

Policy Title	Recognition of Service - Councillors
Related Documentation	Nil
Relevant Legislation/ Corporate Plan	Nil
Responsible Officer	Manager Governance and Risk

Policy details may change prior to review date due to legislative changes, therefore this document is uncontrolled when printed.

Objectives

To make provision for a suitable presentations to retiring Councillors in recognition of their years of service to Council.

Policy Statement

The Policy has been developed to complement the Local Government NSW awards to ensure appropriate recognition is made to both retiring and current serving Councillors.

Scope

This Policy covers all retiring Councillors and those existing Councillors who qualify for service awards provided by the LGNSW.

Principles

That all retiring Councillors be presented with a Council plaque suitably inscribed recognising their years of service.

Certificates of Service provided by Local Government NSW will be presented to retiring Councillors on the completion of two terms and to current serving Councillors on completion of three terms.

Outstanding Service Awards provided by Local Government NSW will be presented to those Councillors who have completed a cumulative total of at least 20 years' service to Local Government in New South Wales. A 'Bar' inscribed with the total number of years served can be applied for on retirement if more than 25 years have been served.

The honorary title of "Emeritus Mayor" is intended to provide ongoing recognition to those who have served as a Mayor. The title can only be conferred on a former Mayor who has served as Mayor for a minimum of five years. The title cannot be used while in office.

DATA AND DOCUMENT CONTROL

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Responsibility

The Manager Governance and Risk be responsible for ensuring that retiring and current serving Councillors are appropriately recognised as detailed in this Policy.

Effectiveness of this Policy

That the Policy will be reviewed at the completion of each Council term to ensure the appropriate level of recognition.

END OF POLICY STATEMENT

DOCUMENT HISTORY AND VERSION CONTROL RECORD

Contact for enquiries and proposed changes

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Version Number	Revised Date	Authorised Officer	Amendment Details