

# CAMPBELLTOWN CITY COUNCIL

## Minutes Summary

Campbelltown Arts Centre Strategic Committee Meeting held at 6.00pm on Wednesday, 23 August 2017.

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<b>ITEM</b>	<b>TITLE</b>	<b>PAGE</b>
<b>1.</b>	<b>ACKNOWLEDGEMENT OF LAND</b>	<b>2</b>
<b>2.</b>	<b>WELCOME AND APOLOGIES</b>	<b>2</b>
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	<b>2</b>
<b>3.</b>	<b>MINUTES OF THE PREVIOUS MEETING</b>	<b>3</b>
<b>4.</b>	<b>REPORTS</b>	<b>3</b>
5.1	Code of Meeting Practice Overview	3
5.2	Community Strategic Plan	3
5.3	Campbelltown Arts Centre Strategic Committee - Terms of Reference	4
5.4	Strategic Objectives for Campbelltown Arts Centre	5
<b>6.</b>	<b>GENERAL BUSINESS</b>	<b>6</b>
6.1	Next Meeting of the Committee	6

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**Minutes of the Campbelltown Arts Centre Strategic Committee Meeting held on 23 August 2017**

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**Present:**

Deputy Mayor Cr M Oates	Chairperson, Campbelltown City Council
Councillor M Chowdhury	Committee Member, Campbelltown City Council
Councillor B Moroney	Committee Member, Campbelltown City Council
Mrs Lisa Miscamble	Director City Lifestyles, (GM Nominee), Campbelltown City Council
Councillor M Banasik	Committee Member, Wollondilly Shire Council
Dr Cheryle Yin-Lo	Committee Member, Camden Council
Mr Rudi Kolkman	Committee Member, Business Sector/Community
Ms Alison Derrett	Committee Member, Business Sector/Community
Ms Lucy Stackpool	Committee Member, Business Sector/Community
Mr Steven Donaghey	Committee Member, Business Sector/Community
Mr Andrew Christie	Committee Member, Arts Community
Ms Mariah Calman	Committee Member, Education Sector
Ms Lorna Grear	Committee Member, Education Sector
Mrs Joan Long	Committee Member, Friends of Campbelltown Arts Centre

**Also Present:**

Mrs Justine Uluibau	Executive Manager Community and Cultural Services, Campbelltown City Council
Mrs Monique Dunlop	Manager Governance and Risk, Campbelltown City Council
Mr Michael Dagostino	Manager Creative Life, Campbelltown City Council
Mrs Jane Worden	Executive Support, Campbelltown City Council

**1. ACKNOWLEDGEMENT OF LAND**

An Acknowledgement of Land was presented by the Chairperson Councillor Oates.

**2. WELCOME AND APOLOGIES**

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**Committee's Recommendation: (Kolkman/Banasik)**

That the apologies from Committee members Mayor Councillor G Brticevic - Campbelltown City Council, Lindy Deitz - General Manager, Campbelltown City Council and Dorothy Heatley - Friends of Campbelltown Arts Centre be received and accepted.

**CARRIED**

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**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at this meeting.

### **3. MINUTES OF THE PREVIOUS MEETING**

As this was the first meeting of the Campbelltown Arts Centre Strategic Committee it was noted that there are no previous minutes to consider.

### **4. REPORTS**

#### **5.1 Code of Meeting Practice Overview**

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Campbelltown City Council's Manager Governance and Risk provided the Committee members with a presentation which included an overview of Council's Code of Meeting Practice and Code of Conduct and how these guidelines relate to the running of the Committee.

Committee members were also provided with advice in relation to the formalities and guidelines for the Committee, their roles and responsibilities, quorums as well as dealing with matters of confidentiality and conflicts of interest.

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#### **Committee's Recommendation: (Chowdhury/Long)**

That the information provided in the Code of Meeting Practice overview presentation be received and noted.

**CARRIED**

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#### **5.2 Community Strategic Plan**

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Campbelltown City Council's Director City Lifestyles provided the Committee members with an overview of the City of Campbelltown, the strategic direction of the Council as it relates to the Community Strategic Plan and the vision and future direction proposed for the City of Campbelltown.

In support of this presentation, Committee members were also provided with a copy of Council's 'Campbelltown 2020' document which provides an introduction and further insight into the City of Campbelltown.

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#### **Committee's Recommendation: (Kolkman/Moroney)**

That the information provided in the Community Strategic Plan presentation be received and noted.

**CARRIED**

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## 5.3 Campbelltown Arts Centre Strategic Committee - Terms of Reference

### Reporting Officer

Manager Creative Life  
City Lifestyles

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### Officer's Recommendation

That the members of the Campbelltown Arts Centre Strategic Committee review and endorse the Terms of Reference.

