



PLEASE NOTE

Justices of the Peace (JPs) are **NOT AUTHORISED** to certify or witness the following:

- Any **photograph** as a true likeness.
- Any form of **Power of Attorney or Wills**.
- **Foreign documents**, whether intended for use in Australia or overseas.
- **Proof of Life** documents. See a Notary Public or the International Services Branch of Centrelink, ring 131 673.
- Any document in which the **witness's instructions cannot be met**, such as having known the person for 12 months, etc.
- **Private letters**. Legislation does not cover a JP signing private letters.
- A document **not in English cannot be witnessed** but certified only if the JP watches it being photocopied.

A JP:

- Cannot give **legal advice**.
- Cannot accept **money or gratuities**.
- **Must comply** with NSW legislation, which cannot be disregarded or negotiated.
- Must comply with a **Code of Conduct**.

This list is not exhaustive. A JP must follow many rules and procedures, and they are accountable for doing so. A JP must treat their clients with courtesy, dignity, and respect. Please do the same with them.