	2,403	2,195	2,297	2,385	2,528	
Financial Benchmarks						
Operating Performance ratio	10.64%	8.35%	5.84%	0.52%	3.98%	> 0%
Own Source Operating Revenue Ratio	64.00%	56.20%	68.70%	65.32%	68.35%	> 60%
Unrestricted Current Ratio	4.82:1	4.82:1	2.84:1	1.9:1	3.78:1	> 1.5:1
Debt Service Cover Ratio	8.17:1	8.33:1	8.72:1	7.51:1	11.34:1	> 2:1
Rate and Annual Charges Outstanding	3.25%	3.36%	3.75%	4.29%	4.62%	< 5%
Cash Expenses Cover Ratio (Months)	17.99	19.62	18	18	18	> 3 months
Building Infrastructure and Renewals Ratio	95%	81%	84%	83%	97%	100%
Infrastructure Backlog	1.6%	1.6%	1.6%	1.0%	0.76%	< 2%
Asset Maintenance Ratio	1.05:1	101.0%	97.0%	92.0%	104%	> 100%

Source: Campbelltown City Council

*Table 55 – Land Zoning*

Land Zoning Category	Area ha	Proportion of Zoned Land
Business Development	78.1	0.3%
Business Park	6.0	0.0%
Commercial Core	58.2	0.2%
Deferred Matter	70.2	0.2%
Environmental Conservation	1220.7	4.0%
Environmental Living	370.4	1.2%
Environmental Management	3888.3	12.7%
General Industrial	691.6	2.3%
High Density Residential	73.4	0.2%
Infrastructure	11894.8	38.8%
Large Lot Residential	84.6	0.3%
Light Industrial	137.9	0.4%
Local Centre	57.2	0.2%
Low Density Residential	4395.4	14.3%
Medium Density Residential	434.2	1.4%
Mixed Use	78.9	0.3%
National Parks and Nature Reserves	1187.6	3.9%
Natural Waterways	59.1	0.2%
Neighbourhood Centre	100.1	0.3%
Private Recreation	268.9	0.9%
Public Recreation	2976.7	9.7%
Rural Landscape	2345.0	7.6%
Special Activities	156.9	0.5%
Transition	8.6	0.0%
Village	14.4	0.0%
Total Zoned Area	30657.4	100.0%

Source: Campbelltown City Council

9. QUESTIONS WITH NOTICE

Nil

10. RESCISSION MOTION

Nil

11. NOTICE OF MOTION

Nil

12. URGENT GENERAL BUSINESS

13. PRESENTATIONS BY COUNCILLORS

14. CONFIDENTIAL REPORTS FROM OFFICERS

14.1 Lease of Council Investment Property

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

14.2 Organisational Structure Review

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

-

personnel matters concerning particular individuals (other than Councillors).

14.3 General Manager's Performance Review 2021-22

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

-

personnel matters concerning particular individuals (other than Councillors).