### Committee's Recommendation: (Banasik/Stackpool)

That the members of the Campbelltown Arts Centre Strategic Committee endorse the Campbelltown Arts Centre Strategic Committee Terms of Reference.

### CARRIED

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### Purpose

To inform members of the Campbelltown Arts Centre Strategic Committee of the Campbelltown Arts Centre Strategic Committee Terms of Reference as well as the roles, responsibilities and expectations of Committee members.

### History

Council at its meeting on 28 March 2017 revised the Terms of Reference for the Campbelltown Arts Centre Sub Committee which included a change of name to Campbelltown Arts Centre Strategic Committee. The revised Committee provides an opportunity to actively engage more with local community representatives in relation to the strategic priorities of the Arts Centre.

A further report was presented to Council at its meeting on 11 July 2017 following an Expression of Interest process for the endorsement of seven community representatives to the Campbelltown Arts Centre Strategic Committee for the term 2017-2020.

### Report

#### Roles and Responsibilities

The role of the committee is to add value to the confirmed artistic program by:

1. focusing on partnering in the delivery of strategic priorities for the Campbelltown Arts Centre
2. advocating for and promote the Campbelltown Arts Centre within the Region
3. assisting with the Campbelltown Arts Centre's engagement with business and communities
4. contributing to the achievement of strategic objectives as set out in the Campbelltown Arts Centre Business Plan.

**Expectations**

That the Committee work cohesively to add value to the selected Artistic Program through the suggestion of sponsorship, community partnership, education, public program and audience development opportunities.

**Attachments**

1. Campbelltown Arts Centre Strategic Committee Terms of Reference (contained within this report)

**5.4 Strategic Objectives for Campbelltown Arts Centre****Reporting Officer**

Manager Creative Life  
City Lifestyles

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**Officer's Recommendation**

That the Campbelltown Arts Centre Strategic Committee review the five strategic priorities for the Campbelltown Arts Centre for the next 12 months.

**Committee's Recommendation: (Donaghey/Moroney)**

That the Campbelltown Arts Centre Strategic Committee note the five strategic priorities for the Campbelltown Arts Centre for the next 12 months.

**CARRIED**

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**Purpose**

To inform members of the Campbelltown Arts Centre Strategic Committee of five key strategic priorities for Campbelltown Arts Centre.

**Report**

Five key strategic priorities were set out in the 2017 – 2020 Campbelltown Arts Centre Strategic Plan. These priorities as outlined underpin the direction of the centre.

### 1. Artistic Program

Curate, commission and produce an engaging, relevant and provoking artistic program that spans music, dance, live art, performance, contemporary visual art and emergent practices, which engages the community.

### 2. Audience and Stakeholder Engagement

Our audiences and stakeholders are central to our capacity to deliver benefits to our communities. We will reinforce relationships with existing NSW audiences and establish relationships with new residents, partner organisations and community leaders to ensure we continue to present a relevant and engaging program.

### 3. Be an Effective Advocate for Western Sydney

Western Sydney is home to one third of the population of NSW, and half the population of Sydney. The region, and particularly south-west Sydney, is experiencing unprecedented growth, and yet Western Sydney arts organisations continue to be under-resourced compared to their city-based equivalents. Campbelltown Arts Centre will continue to be a leading Western Sydney arts organisation and will use this position to promote and advocate for Western Sydney arts and culture.

### 4. A Financially Sustainable Organisation

There is currently considerable funding uncertainty in the arts. In order to ensure it can continue to be a leader in the sector, and to accommodate the needs of our growing population, Campbelltown Arts Centre must reconfirm and diversify its income base and seek opportunities for growth.

### 5. Operational Strength & Stability

Campbelltown Arts Centre must prepare for the future, to ensure it can continue to operate in Campbelltown City Council in an efficient way.

## **Attachments**

Nil

## **6. GENERAL BUSINESS**

### **6.1 Next Meeting of the Committee**

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Chairperson Councillor Oates suggested to Committee members that an additional meeting of the Committee be scheduled in October 2017 to allow members to give consideration to matters discussed at the inaugural meeting and to provide the opportunity to give feedback and suggestions moving forward.

The Committee agreed that an additional meeting would be of benefit to members and that this meeting be scheduled on Wednesday 11 October 2017 at 6.00pm at the Campbelltown Arts Centre.

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**Committee's Recommendation: (Kolkman/Chowdhury)**

That an additional meeting of the Campbelltown Arts Centre Strategic Committee be scheduled on Wednesday 11 October 2017 at 6.00pm at the Campbelltown Arts Centre.

**CARRIED**

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The next meeting of the Campbelltown Arts Centre Strategic Committee will be held on Wednesday 11 October 2017 at the Campbelltown Arts Centre.

Deputy Mayor, Councillor Oates

**Chairperson**

Meeting Concluded: 7.41pm